



2011-2012 ADOPTED BUDGET

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**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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BUDGET COMMITTEE

Name	Address	Telephone	Term
Citizen Volunteers			
Sydney Ovist	14543 SE Pebble Beach, Dr Happy Valley 97086	503-939-4093	2010-2012
Diane Morrow	13581 SE Callahan Rd, Happy Valley 97086	503-761-4628	2010-2012
Kyle Larson	13550 SE 149 th Terrace, Happy Valley 97086	503-407-5656	2011-2013
Eric Hern	10644 SE Waterford Court, Happy Valley 97086	503-775-7382	2011-2013
David Love	10275 SE 147 th , Happy Valley 97086	503-760-0692	2011-2013
City Council Members			
Tom Andrusko	11700 SE Clover Lane, Happy Valley 97086	503-760-2080	2011-2014
Lori DeRemer	11805 SE Eastbourne Ln, Happy Valley 97086	503-658-3292	2011-2014
Markley Drake	10792 SE Tyler Road, Happy Valley 97086	503-775-2613	2011-2014
Michael Morrow	13581 SE Callahan Rd, Happy Valley 97086	503-761-4628	2009-2012
Tom Ellis	14926 SE Pebble Beach Dr, Happy Valley, 97086	503-704-9311	2011-2012
City Staff Members			
	16000 SE Misty Dr, Happy Valley 97086	503-783-3800	503-658-5174 (fax)
Jason Tuck	City Manager and Budget Officer	jasont@ci.happy-valley.or.us	
Barbara Muller	Finance Director	barbaram@ci.happy-valley.or.us	
Michael Walter	Economic & Community Development Director	michaelw@ci.happy-valley.or.us	
Marylee Walden	Director of Human Resources & City Recorder	maryleew@ci.happy-valley.or.us	
Ed Cameron	Building Official	edc@ci.happy-valley.or.us	
Chris Randall	Public Works Director	chrisr@ci.happy-valley.or.us	
Steve Campbell	Public Safety/Community Services Director	stevec@ci.happy-valley.or.us	
Lynette Garbarino	Office and Facility Services Coordinator	lynetteg@ci.happy-valley.or.us	



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**City of Happy Valley
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Mission Statement

Preserve and enhance the safety, livability, and character of our community.

Citywide goals:

- | | |
|--------|---|
| Goal 1 | Managed growth and economic development |
| Goal 2 | Employee development in a quality work environment |
| Goal 3 | A safe, livable community with a sense of pride and strong identity |
| Goal 4 | Effective relationships with local, regional and state partners |
| Goal 5 | Fiscal accountability |
| Goal 6 | Environmentally sensible practices |
| Goal 7 | Effective and efficient services |



City of Happy Valley Fiscal Year 2011 - 2012 Budget

2011-12 BUDGET MESSAGE

To: Mayor, City Council, Budget Committee Members and Citizens

As required by Chapter 294 Section 294.305 to 294.520 of Oregon Revised Statutes and Chapter VIII, Section 33 of the City of Happy Valley Charter, I submit the City's budget for fiscal year 2011-2012. This budget illustrates our commitment to a safe livable community, fiscal accountability, and providing effective and efficient services to our citizens and our community.

REVIEW OF FISCAL YEAR 2010-2011

During the current fiscal year we have seen positive movement in development and in building permits issued. Revenues are relatively stable compared to the previous year and we remain vigilant about reducing our expenditures. Although the economic recovery continues to be slow we remain optimistic about the future.

Some of our major accomplishments for fiscal year 2010-2011 are as follows:

Administration provided over 700 hours of facility usage for more than 40 community and governmental partners, established a Social Media Policy, provided timely and useful information to the public via our website and Facebook page and implemented various safety manuals and trainings.

This was the first year for the IT Department to provide more comprehensive in-house IT capability. We believe this change provided a valuable service and reduced expenditures. IT moved the City toward electronic document storage with the purchase of the document management system, upgraded one of our two servers, and has taken responsibility for IT functions formerly performed by other staff in order to consolidate the IT functions into one department.

Finance further refined the 5 year projection process which provided the capability to create a sustainable financial plan for the City. A system to receipt credit card payments directly into Incode was implemented to further the City's goal to integrate information from all departments into one system.

The City Recorder had a successful general election which included 2 City Council positions, the Mayor, and the Law Enforcement Levy. We implemented a second method for Declaration of Candidacy, managed the City's first ever Citizen Initiated Ballot Measure, managed three significant subdivision bond issues and claims, and provided oversight of the risk management program with a successful negotiation of renewal resulting in zero overall increase in Property and Casualty insurance.

Human Resources successfully implemented a new health care plan and employee contribution system which reduced expenditures by \$90,000, successfully completed sexual harassment awareness training with 100% participation, introduced the City's first Retirement Incentive Offer with a goal of reduced personnel costs, and implemented an Activity Log tracking system for all employees for accurate recordkeeping.

Community Services provided quality events and services to our residents. The passport program served over 1,400 customers. The city's newsletter provided quality information to residents with a new look at half the cost. Blogging, press releases, involvement in our schools and improved relationships with the media, provided better communication to the public. The newly formed Happy Valley Youth Council comprised of six teens from local high schools gives youth a voice in the community. Community events including 4th of July, Summer Concerts and National Night Out make our City more of a community.



City of Happy Valley Fiscal Year 2011 - 2012 Budget

The Public Safety local option levy passed with overwhelming support due to the commitment of our citizens to maintaining a safe community. Our officers and detective solved many crimes and served as a deterrent to others. Municipal Court offered traffic safety education programs to help change bad driving habits and allow citizens to retain clear driving records. Code Enforcement and Animal Control resolved most situations with education and cooperation. Emergency Management Development adopted a Hazard Mitigation Plan which gives the city access to FEMA funds in the event of a disaster.

The Building Department issued over 80 permits so far this fiscal year while at the same time they educated builders which resulted in a higher standard of construction in the City. The department provided the highest quality customer service while it maintained cost efficient operations.

The Engineering Department completed project checklists and closeouts, performed inspections, reviewed plats and construction plans, provided the lead on the Safe Routes to School Grant (improvements on King Rd. /145th Ave.), began utilization of new GIS and full size plotter equipment and continued to work on extensive revisions to the City's Engineering Design Standards Manual.

The Planning Department processed all submitted "current planning" land use applications, reviewed plats and construction plans, performed inspections, and has taken on numerous "long-term planning/economic development" projects such as the City's Economic and Opportunities Analysis and Implementation Strategy, Strategic Investment Zone, Standard Enterprise Zone and similar planning activities.

Public Works completed two storm drainage projects in response to drainage concerns identified by engineering and field staff, sixty feet of drainage pipe was installed, and four tons of asphalt berms were poured. Project design and coordination was done in conjunction with Water Environment Service.

The Parks Department completed two major projects in Happy Valley Park. A tree line project replaced approximately 65 broadleaf and conifer trees and a well was drilled with the water to be used for irrigation purposes. The well should provide enough water for irrigation of roughly 25 acres and could potentially save the City over \$10,000 per year.

The Street Fund completed the annual crack sealing maintenance with two and a half tons of material being installed on identified roadways and installed 150 new street signs as part of a retro-reflectivity sign project in response to a new requirement in the Manual on Uniform Traffic Control Devices.

STRATEGY FOR FISCAL YEAR 2011-2012

The 2011-2012 budget is one piece of an overall plan to implement the mission statement and citywide goals set forth by the Council. Our 5 year projection is also part of that plan and was used to create this budget. The longer term view of the 5 year projection aides us in our quest to be sustainable by illustrating how this budget fits into the bigger financial picture of the City. A copy of the mission statement and citywide goals are included in the budget document.

As you look through the 2011-2012 budget you will see a significant change from last year. The Building Department is now incorporated into the General Fund. This change consolidates essential services into one fund and creates a comprehensive financial picture of those essential services. We believe this change will create a better long term structure for the City's complete development process.

We reviewed the forecast from the State and used it to create a budget that reflects the current state of the economy and incorporates our optimism about the future of our City. According to the State of Oregon Office of Economic Analysis forecast, Oregon private sector employment is expected to rise slightly in the latter part of 2011 with somewhat stronger growth in 2012 and 2013. Government employment typically lags the private sector and is expected to lose jobs in 2011, remain flat in 2012, and increase a bit in 2013.



City of Happy Valley Fiscal Year 2011 - 2012 Budget

Although the housing market continues to be depressed and home prices continue to decline Happy Valley has seen an increase in development and building activity. This budget takes those factors into account and estimates a moderate amount of new construction for the coming year.

The current staffing level is sufficient to provide the services required without hiring additional employees during the upcoming budget year and so there are no unfilled positions in this budget. Last fiscal year the City required employees to share in the cost of their benefits. This budget continues that cost sharing but does not increase the percentage paid by employees. There is a 2.0% Cost of Living Adjustment reflected in this budget which is lower than the current CPI but does illustrate our gratitude for continued excellent performance by our staff.

The total proposed budget for 2011-2012 is \$13,470,624 as compared to \$13,416,846 for the prior year. The slight increase is due to revenues remaining flat while expenditures decrease. This translates into an increase in contingency and reflects Council's view on maintaining adequate reserves for the City. We believe this budget takes into account the state of the economy but also reflects our optimism. We are committed to excellence and dedicated to serving our citizens by proposing this budget which is the foundation for what our City can become in the future.

EXECUTIVE SUMMARY

The Executive Summary on pages 8-13 is a high level comparison between this budget and the previous budget. It illustrates changes on a department by department and fund by fund basis with annotations about the changes noted on applicable line items.

ACKNOWLEDGEMENTS

In the budget document you will find a detailed description of each department and fund along with their programs, goals, and expenditures. This budget is the result of hard work and dedication by a group of professional individuals coming together as a team. Thank you to the City Council and members of the Budget Committee for your analysis of the budget and your support throughout the year. It is engaged and involved citizens like you who make Happy Valley a great place to work and live.



**City of Happy Valley
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EXECUTIVE SUMMARY

ECONOMIC INFLUENCES:

The charts below show a comparison between the prior year's budget and the current year budget along with a brief description of the reason for the change.

Fund/Department	2010-11 Budget	2011-12 Budget	Percent Change	Reason for Change
Total Budget				
Revenue	13,416,846	13,470,624	0.40%	
All Funds				
<i>Expenditures:</i>				
Personal Services	3,076,170	3,193,095	3.80%	
Materials and Services	3,446,405	3,486,774	1.17%	
Capital Outlay	2,790,648	2,175,898	-22.03%	Fewer items due for replacement in the Reserve for Replacement Fund
Debt Service	375,000	380,000	1.33%	
Transfers	987,576	887,533	-10.13%	General Fund will not transfer to Res for Replacement Fund
Contingency	2,741,047	3,227,324	17.74%	Result of lower expenditures and slightly higher revenues
Total General Fund				
Revenue	5,954,358	5,785,983	-2.83%	Lower estimate for state shared revenues and franchise fees
All General Fund Departments				
<i>Expenditures:</i>				
Personal Services	2,863,395	2,818,790	-1.56%	
Materials and Services	1,019,700	914,127	-10.35%	Decreased contract services
Capital Outlay	380,000	0	-100.00%	Item purchased in previous year not to be repeated
Transfers	581,116	440,000	-24.28%	General Fund will not transfer to Res for Replacement Fund
Contingency	1,110,147	1,613,066	45.30%	Result of lower expenditures and slightly higher revenues



City of Happy Valley Fiscal Year 2011 - 2012 Budget

Fund/Department	2010-11 Budget	2011-12 Budget	Percent Change	Reason for Change
General Fund by Department				
Total Revenue	5,170,100	5,785,983	11.91%	
General Government				
<i>Expenditures:</i>				
Personal Services	980,590	1,019,370	3.95%	2% wage increase and 15% health benefit increase
Materials and Services	432,100	473,814	9.65%	
Community Services/Public Safety:				
<i>Expenditures:</i>				
Personal Services	580,190	606,300	4.50%	2% wage increase and 15% health benefit increase
Materials and Services	161,500	123,898	-23.28%	Less travel, training, newsletter, contract services required
Building Dept				
<i>Expenditures:</i>				
Personal Services	442,755	460,905	4.10%	2% wage increase and 15% health benefit increase
Materials and Services	76,800	10,050	-86.91%	Decrease due to inclusion in the General Fund
Economic and Community Development:				
<i>Expenditures:</i>				
Personal Services	462,510	480,475	3.88%	2% wage increase and 15% health benefit increase
Materials and Services	144,100	119,100	-17.35%	Decrease in contract services required
Capital Outlay	380,000	0	-100.00%	Grant used in prior year
Public Works:				
<i>Expenditures:</i>				
Personal Services	278,015	135,820	-51.15%	Change in allocation of personnel
Materials and Services	93,100	61,600	-33.83%	Decrease in contract services budgeted.



City of Happy Valley Fiscal Year 2011 - 2012 Budget

Fund/Department	2010-11 Budget	2011-12 Budget	Percent Change	Reason for Change
General Fund by Department, Continued:				
Parks:				
<i>Expenditures:</i>				
Personal Services	119,335	115,920	-2.86%	
Materials and Services	112,100	125,665	12.10%	Allocation of general expenditures
Other:				
Transfers Out	581,115	440,000	-24.28%	Lower transfer to Reserve for Replacement
Contingency	1,110,148	1,613,066	45.30%	Result of lower expenditures and slightly higher revenues
Street Maintenance Fund				
Revenue	925,000	1,064,000	15.03%	
<i>Expenditures:</i>				
Personal Services	180,675	341,505	89.02%	Change in allocation of personnel
Materials and Services	165,200	175,990	6.53%	
Capital Outlay	424,917	388,837	-8.49%	
Transfers Out	154,208	157,668	2.24%	
SDC Fund				
Revenue	1,227,712	1,129,372	-8.01%	
<i>Expenditures:</i>				
Capital Outlay	1,227,712	1,129,372	-8.01%	
Pedestrian Improvement Projects Fund				
Revenue	660,000	646,019	-2.12%	
<i>Expenditures:</i>				
Materials and Services	10,000	10,700	7.00%	
Capital Outlay	637,019	621,689	-2.41%	
Transfers	12,981	13,630	5.00%	



City of Happy Valley Fiscal Year 2011 - 2012 Budget

Fund/Department	2010-11 Budget	2011-12 Budget	Percent Change	Reason for Change
Public Safety Fund				
Revenue	3,630,100	3,585,250	-1.24%	Lower Beginning Fund Balance due to higher spending in prior year.
<i>Expenditures:</i>				
Personal Services	32,100	32,800	2.18%	2% wage increase
Materials and Services	2,205,305	2,335,557	5.91%	
Transfers	239,271	276,235	15.45%	First year of transfer to Res Fund
Contingency	1,153,424	940,658	-18.45%	Lower Beginning Fund Balance
RESERVE FUNDS				
<i>Reserve for Pension:</i>				
Revenue	60,000	120,000	0.00%	
<i>Expenditures:</i>				
Personal Services	0	0	0.00%	
Contingency	60,000	120,000	0.00%	
<i>Reserve for Replacement:</i>				
Revenue	584,676	760,000	29.99%	Higher Beginning Fund Balance due to adjusted length of service time for items on list
<i>Expenditures:</i>				
Materials and Services	46,200	50,400	9.09%	
Capital Outlay	121,000	36,000	-70.25%	Adjusted length of service time for Capital items
Contingency	417,476	673,600	61.35%	Only amounts for items requiring replacement are appropriated
<i>Reserve for Debt Service</i>				
Revenue	375,000	380,000	1.33%	
<i>Expenditures:</i>				
Principal	180,000	185,000	2.78%	Principal amount per schedule.
Interest	195,000	195,000	0.00%	Interest amount per schedule.



City of Happy Valley Fiscal Year 2011 - 2012 Budget

The City of Happy Valley strives to ensure fiscal responsibility and to operate each year as prudently as possible while maintaining the high level of customer service our citizens deserve.

The positive change in net assets from 2005 – 2007 was the effect of growth in the City. Development, construction, and building increased very rapidly during this time. City staff absorbed much of the increase with existing staff or by using contract services. The change in net assets includes all assets owned by the City therefore streets constructed as part of new subdivisions added to the City's assets. These street additions equaled \$5M between 2005 and 2007. Change in net assets includes all funds within the City and revenues in the SDC Fund and Building Fund together increased \$1M between 2005-2007.

The negative change in net assets from 2007 to 2008 was the effect of the bond issuance for construction of the City Hall building.

The negative change in net assets between 2008 and 2009 was the result of the completion of the City Hall project. This caused a decrease in Total Net Assets because cash, an asset, was used to fund non-asset expenditures. The Total Net Assets decreased because cash spent to build the City Hall was greater than the value of the building added to capital assets. This was due to other items needed to furnish the building which are not considered capital assets such as furniture, carpet, supplies, and other such operating expenses.

The negative change in net assets from 2009 to 2010 was due to the addition of long term debt payments, the effect of depreciation, and the effect of the ongoing economic downturn on building and development in the City.

The following table shows the change in net assets due to revenues and expenditures for each year. It also shows the effect of the change in net assets on the Ending Net Assets for each year.

SUMMARY 2005-2010

Annual Financial Report for the Year Ended June 30,						
	2005	2006	2007	2008	2009	2010
Revenue	6,179,759	9,416,048	7,178,888	7,498,117	6,812,676	6,472,267
Expenditures	(1,185,628)	(2,880,763)	(3,088,091)	(7,972,451)	(7,779,328)	(8,186,597)
Change in Net Assets	4,994,131	6,535,285	4,090,797	(474,334)	(966,652)	(1,714,330)
Beginning Net Assets	47,240,775	52,234,906	58,770,191	62,860,988	61,735,087	60,768,435
Ending Net Assets	52,234,906	58,770,191	62,860,988	62,386,654	60,768,435	59,054,105



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City of Happy Valley Fiscal Year 2011 - 2012 Budget

SALARY SUMMARY

- This page summarizes salary and benefits for City employees. The combining statement on the following page is used to show the cost for each department and fund. It also clearly shows the Full Time Equivalent (FTE) budgeted for each fund and department as well as the City as a whole. When reviewing FTE remember personnel costs are no longer allocated between funds. A methodology was created to determine an amount each dedicated fund would transfer to the General Fund to cover their portion of personnel costs.
- Full Time Equivalent (FTE) is used to determine hours budgeted in each department. 1.0 FTE equates to a 40-hour per week employee.
- Personnel costs: There will be a 2% cost of living increase for current employees. There are no unfilled positions included in the budgeted personnel costs.
- Benefits required by law are:
 - **FICA**
 - **Tri-Met**
 - **Workers' Compensation**
- Benefits as offered in the City's employee manual include the following:
 - **Medical and Dental Benefits:** The City offers employees medical coverage through CIS Insurance. Employees have the option to choose between Regence Blue Cross and Kaiser Permanente. The costs for these benefits have been estimated to increase 12% for this budget. Employees pay 5% of the premium costs for medical and dental benefits.
 - **Life Insurance:** The City provides a life insurance benefit for employees with a coverage amount of \$15,000.
 - **Retirement (PERS):** This year's rate of 14.73% for PERS Tier 1 and 2 is 5.12% higher than the previous bi-annual rate of 9.61%. This year's rate of 11.11% for OPSRP is 2.17% higher than the previous bi-annual rate of 8.94%. The City employs twelve Tier1/Tier2 members and twenty-three OPSRP members. In the 2010-11 budget the City began setting aside an amount equal to 3% of salaries. This set aside amount will be used in future years to offset employer rate increases.
 - **Disability Insurance** The City provides a long term disability insurance benefit for employees with coverage beginning after 90 days. The City also provides an accidental death and dismemberment (AD&D) benefit for employees with a coverage amount of \$15,000.

City of Happy Valley Fiscal Year 2011 - 2012 Budget



FY 2010-11 ADOPTED BUDGET

FY 2011-12 PROPOSED BUDGET

City Manager	Senior Staff	Technical Staff	Build Insp/ Plans Exam	Admin Staff	Overtime	Total	Expenditure Description	City Manager	Senior Staff	Technical Staff	Build Insp/ Plans Exam	Admin Staff	Overtime	Total
							General Fund							
							General Government							
119,000	170,500	-	-	307,000	5,000	601,500	Budget	119,000	172,600	-	-	307,000	-	598,600
1.0000	2.0000	-	-	6.9000		9.9000	FTE	1.0000	2.0000	-	-	6.9000		9.9000
							Community Services / Public Safety							
-	86,100	195,200	-	76,200	5,000	362,500	Budget	-	86,100	195,200	-	77,200	3,000	361,500
-	1.0000	4.3700	-	1.6200		6.9900	FTE	-	1.0000	4.3700	-	1.6200		6.9900
							Building Department							
-	91,000	45,000	151,900	-	5,000	292,900	Budget	-	91,100	45,000	151,900	-	5,000	293,000
-	1.0000	1.0000	2.0000	-		4.0000	FTE	-	1.0000	1.0000	2.0000	-		4.0000
							Economic and Community Development							
-	88,100	178,900	-	27,100	5,000	299,100	Budget	-	88,100	179,000	-	27,100	3,000	297,200
-	1.0000	3.0000	-	0.7500		4.7500	FTE	-	1.0000	3.0000	-	0.7500		4.7500
							Public Works							
-	82,800	81,800	-	-	5,000	169,600	Budget	-	82,900	-	-	-	-	82,900
-	1.0000	2.0000	-	-		3.0000	FTE	-	1.0000	-	-	-	-	1.0000
							Parks							
-	-	74,600	-	-	5,000	79,600	Budget	-	-	72,100	-	-	3,000	75,100
-	-	2.0000	-	-		2.0000	FTE	-	-	2.0000	-	-		2.0000
							Street Maintenance Fund							
-	-	103,100	-	-	5,000	108,100	Budget	-	-	184,900	-	-	6,000	190,900
-	-	2.0000	-	-		2.0000	FTE	-	-	4.0000	-	-		4.0000
							Road Construction and Improvement Fund							
-	-	-	-	-	-	-	Budget	-	-	-	-	-	-	-
-	-	-	-	-	-	-	FTE	-	-	-	-	-	-	-
							Public Safety Fund							
-	-	-	-	20,700	5,000	25,700	Budget	-	-	-	-	20,700	5,000	25,700
-	-	-	-	0.5000		0.5000	FTE	-	-	-	-	0.5000		0.5000
							Total							
119,000	518,500	678,600	151,900	431,000	40,000	1,939,000	Budget	119,000	520,800	676,200	151,900	432,000	25,000	1,924,900
1.0000	6.0000	14.3700	2.0000	9.7700	-	33.1400	FTE	1.0000	6.0000	14.3700	2.0000	9.7700	-	33.1400
							145,600	Employer FICA						145,800
							456,665	Health Insurance						517,655
							62,605	Dental Insurance						67,640
							1,700	Life Insurance						2,200
							5,600	Disability Insurance						5,800
							54,500	Workers Comp Rates						55,900
							347,800	Retirement						410,300
							12,700	TriMet						12,900
							50,000	Unemployment Benefits						50,000
							1,137,170	Total Benefits						1,268,195
							3,076,170	TOTAL SALARIES AND BENEFITS						3,193,095



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND

- The General Fund accounts for all financial activities of the City except for those that by law or council decision are accounted for in other funds. The City's General Fund has five distinct departments: General Administration, Public Safety/Community Services, Building Department, Economic and Community Development, Public Works, and Parks.

- Main sources of revenue in the General Fund are:
 - Land use and construction fees.
 - Building permit fees
 - City's portion of various state shared revenues.
 - Franchise fees from utilities operating within the City.
 - Property taxes.
 - Municipal Court fees.
 - Revenue from North Clackamas Parks and Recreation District for maintenance of Happy Valley Park.

- Expenditures in the six departments are in the areas of personnel and materials and services. General Fund capital outlay is expended in the Reserve for Replacement Fund which is financed by a transfer from the General Fund.

Budgets for Departments within the General Fund:

Historical Data			Department	Budget For Next Year 2011 - 2012		
Actual		Adopted		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget This Year 10-11				
1,076,058	1,280,159	1,412,690	General Government	1,428,184	1,448,184	1,493,184
498,800	594,599	741,690	Public Safety/Community Services	730,198	730,198	730,198
707,296	459,832	519,555	Building Department	470,955	470,955	470,955
773,268	610,451	986,610	Economic Development	599,575	599,575	599,575
198,194	263,596	371,115	Public Works	197,420	197,420	197,420
243,473	297,565	231,435	Parks	241,585	241,585	241,585
674,273	669,459	1,691,263	Transfers/Contingency	2,118,066	2,098,066	2,053,066
4,171,362	4,175,661	5,954,358	Total	5,785,983	5,785,983	5,785,983



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

GENERAL FUND


Revenue

Line

2. **Beginning Fund Balance:** Funds available but not spent during the previous fiscal year.
3. **Uncollected Prior Year Taxes:** Taxes levied in prior years but not collected until the current year.
4. **Current Year Taxes:** The City's permanent tax rate is \$0.671 per thousand dollars and is levied on the assessed value of the City as determined under current state law.
5. **Interest Income:** The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.
6. **State Liquor Tax:** The statutory authorization for the distribution of the state liquor tax is ORS 471.810(a)(b) and 471.810(1)(d). 20% of the state's liquor receipts are distributed monthly to cities on a per capita basis. These funds may be used by the City for general government purposes. A portion of State Liquor Tax is distributed as State Revenue Sharing which is explained on Line 57.
7. **State Cigarette Tax:** The statutory authorization for the distribution of the state cigarette tax is ORS 323.445. Two cents of the \$1.18 per pack cigarette tax are paid monthly to cities on a per capita basis.
- 8-11. **Franchise Fees:** The City has franchise fee and privilege tax agreements with utilities operating within the City. The fees are based on revenues earned within the City limits. City ordinances require the following fees: Electric 3.5%, Telephone 7%, Cable TV 5% (includes FIOS), and Natural Gas 5.94%. The PGE 1.5% Privilege Tax is receipted directly in the Road Improvement Fund.
12. **Erosion Control Permit:** Fees for single lot erosion control including re-inspection fees stemming from compliance issues.
13. **Development Fees:** There are several categories of development fees. Certain fees are by type of application and other fees are a cost per lot to be developed. Also includes a plan review fee for each building permit. Fees are set to cover staff time and administrative/overhead costs.
14. **Construction Fees:** These fees are set to cover improvement plan review, overall development erosion sediment control plan review and inspection, and periodic construction supervision of public improvements by the City to ensure compliance with National, State, Regional, and City standards.
15. **Cell Tower Fees:** Rental fees collected on cell phone towers in the City.
16. **Park Reservation Fees:** Fee to reserve space at Happy Valley Park. User fees charged to sports teams help the City recover a portion the cost of maintenance for sports fields
17. **Park Revenue from NCPRD:** Revenue from NCPRD for maintenance of parks per the IGA.
18. **SDC Administration Fee:** The City collects \$75 on each new residential construction permit to cover administration of the joint transportation SDC. The City collects 5% of park SDCs to cover the administrative costs of collecting, tracking, and remitting to NCPRD

**RESOURCES
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data					Budget for Fiscal Year 2011-2012			
Actual		Adopted	Account No.		RESOURCES	Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11						
1			001-000-					
2	815,253	729,300	401000	Beginning Fund Balance	1,843,000	1,843,000	1,843,000	
3	22,521	32,935	402000	Uncollected Prior Year Taxes	30,000	30,000	30,000	
4	948,525	1,007,194	499999	Current Year Taxes - Perm Rate	1,073,374	1,073,374	1,073,374	
5	66,731	58,533	403000	Interest Income	39,655	39,655	39,655	
6	132,660	129,360	407000	State Liquor Tax	141,700	141,700	141,700	
7	17,122	16,776	408000	State Cigarette Tax	17,200	17,200	17,200	
8	208,853	235,461	410000	Franchise Fees - Electric	235,000	235,000	235,000	
9	31,166	41,651	411000	Franchise Fees - Telephone	32,960	32,960	32,960	
10	138,986	156,090	412000	Franchise Fees - Cable TV	147,290	147,290	147,290	
11	324,982	357,236	413000	Franchise Fees - Gas	291,055	291,055	291,055	
12	17,987	22,677	415400	Erosion Control Permit	25,000	25,000	25,000	
13	132,993	76,849	416000	Development Fees	92,500	92,500	92,500	
14	328,460	43,098	416100	Construction Fees	53,200	53,200	53,200	
15	34,765	35,613	416250	Cell Tower Fees	43,878	43,878	43,878	
16	15,726	20,139	416300	Park Reservation Fees	20,000	20,000	20,000	
17	212,180	238,545	416350	Park Revenue from NCPRD	231,853	231,853	231,853	
18	6,118	10,209	416400	SDC - Administration Fees	8,910	8,910	8,910	



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

GENERAL FUND


Revenue

Line

19. **Business License:** The City requires businesses operating within the City to have a valid City business license. The City also participates in the Metro business license program.
20. **Alarm Permits:** A bi-annual fee for residential and commercial alarms.
21. **Alarm Penalties and Assessments:** Late payment and false alarm assessments.
22. **Burning Permits:** Permit to allow burning within the City limits.
23. **Solid Waste Franchise Fee:** A percentage of the solid waste franchise fee allocated to the City for enforcement of solid waste complaints and design review for commercial structures.
24. **Municipal Code Penalties:** Code violation fine revenue.
- 25-30. **Happy Valley Municipal Court Traffic Fines and Court Costs:** Fines and assessments imposed in the Happy Valley traffic court. Related state and county fees are collected and remitted to the proper agencies. These include the Unitary Assessment, Law Enforcement Medical Liability Account (LEMLA), County Diversion Fee and the City Assessment fee.
31. **Driver Safety Class Fee:** Traffic safety class for persons who commit minor traffic infractions and are eligible for diversion. Fee for processing class registrations and facility usage.
32. **Photo Passport Fee:** Fee for service offered to the public to provide photo passport and process filing for US Customs.
33. **Animal Control:** Fee for registration of any dog 6 months or older in order to monitor and enforce animal control laws within the City.
34. **Variations:** Fee to review variance application and monitor for non-compliance issues.
35. **Juvenile Diversion:** Grant from Department of Human Services for community service projects.
36. **Contract Cities - Code Enforcement:** Revenue from other cities for code enforcement services.

**RESOURCES
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data								
Actual		Adopted				Budget for Fiscal Year 2011-2012		
Preceding	Preceding	Budget			RESOURCES	Proposed	Approved	Adopted
Year 08-09	Year 09-10	Year 10-11	Account No.					
1			001-000-					
19	22,199	27,452	25,000	416450	Business License	25,750	25,750	25,750
20	7,440	5,840	6,000	416500	Alarm Permits	7,500	7,500	7,500
21	215	50	500	416600	Alarm Penalties & Assessments	500	500	500
22	2,070	1,080	100	416700	Burning Permits	100	100	100
23	32,912	34,325	33,000	416800	Solid Waste Franchise Fee	33,990	33,990	33,990
24	9,223	18,855	25,000	418000	Municipal Code Penalties	20,000	20,000	20,000
25	291,561	288,867	250,000	418100	Traffic Fines	300,000	300,000	300,000
26	25,264	23,942	26,500	418200	State Unitary Assessment	29,150	29,150	29,150
27	1,117	1,047	2,100	418300	State LEMLA Assessment	2,310	2,310	2,310
28	3,365	5,349	6,000	418350	State Court Security Assessment	6,600	6,600	6,600
29	12,663	13,076	15,000	418400	County Diversion Fee	16,500	16,500	16,500
30	13,499	15,430	8,500	418500	City Assessment	9,350	9,350	9,350
31	9,665	18,417	25,000	418600	Driver Safety Class Fee	15,000	15,000	15,000
32	-	13,911	25,000	418650	Photo Passport Program	20,000	20,000	20,000
33	12,511	16,748	10,000	418700	Animal Control	10,300	10,300	10,300
34	1,250	-	2,000	418800	Variances	1,000	1,000	1,000
35	15,450	12,700	11,500	418850	Juvenile Diversion	21,078	21,078	21,078
36	50,801	53,040	55,000	419000	Contract Cities - Code Enforcement	56,650	56,650	56,650



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

GENERAL FUND


Revenue

Line

- 37/42. **Building Permit Fee and Building Permit Fee-Commercial:** New construction and remodel inspection permit. 12% surcharge collected on this fee and remitted to State to administer statewide program.
- 38/43. **Plan Check-building Permit and Plan Check-Commercial:** Plan review on building permits.
- 39. **Electrical Permit Fee:** Electrical permits are issued by Clackamas County. This accounts for 12% retained by City to cover administration costs. Remainder accounted for in a liability account and remitted to Clackamas County monthly. 12% surcharge on this fee is collected and remitted to the State.
- 40. **Mechanical Permit Fee:** Mechanical inspection permit. 12% surcharge collected and remitted to the State to administer the statewide program.
- 41. **Plumbing Permit Fee:** Plumbing inspection permit. 12% surcharge collected and remitted to the State to administer the statewide program.
- 44. **Fire Life Safety Plan Review:** Plan review of commercial buildings requiring a fire life safety plan.
- 45. **Re-inspection Fee:** Each permit fee is set to cover a specified number of inspections. If more inspections are needed an additional fee is charged. This fee is not subject to the state surcharge.
- 46. **Minor Label Revenue:** Revenue received from the State of Oregon for performing plumbing and mechanical inspections through the Minor Label statewide program.
- 47. **Milwaukie IGA:** Revenue from the City of Milwaukie for providing inspection and plan review services. This is working toward the State goal of pooling inspection and plan review resources to provide enhanced customer service throughout the State.
- 48. **Erosion Control Admin. Fee:** \$25 of each erosion control permit is retained to cover administration.
- 49. **Abandonment Fee:** Permit for inspection to end use or abandon a septic tank or sewer lead.
- 50. **Sewer Permit Fee:** Inspection of connection of public lateral to private homeowner's sewer.
- 51. **Right of Way Permit:** Sidewalk and driveway approach inspection permit for residential construction.
- 52. **Miscellaneous Permits:** Other required permits, such as change of use certificates of occupancy.
- 53. **Metro Construction Excise Tax:** 5% of amount collected retained by the City for admin costs.
- 54. **North Clackamas School District Construction (NCSD) Excise Tax:** The City retains 3% of the collected amount for administrative costs and that amount is budgeted in this account.

**RESOURCES
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data								
Actual		Adopted				Budget for Fiscal Year 2011-2012		
Preceding	Preceding	Budget			RESOURCES	Proposed	Approved	Adopted
Year 08-09	Year 09-10	Year 10-11	Account No.					
1			001-000-					
37	75,145	116,306	87,644	415000	Building Permit Fee	144,248	144,248	144,248
38	57,836	75,446	56,970	415001	Plan Check - Building Permit	91,068	91,068	91,068
39	7,712	5,602	5,800	415100	Electrical Permits	8,629	8,629	8,629
40	37,000	42,355	15,060	415200	Mechanical Permit Fee	24,100	24,100	24,100
41	60,177	59,714	34,980	415300	Plumbing Permit Fee	73,429	73,429	73,429
42	173,134	13,734	10,000	415050	Building Permit Fee-Commercial	26,794	26,794	26,794
43	64,697	15,491	6,500	415051	Plan Check-Commercial	12,382	12,382	12,382
44	33,970	4,898	4,000	415315	Fire Life Safety	7,615	7,615	7,615
45	1,080	50	500	415350	Reinspection Fee	515	515	515
46	900	675	500	415402	Minor Label Revenue	515	515	515
47	-	22,680	8,000	415405	Milwaukie IGA	4,000	4,000	4,000
48	1,050	2,075	2,050	415440	Erosion Control Admin. Fee	2,112	2,112	2,112
49	2,040	420	750	415451	Abandonment Fee	773	773	773
50	5,043	4,158	3,444	415450	Sewer Permit Fee	3,528	3,528	3,528
51	7,350	11,865	10,250	415470	Right of Way Permit	10,500	10,500	10,500
52	1,652	270	-	415510	Misc. Permits	-	-	-
53	3,101	1,179	1,340	415555	Metro Construction Excise Tax	1,380	1,380	1,380
54	5,622	5,080	7,970	415560	NCSD Construction Excise Tax	8,209	8,209	8,209



City of Happy Valley
Fiscal Year 2011 - 2012 Budget


GENERAL FUND
Revenue

Line

- 55. **Community Events:** Grants, donations and fundraising to defray the costs of community events.
- 56. **Grants:** The City applies for grants sponsored by federal, state, and regional governments and non-governmental organizations to fund various projects and programs. This budget does not reflect that the City has received Transportation Growth Management (TGM) Grants. These monies are paid to the consultant directly by the Oregon Department of Transportation. The City pays for its match through in-kind services, the cost of which is reflected in staff salaries. All of the TGM grants the City receives follow this method. This revenue source also includes the Metro Local Share project grant to the city in the amount of approximately \$380,000 for the acquisition and development of green space areas.
- 57. **State Revenue Sharing:** Authorization for this revenue is in ORS 221.770. 14% of the state's liquor revenues are paid quarterly to cities based on the formula outlined in the ORS. To receive the funds the City must hold a hearing on the use of the funds and levy property taxes in the year it will receive the funds.
- 58. **Sundry Income:** Unanticipated income (i.e., copy fees or refunds).
- 59. **Transfers In:** Shown for historical purposes.
- 60. **Transfer from Street Fund:** Transfer to cover overhead costs associated with personnel used by the Street Fund but expended in the General Fund.
- 61. **Transfer from Pedestrian Improvement Projects Fund:** Transfer to cover overhead costs associated with personnel used by the Road Construction Fund but expended in the General Fund.
- 62. **Transfer from Public Safety Fund:** Transfer to cover overhead costs associated with personnel used by the Public Safety Fund but expended in the General Fund.

**RESOURCES
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data					Budget for Fiscal Year 2011-2012			
Actual		Adopted	Account No.		RESOURCES	Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11						
1			001-000-					
55	39,734	50,385	42000	Community Events	40,000	40,000	40,000	
56	48,631	-	431100	Grants	-	-	-	
57	98,017	98,862	439000	State Revenue Sharing	86,300	86,300	86,300	
58	75,102	198,317	440000	Sundry Income	-	-	-	
59	-	1,474,434	490040	Transfers In	-	-	-	
60	-	-	490020	Transfer from Street Fund	72,668	72,668	72,668	
61	-	-	490040	Transfer from Ped Impr Proj Fund	13,630	13,630	13,630	
62	-	-	490050	Transfer from Public Safety Fund	251,235	251,235	251,235	
63								
64	4,765,226	5,965,791	5,954,358	Total Resources	5,785,983	5,785,983	5,785,983	



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *General Government*

Manager: Barbara Muller

STATEMENT OF PURPOSE:

The General Government Department of the City of Happy Valley consists of staff members charged with the day-to-day operations of the City and implementing the City Council policies and initiatives that set the course for the future. Staff members include the City Manager, City Recorder/Human Resources, Finance Officer, Program Coordinator, Office and Facility Services Coordinator, Administrative Assistants and Building Maintenance Technician. The General Government Department staff works together with the other City departments to ensure efficient operations, as well as providing critical informational links to citizens, the business community, volunteers, visitors, community partners and the elected and appointed officials of the City. These activities include:

1. Translating the City Council's goals and policies into budgetary priorities.
2. Management of all financial aspects of the City in accordance with generally accepted accounting principles as well as all Federal and State regulations. Automated systems are maintained to provide timely, useful, and accurate financial information to both internal and external users.
3. Responsibility for the Annual Budget, financial statements, external annual audit and administration of the bond issuance process and subsequent debt service payments. Management of City investments in the Local Government Investment Pool and investments maintained in approved investment vehicles.
4. Management of IT which includes the City's server system and a variety of software programs tailored specifically to meet the varying needs of the City staff.
5. Administrative support and receptionist services for all staff, recognizing the importance of accurate, timely, and courteous customer service.
6. Management of the City's insurance program including Property, Casualty, and Workers' Compensation. Risk management includes 1) identification of risk 2) risk assessment including minimizing exposures wherever practicable 3) transfer of risk utilizing risk management and insurance strategies 4) implementation and ongoing monitoring of the risk management plan 5) review and revision as needed.
7. Human Resources functions for the City, ensuring comprehensive and competitive benefit packages for its employees, and providing strategic interaction with all departments to attract, hire, and retain the best candidates for each position. When necessary, Human Resources also works collaboratively with managers to provide the best possible outcomes to challenges related to employees as they occur.
8. Administration and evaluation of Contracts, Intergovernmental Agreements, Bonds and other forms of financial guaranty which the City regularly requires for both developments within the City, as well as for projects initiated by the City Council.
9. Administration of City's website, providing the public with a wide array of up-to-date information pertaining to the community and their local government.
10. Office of the City Recorder maintains the official Ordinances and Resolutions of the City, and all records pertaining to the City Council, liaison with the Clackamas County Recorder's Office, as well as all archival responsibilities for City records. The City Recorder also acts as the Elections Officer, ensuring all applicable laws are adhered to during the course of all elections within the City.
11. Facility and Office Services plans, coordinates, and implements a broad range of services that allow the City and its staff to operate efficiently and safely. Monitors City's facilities to proper levels of safety, security, and maintenance. Also oversees office supply purchasing and maintenance contracts.



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley

Fiscal Year 2011 - 2012 Budget

GENERAL FUND *General Government*

PROGRAM OBJECTIVES:

1. Act as “first contact” for the City, and as such strive to provide exemplary service to residents, customers and community partners as well as to other internal departments.
2. Administrative support to City Council, Planning Commission and other volunteer committees.
3. Work collaboratively to facilitate timely and accurate communication, education, and information to the public, other departments, community partners, and service providers via the City’s social media sites.
4. Expand the public’s understanding and involvement in City government while always striving to improve and streamline procedures.
5. Provide a work environment that promotes customer service while fully utilizing the talents of Staff by reinforcing and promoting their knowledge, competence and creativity.
6. Provide accurate and transparent financial information at all times thus providing assurance of outstanding stewardship of taxpayer monies.
7. Maximize the City’s resources through investments.
8. Provide education and support to staff by promoting recycling and sustainability practices.
9. Coordination of facility maintenance, security, and repair.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 12		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08 - 09	Preceding Year 09-10					
603,812	789,597	980,590	Personal Services	1,019,370	1,019,370	1,019,370
472,246	490,562	432,100	Material and Services	408,814	428,814	473,814
1,076,058	1,280,159	1,412,690	Total	1,428,184	1,448,184	1,493,184



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Expenditures, General Government*

MATERIALS AND SERVICES:

Line

26. **Office Supplies:** Administrative supplies needed for the general office staff, various appointed citizen's committees, Planning Commission and City Council.
27. **Janitorial supplies and equipment.** This accounts for all cleaning supplies, paper products, and equipment used in the cleaning and maintenance of all of the City's buildings.
28. **Equipment – under \$5,000:** Includes desktop printers, cells phones, and other equipment which costs less than \$5,000 per item. Computer equipment is accounted for in the Reserve for Replacement Fund.
29. **Travel:** Travel and meals related to City business for Councilors, City Manager, and staff budgeted under General Government.
30. **Training:** Includes training on subjects such as budgeting, legislative affairs, legal issues, risk management, human resource management, software applications, and job related specialized trainings. Also includes the cost for the League of Oregon Cities annual conference registration fee.
31. **Memberships, Subscriptions, and Dues:** Annual membership dues to the League of Oregon Cities as well as various professional organizations for the Mayor, the City Council and General Administrative staff. This also includes subscriptions, local newspaper subscriptions, and books.
32. **Utilities:** Utilities are allocated to the Parks Department, Street Fund and General Government. Utilities include gas, electricity, lighting, trash/recycling collection, phone services, internet services, water and storm/sewer for all of the City's facilities.
33. **Legal Publications:** Publication of legal notices for City business.
34. **Municipal Code Updates:** Website hosting of the City's Municipal Code.
35. **Postage:** Mailing all City correspondence applicable to General Fund departments except the newsletter. Lease and supplies for the postage meter.
36. **Insurance:** The City's Property, General Liability and Business Automobile insurance costs are not anticipated to increase over the prior fiscal year cost. Insurance costs are pooled through the League of Oregon Cities.
37. **Repairs and Maintenance:** Includes repairs, improvements, maintenance, and recycling costs for City Hall, the Annex facilities, and systems.
38. **Facility and Office Service Contracts:** Annual maintenance and service contracts related to the City's facilities as well as building and office services. This includes the accounting system, access and security, elevator, HVAC, website, document management, and others.
39. **Website:** This account no longer used. Maintenance costs accounted for on line 39. Future upgrades to website are accounted for in the Reserve for Replacement Fund.
40. **Other Administrative Items:**, Banking and other miscellaneous fees, public outreach items. Also covers expenses for City sponsored events with other civic entities.
41. **Legal:** Legal expenses pertaining to all General Fund departments will be charged to this line item.

**EXPENDITURE DETAIL
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted						
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
			001-002-	General Government				
				Personnel				
95,987	110,588	119,000	500050	City Manager	119,000	119,000	119,000	
127,206	159,319	170,500	500051	Senior Staff	172,600	172,600	172,600	
173,041	265,740	307,000	500063	Admin/Support	307,000	307,000	307,000	
256	-	5,000	500100	Overtime	-	-	-	
396,490	535,647	601,500		Total Personnel	598,600	598,600	598,600	
				Employee Benefits				
16,705	9,860	50,000	504600	Unemployment benefits	50,000	50,000	50,000	
27,205	34,384	45,700	504700	Employer FICA	45,800	45,800	45,800	
80,857	96,274	142,785	504800	Health Insurance	161,880	161,880	161,880	
10,316	13,329	18,905	504801	Dental Insurance	21,090	21,090	21,090	
292	328	500	504802	Life Insurance	500	500	500	
859	982	1,600	504803	Disability Insurance	1,700	1,700	1,700	
2,883	13,425	4,600	504900	Worker's Compensation	4,500	4,500	4,500	
66,366	83,358	111,100	505000	Retirement Plan	131,300	131,300	131,300	
1,839	2,010	3,900	506000	Tri-Met Excise Tax	4,000	4,000	4,000	
207,322	253,950	379,090		Total Employee Benefits	420,770	420,770	420,770	
603,812	789,597	980,590		Total Personal Services	1,019,370	1,019,370	1,019,370	
				Materials and Services				
16,015	19,664	25,000	600100	Office Supplies	19,800	19,800	19,800	
7,751	4,064	6,500	600140	Janitorial Supplies & Equipment	5,850	5,850	5,850	
4,887	3,370	2,500	600190	Equipment - under \$5,000	2,600	2,600	2,600	
6,238	9,855	18,500	600200	Travel	20,000	20,000	20,000	
7,699	7,576	8,500	600201	Training	10,000	10,000	10,000	
10,493	14,249	15,500	600300	Membership, Subscriptions, Dues	16,000	16,000	16,000	
58,620	71,359	89,500	600400	Utilities	83,050	83,050	83,050	
10,341	4,443	4,000	602000	Legal Publication	3,870	3,870	3,870	
13,865	1,398	2,500	602020	Municipal Code Updates	4,500	4,500	4,500	
8,088	9,702	10,500	602100	Postage	10,484	10,484	10,484	
50,564	49,860	60,000	602200	Insurance	50,000	50,000	50,000	
15,846	12,341	25,000	602300	Repairs & Maintenance	18,900	18,900	18,900	
-	-	16,600	602350	Facility & Office Service Contract	20,970	20,970	20,970	
-	27,670	-	602400	Website	-	-	-	
19,964	18,255	15,000	602900	Other Administrative Items	15,344	15,344	15,344	
94,175	71,969	60,000	603100	Legal	75,000	75,000	120,000	



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Expenditures, General Government*

MATERIALS AND SERVICES:

Line

- 42. **Audit:** Cost of the annual financial audit, which is required by law.
- 43. **HR Projects:** Costs associated with recruitment and hiring of personnel.
- 44. **Contract Payroll Services:** Contractor-provided payroll and full tax service, to include quarterly and annual reports. Connectivity and information storage is provided via the Internet.
- 45. **Municipal Lease:** Lease of modular unit at old City Hall location. Shown for historical purposes.
- 46. **Copier Costs:** Cost of multi-function copiers used by City personnel. These agreements include all service calls and toner for the City's printers/copiers. Does not include desktop printers.
- 47. **IT Services:** Management and maintenance support for network server and City's computers. This amount has decreased due to having a part time staff person training to take over part of this responsibility.
- 48. **Software:** Purchase of software for general office staff.
- 49. **Contract Services:** Cost of unexpected items requested by Council.

**EXPENDITURE DETAIL
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted						
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
42	11,300	13,400	12,500	603110	Audit	12,060	12,060	12,060
43	350	643	2,000	603120	HR Projects	6,800	6,800	6,800
44	1,708	2,332	2,000	603210	Contract Payroll Services	3,276	3,276	3,276
45	1,803	-	-	603850	Municipal Lease	-	-	-
46	11,811	10,950	15,000	603850	Copier Costs	9,450	9,450	9,450
47	31,451	23,976	20,000	603900	IT Services	19,260	19,260	19,260
48	-	516	1,000	603901	Software	1,600	1,600	1,600
49	28,481	112,970	20,000	603950	Contract Services	-	20,000	20,000
50								
51	411,450	490,562	432,100		Total Materials and Services	408,814	428,814	473,814
52								
53	1,015,262	1,280,159	1,412,690		Total General Government	1,428,184	1,448,184	1,493,184



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Public Safety/Community Services*

Manager: Steve Campbell

STATEMENT OF PURPOSE:

The Public Safety/Community Services department at the City of Happy Valley is multi-functional. It provides enforcement of the Municipal Code, animal control services, emergency services in coordination with the Clackamas County Sheriff's office, administration of the emergency management plan and response program, organization of events such as the 4th of July, Summer Concert series, etc., erosion control permitting and inspection services, as well as Municipal Court services.

The Municipal Court is the judicial branch of the City and provides a local forum for the resolution of minor traffic violations, parking citations, minors in possession of alcohol and tobacco, and violations of City ordinances. The majority of cases heard in Municipal Court are traffic violations. Municipal Court has an established violations bureau offering violators the opportunity to resolve their citation in a non-court setting, thereby reducing the costs associated with a personal court appearance.

PROGRAM OBJECTIVES:

1. Code Enforcement:
 - a. Resolve conflicts through mediation between neighbors, developers and builders that arise as a result of code violations and livability conflicts.
 - b. Use code compliance function as an early detection or prevention mechanism for other problems that may be present in the neighborhood.
 - c. Quick response to complaints, increase the quality of code compliance and enforcement services to our citizens, and take a more pro-active approach with business license investigation and minor health and safety violations.
2. Emergency Services/Public Safety:
 - a. Coordination of public forums for citizens to address concerns directly with the Sheriff's Department and the assigned deputies.
 - b. Develop and manage neighborhood watch programs.
 - c. Liaison with traffic and public safety committee.
 - d. Management of police services.
 - e. Pursue grants and coordinate emergency services and homeland security.
 - f. Develop and implement emergency management plan.
 - g. Administration of Juvenile Diversion Program
3. Community Services:
 - a. Enhance communication between residents, business associations, and homeowner associations. Present information at homeowner association meetings. Give presentations to public groups, committees, and organizations.
 - b. Promote citizen involvement in and opportunities to learn about programs, services and operations.
 - c. Organize City events such as 4th of July, Summer Concert series, Christmas Tree lighting, etc. to promote quality of life within the City.



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Public Safety/Community Services*

4. Erosion Control:
 - a. Review permit applications and erosion control plans for approval.
 - b. Daily site inspections for erosion control compliance.
 - c. Education classes for erosion control requirements and regulations.
 - d. Enforcement for non-compliance.
5. Municipal Court:
 - a. Traffic and municipal code violation citations written within the City limits are directed to the City of Happy Valley Municipal Traffic Court. Court is held in the City Hall Annex biweekly. The Deputy Court Clerk processes citations and required paperwork before and after court is held.
 - b. Payment for some traffic violations occurs in a non-court setting via the established Violations Bureau, thereby reducing the judicial expenses and other costs associated with an additional court date per month.
6. Animal control:
 - a. Quick and courteous responses to service requests.
 - b. Educate owners on licensing, rabies eradication, animal care, and disease prevention.
7. Mediation
 - a. Reduce the number of conflicts within the community and the number of referrals to court.
 - b. Improve neighborhood and community partnership.
8. Business Licensing Program
 - a. Provide education and customer service regarding proper licensing.
 - b. Ensure compliance of all businesses with business license ordinances.
 - c. Assist planning with home occupation application. Review application, conduct initial inspection, and follow up inspections.
9. Contract Services
 - a. Provide Code Enforcement services to contract cities.
 - b. Provide technical support for court services to the City of Damascus

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08 - 09	Preceding Year 09-10					
388,908	453,474	580,190	Personal Services	606,300	606,300	606,300
109,892	141,125	161,500	Material and Services	123,898	123,898	123,898
498,800	594,599	741,690	Total	730,198	730,198	730,198



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Expenditures, Public Safety/Community Services*

MATERIALS AND SERVICES:

Line

26. **Office Supplies:** Now being accounted for in the General Government Department.
27. **Equipment – under \$5,000:** Equipment such as printers, items used for code enforcement and community events. Computer equipment is now being accounted for in the Reserve for Replacement Fund.
28. **Travel:** Travel, meals, and lodging related to training or other City business.
29. **Training:** Training in code enforcement, emergency services, animal control, and any of the various services provided by the department.
30. **Membership and Dues:** Annual membership dues to professional organizations.
31. **Vehicle Operation & Maintenance:** Now being accounted for in the Public Works Department.
32. **Newsletter:** A portion of the cost of the newsletter is accounted for here and a portion is accounted for in the Public Safety Fund. Monthly costs include typing, printing services, mailing service, and postage.
33. **Emergency Management Supplies:** Supplies needed in case of emergencies as stipulated in grant agreements. This budget item is based upon grant funding.
34. **Animal Control IGA:** Lodging costs associated with non-licensed animals found in the City. The City must shelter any animals in custody. Per the IGA the city will pay the county for each animal sheltered in their facility.
35. **Public Outreach:** Costs for Community Services officers, uniforms badges, nametags, and other required clothing.
36. **Judicial Services:** Costs associated with providing a judge for the City's Municipal Court sessions.
37. **Interpreting Services:** Costs associated with providing translation services, to include signing, to aid communication between defendants and court staff.
38. **Contract Services:** Contract services for nuisance abatement. The City contracts services to remove nuisances on private property if court ordered abatement fails.
39. **Juvenile Diversion:** Costs associated with administering the juvenile diversion program. This amount will be reimbursed by the County.
40. **Driver's Safety Class:** Purchase of student books and materials.
41. **Photo Passport Program:** Cost for training and initial start up. Service offered to the public for providing photo passport and process filing for US Customs.
42. **Community Events:** Cost associated with hosting the City of Dreams, 4th of July Family Festival, Summer Concerts, National Night Out, Safety Fair, Doggie Day in the Park, Harvest Fest and Christmas Tree Lighting.

**EXPENDITURE DETAIL
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted						
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
			001-004-	Public Safety/Community Services				
				Personnel				
1								
2								
3	56,991	41,714	86,100	500051	Senior Staff	86,100	86,100	86,100
4	72,365	85,927	110,700	500053	Community Services Officers	110,700	110,700	110,700
5	95,403	79,435	84,500	500055	Court Staff	84,500	84,500	84,500
6	27,232	65,031	76,200	500063	Admin/Support	77,200	77,200	77,200
7	2,262	3,021	5,000	500100	Overtime	3,000	3,000	3,000
8								
9	254,253	275,128	362,500		Total Personnel	361,500	361,500	361,500
10								
11					Employee Benefits			
12	18,769	20,668	27,400	504700	Employer FICA	27,500	27,500	27,500
13	64,360	88,498	100,890	504800	Health Insurance	114,285	114,285	114,285
14	6,568	8,309	13,300	504801	Dental Insurance	14,915	14,915	14,915
15	233	267	300	504802	Life Insurance	400	400	400
16	553	665	1,100	504803	Disability Insurance	1,200	1,200	1,200
17	2,330	9,072	5,700	504900	Worker's Compensation	5,500	5,500	5,500
18	40,695	49,691	66,600	505000	Retirement Plan	78,600	78,600	78,600
19	1,147	1,176	2,400	506000	Tri-Met Excise Tax	2,400	2,400	2,400
20								
21	134,655	178,346	217,690		Total Employee Benefits	244,800	244,800	244,800
22								
23	388,908	453,474	580,190		Total Personal Services	606,300	606,300	606,300
24								
25					Materials and Services			
26	6,536	-	-	600190	Office Supplies	-	-	-
27	1,515	267	2,500	600190	Equipment - under \$5,000	2,500	2,500	2,500
28	1,524	485	2,500	600200	Travel	2,500	2,500	2,500
29	4,055	1,242	1,500	600201	Training	1,500	1,500	1,500
30	869	355	500	600300	Membership, Subscriptions, Dues	500	500	500
31	7,886	-	-	602001	Vehicle Operation & Maint.	-	-	-
32	60,796	55,884	50,000	602001	Newsletter	12,000	12,000	12,000
33	928	-	3,500	602350	Emergency Mgmt. Supplies	3,500	3,500	3,500
34	3,561	1,778	3,000	602390	Animal Control - IGA	3,000	3,000	3,000
35	120	7,391	6,000	602750	Public Outreach	4,000	4,000	4,000
36	20,485	20,648	25,000	603120	Judicial Services	26,750	26,750	26,750
37	797	949	2,000	603130	Interpreting Services	2,000	2,000	2,000
38	1,257	100	1,000	603950	Contract Services	1,000	1,000	1,000
39	18,450	19,450	18,000	603970	Juvenile Diversion	21,078	21,078	21,078
40	-	1,811	5,000	603980	Drivers Safety Class	2,500	2,500	2,500
41	-	1,829	1,000	603990	Photo Passport Program	1,070	1,070	1,070
42	41,910	28,936	40,000	606000	Community Events	40,000	40,000	40,000
43								
44	170,689	141,125	161,500		Total Materials and Services	123,898	123,898	123,898
45								
46	559,597	594,599	741,690		Total Public Safety/Comm Services	730,198	730,198	730,198



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Building Department*

Manager: Ed Cameron

STATEMENT OF PURPOSE:

The Building Department provides code administration, inspection, plan review and permit services to the construction industry. These are integral to the safe and effective construction of structures in the City. Services are provided to architects, engineers, contractors, and members of the public who need code interpretation of the various specialty codes. Department staff maintains updated copies of Oregon's construction codes and rules for use within the jurisdiction.

Services are provided to contractors and the public to ensure organizations are operating in compliance with the appropriate laws, individuals are properly licensed, and products meet legal specifications. Permit and inspection services are provided to contractors and owner/builders who seek structural, mechanical, electrical, or plumbing permits. The department issues permits to administer and enforce the state's building codes. The permit process may include the review of plans for construction. Inspection services are also provided to building contractors and owner/builders in structural, mechanical, plumbing and electrical areas. The department operates with dedicated funds, the major sources of which are permit and inspection fees.

In accordance with ORS 455.210 (3)(c), expenditures in this fund are directly related to providing building inspection service on the specific permits sold and associated administrative services.

PROGRAM OBJECTIVES:

1. Provide a full service, computerized, permit issuance/tracking, plan review and inspection department.
2. Recognize and meet the work plan and program standards mandated through the Tri-County Service Board (State of Oregon Building Codes Division Northwest Regional Office).
3. Issue timely building permits for residential and commercial projects following submission of complete permit applications and plans.
4. Accomplish all requested building inspections within 24 hours of date of request.
5. Respond to public concerns within 48 hours from date received.
6. Provide inspection services and plan review to the City of Milwaukie per the IGA.
7. Manage revenues and expenditures prudently and responsibly.
8. Allow for, facilitate, and encourage alternate methods of construction and or materials.
9. Provide code resources for architects, engineers, building contractors and homeowners.
10. Uniformly administer and enforce the state building codes, city ordinances and policies that set standards for construction.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10					
646,436	440,161	442,755	Personal Services	460,905	460,905	460,905
60,859	19,671	76,800	Material and Services	10,050	10,050	10,050
707,295	459,832	519,555	Total	470,955	470,955	470,955



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Expenditures, Building Department*

MATERIALS AND SERVICES:

Line

28. **Office Supplies:** Included are general office supplies including specialized forms.
29. **Equipment – under \$5,000:** Small tools, printers, and furniture under \$5,000 per item. Computer equipment is now being accounted for in the Reserve for Replacement Fund.
30. **Travel:** Travel expenses associated with City business including the cost of meals, lodging, and mileage when use of personal vehicles is required.
31. **Training:** Training to retain licensing and certifications according to state laws and regulations. Training necessary for staff to better perform their various functions.
32. **Memberships, Subscriptions, and Dues:** Annual membership dues to professional organizations.
33. **Utilities:** Accounted for in General Government.
34. **Vehicle Operation & Maintenance:** Accounted for in Public Works.
35. **Code Books:** Professional and code books.
36. **Insurance:** Accounted for in General Government.
37. **Repairs and Maintenance:** Accounted for in General Government.
38. **Public Outreach:** Information to public on permit and inspection procedures.
39. **Legal:** Accounted for in General Government.
40. **Contract Payroll Services:** Accounted for in General Government.
41. **Contract Services:** Cost of services provided to the City of Happy Valley.
42. **Municipal Lease:** Shown for historical purposes.
43. **Copier Costs:** Accounted for in General Government.
44. **IT Services:** Accounted for in General Government.



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Economic and Community Development*

Manager: Michael D. Walter, AICP

STATEMENT OF PURPOSE:

The Economic and Community Development Department consists of the Planning Department and the Engineering Department, each have specific responsibilities, though many are “inter-departmental”, particularly in relationship to development reviews.

Planning

The Economic and Community Development Department guides residential, commercial and industrial growth to facilitate the continual improvement of Happy Valley and the quality of life of our residents. The Department works directly with city officials, regulatory agencies, advisory committees, citizen committees, the general public and developers to optimize land development and ensure compliance with the adopted land use regulations and policies. These regulations include, but are not limited to, the Comprehensive Plan, Development Code, Transportation System Plan, Parks Master Plan and the Rock Creek Comprehensive Plan, in addition to state and county regulations and policies.

The Economic and Community Development Department is responsible for technical review of preliminary and final subdivision plats, design review, transportation planning, environmental planning, landscape plan review, annexations, and “special projects” such as development agreements and intergovernmental agreements (IGA's). In addition, the Economic and Community Development Department is responsible for all economic development activities and programs as well as all long range planning projects. Further, the Economic and Community Development Department is a key resource in developing the city's Capital Improvement Plan and for conducting strategic planning to include future annexation of property to enhance the livability of the city. The staff is also responsible for coordination with surrounding jurisdictions including Clackamas County, Metro and various state departments.

Engineering

Engineering oversees construction and improvement of city facilities and infrastructure, such as streets and utilities. The staff also provides public works related inspections. The Engineering staff is responsible for review of plans, monitoring construction activities, and capital improvement projects within the city. In conjunction with other city departments, the engineering staff works to provide strategic planning related to new development, transportation improvements, utilities, city-supported public works programs and capital improvement projects.

PROGRAM OBJECTIVES:

Planning

General:

1. Ensure the design of development projects to enhance functional and visual characteristics of the community.
2. Provide information and assistance to developers and the general public regarding development requirements in the city, the planning process, and Planning Commission and City Council procedures.
3. Coordinate planning and economic development efforts with other city departments and local, regional, and state planning agencies and organizations.
4. Review, research, and update the Comprehensive Plan and Land Development Code for the city to ensure that it meets the goals prescribed by regional and state planning agencies as well as the City Council and Planning Commission.



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Economic and Community Development*

5. Work closely with the City Attorney to ensure that the city's obligations and Council directives are handled accurately and in a legally sound manner.
6. Promote the development and expansion of commercial, industrial and health care sector businesses.
7. Promote & pursue the annexation of properties within the city limits in order to provide future economic development opportunities and promote residential growth.

Planning

Fiscal Year 2011 / 2012:

1. Economic Opportunities Analysis and Implementation Strategy.
2. Annexation Plan programs (SDC assessments, Fees, Tax Advantage Programs).
3. Work with Clackamas County toward the implementation of a Strategic Investment Zone program.
4. Work with the County and State in determining and establishing certified, "development ready" industrial sites.

Engineering

General:

1. Provide city residents a high level of customer service relative to the following:
 - a. Street construction, improvements, maintenance and repairs
 - b. Public rights-of-way
 - c. Coordination of surface water issues with Water Environment Services (WES) of Clackamas County
 - d. Installation and maintenance of signage and traffic control devices within public rights-of-way (This process includes working with the Traffic Safety Committee, City Traffic Engineer, Code Enforcement and Public Works Director).
 - e. Coordinate with Public Works on street cleaning including; sweeping, debris pick-up and hazardous spill removal coordination – MS4 Reporting
2. Review construction plans for compliance with national, regional and city standards and oversee construction and improvement projects relative to new development and growth within the city.
3. Oversee capital, upgrade, and public improvement projects:
 - a. Within the public rights-of-way
 - b. Utilizing System Development Charges for capital projects
 - c. City properties excluding parks
 - d. Update Street Inventory
 - e. Pavement Management Program
 - f. Conduct Feasibility Study's – Street Pre-Design



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Economic and Community Development*

4. Work with Building Department, Community Development, Code Enforcement and Community Services relative to the following items:
 - a. New site development(s)
 - b. City Code compliance
 - c. Final plat review to assure compliance with conditions of approval
5. Work with committees to address existing and anticipated concerns and goals of residents
6. Construction Design Standards – Maintain and Update as necessary

Engineering

Fiscal Year 2011 / 2012:

1. Capital projects: Pedestrian & Bike, Road Overlays, Storm System
2. Engineering Design Manual Updates

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10					
609,563	549,986	462,510	Personal Services	480,475	480,475	480,475
163,705	60,465	144,100	Material and Services	119,100	119,100	119,100
-	-	380,000	Capital Outlay	-	-	-
773,268	610,451	986,610	Total	599,575	599,575	599,575



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND

Expenditures, Economic and Community Development

MATERIALS AND SERVICES:

Line

27. **Office Supplies:** Included are general office supplies.
28. **Maps and Printing:** Maps and printing are separated from general office supplies.
29. **Equipment – under \$5,000:** Equipment which costs less than \$5,000 per item. Items such as printers and other office equipment. Computer equipment is now being accounted for in the Reserve for Replacement Fund.
30. **Travel:** Travel and meals for staff budgeted under Economic and Community Development are included here. All travel is related to training or other City business.
31. **Training:** Cost covers training necessary for job requirements for budgeted staff.
32. **Membership, Subscriptions, and Dues:** Annual membership dues paid to local and national planning associations, Regional Partners dues, and Oregon Economic Development Association dues.
33. **Community Concept Planning:** Project complete. Shown for historical purposes.
34. **Annexations:** Costs associated with the annexation program.
35. **Public Outreach:** Items, training, conferences, and meetings related to annexation program.
36. **Contract Traffic Engineer:** Contract for review of City transportation issues. Costs for reviewing development applications will be billed to the applicant and are not included in this line.
37. **Contract Engineering:** Consulting professional engineer responsible for evaluating traffic safety and control issues throughout the City, provide assistance with construction plans, plat review, and project close out if needed, may include professional staff for erosion control permitting and inspections, as well as assistance with the green streets design standards.
38. **Contract Planning:** Code revision and project work related to growth and future expansion most of which is proposed to be funded by grants. Costs associated with development of required legal descriptions for annexations. Fees paid to METRO for annexation. Costs associated with special projects, over-load current planning review, municipal code updates, and economic development plan assistance.

CAPITAL OUTLAY:

43. **Land/Land Improvements:** Acquisition of green space areas within the City.

**EXPENDITURE DETAIL
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted						
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
			001-006-	Economic & Comm. Development				
				Personnel				
1								
2								
3	75,122	81,444	88,100	500051	Senior Staff	88,100	88,100	88,100
4	166,468	144,375	50,600	500054	Planning	50,600	50,600	50,600
5	109,523	85,445	128,300	500058	Engineering	128,400	128,400	128,400
6	5,750	-	-	500060	Bldg Insp/Plans Exam	-	-	-
7	53,696	41,039	27,100	500063	Admin/Support	27,100	27,100	27,100
8	1,220	-	5,000	500100	Overtime	3,000	3,000	3,000
9								
10	411,779	352,303	299,100		Total Personnel	297,200	297,200	297,200
11								
12					Employee Benefits			
13	30,495	25,934	22,500	504700	Employer FICA	22,600	22,600	22,600
14	79,085	83,891	68,590	504800	Health Insurance	77,710	77,710	77,710
15	8,681	9,017	9,120	504801	Dental Insurance	10,165	10,165	10,165
16	128	140	200	504802	Life Insurance	300	300	300
17	1,019	874	800	504803	Disability Insurance	800	800	800
18	3,329	10,027	5,400	504900	Worker's Compensation	5,200	5,200	5,200
19	73,765	66,656	54,800	505000	Retirement Plan	64,500	64,500	64,500
20	1,281	1,144	2,000	506000	Tri-Met Excise Tax	2,000	2,000	2,000
21								
22	197,783	197,683	163,410		Total Employee Benefits	183,275	183,275	183,275
23								
24	609,562	549,986	462,510		Total Personal Services	480,475	480,475	480,475
25								
26					Materials and Services			
27	3,320	-	-	600110	Office Supplies	-	-	-
28	2,110	2,544	1,000	600110	Maps And Printing	1,000	1,000	1,000
29	32	150	500	600190	Equipment - under \$5,000	500	500	500
30	558	140	600	600200	Travel	600	600	600
31	5,183	1,034	1,500	600201	Training	1,500	1,500	1,500
32	4,260	6,049	5,500	600300	Membership, Subscriptions, Dues	5,500	5,500	5,500
33	45,845	-	-	602400	Community Concept Planning	-	-	-
34	-	-	-	602700	Annexations	20,000	20,000	20,000
35	-	-	10,000	602750	Public Outreach	5,000	5,000	5,000
36	27,578	21,677	25,000	603250	Contract-Traffic Engineer	20,000	20,000	20,000
37	855	1,769	15,000	603300	Contract-Engineering	10,000	10,000	10,000
38	73,964	27,102	85,000	603700	Contract-Planning	55,000	55,000	55,000
39								
40	163,705	60,465	144,100		Total Materials and Services	119,100	119,100	119,100
41								
42					Capital Outlay			
43	-	-	380,000	700600	Land/Land Improvements	-	-	-
44	-	-						
45	-	-	380,000		Total Capital Outlay	-	-	-
46								
47	773,267	610,451	986,610		Total Economic & Comm. Dev.	599,575	599,575	599,575



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Public Works*

Manager: Chris Randall

STATEMENT OF PURPOSE:

The Public Works Department oversees operations related to the maintenance of City facilities and infrastructure. The primary goal is to manage and maintain quality public roads, parks, trails, storm drains, open spaces, and other infrastructure for the residents of the City. Public Works is committed to providing quality community services for the health and safety of residents and the environment.

PROGRAM OBJECTIVES:

- 1) Provide City citizens a high level of customer service related to the following:
 - a) Street construction, implementation, maintenance and repair.
 - b) Public rights-of-way maintenance and repair.
 - c) Coordination of surface water issues with Water Environment Services.
 - d) Installation and maintenance of signage within public rights-of-way.
 - e) Street cleaning including: sweeping, debris pickup-up and hazardous spill removal coordination.
 - f) Coordinate work efforts of volunteers and community work force.
- 2) Work with committees to address existing and anticipated concerns and goals of the community.
- 3) Maximize budgetary resources.
- 4) Promote recycling and sustainability practices through building maintenance.
- 5) Provide accurate and timely communication to staff and the community.
- 6) Assure continued staffing and support to city wide Safety Committee.
- 7) Work with the Public Safety and Community Services Department related to the following
 - a) Public rights-of-ways
 - b) Public event staffing
 - c) Warning sign maintenance and install
- 8) Work with the Planning and Engineering Departments related to the following
 - a) Surface water issues
 - b) Associated feasibility forecasting
 - c) Master planning

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10					
131,753	166,582	278,015	Personal Services	135,820	135,820	135,820
47,025	97,014	93,100	Material and Services	61,600	61,600	61,600
19,416	-	-	Capital Outlay	-	-	-
198,194	263,596	371,115	Total	197,420	197,420	197,420



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Expenditures, Public Works*

MATERIALS AND SERVICES:

Line

24. **Office Supplies:** Accounted for in General Government department.
25. **Public Works Supplies:** Supplies and materials for repairs and continued operation of Public Works facilities.
26. **Personal Protective Equipment (PPE):** Safety equipment worn by Public works staff for protection from injury. Examples: Hardhats, boots, gloves and safety goggles.
27. **Equipment – under \$5,000:** Tools and equipment for repairs and continued operation of City facilities and vehicle maintenance equipment.
28. **Travel:** Travel to and from training as well as occasional use of personal automobiles to meetings.
29. **Training:** Training classes and certifications on subjects such as insecticide/herbicide use, road maintenance, safety, construction, first aid and flagman training.
30. **Membership and Dues:** Staff membership in Public Works/Environmental associations, such as the American Public Works Association (APWA), Association of Clean Water Agencies (ACWA), Regional Erosion Prevention Awards program, and Pacific Northwest Clean Water Association (PNCWA).
31. **Vehicle Operation & Maintenance:** Operation and maintenance of all General Fund vehicles.
32. **Repairs and Maintenance:** Maintenance and repairs of non-vehicular equipment such as upkeep of trees, shrubs, and landscape in the public rights of way. Continued equipment repairs and improvements associated with the Public Works Operations Facility.
33. **Emergency Expenses:** Accounted for in the Street Maintenance Fund.
34. **Contract Engineering:** Engineering study to include monthly billing, lien search process, new connection process, public notice, engineering/planning, finance, CIP development, accounting, ordinances, and operations..
35. **Equipment Rental:** Additional equipment rented during special projects.

CAPITAL OUTLAY:

Line

40. **Facility Improvements:** Accounted for in the Reserve for Replacement Fund.

**EXPENDITURE DETAIL
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted						
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
			001-008-	Public Works				
				Personnel				
	5,744	32,177	82,800	500051	Senior Staff	82,900	82,900	82,900
	72,317	77,360	81,800	500059	Public Works	-	-	-
	6,542	212	-	500060	Building Inspector/Plans Exam	-	-	-
	1,627	914	5,000	500100	Overtime	-	-	-
	86,230	110,663	169,600		Total Personnel	82,900	82,900	82,900
	6,244	8,984	12,600	504700	Employer FICA	6,400	6,400	6,400
	20,635	19,699	43,320	504800	Health Insurance	16,435	16,435	16,435
	2,750	2,552	5,795	504801	Dental Insurance	2,185	2,185	2,185
	106	97	200	504802	Life Insurance	100	100	100
	260	231	500	504803	Disability Insurance	200	200	200
	959	2,685	14,200	504900	Worker's Compensation	8,800	8,800	8,800
	14,308	21,282	30,700	505000	Retirement Plan	18,200	18,200	18,200
	261	389	1,100	506000	Tri-Met Excise Tax	600	600	600
	45,523	55,919	108,415		Total Employee Benefits	52,920	52,920	52,920
	131,753	166,582	278,015		Total Personal Services	135,820	135,820	135,820
					Materials and Services			
	1,303	-	-	600150	Office Supplies	-	-	-
	4,940	7,874	15,000	600150	Public Works Supplies	6,000	6,000	6,000
	600	834	1,000	600180	Personal Protective Equipment	2,000	2,000	2,000
	5,054	9,767	8,000	600190	Equipment - under \$5,000	3,000	3,000	3,000
	172	95	500	600200	Travel	500	500	500
	2,105	218	1,500	600201	Training	1,500	1,500	1,500
	1,155	979	600	600300	Membership, Subscriptions, Dues	600	600	600
	11,520	23,745	30,000	601500	Vehicle Operation & Main.	25,000	25,000	25,000
	4,401	27,475	25,000	602300	Repairs & Maintenance	20,000	20,000	20,000
	15,775	925	-	602350	Emergency Expenses	-	-	-
	-	25,102	10,000	603300	Contract-Engineering	-	-	-
	-	-	1,500	603860	Equipment Rental	3,000	3,000	3,000
	47,025	97,014	93,100		Total Materials and Services	61,600	61,600	61,600
					Capital Outlay			
	19,416	-	-	700500	Facility Improvements	-	-	-
	19,416	-	-		Total Capital Outlay	-	-	-
	198,194	263,596	371,115		Total Public Works	197,420	197,420	197,420



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Parks*

Manager: Chris Randall

STATEMENT OF PURPOSE:

The City annexed into the North Clackamas Parks and Recreation District (NCPRD) as of July 1, 2007 as a result of a voter election. Per the Intergovernmental Agreement (IGA) with NCPRD the City Parks Department provides continued maintenance of the following: Happy Valley City Park, Mt. Scott Creek Trail, Rebstock Park, Happy Valley Wetland Park, Happy Valley Nature Park, City owned open spaces, and City owned trails. The Parks Department also provides O&M of the splash pad, restrooms, playground structures and wooden walking paths.

The IGA with NCPRD expires September 2012. The City will begin renegotiation meetings with NCPRD in January 2012 to determine if the City will continue to provide the park maintenance services.

PROGRAM OBJECTIVES:

- 1) Provide a high level of customer service to the city residence relative to.
 - a) Picnic areas
 - b) Sport fields
 - c) Splash pad
 - d) Boardwalk
 - e) Park equipment
 - f) Playgrounds
- 2) Ensure a clean, safe environment, including friendly park personnel on a daily basis.
- 3) Work with volunteers providing improvements to City Parks and Trail Systems
- 4) Provide general park maintenance at a level established in the Service Agreement with NCPRD.
- 5) Maintenance for sports fields in the City Park at a level established in the Service Agreement with NCPRD.
- 6) Operate irrigation system to maintain healthy turf and conserve water.
- 7) Conduct documented park inspections once every month during the year.
- 8) Staff support during City sponsored and endorsed park activities.
- 9) Maintain City trail systems at the level established in the Service Agreement with NCPRD.
- 10) Assist where possible with the construction of new trails and trail connections utilizing City and volunteer labor.
- 11) Top dress and fertilize all sports fields spring and fall
- 12) Assist in the planning and construction of new park facilities.
- 13) Promote recycling and sustainability practices.
- 14) Meet quarterly with the Parks Advisory Committee to discuss capital projects.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08 - 09	Preceding Year 09-10					
172,803	202,583	119,335	Personal Services	115,920	115,920	115,920
70,670	94,982	112,100	Material and Services	125,665	125,665	125,665
243,473	297,565	231,435	Total	241,585	241,585	241,585



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Expenditures, Parks*

MATERIALS AND SERVICES:

Line

24. **Park Supplies:** Supplies used in and around City parks, open spaces and trail systems to maintain safe and user-friendly environment.
25. **Splash Pad Expenditures:** Cost of operating and maintaining the Splash Pad facility. This includes supplies, chemicals, and power.
26. **Personal Protective Equipment (PPE):** Safety equipment worn by park staff to protect them from possible injury. Examples: Hardhats, safety goggles, gloves and boots.
27. **Equipment under \$5000:** Tools and equipment needed for repair, operation, and maintenance of the park system as well as vehicle maintenance equipment.
28. **Travel:** Cost of travel, meals, and lodging while attending training and meetings.
29. **Training:** Training classes and certifications on subjects such as insecticide/herbicide use, safety, first aid, splash pad equipment operation, and general equipment operation.
30. **Memberships, Subscriptions, and Dues:** Staff membership in Oregon Recreation and Parks Association, trade journal subscriptions, and dues associated with professional memberships.
31. **Utilities:** Cost of lights, garbage pickup, portable toilets, and water at City parks. This item also includes the irrigation cost related to sports fields and the Tot Park at the northwest corner of Happy Valley Park.
32. **Vehicle Operation & Maintenance:** Costs related to gas, supplies and servicing and maintenance of vehicles and equipment operated in relation to Park maintenance and improvements. Equipment included are items such as; the mule (small utility vehicle), backhoe, one ton truck, tractor and mowers. Replacement motors for mowers are included in this line item.
33. **Repairs and Maintenance:** Expenses for cleanup and repair of picnic areas, routine maintenance of restroom facilities, invasive plant control, costs related to vandalism, as well as costs to maintain the sports fields.
34. **Other Administrative Items:** Allocation of a portion of items associated with the general operation of the City such as office supplies, janitorial, legal, IT services, postage, etc.
35. **Equipment Rental:** Additional equipment rental during special projects.

**EXPENDITURE DETAIL
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted						
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
1			001-009-	Parks				
2				Personnel				
3	-	27,712	-	500051	Senior Staff	-	-	-
4	117,738	98,875	74,600	500059	Public Works	72,100	72,100	72,100
5	-	11,858	-	500063	Admin/Support	-	-	-
6	4,530	796	5,000	500100	Overtime	3,000	3,000	3,000
7								
8	122,268	139,241	79,600		Total Personnel	75,100	75,100	75,100
9								
10	9,273	10,287	5,800	504700	Employer FICA	5,600	5,600	5,600
11	18,834	23,077	14,440	504800	Health Insurance	16,435	16,435	16,435
12	2,507	3,047	3,895	504801	Dental Insurance	2,185	2,185	2,185
13	107	106	100	504802	Life Insurance	200	200	200
14	212	256	400	504803	Disability Insurance	400	400	400
15	1,341	4,385	6,700	504900	Worker's Compensation	6,200	6,200	6,200
16	18,040	21,854	7,900	505000	Retirement Plan	9,300	9,300	9,300
17	221	330	500	506000	Tri-Met Excise Tax	500	500	500
18								
19	50,535	63,342	39,735		Total Employee Benefits	40,820	40,820	40,820
20								
21	172,803	202,583	119,335		Total Personal Services	115,920	115,920	115,920
22								
23					Materials and Services			
24	12,982	13,639	15,000	600160	Park Supplies	15,000	15,000	15,000
25	18,268	7,294	20,000	600170	Splash Pad Expenditures	20,000	20,000	20,000
26	1,308	740	1,000	600180	Personal Protective Equipment	2,000	2,000	2,000
27	3,398	8,683	8,000	600190	Equipment - under \$5,000	3,000	3,000	3,000
28	705	-	200	600200	Travel	200	200	200
29	140	-	1,000	600201	Training	1,000	1,000	1,000
30	-	-	400	600300	Membership, Subscriptions, Dues	400	400	400
31	12,503	21,970	25,000	600400	Utilities	25,000	25,000	25,000
32	8,434	17,952	15,000	601500	Vehicle Operation & Maint.	20,000	20,000	20,000
33	12,932	24,704	25,000	602300	Repairs & Maintenance	25,000	25,000	25,000
34				602900	Other Administrative Items	12,565	12,565	12,565
35	-	-	1,500	603860	Equipment Rental	1,500	1,500	1,500
36								
37	70,670	94,982	112,100		Total Materials and Services	125,665	125,665	125,665
38								
39	243,473	297,565	231,435		Total Parks	241,585	241,585	241,585



City of Happy Valley Fiscal Year 2011 - 2012 Budget

GENERAL FUND *Expenditures, Transfers, Contingency*

Manager: Barbara Muller

Transfers:

Line


2. **Out:** Any transfers to other funds not specified in other line items.
3. **Reserve for Pension Fund:** Reserve to mitigate increase in PERS employer rates
4. **Reserve for Replacement Fund:** Reserve for the purchase of items per the replacement schedules
5. **Reserve for Debt Service Fund:** Transfer to pay principal and interest on outstanding bond issuance

Other:

10. **Contingency:** An amount set aside to meet unforeseen circumstances. Contingency funds may only be transferred to Personal Services, Materials and Services, Capital Outlay, and Transfers by resolutions approved by City Council.

**EXPENDITURE DETAIL
General Fund**

**CITY OF
HAPPY VALLEY**

Historical Data							
Actual		Adopted			Budget for Fiscal Year 2011-2012		
Preceding	Preceding	Budget					
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted
			001-030-	Transfers			
1							
2	-	125,503	21,440	Out	-	-	-
3	-	-	60,000	800123 To Reserve for Pension Fund	60,000	60,000	60,000
4	436,852	167,000	124,676	800126 To Reserve for Replacement Fund	-	-	-
5	297,588	376,956	375,000	800127 To Debt Service Fund	380,000	380,000	380,000
6							
7	734,440	669,459	581,116	Total Transfers	440,000	440,000	440,000
8							
9			001-030-	Contingency			
10	-	-	1,110,147	880000 Contingency	1,678,066	1,658,066	1,613,066
11							
12	4,231,529	4,175,661	5,954,358	Total Requirements	5,785,983	5,785,983	5,785,983
13							



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

STREET MAINTENANCE FUND

Manager: Chris Randall

- The Street Fund accounts for the maintenance of streets and rights of way in the City.
- The majority of revenue is from the City's share of the State Highway Trust Fund from a per-gallon gasoline tax and state vehicle registration fees. State Highway Trust Fund dollars must be used for road related purposes according to Section 3, Article IX, of the Oregon Constitution.
 - The majority of State Highway Trust Fund revenues are divided between the state, counties, and cities, after the cost of collection and administration are subtracted. The 2009 Transportation Package (HB2001) passed in 2009 provides a phased in increase in revenues to cities from: a six-cent increase in state gas tax was implemented January 1, 2011; increases in vehicle title and registration fees; and weight-mile fees paid by truckers. This phase in is reflected in the estimated amount of revenues.
- Also included in revenue is interest earnings based on fund balance. Property taxes are not used to pay for street repairs.
- Expenditures are directly related to street operation, maintenance, preservation, signage, reconstruction, overlays, thin lift overlays, slurry seals, and crack seals.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10					
180,057	246,901	180,675	Personal Services	341,505	341,505	341,505
89,688	123,127	165,200	Material and Services	175,990	175,990	175,990
115,329	187,318	424,917	Capital Outlay	388,837	388,837	388,837
408,000	43,000	154,208	Transfers	157,668	157,668	157,668
793,074	600,346	925,000	Total	1,064,000	1,064,000	1,064,000



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

STREET MAINTENANCE FUND

STATEMENT OF PURPOSE:

The Street Maintenance Fund provides operation, maintenance, and preservation of all paved roads and streets within the City. Maintenance activities include but are not limited to pothole patching, street reconstruction, thin lift overlays, seal coating, crack sealing, street sweeping, sign replacement, fog and centerline striping, median maintenance, debris pickup and removal, and hazardous spill cleanup. All maintenance activities are coordinated with other agencies such as Water Environment Services (WES) of Clackamas County, Clackamas County Department of Transportation and Development, and the Oregon Department of Transportation. This combined effort activities listed above improve the quality of life for the citizens of the City.

PROGRAM OBJECTIVES:

- 1) Provide City citizens a high level of customer service related to the following.
 - a) Operations, maintenance and preservation of city streets.
 - b) Coordination of surface water issues with Water Environmental Services.
 - c) Installation and maintenance of signage.
 - d) Installation and maintenance of traffic striping.
 - e) Street sweeping.
 - f) Debris pickup and hazardous spill removal coordination.
 - g) Inclement weather services including: snow removal and sanding icy roads.
- 2) Meet and exceed when possible the street maintenance index.
- 3) Utilize best management practices (BMP) on all street reconstruction projects, when project scope allows.
- 4) Consider the use of all applicable street maintenance practices to include one inch thin lift overlays when applicable.
- 5) Promote and pursue the use of the Pedestrian Master Plan.
- 6) Update as needed our street standard construction details to address changing needs.
- 7) Promote recycling and sustainability practices.
- 8) Work with the Engineering Department related to the following
 - a) Inspections
 - b) Public Rights-of-ways
 - c) Street maintenance and preservation
 - d) BMP reviews
 - e) Street design and reconstruction
 - f) Training and continued education related to street maintenance practices



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**


**STREET MAINTENANCE FUND
*Revenue***

Line

2. **Beginning Fund Balance:** Funds available but not spent during the previous fiscal year.
3. **Interest Income:** The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.
4. **Gas Tax Revenue:** The City's share of the apportionment of Highway Fund revenue (includes Motor Vehicle Fuel Tax Fees, Motor Carrier Fees, DMV Registration Fees, and Road Use Assessment Fees). These funds are distributed under ORS 366.524 and 366.800.

RESOURCES
Street Maintenance Fund

CITY OF
HAPPY VALLEY

Historical Data					Budget for Fiscal Year 2011-2012			
Actual		Adopted	Account No.		RESOURCES	Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11						
1			002-000-					
2	748,525	366,212	401000	Beginning Fund Balance	390,000	390,000	390,000	
3	8,276	4,759	403000	Interest Income	5,000	5,000	5,000	
4	422,485	475,910	413100	Gas Tax Revenue	669,000	669,000	669,000	
5								
6	1,179,286	846,881	925,000	Total Resources	1,064,000	1,064,000	1,064,000	
7								
8								
9								
10								



City of Happy Valley Fiscal Year 2011 - 2012 Budget

STREET MAINTENANCE FUND *Expenditures*

MATERIALS AND SERVICES:

Line

26. **Office Supplies:** Now accounted for in Other Administrative Items.
27. **Personal Protective Equipment (PPE):** Safety equipment worn by Public works staff to protect them from possible injury. Examples: Hardhats, safety goggles, gloves and boots.
28. **Equipment – under \$5,000:** Equipment needed for repair, maintenance, and inspection of streets as well as vehicle maintenance equipment.
29. **Travel:** Cost of travel, meals and lodging while attending training and meetings.
30. **Training:** Costs for the attendance of street construction/inspection and/or maintenance seminars and training materials.
31. **Memberships, Subscriptions, and Dues:** Memberships associated with street repair and maintenance and subscriptions to trade journals.
32. **Utilities:** Share of cost of utilities for Public Works Shop.
33. **Vehicle Operation & Maintenance:** Cost share for operation of vehicles including; tractor, backhoe, street sweeper, large and mid-size dump trucks and attachments for work on public streets.
34. **Repairs and Maintenance:** Maintenance and repairs of non-vehicular equipment such as upkeep of trees, shrubs, and landscape in the public rights of way. Continued equipment repairs and improvements associated with the Public Works Operations Facility. Materials for minor or emergency street repairs such as crushed rock, cold patch, and sealers.
35. **Emergency Expenses:** costs due to severe or inclement weather where snow or ice create driving hazards. Cost of debris removal caused by severe wind or rain events. Expenditures related to any emergency events that cause damage to publicly owned infrastructure.
36. **Other Administrative Items:** Allocation of a portion of items associated with the general operation of the City such as office supplies, janitorial, legal, IT services, postage, etc.
37. **Contract Street Maintenance:** Cost of using outside organizations or companies for the routine maintenance of streets, such as crack sealing, tree maintenance, and street sweeping.
38. **Contract Engineering Services:** Utilization of traffic and civil engineering consulting services as required for street improvements projects.
39. **Traffic Control Devices:** Equipment to control vehicle speeds and routes, i.e., lights, speed humps, barricades, and school zone indicators. Also includes Street Lighting District expense.
40. **Equipment Rental:** Additional equipment rental during special projects or emergency situations.
41. **Street Repair Materials:** Shown for historical purposes.
42. **Traffic Signs and Striping:** Street name, warning, notification signage, and striping located within the public rights of way.
43. **Sweeping Disposal:** Street sweeping recycling and disposal.

**EXPENDITURE DETAIL
Street Maintenance Fund**

**CITY OF
HAPPY VALLEY**

Historical Data								
Actual		Adopted				Budget for Fiscal Year 2011-2012		
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
			002-431-					
				Personnel				
12,510	9,100	-	500050	City Manager	-	-	-	
14,196	50,432	-	500051	Senior Staff	-	-	-	
2,430	5,330	-	500053	Code Enforcement	-	-	-	
13,230	26,225	-	500058	Engineering	-	-	-	
74,897	72,733	103,100	500059	Public Works	184,900	184,900	184,900	
1,614	630	5,000	500100	Overtime	6,000	6,000	6,000	
118,877	164,450	108,100		Total Personnel	190,900	190,900	190,900	
8,888	11,769	7,900	504700	Employer FICA	14,200	14,200	14,200	
24,821	31,822	28,880	504800	Health Insurance	65,455	65,455	65,455	
3,274	3,818	3,895	504801	Dental Insurance	8,550	8,550	8,550	
112	114	100	504802	Life Insurance	300	300	300	
303	346	400	504803	Disability Insurance	700	700	700	
833	5,094	11,500	504900	Worker's Compensation	19,500	19,500	19,500	
22,503	29,017	19,200	505000	Retirement Plan	40,600	40,600	40,600	
446	471	700	506000	Tri-Met Excise Tax	1,300	1,300	1,300	
61,180	82,451	72,575		Total Employee Benefits	150,605	150,605	150,605	
180,057	246,901	180,675		Total Personal Services	341,505	341,505	341,505	
				Materials and Services				
-	84	500	600100	Office Supplies	-	-	-	
391	-	1,000	600180	Personal Protective Equipment	1,000	1,000	1,000	
2,995	18,608	10,000	600190	Equipment - under \$5,000	5,000	5,000	5,000	
637	-	500	600200	Travel	500	500	500	
330	720	1,000	600201	Training	1,500	1,500	1,500	
-	-	200	600300	Membership, Subscriptions, Dues	200	200	200	
-	1,078	1,500	600400	Utilities	3,500	3,500	3,500	
23,626	15,930	20,000	601500	Vehicle Operation & Maint.	21,400	21,400	21,400	
-	1,180	25,000	602300	Repairs and Maintenance	25,000	25,000	25,000	
-	-	30,000	602350	Emergency Expenses	35,000	35,000	35,000	
-	-	-	602900	Other Administrative Items	12,565	12,565	12,565	
1,086	1,735	2,000	603100	Contract Street Maintenance	2,000	2,000	2,000	
9,060	25,106	20,000	603110	Contract Engineering Services	10,000	10,000	10,000	
1,413	9,700	7,500	603111	Traffic Control Devices	8,025	8,025	8,025	
-	228	1,500	603860	Equipment Rental	3,000	3,000	3,000	
8,604	9,757	-	605300	Street Repair Materials	-	-	-	
41,546	36,766	40,000	605700	Traffic Signs & Striping	42,800	42,800	42,800	
-	2,235	4,500	605900	Sweeping Disposal	4,500	4,500	4,500	
89,688	123,127	165,200		Total Materials and Services	175,990	175,990	175,990	



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

**STREET MAINTENANCE FUND
*Expenditures***

CAPITAL OUTLAY:

Line

- 46. Street Reconstruction (Pavement Management Rehabilitation and Preventative Maintenance):** Roadway improvements including roadbeds, overlays, sealcoats and other related improvements to assure the preservation of the roadway system and prevent deterioration to a worse condition category. Additional costs are associated with the replacement of streets and roads that have suffered deteriorations rates of 80% or more.


Projects for the current year include a one inch thin lift overlay on 132nd Avenue and trench restoration on King Road and Mount Scott Boulevard.

TRANSFERS:

- 53. To General Fund:** Amount to cover the overhead costs associated with personnel used by the Street Maintenance Fund but expended in the General Fund.
- 54. To Reserve for Replacement Fund:** Transfer to accumulate funds for purchases per the Reserve for Replacement list.

**EXPENDITURE DETAIL
Street Maintenance Fund**

**CITY OF
HAPPY VALLEY**

Historical Data								
Actual		Adopted				Budget for Fiscal Year 2011-2012		
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
								
				Capital Outlay				
115,329	187,318	424,917	700211	Street Reconstruction **	388,837	388,837	388,837	
115,329	187,318	424,917		Total Capital Outlay	388,837	388,837	388,837	
				Transfers				
-	-	69,208		To General Fund	72,668	72,668	72,668	
408,000	43,000	85,000		To Reserve for Replacement Fund	85,000	85,000	85,000	
408,000	43,000	154,208		Total Transfers	157,668	157,668	157,668	
793,074	600,346	925,000		Total Requirements	1,064,000	1,064,000	1,064,000	



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

SYSTEMS DEVELOPMENT CHARGES FUND

Manager: Michael Walter / Chris Randall

ORS 223.297 to 223.314 provides a uniform framework for the imposition of systems development charges (SDC) by governmental units and established that these charges may only be used for capital improvements.

ORS223.307 sets authorized expenditure of system development charges. Stating improvement fees may be spent only on capacity increasing capital improvements, including expenditures relating to repayment of debt for such improvement. An increase in system capacity may be established if improvement increases level of performance or service provided by existing facilities or provides new facilities.

ORS 223.311 requires systems development charges be deposited into accounts designated for such monies and an annual accounting of these funds is to be made.

Revenue consists of Storm Drainage systems development charges as per the City's adopted capital improvement plan and interest allocated on the fund balance.

Expenditures are discussed below.

Storm Drainage SDCs

- The Storm Drainage SDCs will be used to complete Capital Storm Drain Projects as identified in the City's Storm Drain Master Plan. Projects are planned within the City's major drainage ways and are focused on watershed protection/enhancement activities.

Transportation SDCs

- All transportation SDCs collected after January 2002 would be transferred to Clackamas County per the joint Transportation SDC agreement. The intergovernmental agreement (IGA) states Clackamas County would be the administrator and provide an accounting for the Joint Transportation SDC funds.
- The City retained transportation SDC money collected prior to January 2002. Those remaining funds are used on a list of capital projects identified in Resolution 91-04 and updated in Resolution 04-02.

Park SDCs

- June 2006 the City annexed into the North Clackamas Parks and Recreation District (NCPRD). Park SDCs collected after July 1, 2006 are transferred to NCPRD for Capital Projects. NCPRD is the administrator and is responsible to provide an accounting of the Parks SDC funds.
- The City retained any Park SDC funds collected prior to July 1, 2006. Those funds are used on a prioritized list of capital projects approved by City Council in May 4, 2010.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011- 12		
Actual		Adopted		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget This Year 10-11				
114,492	24,400	1,227,712	Capital Outlay	1,129,372	1,129,372	1,129,372
114,492	24,400	1,227,712	Total	1,129,372	1,129,372	1,129,372



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

**SYSTEMS DEVELOPMENT CHARGES FUND
*Revenue***

Line


2. **Beginning Fund Balance:** Funds available but not spent during the previous fiscal year.
3. **Interest Income:** The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.

System Development Fees (SDC)

6. **SDC – Storm Drainage:** System development charges collected on building permits or on subdivisions to fund the City's capital improvement plan for storm drainage.

**RESOURCES
SDC Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted				Account No.	RESOURCES	Proposed
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11						
1			005-000-					
2	1,274,337	1,310,143	1,200,000	401000	Beginning Fund Balance	1,100,000	1,100,000	1,100,000
3	27,252	21,376	10,000	403000	Interest Income	5,000	5,000	5,000
4					System Development Fees:			
5	55,280	32,052	-	404003	SDC - Parks	-	-	-
6	67,766	16,529	17,712	404002	SDC - Storm Drainage	24,372	24,372	24,372
7								
8	1,424,635	1,380,100	1,227,712		Total Resources	1,129,372	1,129,372	1,129,372
9								
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21								
22								
23								



City of Happy Valley Fiscal Year 2011 - 2012 Budget

SYSTEMS DEVELOPMENT CHARGES FUND *Expenditures*

CAPITAL OUTLAY:

Line

4. **Planned projects for Transportation**

City Road projects on the intermediate and long term capital improvement plan list.

- Entry monument at Sunnyside and 122nd

5. **Planned projects for Storm Drainage**

Typical projects include the removal of existing roadside drainage ways with the installation of underground drainage systems including inlets and manhole structures.

- Storm Drain Master Plan update
- Storm Drain system construction in undeveloped storm drain system areas
- Partnerships with outside agencies associated with capital storm drain projects within Clackamas County Service District #1
- 145th storm drain installation from Happy Valley Wetland Park to the King Road intersection

6. **Planned projects for Parks**

Projects will be in Happy Valley Park

- Capital projects as prioritized by the Parks Advisory Committee and City Council

**EXPENDITURE DETAIL
SDC Fund**

**CITY OF
HAPPY VALLEY**

Historical Data								
Actual		Adopted		Account No.	EXPENDITURE DESCRIPTION	Budget for Fiscal Year 2011-2012		
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11	Proposed			Approved	Adopted	
1				005-440-				
2					Capital Outlay			
3					System Development Projects:			
4	-	20,000	165,248	701100	SDC Projects - Transportation	160,153	160,153	160,153
5	58,962	1,900	565,104	701200	SDC Projects - Storm Drainage	585,959	585,959	585,959
6	55,530	2,500	497,360	701300	SDC Projects - Parks	383,260	383,260	383,260
7								
8	114,492	24,400	1,227,712		Total Capital Outlay	1,129,372	1,129,372	1,129,372
9								
10	114,492	24,400	1,227,712		Total Requirements	1,129,372	1,129,372	1,129,372
11								
12								
13								
14								
15								
16								
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28								



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

PEDESTRIAN IMPROVEMENT PROJECTS FUND

Manager: Michael Walter / Chris Randall

- Revenue is from collections from other entities or transfers from the General Fund for road construction or maintenance. Beginning in 2004-05, revenue also includes the 1.5% privilege tax collected by Portland General Electric reserved for construction of bicycle and pedestrian pathways.
- Expenditures in this fund are planned bicycle and pedestrian pathways and other pedestrian improvements.
- The City was awarded a Safe Routes to School Grant in the amount of \$481,000. The grant could require up to a \$350,000 match by the City where \$200,000 would be expended out of this fund and \$150,000 would be expended out of the Storm portion of the SDC Fund. The project will be administered by ODOT and although the \$481,000 will not be receipted into the operating budget the City will receive the benefit of the project.
 - The grant will provide for the construction of improvements including sidewalks and bike paths on a portion of 145th Ave and King Road. The grant is intended to fund site preparation and staging; roadway work (excavation, fill, base construction, etc.); other construction (street lighting, utility work, etc.); public right-of-way acquisition; preliminary engineering; and, construction engineering.
- The City will continue to apply for grants and if received, those funds could be used as the City's matching portion.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10					
19,185	32,665	-	Personal Services	-	-	-
-	4,000	10,000	Material and Services	10,700	10,700	10,700
-	-	637,019	Capital Outlay	621,689	621,689	621,689
-	-	12,981	Transfers	13,630	13,630	13,630
19,185	36,665	660,000	Total	646,019	646,019	646,019



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**


**PEDESTRIAN IMPROVEMENT PROJECTS FUND
*Revenue***

Line

2. **Beginning Fund Balance:** Funds available but not spent during the previous fiscal year.
3. **Interest Income:** The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.
4. **Franchise Fee - Electric:** 1.5% Privilege Tax collected for the construction of sidewalks.

RESOURCES
Pedestrian Improvement Projects Fund

CITY OF
HAPPY VALLEY

Historical Data					Budget for Fiscal Year 2011-2012			
Actual		Adopted	Account No.		RESOURCES	Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11						
1			021-000-					
2	488,993	567,473	401000	Beginning Fund Balance	537,019	537,019	537,019	
3	8,903	8,314	403000	Interest Income	9,000	9,000	9,000	
4	88,763	100,250	410000	Franchise Fees - Electric	100,000	100,000	100,000	
5								
6	586,659	676,037	660,000	Total Resources	646,019	646,019	646,019	
7								
8								
9								
10								



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

**PEDESTRIAN IMPROVEMENT PROJECTS FUND
*Expenditures***

MATERIALS AND SERVICES:

Line

24. Contract Engineering: Transportation engineering and planning.

CAPITAL OUTLAY:

29. Bicycle and Pedestrian Pathways: Construction of bicycle and pedestrian pathways.

30. Grant Match: Payment to ODOT for Safe Routes to School Grant award.

TRANSFERS:

35. Transfer to General Fund: Transfer to cover overhead costs associated with personnel used by the Road Construction and Improvement Fund but expended in the General Fund.

**EXPENDITURE DETAIL
Pedestrian Improvement Projects Fund**

**CITY OF
HAPPY VALLEY**

Historical Data								
Actual		Adopted				Budget for Fiscal Year 2011-2012		
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
			021-008-					
				Personnel				
9,340	8,496	-	500051	Senior Staff	-	-	-	
-	-	-	500054	Planning	-	-	-	
4,124	12,206	-	500058	Engineering	-	-	-	
-	-	-	500059	Public Works	-	-	-	
13,464	20,702	-		Total Personnel	-	-	-	
1,013	1,746	-	504700	Employer FICA	-	-	-	
2,183	4,843	-	504800	Health Insurance	-	-	-	
228	483	-	504801	Dental Insurance	-	-	-	
1	7	-	504802	Life Insurance	-	-	-	
33	52	-	504803	Disability Insurance	-	-	-	
80	395	-	504900	Worker's Compensation	-	-	-	
2,174	4,385	-	505000	Retirement Plan	-	-	-	
9	52	-	506000	Tri-Met Excise Tax	-	-	-	
5,721	11,963	-		Total Employee Benefits	-	-	-	
19,185	32,665	-		Total Personal Services	-	-	-	
				Materials and Services				
-	4,000	10,000	603700	Contract Engineering	10,700	10,700	10,700	
-	4,000	10,000		Total Materials and Services	10,700	10,700	10,700	
				Capital Outlay				
-	-	437,019	700227	Bicycle & Ped Pathways	421,689	421,689	421,689	
-	-	200,000	700228	ODOT Grant match	200,000	200,000	200,000	
-	-	637,019		Total Capital Outlay	621,689	621,689	621,689	
				Transfers				
-	-	12,981		To General Fund	13,630	13,630	13,630	
-	-	12,981		Total Transfers	13,630	13,630	13,630	
19,185	36,665	660,000		Total Requirements	646,019	646,019	646,019	



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

PUBLIC SAFETY FUND

Manager: Steve Campbell

The purpose of the Public Safety Fund is to provide public safety services to citizens at the level promised when the Local Option Levy was passed by the voters of the City.

- This fund accounts for tax dollars collected for contract law enforcement services which include around the clock services by sworn officers dedicated to the City, a full time sergeant as a field supervisor, Happy Valley identification on police cars, as well as local control, supervision and administration of the services provided.
- Revenue consists of Local Option Levy property tax collections and interest allocated based on any reserves.
- Expenditures in this fund are for public safety services, administration, equipment and facilities costs.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10					
72,425	124,472	32,100	Personal Services	32,800	32,800	32,800
1,772,304	2,139,473	2,205,305	Material and Services	2,335,557	2,335,557	2,335,557
179,601	-	-	Capital Outlay	-	-	-
-	-	239,271	Transfers	276,235	276,235	276,235
-	-	1,153,424	Contingency	940,658	940,658	940,658
2,024,330	2,263,945	3,630,100	Total	3,585,250	3,585,250	3,585,250



City of Happy Valley Fiscal Year 2011 - 2012 Budget


PUBLIC SAFETY FUND *Revenue*

Line

2. **Beginning Fund Balance:** Funds available but not spent during the previous fiscal year.
3. **Uncollected Prior Year Taxes:** Taxes levied in prior years but not collected until the current year.
4. **Current Year Taxes - Levy:** In November 2006, the City passed a local option tax levy allowing the City to levy \$1.38 per thousand of assessed valuation for a period of four years to fund full time police protection within the City limits. Funds are receipted in the Public Safety Fund for a clear accounting to the voters.
5. **Interest Income:** The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in investments in accordance with Oregon statute and City policy.
6. **Reconciliation:** Result of the reconciliation process between the City and Clackamas County regarding the actual services provided compared to the services outlined in the contract. The process happens annually in September.
7. **Sundry Income:** Unanticipated income.

**RESOURCES
Public Safety Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted						
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	RESOURCES	Proposed	Approved	Adopted	
1			022-000-					
2	1,679,931	1,682,291	1,350,000	401000	Beginning Fund Balance	1,275,000	1,275,000	1,275,000
3	46,161	67,556	50,000	402000	Uncollected Prior Year Taxes	53,250	53,250	53,250
4	1,944,209	2,066,264	2,190,100	499998	Current Year Taxes - Levy	2,212,000	2,212,000	2,212,000
5	36,319	25,469	40,000	403000	Interest Income	25,000	25,000	25,000
6	-	-	-	404000	Reconciliation	20,000	20,000	20,000
7	-	-	-	440000	Sundry	-	-	-
8								
9	3,706,620	3,841,580	3,630,100		Total Resources	3,585,250	3,585,250	3,585,250
10								
11								
12								



City of Happy Valley Fiscal Year 2011 - 2012 Budget

PUBLIC SAFETY FUND *Expenditures*

MATERIALS AND SERVICES:

Line

22. **Office Supplies:** Office supplies needed for the various functions included in this department.
23. **Equipment – under \$5,000:** Equipment associated with providing full time police protection for the City.
24. **Travel:** Travel, meals, and lodging related to training or other City business.
25. **Training:** Training in code enforcement, emergency services, animal control, and any of the various services provided by the department.
26. **Utilities:** Costs for utilities at facility provided for Sheriff Personnel.
27. **Vehicle Operation & Maintenance:** Costs related to vehicle operation and maintenance of Clackamas County Sheriff vehicles.
28. **Repairs & Maintenance:** Costs associated with the upkeep of the facility used by Sheriff Personnel.
29. **Emergency Events:** Costs for unexpected and unanticipated events which are beyond the scope of the current contract.
30. **Public Outreach:** Costs for Community Services officers, uniforms badges, nametags, and other required clothing. Also includes costs for portion of newsletter.
31. **Legal:** Costs associated with municipal court prosecutor and any other legal costs.
32. **Contracted Software Services:** Maintenance costs for e-ticketing software.
33. **Contract Services:** Costs for contract services providing public safety in the City not covered in the inter-agency agreement with Clackamas County.
34. **Contract Police Protection and Contract Public Safety Services:** Contract with Clackamas County Sheriff for full time police protection.

CAPITAL OUTLAY:

37. **Leasehold Improvements:** Costs to prepare CPC for occupation by police occupation. Shown for historical purposes.

TRANSFERS:

40. **To General Fund:** Transfer to cover overhead costs associated with personnel used by the Public Safety Fund but expended in the General Fund.
41. **To Reserve for Replacement Fund:** Transfer to accumulate funds for purchases per the Reserve for Replacement list.

OTHER:

44. **Contingency:** Amount set aside to meet unforeseen emergency circumstances.

**EXPENDITURE DETAIL
Public Safety Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted						
Preceding	Preceding	Budget						
Year 08-09	Year 09-10	Year 10-11	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
1			022-004-					
2				Personnel				
3	12,510	9,100	-	500050	City Manager	-	-	
4	27,871	50,038	-	500051	Senior Staff	-	-	
5	-	7,472	-	500055	Court Staff	-	-	
6	4,923	4,700	-	500053	Community Services Officers	-	-	
7	-	1,202	-	500063	Public Works	-	-	
8	4,804	10,317	20,700	500063	Admin/Support	20,700	20,700	
9	-	3,220	5,000	500100	Overtime	5,000	5,000	
10	50,108	86,049	25,700		Total Personnel	25,700	25,700	
11	3,801	6,057	1,600	504700	Employer FICA	1,600	1,600	
12	7,934	15,030	-	504800	Health Insurance	-	-	
13	845	1,598	-	504801	Dental Insurance	-	-	
14	17	21	100	504802	Life Insurance	100	100	
15	106	156	100	504803	Disability Insurance	100	100	
16	230	2,812	500	504900	Worker's Compensation	500	500	
17	9,113	12,360	3,900	505000	Retirement Plan	4,600	4,600	
18	270	389	200	506000	Tri-Met Excise Tax	200	200	
19	22,316	38,423	6,400		Total Employee Benefits	7,100	7,100	
20	72,424	124,472	32,100		Total Personal Services	32,800	32,800	
21					Materials and Services			
22	3,839	4,678	3,000	600100	Office Supplies	3,200	3,200	
23	9,509	31,622	25,000	600190	Equipment - under \$5,000	10,000	10,000	
24	3,945	5,980	5,000	600200	Travel	5,000	5,000	
25	2,785	10,025	10,000	600201	Training	5,000	5,000	
26	7,774	12,572	15,000	600400	Utilities	15,000	15,000	
27	1,441	164	5,000	601500	Vehicle Operation & Maint.	2,500	2,500	
28	7,764	9,965	10,000	602300	Repairs & Maintenance	10,000	10,000	
29	900	-	5,000	602350	Emergency Events	2,500	2,500	
30	4,257	15,438	20,000	602750	Public Outreach	15,000	15,000	
31	-	10,272	-	603100	Legal	5,000	5,000	
32	4,688	7,651	5,000	603900	Contracted Software Services	5,000	5,000	
33	18,806	-	15,000	603950	Contract Services	10,000	10,000	
34	1,706,597	2,031,106	2,087,305	604900	Contract Police Services	2,247,357	2,247,357	
35	1,772,305	2,139,473	2,205,305		Total Materials and Services	2,335,557	2,335,557	
36					Capital Outlay			
37	179,601	-	-	700700	Leasehold Improvements	-	-	
38	179,601	-	-		Total Capital Outlay	-	-	
39					Transfers			
40	-	-	239,271		To General Fund	251,235	251,235	
41	-	-	-		To Reserve for Replacement	25,000	25,000	
42	-	-	239,271		Total Transfers	276,235	276,235	
43					Contingency			
44	-	-	1,153,424	880000	Contingency	940,658	940,658	
45			1,153,424		Total Contingency	940,658	940,658	
46	2,024,330	2,263,945	3,630,100		Total Requirements	3,585,250	3,585,250	



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

RESERVE FOR PENSION FUND

Manager: Barbara Muller

- This reserve fund was created to set aside funds to offset the volatility of the Public Employees Retirement System (PERS) employer rates charged to the City. Due to the economic downturn the PERS unfunded liability has grown and will impact rates charged. Under current statute there is a 6% rate increase if the Oregon Public Employee Retirement Fund (OPERF) is less than 80% funded. The City's bi-annual employer contribution rates for 2013-15 will be determined by the status of the fund at December 2011.
- The City's bi-annual employer contribution rates for 2011-13 increased 5.12% from 9.61% to 14.73% for PERS and 2.17% from 8.94% to 11.11% for OPSRP employees. Those increases are reflected in this budget.
- Revenue for this fund is a transfer from the General Fund for future pension liability.
- Expenditures in this fund will be used to offset the increase in the City's PERS employer rates in future years.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10-11		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10					
-	-	60,000	Contingency	120,000	120,000	120,000
-	-	60,000	Total	120,000	120,000	120,000



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**


**RESERVE FOR PENSION FUND
*Revenue***

Line

- 2. Beginning Fund Balance:** Funds available but not spent during the previous fiscal year.
- 3. Transfer from General Fund:** Transfer from the General Fund.

**RESOURCES
Pension Reserve Fund**

**CITY OF
HAPPY VALLEY**

Historical Data					Budget for Fiscal Year 2011-2012			
Actual		Adopted	Account No.		RESOURCES	Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11						
1			022-000-					
2	-	-	-	401000	Beginning Fund Balance	60,000	60,000	60,000
3	-	-	60,000	490030	Transfer from General Fund	60,000	60,000	60,000
4								
5	-	-	60,000		Total Resources	120,000	120,000	120,000
6								
7								
8								
9								



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

**RESERVE FOR PENSION FUND
*Expenditures***

TRANSFERS:


- 4. Retirement Plan:** Expenditures for PERS payments associated with increase to rates.

OTHER:

- 12. Contingency:** Amount set aside to meet unforeseen circumstances.

**EXPENDITURE DETAIL
Pension Reserve Fund**

**CITY OF
HAPPY VALLEY**

Historical Data					EXPENDITURE DESCRIPTION	Budget for Fiscal Year 2011-2012		
Actual		Adopted	Proposed			Approved	Adopted	
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11						
Account No.								
1			022-004-					
2				Personnel				
3								
4	-	-	-	505000	Retirement Plan	-	-	-
5								
6	-	-	-		Total Employee Benefits	-	-	-
7								
8	-	-	-		Total Personal Services	-	-	-
9								
10								
11					Contingency			
12	-	-	-	880000	Contingency	120,000	120,000	120,000
13								
14	-	-	-		Total Contingency	120,000	120,000	120,000
15								
16	-	-	-		Total Requirements	120,000	120,000	120,000



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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**CITY OF HAPPY VALLEY
Fiscal Year 2011 - 2012 Budget**

RESERVE FOR NEW CITY HALL FUND

Created in 2005-06 for construction of a new City Hall.

Revenue consisted of transfers from the General Fund and the Building Department Fund as well as interest allocated based on fund balance.

Expenditures were costs associated with the construction of the new City Hall building.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted Budget This Year 10 - 11		Proposed	Approved	Adopted
Preceding Year 08 - 09	Preceding Year 09 - 10					
333,172	-	-	Material and Services	-	-	-
4,167,405	-	-	Capital Outlay	-	-	-
-	1,348,931	-	Transfers	-	-	-
4,500,577	1,348,931	-	Total	-	-	-

REVENUE AND EXPENDITURES:

HISTORICAL DATA			Account No.		BUDGET FOR NEXT YEAR 2011 - 2012		
Actual		Adopted Budget This Year 10-11			Proposed By Budget Officer	Approved by Budget Comm.	Adopted By Governing Body
Preceding Year 08-09	Preceding Year 09-10						
Shown for historical purposes only.				RESOURCES			
			025-000-				
5,793,390	1,348,931	-	401000	Beginning Working Capital	-	-	-
56,118	-	-	403000	Interest Income	-	-	-
-	-	-	450000	Proceeds from Sale of Property	-	-	-
-	-	-	490000	Transfers	-	-	-
-	-	-	900000	Bond Proceeds	-	-	-
5,849,508	1,348,931	-		Total Resources	-	-	-
Shown for historical purposes only.				EXPENDITURES			
			025-002-				
				Materials and Services			
333,172	-	-	600190	Equipment - under \$5,000	-	-	-
333,172	-	-		Total Materials and Services	-	-	-
				Capital Outlay			
4,167,405	-	-	700100	City Hall	-	-	-
-	-	-	700300	Equipment - over \$5,000	-	-	-
-	-	-	700600	Land/Land Improvements	-	-	-
4,167,405	-	-		Total Capital Outlay	-	-	-
				Transfers			
-	1,348,931	-	800123	To General Fund	-	-	-
-	1,348,931	-		Total Transfers	-	-	-
4,500,577	1,348,931	-		Total Requirements	-	-	-



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

RESERVE FOR REPLACEMENT FUND

Manager: Barbara Muller

- Created to accumulate funds for replacement of vehicles, heavy equipment, and equipment per the replacement schedules
- Revenue in this fund is transferred from the General Fund, Street Maintenance Fund, and the Building Department Fund.
- Expenditures in this fund are for items listed on the replacement schedules. The schedules are reviewed periodically throughout the year and annually for the budget process. The assumptions used to create the schedules are reviewed for validity and changed if required.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget This Year 10-11				
15,079	14,340	46,200	Materials and Services	50,400	50,400	50,400
283,191	174,721	121,000	Capital Outlay	36,000	36,000	36,000
-	-	417,476	Contingency	673,600	673,600	673,600
298,270	189,061	584,676	Total	760,000	760,000	760,000



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**


**RESERVE FOR REPLACEMENT FUND
*Revenue***

Line

- 2. Beginning Fund Balance:** Funds available but not spent during the previous year.
- 3. Transfer from General Fund:** General Fund amount per replacement schedules. Includes prior year transfers from Building Department.
- 4. Transfer from Street Maintenance Fund:** Street Maintenance Fund amount per replacement schedules.

RESOURCES
Reserve for Replacement Fund

CITY OF
HAPPY VALLEY

Historical Data					Budget for Fiscal Year 2011-2012			
Actual		Adopted	Account No.		RESOURCES	Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11						
1			026-000-					
2	-	546,582	375,000	Beginning Fund Balance	650,000	650,000	650,000	
3	436,852	167,000	124,676	490030 Transfer from General Fund	-	-	-	
4	408,000	43,000	85,000	490020 Transfer from Street Fund	85,000	85,000	85,000	
5	-	-	-	Transfer from Public Safety	25,000	25,000	25,000	
6								
7								
8	844,852	756,582	584,676	Total Resources	760,000	760,000	760,000	
9								
10								
11								
12								
13								
14								
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25								
26								



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

**RESERVE FOR REPLACEMENT FUND
*Expenditures***

MATERIALS AND SERVICES:

Line

- 4. **Equipment – under \$5,000:** Items per replacement schedules for General Fund departments.
- 6. **Repairs and Maintenance:** Items per replacement schedules for General Fund departments.
- 8. **Education Benefits:** Items per replacement schedules for City staff.

CAPITAL OUTLAY:


- 14. **Vehicles:** Capital items per replacement schedules for General Fund departments.
- 16. **Vehicles:** Capital items per replacement schedules for Public Safety Fund.
- 18. **Vehicles:** Capital items per replacement schedules for Street Maintenance Fund.
- 20. **Equipment – over \$5,000:** Capital items per replacement schedules for General Fund departments.
- 22. **Equipment – over \$5,000:** Capital items per replacement schedules for Street Maintenance Fund.
- 24. **Facility Improvements:** Capital items per replacement schedules for General Fund departments.

CONTINGENCY:

- 29. **Contingency:** Reserve for future replacement of items in accordance with the replacement schedules.

**EXPENDITURE DETAIL
Reserve for Replacement Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012			
Actual		Adopted	Account No.			EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11							
1			026-						
2				Materials and Services					
3			002-						
4	15,078	11,779	31,200	600190	Equipment - under \$5,000	15,400	15,400	15,400	
5				002-					
6	-	-	-	602300	Repairs and Maintenance	20,000	20,000	20,000	
7				002-					
8	-	2,561	15,000	600xxx	Education Benefits	15,000	15,000	15,000	
9									
10	15,078	14,340	46,200		Total Materials and Services	50,400	50,400	50,400	
11									
12					Capital Outlay				
13				002-					
14	22,145	26,000	21,000	700200	Vehicles	-	-	-	
15				004-					
16	-	-	-	700200	Vehicles	21,000	21,000	21,000	
17				431-					
18	34,209	59,029	-	700200	Vehicles	-	-	-	
19				002-					
20	-	47,726	100,000	700300	Equipment - over \$5,000	15,000	15,000	15,000	
21				005-					
22	226,837	5,241	-	700300	Equipment - over \$5,000	-	-	-	
23				008-					
24	-	36,725	-	700500	Facility Improvements	-	-	-	
25									
26	283,191	174,721	121,000		Total Capital Outlay	36,000	36,000	36,000	
27									
28					Contingency				
29	-	-	417,476	880000	Contingency	673,600	673,600	673,600	
30									
31	-	-	417,476		Total Contingency	673,600	673,600	673,600	
32									
33									
34	298,269	189,061	584,676		Total Requirements	760,000	760,000	760,000	
35									
36									
37									
38									
39									
40									
41									
42									
43									
44	Expenditures are based on replacement schedule timelines								
45									
46									



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 - 2012 Budget

RESERVE FOR DEBT SERVICE FUND

Manager: Barbara Muller

- Created to pay debt service payments for City of Happy Valley, Oregon Full Faith and Credit Obligations Series 2007 issued August 15, 2007.
- Revenue in this fund is a transfer from the General Fund.
- Expenditures in this fund are for principal and interest payments for City of Happy Valley, Oregon full Faith and Credit Obligations Series 2007 issued August 15, 2007.

BUDGET SUMMARY:

Historical Data			Description	Budget For Next Year 2011 - 2012		
Actual		Adopted		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget This Year 10-11				
297,588	376,956	375,000	Debt Service	380,000	380,000	380,000
297,588	376,956	375,000	Total	380,000	380,000	380,000



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**


**RESERVE FOR DEBT SERVICE FUND
*Revenue***

Line

- 3.** **Transfer from General Fund:** General Fund amount for Debt Service principal and interest payment.

**RESOURCES
Debt Service Fund**

**CITY OF
HAPPY VALLEY**

Historical Data				 RESOURCES	Budget for Fiscal Year 2011-2012		
Actual		Adopted	Account No.		Proposed	Approved	Adopted
Preceding Year 08-09	Preceding Year 09-10	Budget Year 10-11					
1			027-000-				
2	-	-		Beginning Fund Balance	-	-	-
3	297,588	376,956	375,000	490030 Transfer from General Fund	380,000	380,000	380,000
4							
5							
6	297,588	376,956	375,000	Total Resources	380,000	380,000	380,000
7							
8							
9							
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City of Happy Valley
Fiscal Year 2011 - 2012 Budget

RESERVE FOR DEBT SERVICE FUND
Expenditures


DEBT SERVICE

Line

3. **Principal Payment:** Principal payment due on repayment of debt per schedule.
4. **Interest Payment:** Interest payment due on repayment of debt per schedule.

**EXPENDITURE DETAIL
Debt Service Fund**

**CITY OF
HAPPY VALLEY**

Historical Data						Budget for Fiscal Year 2011-2012		
Actual		Adopted				Proposed	Approved	Adopted
Preceding	Preceding	Budget	Account No.	EXPENDITURE DESCRIPTION	Proposed	Approved	Adopted	
Year 08-09	Year 09-10	Year 10-11						
1			027-002-					
2				Debt Service				
3	90,000	175,000	180,000	650010	Principal Payment	185,000	185,000	185,000
4	207,588	201,956	195,000	650020	Interest Payment	195,000	195,000	195,000
5								
6	297,588	376,956	375,000		Total Debt Service	380,000	380,000	380,000
7								
8								
9								
10	297,588	376,956	375,000		Total Requirements	380,000	380,000	380,000
11								
12								
13								
14								
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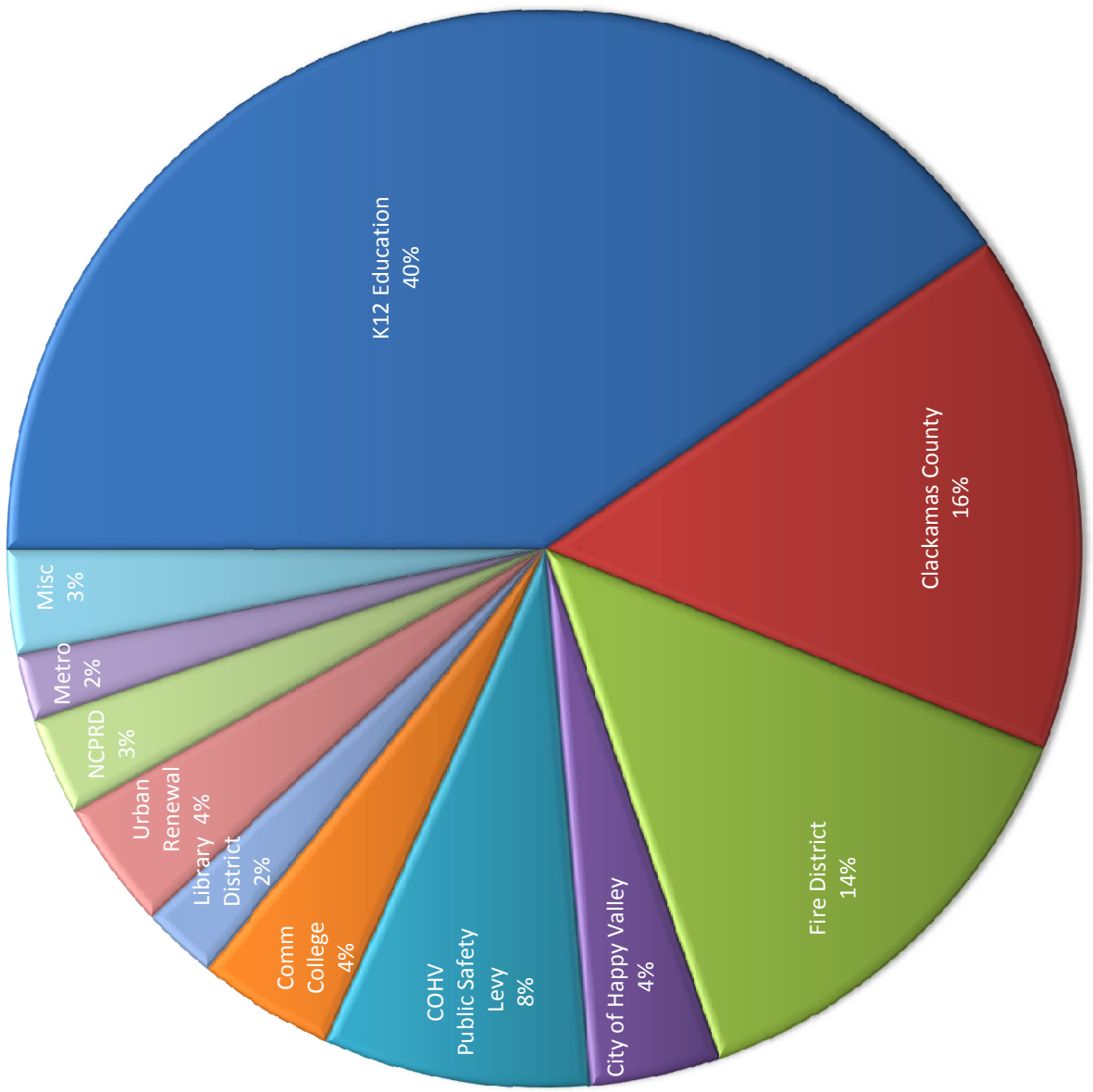


**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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Clackamas County Property Tax Bill

Where does your money go?



\$317,345 Real Market Value Home		\$285,360 Assessed Value Home	
District	Dollar	Dollar	%
K12 Education	\$ 1,982		40%
Clackamas County	768		16%
Fire District	674		14%
City of Happy Valley	191		4%
COHV Public Safety Levy	394		8%
Comm College	200		4%
Library District	111		2%
Urban Renewal	191		4%
NCPRD	144		3%
Metro	115		2%
Misc	154		3%
Total	\$ 4,924		100%

Misc includes:
Port of Portland
SRV Lighting
Vector Control
Trimet Bond Extension & 4H



City of Happy Valley

Fiscal Year 2011 - 2012 Budget

REVENUE BY TYPE

10 Year History

All Funds

Fiscal Year Ending June 30,	Property Taxes	State Allocations	Franchise Fees	Building, Construction & Development	Local Revenue and Interest	Gas Tax	Other Street Fund Revenue	SDC Fees	Other SDC Fund Revenue	Total
2000	228,967	58,863	134,553	813,244	87,276	181,108	23,131	621,155	48,276	2,196,573
2001	273,536	76,794	171,160	752,157	328,176	181,256	32,832	478,890	53,447	2,348,248
2002	327,344	79,030	203,651	1,264,770	81,612	200,725	340,611	256,285	23,647	2,777,675
2003	355,863	94,046	243,509	1,235,040	848,493	218,197	20,858	326,974	19,438	3,362,418
2004	1,197,847	105,093	367,827	1,894,717	1,174,918	267,775	7,305	482,465	18,666	5,516,613
2005	1,394,371	111,440	359,109	2,386,585	461,473	312,783	12,665	1,095,635	40,091	6,174,152
2006	1,716,791	165,905	460,440	3,530,588	965,602	367,268	25,113	2,058,166	119,746	9,409,619
2007	2,176,495	379,287	581,808	2,302,382	988,049	389,193	46,059	80,183	214,450	7,157,906
2008	2,595,325	555,905	657,528	1,412,512	1,127,617	428,381	32,085	44,250	74,668	6,928,271
2009	2,961,417	558,862	736,898	1,023,990	897,042	422,485	8,276	123,046	27,252	6,759,268
2010	3,173,950	536,583	824,763	521,528	849,573	475,910	4,759	48,581	21,377	6,457,024

Property Taxes: Based on the value of property in the city limits. The permanent tax rate is \$0.671 per thousand dollars of assessed valuation. Beginning 2004, also includes local option levy of \$1.38 per thousand dollars of assessed valuation for police protection provided by Clackamas County.

State Allocations: Revenue here is based on population.

Franchise Fees: Based on utility sales revenue.

Building, Construction, and Development: Fees based on cost of service.

Local Revenue and Interest: Includes park reservation fees, alarm permits, business licenses, and one time fees not categorized otherwise in the budget. 2003 and 2004 also includes revenue flow through from Clackamas County for Road Improvements.

Gas Tax: Based on population.

Other Street Fund Revenue: Generally interest, larger amounts are revenue from cooperative projects.

SDC: Systems Development Charges fees charged to fund the City's capital improvement plans for storm water.

Other SDC Revenue: Generally interest on SDC funds.



City of Happy Valley
Fiscal Year 2011 - 2012 Budget
SUMMARY OF TAXES ASSESSED

By Tax Code

Tax Code	012-149	012-158	012-188	012-194	012-195	012-196	012-197	012-224	012-234
Assessed Valuation	\$ 1,378,513,061	\$ 113,937,118	\$ 40,734,059	\$ 29,766,445	\$ 4,505,463	\$ 8,749,937	\$ 23,675,994	\$ 9,047,489	\$ 27,530,281
M-50 Consolidated Tax Rate	16.9510	16.8632	16.9510	16.8632	16.9510	16.8632	16.8632	16.9510	16.9510
Clackamas Community College	0.5449	0.5449	0.5449	0.5449	0.5449	0.5449	0.5449	0.5449	0.5449
ESD Clackamas	0.3619	0.3619	0.3619	0.3619	0.3619	0.3619	0.3619	0.3619	0.3619
N Clackamas SD #12	4.5650	4.5650	4.5650	4.5650	4.5650	4.5650	4.5650	4.5650	4.5650
Total Education	5.4718	5.4718	5.4718	5.4718	5.4718	5.4718	5.4718	5.4718	5.4718
City of Happy Valley Permanent Rate	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710
City of Happy Valley Public Safety	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800
Clackamas County	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042
County Extension & 4H	0.0493	0.0493	0.0493	0.0493	0.0493	0.0493	0.0493	0.0493	0.0493
County Library	0.3903	0.3903	0.3903	0.3903	0.3903	0.3903	0.3903	0.3903	0.3903
County Public Safety Loc Opt 2006	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480
County Soil Cons	0.0394	0.0394	0.0394	0.0394	0.0394	0.0394	0.0394	0.0394	0.0394
FD #1	2.2971	2.2971	2.2971	2.2971	2.2971	2.2971	2.2971	2.2971	2.2971
N Clackamas Parks	0.5047	0.5047	0.5047	0.5047	0.5047	0.5047	0.5047	0.5047	0.5047
Port of Portland	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689
Service District 2 Metro - Zoo	0.0944	0.0944	0.0944	0.0944	0.0944	0.0944	0.0944	0.0944	0.0944
Urban Renewal County SP	0.1184	0.1184	0.1184	0.1184	0.1184	0.1184	0.1184	0.1184	0.1184
Urban Renewal	0.5495	0.5474	0.5495	0.5474	0.5495	0.5474	0.5495	0.5495	0.5495
Vector Control	0.0064	0.0064	0.0064	0.0064	0.0064	0.0064	0.0064	0.0064	0.0064
Vector Control LOC OPT 2005	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250
Total General Government	8.8466	8.8445	8.8466	8.8445	8.8466	8.8445	8.8445	8.8466	8.8466
Community College Bond CCC	0.1560	0.1560	0.1560	0.1560	0.1560	0.1560	0.1560	0.1560	0.1560
FD #1 Bond	0.0638	0.0638	0.0638	0.0638	0.0638	0.0638	0.0638	0.0638	0.0638
N Clackamas SD #12 Bond	0.9363	0.9363	0.9363	0.9363	0.9363	0.9363	0.9363	0.9363	0.9363
N Clackamas SD #12 Bond 2006	1.0822	1.0822	1.0822	1.0822	1.0822	1.0822	1.0822	1.0822	1.0822
Service #2 Metro Bond	0.1497	0.1497	0.1497	0.1497	0.1497	0.1497	0.1497	0.1497	0.1497
Service #2 Metro Bond 2006	0.1589	0.1589	0.1589	0.1589	0.1589	0.1589	0.1589	0.1589	0.1589
Tri Met Bond	0.0857	-	0.0857	-	0.0857	-	0.0857	-	0.0857
Total Excluded From Limitations	2.6326	2.5469	2.6326	2.5469	2.6326	2.5469	2.5469	2.6326	2.6326
Total Rate	16.9510	16.8632	16.9510	16.8632	16.9510	16.8632	16.8632	16.9510	16.9510

Source: Clackamas County Statement of Taxes Levied in Clackamas County, Oregon for Year Ending June 30, 2011 Summary of Assessment and Tax Roll 2010-2011



City of Happy Valley
Fiscal Year 2011 - 2012 Budget
SUMMARY OF TAXES ASSESSED

By Tax Code

Tax Code	012-235	012-236	012-237	012-243	302-015	302-016	302-020	302-021	302-022
Assessed Valuation	\$ 3,489,657	\$ 529,074	\$ 527,417	\$ 3,996,319	\$ 2,316,595	\$ 4,671	\$ 1,798,349	\$ 11,570,561	\$ 434,179
M-50 Consolidated Tax Rate	16.9510	16.9510	16.9510	16.9510	16.7761	16.7761	16.7761	16.7761	16.7761
Clackamas Community College	0.5449	0.5449	0.5449	0.5449	-	-	-	-	-
Mt. Hood Community College	0.3619	0.3619	0.3619	0.3619	0.4917	0.4917	0.4917	0.4917	0.4917
ESD Clackamas	4.5650	4.5650	4.5650	4.5650	-	-	-	-	-
ESD Multnomah Co	-	-	-	-	0.4576	0.4576	0.4576	0.4576	0.4576
Centennial SD #302	-	-	-	-	4.7448	4.7448	4.7448	4.7448	4.7448
Total Education	5.4718	5.4718	5.4718	5.4718	5.6941	5.6941	5.6941	5.6941	5.6941
City of Happy Valley Permanent Rate	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710
City of Happy Valley Public Safety	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800
Clackamas County	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042
County Extension & 4H	0.0493	0.0493	0.0493	0.0493	0.0493	0.0493	0.0493	0.0493	0.0493
County Library	0.3903	0.3903	0.3903	0.3903	0.3903	0.3903	0.3903	0.3903	0.3903
County Public Safety Loc Opt 2006	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480
County Soil Cons	0.0394	0.0394	0.0394	0.0394	0.0394	0.0394	0.0394	0.0394	0.0394
FD #1	2.2971	2.2971	2.2971	2.2971	2.2971	2.2971	2.2971	2.2971	2.2971
N Clackamas Parks	0.5047	0.5047	0.5047	0.5047	0.5047	0.5047	0.5047	0.5047	0.5047
Port of Portland	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689
Service District 2 Metro - Zoo	0.0944	0.0944	0.0944	0.0944	0.0944	0.0944	0.0944	0.0944	0.0944
Urban Renewal County SP	0.1184	0.1184	0.1184	0.1184	0.1184	0.1184	0.1184	0.1184	0.1184
Urban Renewal	0.5495	0.5495	0.5495	0.5495	0.1559	0.1559	0.1559	0.1559	0.1559
Vector Control	0.0064	0.0064	0.0064	0.0064	0.0064	0.0064	0.0064	0.0064	0.0064
Vector Control LOC OPT 2005	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250
Total General Government	8.8466	8.8466	8.8466	8.8466	8.4530	8.4530	8.4530	8.4530	8.4530
Community College Bond CCC	0.1560	0.1560	0.1560	0.1560	-	-	-	-	-
FD #1 Bond	0.0638	0.0638	0.0638	0.0638	0.0638	0.0638	0.0638	0.0638	0.0638
N Clackamas SD #12 Bond	0.9363	0.9363	0.9363	0.9363	-	-	-	-	-
N Clackamas SD #12 Bond 2006	1.0822	1.0822	1.0822	1.0822	-	-	-	-	-
Centennial SD #302 Bond	-	-	-	-	2.2566	2.2566	2.2566	2.2566	2.2566
Service #2 Metro Bond	0.1497	0.1497	0.1497	0.1497	0.1497	0.1497	0.1497	0.1497	0.1497
Service #2 Metro Bond 2006	0.1589	0.1589	0.1589	0.1589	0.1589	0.1589	0.1589	0.1589	0.1589
Tri Met Bond	0.0857	0.0857	0.0857	0.0857	-	-	-	-	-
Total Excluded From Limitations	2.6326	2.6326	2.6326	2.6326	2.6290	2.6290	2.6290	2.6290	2.6290
Total Rate	16.9510	16.9510	16.9510	16.9510	16.7761	16.7761	16.7761	16.7761	16.7761

Source: Clackamas County Statement of Taxes Levied in Clackamas County, Oregon for Year Ending June 30, 2011 Summary of Assessment and Tax Roll 2010-2011



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

**TAX LEVY
10 Year History**

Fiscal Year Ending June 30,	Taxes Levied	% Increase in Taxes Levied	Assessed Valuation *	% Increase in Assessed Valuation	Tax Rate per \$1,000
2001	284,495	21.77%	422,987,951	21.48%	0.6710
2002	339,732	19.42%	503,630,853	19.07%	0.6710
2003	364,222	7.21%	541,178,115	7.46%	0.6710
2004 **	1,259,059	245.68%	607,541,173	12.26%	2.0510
2005 **	1,443,493	14.65%	695,152,888	14.42%	2.0510
2006 **	1,770,442	22.65%	848,369,654	22.04%	2.0510
2007 **	2,253,189	27.27%	1,090,535,805	28.54%	2.0510
2008 **	2,699,731	19.82%	1,308,402,753	19.98%	2.0510
2009 **	3,092,721	14.56%	1,508,430,197	15.29%	2.0510
2010 **	3,275,833	5.92%	1,597,188,078	5.88%	2.0510
2011 **	3,406,971	4.00%	1,661,126,639	4.00%	2.0510

* After Ballot Measure 50 assessed valuation increases on existing property are limited to 3.0% by law. Additional growth in assessed valuation in the City is due to new housing (growth).

** Voter approved four year local option levy for police services of \$1.38 per \$1,000 approved

Source: Clackamas County Department of Assessment and Taxation Table 4A-Detail of Taxing District Levies City of Happy Valley



City of Happy Valley
Fiscal Year 2011 - 2012 Budget
ASSESSED VALUE BY PROPERTY TYPE
10 Year History

Fiscal Year Ending June 30,	Real Property	Manufactured Structures	Personal Property	Public Utility	Total Taxable
2001	410,891,085	40,087	2,485,935	9,570,844	422,987,951
2002	475,218,317	1,061,643	4,795,038	22,555,855	503,630,853
2003	524,182,030	992,600	4,781,043	11,222,442	541,178,115
2004	592,660,467	1,032,749	4,201,801	9,646,156	607,541,173
2005	676,633,373	918,943	3,939,159	13,661,413	695,152,888
2006	828,827,404	1,102,142	4,387,149	14,052,959	848,369,654
2007	1,067,150,898	1,089,594	5,132,513	17,162,800	1,090,535,805
2008	1,279,795,614	1,092,109	5,357,440	22,157,590	1,308,402,753
2009	1,473,382,597	1,150,881	9,569,639	24,327,080	1,508,430,197
2010	1,548,398,234	1,072,634	8,249,070	39,468,140	1,597,188,078
2011	1,610,806,718	1,046,052	8,698,169	40,575,700	1,661,126,639

Source: Clackamas County Statement of Taxes Levied in Clackamas County, Oregon for Year Ending June 30, 2011
 Summary of Assessment and Tax Roll 2010-2011



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

SUMMARY OF KEY DATA

Fiscal Year Ending June 30,	Ending Fund Balance	% Increase Ending Fund Balance	Tax Levy	% Increase Tax Levy	Assessed Valuation	% Increase Assessed Valuation	Tax Rate per \$1,000	% Increase Tax Rate per \$1,000	Population	% Increase Population	All Funds Expenditures	% Increase All Funds Expenditures
2000	940,508	13%	233,632	16%	348,184,230	17%	0.6710	0%	3,965	12%	1,745,368	-20%
2001	1,150,652	22%	283,825	21%	422,987,951	21%	0.6710	0%	4,930	24%	2,435,885	40%
2002	1,286,985	12%	364,222	28%	541,178,115	28%	0.6710	0%	5,810	18%	1,990,424	-18%
2003	1,126,173	-12%	1,259,059	246%	607,541,173	12%	2.0510	206%	6,370	10%	2,434,603	22%
2004	2,357,131	109%	1,443,493	15%	695,152,888	14%	2.0510	0%	6,640	4%	3,704,335	52%
2005	3,067,406	30%	1,770,442	23%	848,369,654	22%	2.0510	0%	7,264	9%	4,096,631	11%
2006	3,113,992	2%	2,253,189	27%	1,090,535,805	29%	2.0510	0%	9,210	27%	6,752,987	65%
2007	2,639,191	-15%	2,699,731	20%	1,308,402,753	20%	2.0510	0%	10,380	13%	5,916,379	-12%
2008	2,495,184	-5%	3,092,721	15%	1,508,430,197	15%	2.0510	0%	11,455	10%	15,090,029	155%
2009	2,468,676	-1%	3,275,833	6%	1,597,188,078	6%	2.0510	0%	11,465	0%	11,136,605	-26%
2010	3,285,971	33%	3,406,971	4%	1,661,126,639	4%	2.0510	0%	14,100	23%	6,902,689	-38%

Source: City of Happy Valley Annual Financial Reports for the Years Ended June 30, 2000 - 2010



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley Fiscal Year 2011 – 2012 Budget Calendar

DUE DATE	TASK
January - April, 2011	<ul style="list-style-type: none"> ▪ Prepare Proposed Budget
April 20, 2011	<ul style="list-style-type: none"> ▪ Publish 1st Notice of Budget Committee Meeting (no more than 30 days before the meeting)*
April 27, 2011	<ul style="list-style-type: none"> ▪ Publish 2nd Notice of Budget Committee Meeting (at least 5 days after 1st notice, but no less than 5 days before the meeting)*
May 9, 2011	<ul style="list-style-type: none"> ▪ Budget Committee Meeting
June 8, 2011	<ul style="list-style-type: none"> ▪ Publish 'Notice of Budget Hearing' (5 to 30 days before the meeting)*
June 21, 2011	<ul style="list-style-type: none"> • Hold the Budget Hearing • Enact Resolutions to: <ul style="list-style-type: none"> ○ Adopt Budget ○ Make Appropriations ○ Impose Taxes ○ Certify municipal services ○ City election to receive State Revenues
July 8, 2011	<ul style="list-style-type: none"> ▪ Submit Tax Certification Documents to the Assessor by July 15, 2011 ▪ Turn in Official Budget to County Clerk for Permanent Record by September 30, 2011

* Documents to the *Clackamas Review* published on Wednesday only. Information must be to the paper by noon the Wednesday before the publication date.

NOTICE OF BUDGET HEARING

A meeting of the City of Happy Valley Council will be held on June 21, 2011 at 7pm at City Hall, 16000 SE Misty Drive, Happy Valley, Oregon. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2011, as approved by the City of Happy Valley Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 16000 SE Misty Drive, Happy Valley, Oregon, between the hours of 8:30am and 4:30pm. This budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for an Annual Period.

County Clackamas	City Happy Valley	Chairperson of Governing Body Lori DeRemer	Telephone Number 503-783-3800
----------------------------	-----------------------------	--	---

FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		Adopted Budget Current Year 2010-11	Approved Budget Next Year - 2011-12
<i>TOTAL OF ALL FUNDS</i>			
Anticipated Requirements	1. Total Personal Services.....	3,076,170	3,193,095
	2. Total Materials and Supplies	3,446,405	3,441,774
	3. Total Capital Outlay	2,790,648	2,175,898
	4. Total Debt Service	375,000	380,000
	5. Total Transfers	927,575	887,533
	6. Total Contingencies	2,801,048	3,392,324
	7. Total Special Payments.....	0	0
	8. Total Unappropriated and Reserved for Future Expenditure...	0	0
	9. Total Requirements - add Lines 1 through 8	13,416,846	13,470,624
Anticipated Resources	10. Total Resources Except Property Taxes	10,161,846	10,102,000
	11. Total Property Taxes Estimated to be Received	3,255,000	3,285,374
	12. Total Resources - add Lines 10 and 11	13,416,846	13,387,374
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)	3,255,000	3,285,374
	14. Plus: Estimated Property Taxes Not To Be Received		
	A. Loss Due to Constitutional Limits	5,672	27,751
	B. Discounts Allowed, Other Uncollected Amounts	228,073	233,826
	15. Total Tax Levied (add lines 13 and 14 A & B).....	3,488,745	3,546,951
Tax Levies By Type		Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit _____)...	0.671	0.671
	17. Local Option Taxes.....	1.38	1.38
	18. Levy for Bonded Debt or Obligations.....	0	

STATEMENT OF INDEBTEDNESS

<input type="checkbox"/> None	Debt Outstanding <input checked="" type="checkbox"/> As Summarized Below	<input checked="" type="checkbox"/> None	Debt Authorized, Not Incurred <input type="checkbox"/> As Summarized Below
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PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year (July 1)	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year (July 1)
Bonds.....	4,555,000	0
Interest Bearing Warrants	0	0
Other	0	0
Total Indebtedness	4,555,000	0

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liable	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page. Total Requirements (line 9) must equal Total Resources (line 10)

Name of Fund Street Maintenance	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	246,901	180,675	341,505
2. Total Materials and Services.....	123,127	165,200	175,990
3. Total Capital Outlay.....	187,318	424,917	388,837
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	43,000	154,208	157,668
6. Total Contingencies.....		0	
7. Total Special Payments.....	0	0	
8. Total Unappropriated/ Reserved for Future Expenditur	266,535	0	
9. Total Requirements (add lines 1 - 8).....	866,881	925,000	1,064,000
10. Total Resources Except Property Taxes.....	866,881	925,000	1,064,000

Name of Fund System Development Charges	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	24,400	1,227,712	1,129,372
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	
6. Total Contingencies.....		0	
7. Total Special Payments.....	0	0	
8. Total Unappropriated/ Reserved for Future Expenditur	1,355,701	0	
9. Total Requirements (add lines 1 - 8).....	1,380,101	1,227,712	1,129,372
10. Total Resources Except Property Taxes.....	1,380,101	1,227,712	1,129,372

Name of Fund Pedestrian Improvement Projects	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	32,665	0	0
2. Total Materials and Services.....	4,000	10,000	10,700
3. Total Capital Outlay.....	0	637,019	621,689
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	12,981	13,630
6. Total Contingencies.....		0	0
7. Total Special Payments.....	639,372	0	0
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8).....	676,037	660,000	646,019
10. Total Resources Except Property Taxes.....	676,037	660,000	646,019

Name of Fund Reserve for Pension	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		60,000	120,000
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8).....	0	60,000	120,000
10. Total Resources Except Property Taxes.....	0	60,000	120,000

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page. Total Requirements (line 9) must equal Total Resources (line 10)

Name of Fund Reserve for New City Hall	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	1,348,931	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	0	0
8. Total Unappropriated/ Reserved for Future Expenditur	0	0	0
9. Total Requirements (add lines 1 - 8).....	1,348,931	0	0
10. Total Resources Except Property Taxes.....	1,348,931	0	0

Name of Fund Reserve for Replacement	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	14,340	46,200	50,400
3. Total Capital Outlay.....	174,721	121,000	36,000
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		417,476	673,600
7. Total Special Payments.....	0	0	0
8. Total Unappropriated/ Reserved for Future Expenditur	567,521	0	0
9. Total Requirements (add lines 1 - 8).....	756,582	584,676	760,000
10. Total Resources Except Property Taxes.....	756,582	584,676	760,000

Name of Fund Reserve for Debt Service	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	376,956	375,000	380,000
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8).....	376,956	375,000	380,000
10. Total Resources Except Property Taxes.....	376,956	375,000	380,000

**FORM
LB-3**

**FUNDS REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page.

Name of Fund General	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	2,602,383	2,863,395	2,818,790
2. Total Materials and Services.....	903,819	1,019,700	869,127
3. Total Capital Outlay.....	0	380,000	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	669,459	581,116	440,000
6. Total Contingencies.....		1,110,147	1,658,066
7. Total Special Payments.....	0	0	0
8. Total Unappropriated/Reserved for Future Expenditure	1,790,130	0	0
9. Total Requirements (add lines 1 - 8).....	5,965,791	5,954,358	5,785,983
10. Total Resources Except Property Taxes.....	4,958,597	4,889,458	4,682,609
11. Property Taxes Estimated to Be Received.....	1,007,194	1,064,900	1,073,374
12. Total Resources (add lines 10 and 11).....	5,965,791	5,954,358	5,755,983
13. Property Taxes Estimated to be Received (line 11)...		1,064,900	1,073,374
14. Estimated Property Taxes Not to be Received.....			
A. Loss Due to Constitutional Limit.....		59	385
B. Discounts, Other Uncollected Amounts.....		76,413	77,080
15. Total Tax Levied ... (add lines 13 and 14 A & B)....		1,141,372	1,150,839
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit _____)....		0.671	0.671
17. Local Option Taxes.....		0	0
18. Levy for Bonded Debt or Obligations.....		0	0

Name of Fund Public Safety	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
1. Total Personal Services.....	124,472	32,100	32,800
2. Total Materials and Services.....	2,139,473	2,205,305	2,335,557
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	239,271	276,235
6. Total Contingencies.....		1,153,424	940,658
7. Total Special Payments.....	0	0	0
8. Total Unappropriated/Reserved for Future Expenditure	1,577,635	0	0
9. Total Requirements (add lines 1 - 8).....	3,841,580	3,630,100	3,585,250
10. Total Resources Except Property Taxes.....	1,775,315	1,440,000	1,373,250
11. Property Taxes Estimated to Be Received.....	2,066,265	2,190,100	2,212,000
12. Total Resources (add lines 10 and 11).....	3,841,580	3,630,100	3,585,250
13. Property Taxes Estimated to be Received (line 11)...		2,190,100	2,212,000
14. Estimated Property Taxes Not to be Received.....			
A. Loss Due to Constitutional Limit.....		5,613	27,366
B. Discounts, Other Uncollected Amounts.....		151,660	156,746
15. Total Tax Levied ... (add lines 13 and 14 A & B)....		2,347,373	2,396,112
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit _____)....		0	0
17. Local Option Taxes.....		1.38	1.38
18. Levy for Bonded Debt or Obligations.....		0	0

**CITY OF HAPPY VALLEY
RESOLUTION NO. 11-12**

**RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR 2011-2012,
APPROPRIATING FUNDS,
IMPOSING AND CATEGORIZING THE TAXES**

ADOPTING THE BUDGET

BE IT RESOLVED that the CITY OF HAPPY VALLEY hereby adopts the budget for fiscal year 2011-2012 in the sum of \$13,470,624 now on file at City Hall.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2011, and for the purposes shown below are hereby appropriated.

GENERAL FUND

Personal Services	2,863,790
Materials & Services	869,127
Capital Outlay	-
Transfers	440,000
Contingency	1,613,066
FUND TOTAL	<u>5,785,983</u>

STREET FUND

Personal Services	341,505
Materials & Services	175,990
Capital Outlay	388,837
Transfers	157,668
FUND TOTAL	<u>1,064,000</u>

SYSTEM DEVELOPMENT CHARGES FUND

Capital Outlay	1,129,372
FUND TOTAL	<u>1,129,372</u>

**CITY OF HAPPY VALLEY
RESOLUTION NO. 11-12**

MAKING APPROPRIATIONS, CONTINUED:

ROAD CONSTRUCTION & IMPROVEMENT FUND

Materials & Services	10,700
Capital Outlay	621,689
Transfers	13,630
<hr/>	
FUND TOTAL	646,019

PUBLIC SAFETY FUND

Personal Services	32,800
Materials & Services	2,335,557
Transfers	276,235
Contingency	940,658
<hr/>	
FUND TOTAL	3,585,250

RESERVE FOR PENSION FUND

Contingency	120,000
<hr/>	
FUND TOTAL	120,000

RESERVE FOR REPLACEMENT FUND

Materials & Services	50,400
Capital Outlay	36,000
Contingency	673,600
<hr/>	
FUND TOTAL	760,000

RESERVE FOR DEBT SERVICE FUND

Debt Service	380,000
<hr/>	
FUND TOTAL	380,000

**CITY OF HAPPY VALLEY
RESOLUTION NO. 11-12**

IMPOSING AND CATEGORIZING TAXES

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Happy Valley that:

City hereby imposes the taxes provided for in the adopted budget at the rate of \$0.6710 per \$1,000 of the assessed value for operations and at the rate of \$1.3800 per \$1,000 of the assessed value for operations for the four year local option levy; and that these taxes are hereby imposed and categorized for tax year 2011-2012 upon the assessed value of all taxable property within the district.

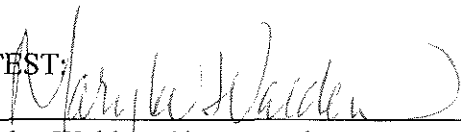
	<i>Subject to the General Government Limitation</i>	<i>Excluded from the Limitation</i>
GENERAL FUND	\$0.6710/\$1000	\$-0-
PUBLIC SAFETY FUND	\$1.3800/\$1000	\$-0-

BE IT RESOLVED that this resolution is and shall be effective immediately from and after its adoption by the Council.


PASSED by the City Council this 21st day of June 2011.

APPROVED by the Mayor this 21st day of June 2011.

ATTEST:



Marylee Walden, City Recorder



Lori DeRemer, Mayor

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2011-2012

To assessor of Clackamas County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The City of Happy Valley has the responsibility and authority to place the following property tax, fee, charge, or assessment
District name

on the tax roll of Clackamas County. The property tax, fee, charge, or assessment is categorized as stated by this form.
County name

16000 SE Misty Drive Happy Valley OR 97086 7/7/2011
Mailing address of district City State ZIP code Date

Barbara Muller Finance Director 503-783-3800 barbaram@ci.happy-valley.or.us
Contact person Title Daytime telephone number Contact person e-mail address

CERTIFICATION—You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
 The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

	Subject to General Government Limits		
	Rate —or— Dollar Amount		
1. Rate/Amount levied (within permanent rate limit)	1	0.671	
2. Local option operating tax	2	1.380	Excluded from Measure 5 Limits
3. Local option capital project tax	3		
4. Levy for pension and disability obligations	4		Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a		
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	5b		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c		

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	0.671
7. Date received voter approval for rate limit if new district	7	
8. Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Tax amount —or— rate authorized per year by voters
Operating	11/2/2010	2011	2014	1.380

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____. (Must be completed if you have an entry in Part IV.)



6605 SE Lake Road, Portland, OR 97222 • PO Box 22109, Portland, OR 97269-2109
 Phone: 503-684-0360 Fax: 503-620-3433
 E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION

State of Oregon, County of Clackamas, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am Accounting Manager of *Clackamas Review/Oregon City News*, a newspaper of general circulation, published at Clackamas/Oregon City, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**City of Happy Valley
 Notice of Budget Committee Meeting
 CLK12276**

a copy of which is hereto annexed, was published in the entire issue of said newspaper for

2
 Successive and consecutive weeks in the following issues:
April 20, 2011
April 27, 2011

Charlotte Allsop
 Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this April 27, 2011.

Suzette I Curran
 NOTARY PUBLIC FOR OREGON
 My commission expires *Nov. 28, 2011*

Acct #50603
 Attn: Barbara Muller
 City of Happy Valley
 16000 SE Misty Drive
 Happy Valley, OR 97086-6299

Size: 2 x 1.75"
 Amount Due: \$82.95*
 *Please remit to address above.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the **City of Happy Valley**, Clackamas County, State of Oregon, to discuss the budget for fiscal year July 1, 2011 to June 30, 2012 will be held at City Hall, 16000 SE Misty Drive, Happy Valley, OR 97086. **The meeting will take place on May 9, 2011 at 6:00 PM.** The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after May 2, 2011 at City Hall, 16000 SE Misty Drive, Happy Valley, between the hours of 8:30 AM and 4:30 PM. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.
 Publish 04/20, 04/27/2011. CLK12276





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AFFIDAVIT OF PUBLICATION

State of Oregon, County of Clackamas, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am Accounting Manager of Clackamas Review/Oregon City News, a newspaper of general circulation, published at Clackamas/Oregon City, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

City of Happy Valley
 Notice of Budget Hearing
 CLK12321

a copy of which is hereto annexed, was published in the entire issue of said newspaper for

1 week in the following issue:
 June 1, 2011

Charlotte Allsop
 Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this June 1, 2011.

Shelley R. Milton
 NOTARY PUBLIC FOR OREGON
 My commission expires 1-21-2012

Acct #50603
 Attn: Barbara Muller
 City of Happy Valley
 16000 SE Misty Drive
 Happy Valley, OR 97086-6299

Size: 2 x 15.5"
 Amount Due: \$367.35*

*Please remit to address above.

FORM LB-1 NOTICE OF BUDGET HEARING

A meeting of the City of Happy Valley Council will be held on June 21, 2011 at 7pm at City Hall, 16000 SE Misty Drive, Happy Valley, Oregon. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2011, as approved by the City of Happy Valley Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 16000 SE Misty Drive, Happy Valley, Oregon, between the hours of 9:30am and 4:30pm. This budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for an Annual Period.

County: Clackamas	City: Happy Valley	Chairperson of Governing Body: Lori-DeRemer	Telephone Number: 503-763-3800
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FINANCIAL SUMMARY			
<input type="checkbox"/> Check this box if your budget only has one fund			
TOTAL OF ALL FUNDS		Adopted Budget Current Year 2010-11	Approved Budget Next Year - 2011-12
Anticipated Requirements	1. Total Personal Services	3,076,170	3,193,095
	2. Total Materials and Supplies	3,446,425	3,441,774
	3. Total Capital Outlay	2,790,648	2,115,868
	4. Total Debt Service	375,000	380,000
	5. Total Transfers	927,575	887,533
	6. Total Contingencies	2,801,048	3,392,324
	7. Total Special Payments	0	0
	8. Total Unappropriated and Reserved for Future Expenditure	0	0
	9. Total Requirements - add Lines 1 through 8	13,416,846	13,470,834
Anticipated Resources	10. Total Resources Except Property Taxes	10,161,848	10,102,000
	11. Total Property Taxes Estimated to be Received	3,255,000	3,285,374
	12. Total Resources - add Lines 10 and 11	13,416,848	13,387,374
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)	3,255,000	3,285,374
	14. Plus Estimated Property Taxes Not To Be Received	0	0
	A. Loss Due to Constitutional Limits	5,672	27,751
	B. Discounts Allowed, Other Uncollected Amounts	228,073	233,828
	15. Total Tax Levied (add lines 13 and 14 A & B)	3,489,748	3,446,951
Tax Levies By Type	16. Permanent Rate Limit Levy (rate limit)	Rate or Amount 0.671	Rate or Amount 0.871
	17. Local Option Taxes	1.38	1.38
	18. Levy for Bonded Debt or Obligations	0	0

STATEMENT OF INDEBTEDNESS			
<input type="checkbox"/> None		<input checked="" type="checkbox"/> As Summarized Below	
<input type="checkbox"/> None		<input checked="" type="checkbox"/> Debt Authorized, Not Incurred	
<input type="checkbox"/> As Summarized Below			
PUBLISH BELOW ONLY IF COMPLETED			
Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year (July 1)	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year (July 1)	
Bonds	4,355,000	0	0
Interest Bearing Warrants	0	0	0
Other	0	0	0
Total Indebtedness	4,355,000	0	0

FORM LB-2 FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page. Total Requirements (line 9) MUST EQUAL Total Resources (line 10)

Name of Fund	Actual Data Prior Yr 2009-10	Adopted Budget Current Yr 2010-11	Approved Budget Next Year 2011-12
Fund Street Maintenance			
1. Total Personal Services	240,901	180,675	341,505
2. Total Materials and Services	123,127	165,200	175,990
3. Total Capital Outlay	187,318	424,917	388,837
4. Total Debt Service	0	0	0
5. Total Transfers	43,000	154,208	157,668
6. Total Contingencies	0	0	0
7. Total Special Payments	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	286,535	0	0
9. Total Requirements (add lines 1 - 8)	866,861	825,000	1,064,000
10. Total Resources Except Property Taxes	866,861	825,000	1,064,000
Fund System Development Charges			
1. Total Personal Services	0	0	0
2. Total Materials and Services	0	0	0
3. Total Capital Outlay	24,400	1,227,712	1,129,372
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	0	0
7. Total Special Payments	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	1,355,701	0	0
9. Total Requirements (add lines 1 - 8)	1,380,101	1,227,712	1,129,372
10. Total Resources Except Property Taxes	1,380,101	1,227,712	1,129,372
Fund Pedestrian Improvement Projects			
1. Total Personal Services	32,865	0	0
2. Total Materials and Services	4,000	10,000	10,700
3. Total Capital Outlay	0	837,019	621,689
4. Total Debt Service	0	0	0
5. Total Transfers	0	12,981	13,633
6. Total Contingencies	0	0	0
7. Total Special Payments	639,372	0	0
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8)	676,237	849,999	646,022
10. Total Resources Except Property Taxes	676,237	849,999	646,022
Fund Reserve for Pension			
1. Total Personal Services	0	0	0
2. Total Materials and Services	0	0	0
3. Total Capital Outlay	0	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	0
6. Total Contingencies	0	0	0
7. Total Special Payments	0	60,000	120,000
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8)	0	60,000	120,000
10. Total Resources Except Property Taxes	0	60,000	120,000

FORM LB-2 FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED



**City of Happy Valley
Fiscal Year 2011 - 2012 Budget**

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City of Happy Valley	FTE	FTE Allocations						Public Safety Fund	Street Fund	Parks	Public Works	Comm. Dev	Building Fund	Comm Svcs / Pub Sfty	General Gov	General Fund				Total	
		General Fund				Comm Svcs / Pub Sfty	Building Fund									Comm. Dev	Public Works	Parks	Street Fund		Public Safety Fund
		General Gov	Comm Svcs / Pub Sfty	Building Fund	Comm. Dev																
City Manager	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00	
Executive Assistant	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Finance Officer	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Acct Asst	0.75	0.75	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.75
City Recorder/HR Director	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Admin Asst I	0.45	0.45	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.45
Program Coordinator	0.80	0.80	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.80
Office & Fac Svcs Coordinator	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Admin Asst II	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Bldg Maintenance Technician	1.00	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Comm. Dev Director	1.00	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	-	1.00
Associate Planner	1.00	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	-	1.00
Admin Asst II	0.75	-	-	-	-	-	-	-	-	-	0.75	-	-	-	-	-	-	-	-	-	0.75
Admin Asst I	0.90	0.90	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.90
Engineer	1.00	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	-	1.00
Eng Tech	1.00	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	-	1.00
Public Works Director	1.00	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	-	-	1.00
PW Inspector	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Maint Worker I	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Maint Worker II	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Maint Worker I	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Maint Worker I	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
PW Seasonal Worker	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00
Building Official	1.00	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	1.00
Structural Eng	1.00	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	1.00
Permit Tech	1.00	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	1.00
Chief Plumbing Inspector	1.00	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	-	1.00
Comm Svcs/Pub Safety Director	1.00	-	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	1.00
Comm Svcs Officer	1.00	-	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	1.00
Comm Svcs Officer	0.62	-	-	-	-	-	-	-	-	-	-	-	0.62	-	-	-	-	-	-	-	0.62
Comm Svcs Officer	0.75	-	-	-	-	-	-	-	-	-	-	-	0.75	-	-	-	-	-	-	-	0.75
Crime Prevention Specialist	0.50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.50
Comm Involvement Specialist	0.62	-	-	-	-	-	-	-	-	-	-	-	0.62	-	-	-	-	-	-	-	0.62
Admin Asst II	1.00	-	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	1.00
Court Clerk	1.00	-	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	1.00
Court Clerk	1.00	-	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	-	1.00
	33.14	9.90	6.99	4.00	4.75	1.00	2.00	4.00	4.00	0.50	4.00	33.14									

Reserve for Replacement Fund Schedule

Current amt req	Annual amt req	Total xfrd	Amt Req	Fund	0 years until replacement	1 years until replacement	2 years until replacement	3 years until replacement	4 years until replacement	5 years until replacement
338,068	41,901	210,683	127,385	Street Total	-	-	-	220,000	-	-
25,000	3,600	-	25,000	Public Safety Total	21,000	-	-	-	-	-
464,483	148,420	464,483	-	General Total	45,400	21,000	28,100	55,000	107,400	49,000
827,551	193,921	675,166	152,385	Fund Total	66,400	21,000	28,100	275,000	107,400	49,000
Notes:										
These numbers include 2010-11 transfers to the Reserve for Replacement Fund.										
The required amount of the transfer to fully fund the Res for Rep for the General Fund items is \$95,024 for 2010-11.										
This is a decrease of \$29,652 of the 2010-11 budgeted transfer from the General Fund.										
If \$95,024 is transferred in 2010-11 there will be no requirement for a transfer from the General Fund for the 2011-12 budget.										

Reserve for Replacement Fund Schedule

Description Equipment	Dept	Date	Replace	Sched Years	Years until Rep	Current amt req	Annual amt req	Prior transfers	Amt Req	Current year transfer	Notes
General Fund											
Computers (11)	Various	Various	15,400	4	0	15,400	3,850	15,400	-	-	
Computers (10)	Various	Various	14,000	4	1	10,500	3,500	10,500	-	-	
Computers (10)	Various	Various	14,000	4	2	7,000	3,500	7,000	-	-	
Computers (10)	Various	Various	14,000	4	3	3,500	3,500	3,500	-	-	
Computers (10)	Various	Various	14,000	4	4	-	3,500	-	-	-	
Monitors (63)	Various	Various	14,100	5	2	8,460	2,820	8,460	-	-	
Telephone System Upgrade	Various	Various	40,000	7	6	5,714	5,714	5,714	-	-	
Website Design Update	Various	Various	10,000	4	3	2,500	2,500	2,500	-	-	
GIS System (plotter, server, computer, s/w)	Various	Various	20,000	6	5	3,333	3,333	3,333	-	-	
Document Management System (scanner, software)	Various	Various	30,000	6	6	-	5,000	-	-	-	
Server	General		15,000	5	5	-	3,000	-	-	-	
Server	General		15,000	5	0	15,000	3,000	15,000	-	-	
Server accessories	General		10,000	5	3	4,000	2,000	4,000	-	-	
Equipment Total						75,407	45,218	75,407			

Reserve for Replacement Fund Schedule

Description	Dept	Date	Replace	Sched Years	Years until Rep	Years		Current amt req	Annual amt req	Prior transfers	Amt Req	Current year transfer	Notes
						Cost to Replace	Cost to Sched						
Other													
CPC - Roof	General		3,300	30		10		2,200	110				
Annex - Roof	General		2,100	20		10		1,050	105				
City Hall - Roof	General		33,000	30		10		22,000	1,100				
PW Office - Roof	General		10,210	50		30		4,084	204				
PW Shop - Roof	General		11,050	50		30		4,420	221				
PW Shop - Roof	General		6,050	50		30		2,420	121				
CPC - Gutter	General		1,600	20		10		800	80				
Annex - Gutter	General		1,800	20		10		900	90				
City Hall - Gutter	General		8,000	30		30		-	267				
PW Office - Gutter	General		2,300	20		15		575	115				
PW Gate	General		10,500	20		15		2,625	525				
CH Gate	General		40,000	25		19		9,600	1,600				
Pole Barn - Large	General		68,000	25		20		13,600	2,720				
Pole Barn - Medium	General		40,000	25		19		9,600	1,600				
PW - FFE	General		50,000	10		5		25,000	5,000				
CH - FFE	General		200,000	10		8		40,000	20,000				
Repairs and Maintenance (items above)			487,910					138,874	33,858	138,874			
Education Funding	General		15,000	10		3		10,500	1,500	10,500			
Commissioned Artwork	General		100,000	5		4		20,000	20,000	20,000			
Generator - City Hall	PW		70,000	20		18		7,000	3,500	7,000			
Well Pump System	PW		35,000	10		10		-	3,500	-			
Generator - PW Ops Center	PW		35,000	20		19		1,750	1,750	1,750			
Bunker System PW Yard	PW		25,000	25		24		1,000	1,000	1,000			
Fueling Station	PW		45,000	10		6		18,000	4,500	18,000			
Shop Equip Vehicle Lift	PW		7,500	10		7		2,250	750	2,250			
Toyota Fork Lift	PW	7/1/2003	30,000	15		11		8,000	2,000	8,000			
Tire Balancing Equipment	PW		7,500	15		15		-	500	-			
Other Total								207,374	72,858	207,374			-

Reserve for Replacement Fund Schedule

#	Description	Dept	Purchase Date	Cost to Replace	Sched Years	Years until Rep	Years			Total xfrd	Amt Req	Current year transfer	Notes			
							Current amt req	Annual amt req	Current amt req							
Vehicles																
General Fund																
PW 5-97	97 Ford F-350 1-Ton Truck 188k mi	Public Works	2/13/2007	50,000	18		4	38,889	2,778	38,889	-	-				
	01 Ford F150 4X4 Pickup	Public Works	8/30/2007	21,000	12		8	7,000	1,750	7,000	-	-				
PW 20-01	01 Ford Ranger Pickup	Public Works	5/16/2005	-	16		6	-	-	-	-	-				
PW 21-01	01 Ford Ranger Pickup	Public Works	5/16/2005	-	16		6	-	-	-	-	-				
PW 23-05	05 Ford Ranger Super Cab 4x4	Public Works	12/28/2004	21,000	16		10	7,875	1,313	7,875	-	-				
PW 24-06	06 Ford Ranger Pickup 4x4	Public Works	1/30/2006	21,000	16		11	6,563	1,313	6,563	-	-				
PW 10-01	01 Ford Ranger 4X4 Pickup 44k mile	Public Works	5/16/2005	21,000	12		3	15,750	1,750	15,750	-	-	in the process of selling			
PW 8-97																
	97 Ford F150 Pkup 4x4	Public Works	1/3/2005													
	06 Landscaping 16' Tandem Axle Tra	Public Works	8/9/2006	10,000	20		19	500	500	500	-	-				
	03 Landscaping Trailer	Public Works		7,500	20		19	375	375	375	-	-				
	Utility ATV	Parks	Need to buy	15,000	10		0	15,000	1,500	15,000	-	-	new purchase			
	Lazer 2XP mower diesel 39 hrs.	Parks	6/30/2005	15,000	10		4	9,000	1,500	9,000	-	-				
	Lazer 2XP mower gas 1233 hrs.	Parks	6/6/2001	7,000	10		1	6,300	700	6,300	-	-				
	Lazer 2XP mower (1400)	Parks	6/30/2005	15,000	10		4	9,000	1,500	9,000	-	-				
	Kawasaki: Mule	Parks	7/1/2003	12,000	10		4	7,200	1,200	7,200	-	-				
GG	08 Ford Escape 4X4	City	4/13/2007	22,000	12		9	5,500	1,833	5,500	-	-				
GG	08 Ford Escape 4X4	City	6/15/2007	22,000	12		9	5,500	1,833	5,500	-	-				
ED 7-96	96 Jeep Cherokee 4X4	Com Dev														
ED 12-04	04 Ford Ranger 4X4 Ext. Cab	Engineering Dept.														
ED 22-05	05 Ford Ranger Pickup 4x4	Engineering Dept.	8/26/2005	21,000	12		6	10,500	1,750	10,500	-	-				
BD 25-06	2006 Ford Ranger Pickup 4x4	Building Dept	3/30/2006	21,000	12		7	8,750	1,750	8,750	-	-				
BD 26-06	2006 Ford Ranger Pickup 4x4	Building Dept	5/15/2006	21,000	12		7	8,750	1,750	8,750	-	-				
BD-28-08	2008 Ford Escape 4X4	Building Dept	9/11/2007	21,000	12		9	5,250	1,750	5,250	-	-				
CE 15-97	97 Jeep Cherokee 4x4	Code Enforcement	12/5/2005	-	10		0	-	-	-	-	-				
CE 18-07	07 Ford F150 4X4 Pickup	Code Enforcement	8/30/2007	21,000	12		8	7,000	1,750	7,000	-	-				
CE 19-07	07 Ford F150 4X4 Pickup	Code Enforcement	8/30/2007	21,000	12		8	7,000	1,750	7,000	-	-				
General Fund Total											181,702	30,344	181,702	-	-	

Reserve for Replacement Fund Schedule

#	Description	Dept	Purchase Date	Cost to Replace	Sched Years	Years until Rep	Years			Total xfrd	Amt Req	Current year transfer	Notes
							Current amt req	Annual amt req	Current amt req				
	Vehicles												
	Street Fund												
	2010 F550 3yd Dump Truck	Public Works	12/31/2009	60,000	24	23	2,500	2,500	2,500	-	-		
	1993 International Dump Truck	Public Works		80,000	24	6	60,000	3,333	60,000	-	-		
PW 1-94	1994 Ford C-7000 Street Sweeper	Public Works	6/17/2005	220,000	20	3	187,000	11,000	59,615	127,385	127,385		
	2008 Street Sweeper	Public Works	7/1/2008	280,000	20	17	42,000	14,000	42,000	-	-		
	2008 Backhoe	Public Works	7/1/2008	80,000	20	17	12,000	4,000	12,000	-	-		
PW 11-03	2003 Ford F350 Truck 2WD	Public Works	7/1/2008	40,000	17	9	18,824	2,353	18,824	-	-		
	Pothole Repair	Public Works	7/1/2008	30,000	17	14	5,294	1,765	5,294	-	-		
	Chipper	Public Works	7/1/2008	35,000	17	17	5,250	1,750	5,250	-	-		
	Parking Lot Striper	Public Works	7/1/2008	6,000	15	14	400	400	400	-	-		
	New Holland side mower w/bucket	Public Works	7/1/2003	16,000	20	14	4,800	800	4,800	-	-		
PW 4-83	1983 Ford F350 Boom Truck	Public Works	6/9/2006										do not replace in the process of selling
PW 6-93	1993 Ford Tractor/Mower	Public Works	5/17/2005										
	Street Fund Total						338,068	41,901	210,683	127,385	127,385		
	Public Safety Fund												
	01 Blaze Trailer	Code Enforcement		5,000	20	9	2,750	250	250	2,750	2,750		
	Generator -CPC	Public Safety		25,000	20	19	1,250	1,250	1,250	1,250	1,250		
CE 17-06	03 Ford Explorer XPL	Code Enforcement	7/14/2006	21,000	10	0	21,000	2,100	2,100	-	21,000	21,000	
	Public Safety Fund Total						25,000	3,600	-	25,000	25,000		
	All Funds Total						544,770	75,845	392,385	152,385	152,385		

Reserve for Replacement Fund Schedule

#	Description	Dept	Purchase Date	Cost to Replace	Sched Years	Years until Rep	Current amt req	Annual amt req	Total xfrd	Amt Req	Current year transfer	Notes
Homeland Security Equipment												
	Light Bank Trailer				15							
	Mobile Message Boards				15							
Park Equipment - SDC eligible												
Replacement of park equipment to be funded by SDC amounts received by the City prior to joining the Park District												
	Boardwalk	Parks	Various	406,000	10	2						
	Sprinkler System	Parks	Various	100,000	10	0						
				506,000								

Reserve for Replacement Fund Schedule

#	Description	Dept	Purchase Date	Cost to Replace	Sched Years	Years until Rep	Current amt req	Annual amt req	Total xfrd	Amt Req	Current year transfer	Notes
Replacement of park equipment items is the responsibility of North Clackamas Park and Recreation District (NCPRD). The City retains the items on the list in order to notify NCPRD when replacement is required.												
	200' & Gate	Parks		8,000		-						
1	Baseball # 1 by p.w. shop	Parks		12,000		-						
1	Baseball # 2 - by upper parking lot	Parks		12,000		-						
1	Basketball court	Parks		15,000		-						
4	Bleachers	Parks		5,000		-						
1	Crawl tubes	Parks		3,000		-						
4	Drinking Fountains concrete	Parks		3,500		-						
1	Lower bunker 20'X30'	Parks		600		-						
8	Park Bench	Parks		20,000		-						
1	Park footbridge 5'X40'	Parks		15,000		-						
1	Sand box	Parks		600		-						
6	Scout Bench	Parks		10,000		-						
10	Signage	Parks		1,000		-						
1	Swingset	Parks		6,000		-						
1	Teeter Totter	Parks		2,500		-						
1	Tennis court	Parks		25,000		-						
1	Baseball # 3 - lower end of park	Parks		12,000		2						
1	Boardwalk	Parks		150,000		2						
2	Observation decks	Parks		10,000		2						
5	Parking lots	Parks		400,000		2						
1	Soccer-lacrosse # 2middle	Parks		12,000		2						
1	Soccer-lacrosse #1 upper end	Parks		12,000		2						
1	Soccer-lacrosse #3 lower end	Parks		12,000		2						
8	Bar-B-Ques	Parks		4,000		5						
3	Horseshoe pits	Parks		3,000		5						
1	Scott creek trail Boardwalk	Parks		50,000		7						
1	Badmitten Court	Parks		7,500		10						
1	Blue heron footbridge 5'X 21'	Parks		10,000		10						
1	Covered picnic area "A"	Parks		25,000		10						
1	Covered picnic area"B"	Parks		25,000		10						
2	Dog runs #1 & #2	Parks		15,000		10						
2	Drinking Fountains dog runs	Parks		3,500		10						
1	Drinking Fountains Tot park	Parks		3,500		10						
5	Memorial Benches	Parks		12,500		10						
52	Picnic tables	Parks		26,000		10						
1	Playground equip park	Parks		60,000		10						
1	playground equip tot park	Parks		40,000		10						
1	Splash pad	Parks	6/30/2007	200,000		10						
1	Volleyball Court	Parks		10,000		10						
1	Gazebo Rebstock	Parks		15,000		15						
1	Lower restrooms	Parks		500,000		15						
1	Upper restrooms	Parks	6/30/2007	750,000		15						
1	Gazebo	Parks		100,000		25						
Park Equipment Total				2,607,200								