



HAPPY VALLEY CITY COUNCIL AGENDA

Tuesday, January 21, 2014

6:00 – Work Session 7:00 PM – Regular Session

16000 SE Misty Drive, Happy Valley, OR 97086 503.783.3800

CITY COUNCIL

Lori DeRemer
Mayor

Markley Drake
Council President

Tom Andrusko
Councilor

Michael Morrow
Councilor

Tom Ellis
Councilor

STAFF

Jason A. Tuck
City Manager

Marylee Walden
City Recorder

Beery Elsner &
Hammond
City Attorneys

1. **6:00 PM WORK SESSION**
Clackamas Dispute Resolution Services – Page 3
2. **7:00 PM REGULAR SESSION**
Call to Order:
Flag Salute
Council Roll Call
3. **APPEARANCE OF INTERESTED CITIZENS**
4. **CONSENT AGENDA**
 - a. *Minutes – January 7, 2013 – Page 10*
5. **PRESENTATIONS**
 - a. *Presentation in Appreciation for Winston Kurth*
 - b. *Financial Statements Through 12/31/13*
 - c. *Five Year Plan Timeline*
 - d. *Budget Process and Timeline – Page 14*
6. **APPOINTMENTS - Page 64**
 - a. *Traffic and Public Safety*
 - b. *Design Review Board*
 - c. *Budget Committee*
7. **REPORTS**
 - a. *City Manager Report – Page 76*
8. **COUNCIL COMMUNICATIONS**
9. **ADJOURNMENT**

ADVANCED AGENDA FORECAST - ANNUAL CALENDAR

Meeting Date	Session	Agenda Item	Person Assigned
01/21/2014	Work	Clackamas Dispute Resolution Services	SC
	Regular	Financials through December / 5-Yr plan & FY Budget Schedule	BM
	Regular	Budget, Design Review Board and TPSC Committee	
		Appointments	JT/MLW
	Regular	Winston Kurth Appreciation	MW
02/04/2014	Work	Court Fine Collections - Garnishment	SC
	Work	Residential Permit Abatement - Annexation	MW/MR
	Regular	PGE Franchise Agreement - Resolution	JT
	Regular	Audit Presentation	JT/BM
	Regular	Presentation NCPRD	Bary Barth / JT
02/18/2014	Exec?	Real Property Transaction	JT/MW
03/04/2014			
03/18/2014	Work	2015-2019 5yr plan draft version presented to Council	JT/BM
	Regular	Dev Code Amendments - Medical Marijuana	MW
04/01/2014	Regular	2015-2019 5yr plan presented to Council	JT/BM
04/15/2014	Regular	Mt. Scott-Scouter's Mt. Loop Trail Master Plan	MW
05/06/2014			
05/20/2014			
06/03/2014	Regular	Budget Hearing	JT/BM

**City of Happy Valley, City Council
AGENDA STATEMENT**

Meeting Date January 21, 2014

Agenda Item No. _____

Item Title IGA Happy Valley and Clackamas County for Mediation Services

Prepared by Steve Campbell

Department Community Services

Explanation

The City is currently reviewing the possibility of entering into an agreement with Clackamas County Resolution for additional services. Clackamas County Resolution performs general neighbor to neighbor dispute resolution services to city residents however, without a formal IGA for additional services the scope of services is limited.

Clackamas County Mediation contracts with cities to include services beyond neighbor to neighbor disputes. This allows cities to contract with them for facilitation and training services, and larger community issues that require more staff time. The neighbor to neighbor cases are mainly handled by their volunteer mediators with supervision from staff. Cities that have a contract in place are more likely to utilize conflict resolution services and help save money in staff time. Through this IGA, training would be available to city staff to learn more about conflict resolution and tools to deescalate hostile people.

Special Issues

None

Financial Impact

\$4,000

Recommendation

Discussion regarding the IGA with Clackamas County for Resolution Services and Training

Attachments

IGA

INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE CITY OF HAPPY VALLEY
AND
CLACKAMAS COUNTY RESOLUTION SERVICES

I. Purpose

This agreement is entered into between the City of Happy Valley (CITY) and Clackamas County Resolution Services (COUNTY) for the cooperation of units of local government under the authority of ORS 190.010. This agreement provides the basis for a cooperative working relationship for the purpose of providing community dispute resolution services and facilitation services.

II. Scope of Work

See Exhibit A for Scope of Work.

III. Compensation

1. Dispute resolution services are to be valued at the rate of \$100 per hour, not to exceed \$4,000 for the year, during the term of this contract. If and when demand for services exceeds the basic level, additional services may be provided for up to an additional \$4,000. Such additional services and their cost shall be described in writing as an amendment to this agreement.
2. Services for a direct contact case will be eligible for payment only if prior approval for payment has been gained from CITY. If parties contact the COUNTY directly to request services, the COUNTY must request and gain approval for services from CITY.
3. The CITY and the COUNTY will review records for acceptance before payment is rendered. Upon acceptance of records, COUNTY will bill in quarterly installments. Upon acceptance of records, CITY will render payment upon receipt of billing from COUNTY.

IV. Liaison Responsibility

1. Amy Cleary, Mediation Services Supervisor, will act as liaison from Clackamas County Resolution Services for this contract and services therein.
2. Steve Campbell, Code Enforcement Director, will act as liaison from the City of Happy Valley for this contract and services therein.
3. The parties' liaisons will meet on a regular basis to review contract activities.
4. The parties' liaisons will serve as the primary point of contact for each entity. The City liaison shall serve as the City point of contact for making all referrals or receiving case status updates or information.

V. Insurance Requirements

1. The COUNTY, its subcontractors, if any, and all employers working under this contract are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers.
2. The COUNTY agrees to maintain insurance levels or self-insurance in accordance with ORS 30.282, for the duration of this Agreement, to levels necessary to protect against public

body liability as specified in ORS 30.270. The COUNTY also agrees to maintain workers' compensation coverage for all its employees as a self-insured employer, as provided by Chapter 656 of the Oregon Revised Statutes.

VI. Default

The CITY, by written notice of default (including breach of contract) to the COUNTY, may terminate the whole or any part of the agreement under the following conditions:

1. If the COUNTY fails to provide services called for by this contract or amendments within the time or in the manner specified herein; or
2. If the COUNTY fails to perform any of the other provisions of this contract thereby endangering performance of this contract in accordance with its terms, and after receipt of written notice from the CITY, fails to correct such failures within ten days or such longer period as the CITY may authorize.

VII. Assignability

This Agreement is not assignable by the COUNTY, either whole or in part.

VIII. Sensitive Information

Neither the COUNTY nor any of its employees shall reveal, release, or cause to be known any information contained in the records of any mediation or reconciliation except to the City of Happy Valley. The COUNTY shall only provide the City of Happy Valley information which does not violate the confidentiality of mediation communications or the mediation process.

No reports, information and/or data given to or assembled by the COUNTY under this contract, except as specifically provided by in this contract, shall be made available to any individual or organization by the COUNTY without the prior written approval of the CITY. The CITY specifically agrees to the COUNTY'S release of statistical case data and information, for reporting purposes only, to CLACKAMAS COUNTY, and the STATE OF OREGON. *All case information, other than statistical case data, will remain confidential.* Further, CITY specifically agrees that the COUNTY may provide statistical case data to prospective funding sources for the purpose of obtaining funding. All case information other than statistical data shall remain confidential and shall not be made available to any individual or organization by the COUNTY without the prior written approval of the CITY.

IX. Nondiscrimination

The COUNTY agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations.

X. Access to Records

The COUNTY agrees that CITY and its duly authorized representative shall have access to the books, documents, papers and records of the COUNTY which are directly pertinent to this specific contract for the purpose of making audit, examination, excerpts and transcripts during business hours. Such access shall be provided in a manner which does not violate the confidentiality of mediation communications or the mediation process.

XI. Liability

To the extent allowed by law, each party shall hold each other harmless for their own negligence. Subject to the provisions of the Oregon Tort Claim Act, EACH PARTY shall defend, indemnify

and hold the OTHER PARTY, its officers, agents, and employees harmless against all liability loss or expenses, including attorney fees, and against all claims or actions based upon or arising out of damage or injury (including death) to persons or property caused by or sustained in connection with the performance of this contract or by conditions created thereby, or based upon any violation of any statute, ordinance, or regulation, and the defense of any such claims or actions.

XII. Compliance with Laws

The COUNTY shall comply with all federal, state and local laws and ordinances, applicable to public agreements, and to the work to be done under this Agreement.

XIII. Term of Agreement

This agreement becomes effective upon signature of both parties and is scheduled to terminate June 30, 2014, at which point it may be renewed for another one-year term.

XIV. Amendment & Termination

1. This agreement may be amended at any time with the concurrence of both parties. Amendments become a part of this agreement only after the written amendment has been signed by both parties.
2. This Agreement may be terminated by either party without cause upon giving 90 days written notice of intent to terminate.

CITY OF HAPPY VALLEY

CLACKAMAS COUNTY

Steve Campbell
Code Enforcement Director

Lauren Mac Neill
Resolution Services Director

Date _____

Date _____

EXHIBIT A
SCOPE OF WORK

1. The COUNTY will provide dispute resolution services to the citizens of Happy Valley upon referral or approval by the CITY. These services may include traditional mediation services, information and referral, and facilitation for issues such as those between neighbors, citizens and government, parents and teens, and victims and offenders. Services will be provided by volunteer and professional mediators. These dispute resolution services are defined as follows:
 - 1.1 Mediation—is a dispute resolution process in which a mediator or panel of mediators assists the disputing parties. Acting as an impartial third party, the mediator helps the disputants identify and discuss issues of mutual concern, explore various solutions and develop mutually acceptable settlements. The mediator does not have the power to impose a decision or outcome upon the parties. If successful, mediation results in an agreement, usually in writing.
 - 1.2 Facilitation—describes a collaborative process in which a third party is responsible for managing the discussion of a group so that the parties can focus their attention on the issues that concern them and achieve their goals. A facilitator works with a group to establish an agenda, suggests and enforces ground rules, keeps the discussion on track, and offers suggestions about the group’s process, which are designed to help them achieve their goals.
 - 1.3 Information & referral---involves educating people about conflict resolution services, conflict coaching, exploring the range of options for resolution, and making referrals to other agencies or programs.
 - 1.4 Staff training and consultation---involves providing custom conflict resolution and communication training to city staff, or providing one-on-one coaching to individual staff regarding situations involving conflict and/or communication.
2. The COUNTY will make the following staff training and consultation available:
 - 2.1 The COUNTY may provide one free education session for City staff members on the aspects of mediation and the work of the COUNTY.
 - 2.2 The COUNTY may provide case consultation or individual training for the CITY’s Code Enforcement Director or designee at the rate of \$100 per hour.
 - 2.3 At CITY’s request, the COUNTY may provide training for City staff members in mediation, conflict resolution, or related subjects at the rate of \$100 per class hour per group.
 - 2.4 At CITY’S request and with the approval of the Code Enforcement Director, the COUNTY may provide training for City staff members or Happy Valley school staff, teachers or students in mediation, conflict resolution, or related subjects at the rate of \$100 per class hour per group.
 - 2.5 The CITY may also sponsor CITY staff in the COUNTY’s annual five-day basic mediation training at the COUNTY’s established workshop rate.
3. The CITY will refer cases to the COUNTY. In the event that a case in the City of Happy Valley has been referred to the COUNTY from sources other than the CITY, the COUNTY will seek approval from the CITY through the Liaison. The COUNTY will provide dispute resolution services to the maximum fee as provided in this contract, but in no event shall the number of cases

exceed ten for the full contract term ***unless prior authorization is received from the City of Happy Valley.***

4. The COUNTY will provide an activity report at quarterly intervals, approximately 30 days following the last day of each quarter. The activity report shall contain:
 - 4.1 Case number assigned by the City.
 - 4.2 Total hours spent on case work, from open to close of each case.
 - 4.3 Disposition of the case at the time of the report. Case disposition definitions are as follows:
 - A. Full agreement - Reached full agreement on all possible issues.
 - B. Agreement - Reached agreement on all issues presented during this service.
 - C. Partial agreement - Reached agreement on some, but not all, of the issues presented during this service.
 - D. No agreement - Reached agreement on none of the issues presented during this service.
 - E. No opportunity - One of the parties was not available by phone or mail, or declined to participate.
 - F. Inappropriate - Case was determined to be inappropriate for mediation.
 - G. Pending - Case is receiving services, but not yet closed at the end of the reporting period.
5. The COUNTY will accept and handle mediation for parent-teen cases under the following provisions.
 - 5.1 The program applies to teens and their parents who reside in the City of Happy Valley, or attend school in Happy Valley.
 - 5.2 Referrals may be made by officers of Happy Valley Police Department, School District counselors or administrators, or Code Enforcement Director's staff. At the time of referral, Happy Valley Liaison will fax the referral form to the COUNTY and forward a copy of the referral form by mail or inter-department mail to the City Citizen Information Center. All cases must be referred.
 - 5.3 If a referral develops to a mediated case, the CITY will pay the standard fee of \$100 per hour to the COUNTY.

Clackamas County Resolution Services
Resolution Services Activity Report
For City of Happy Valley

Reporting Period ___ Qtr 1: July 1 - Sep 30, 2013
 ___ Qtr 2: Oct 1 – Dec 31, 2013
 ___ Qtr 3: Jan 1 – Mar 31, 2014
 ___ Qtr 4: Apr 1 – Jun 30, 2014

City Case #	County Case #	Type of Service	Case Disposition	# of Hours
			TOTAL HOURS	

Type of Service

- o Mediation—is a dispute resolution process in which a mediator or panel of mediators assists the disputing parties. Acting as an impartial third party, the mediator helps the disputants identify and discuss issues of mutual concern, explore various solutions and develop mutually acceptable settlements. The mediator does not have the power to impose a decision or outcome upon the parties. If successful, mediation results in an agreement, usually in writing.
- o Facilitation—describes a collaborative process in which a third party is responsible for managing the discussion of a group so that the parties can focus their attention on the issues that concern them and achieve their goals. A facilitator works with a group to establish an agenda, suggests and enforces ground rules, keeps the discussion on track, and offers suggestions about the group’s process, which are designed to help them achieve their goals.
- o Information & referral---involves educating people about conflict resolution services, conflict coaching, exploring the range of options for resolution, and making referrals to other agencies or programs.
- o Staff training and consultation---involves providing custom conflict resolution and communication training to city staff, or providing one-on-one coaching to individual staff regarding situations involving conflict and/or communication.

Case Status or Disposition at Closing:

- o Full agreement---Reached full agreement on all possible issues.
- o Agreement---Reached agreement on all issues presented during this service.
- o Partial agreement---Reached agreement on some, but not all, of the issues presented during this service.
- o No agreement---Reached agreement on none of the issues presented during this service.
- o No opportunity—One of the parties was not available by phone or mail, or declined to participate, or mediation was determined to be inappropriate.
- o Inappropriate – Case was determined to be inappropriate for mediation.
- o Pending – Case receiving services, but not yet closed at the end of the reporting period.

**City of Happy Valley
City Council Minutes
Tuesday, January 7, 2014**

Council Members Present:

Lori DeRemer, Mayor
Markley Drake, Council President
Michael Morrow, Councilor
Tom Andrusko, Councilor
Tom Ellis, Councilor

Staff Members Present:

Jason Tuck, City Manager
Michael Walter, Director of Economic and Community Development
Marylee Walden, City Recorder & Director of Human Resources

Others Present:

See sign-in sheet on file in the City Recorder's office.

CALL TO ORDER

Mayor DeRemer called the meeting to order at 7:00 pm. Boy Scout Troop 115 led in the flag salute. Roll call was taken.

APPEARANCE OF INTERESTED CITIZENS

None

CONSENT AGENDA

a. Minutes – December 3, 2013

Council President Drake made a motion to adopt the Consent Agenda. Councilor Ellis seconded the motion.

Ayes – All

The motion was passed with a unanimous vote.

APPOINTMENTS

- a. Parks Advisory Committee**
- b. Planning Commission**

City Manager Jason Tuck reviewed the process with Council stating that applicants apply; staff reviews and recommends; with Council appointing based upon those recommendations.

Councilor Ellis made a motion to approve all Volunteer Appointment recommendations. Council President Drake seconded the motion.

Ayes – all

The motion was passed with a unanimous vote.

RESOLUTIONS

a. Resolution 14-01 – A Resolution Adopting a New Logo for the City of Happy Valley

Mr. Tuck made these points in his Staff Report:

- New logo was developed in conjunction with Happy Valley merchandise
- Positive response
- Other cities are also modifying logos away from landscapes and becoming more simplified
- Soft rollout discussed and agreed upon at Work Session
- Will include letterhead, electronic applications, vehicles and signs
- Will wait concerning clothing and nameplates

Councilor Ellis made a motion to adopt Resolution 14-01. Councilor Morrow seconded the motion.

Roll Call vote: Ayes from Councilors Andrusko, Morrow, Ellis, Drake and Mayor DeRemer. The motion was passed with a unanimous vote.

PUBLIC HEARINGS

a. Ordinance 445 – An Ordinance Correcting Scrivener’s Error

Mayor DeRemer opened the Public Hearing and read the hearing script into the record.

Michael Walter gave the staff report which included these points:

- Error came to light requiring a slight modification only

Public Testimony:
None

Councilor Morrow made a motion to adopt Ordinance 445 at a single meeting. Council President Drake seconded the motion.

Roll Call vote: Ayes from Councilors Andrusko, Morrow, Ellis, Drake and Mayor DeRemer. The motion was passed with a unanimous vote.

b. CPA 12-13 / LDC 14-13

Mayor DeRemer opened the Public Hearing and read the Hearing Script into the record.

Councilor Morrow made a motion to continue the hearing to a date certain of February 18, 2014. Council President Drake seconded the motion.

Roll Call vote – Ayes from Councilors Andrusko, Morrow, Ellis, Drake and Mayor DeRemer. The motion was passed with a unanimous vote.

REPORTS

a. City Manager Report

Jason Tuck's report included these comments:

- Building Permits – 143 for Fiscal Year
 - Will meet or exceed last year's levels
- Code Enforcement services in Damascus are now over
- Happy Valley Business Alliance has launched a marketing campaign that includes a commercial airing on Channel 8
- Concerning Annexation – has completed comparative analysis of permit fees between Happy Valley and Clackamas County
 - Happy Valley fees are higher by about \$1200
 - Abatement as an annexation incentive suggested
 - Not due to SDCs which are all the same
- NCPRD has a clear understanding of the money in the form of projects that is owed to Happy Valley

COUNCILOR COMMUNICATIONS

Councilor Morrow:

- Mentioned the recent testimony at a Council meeting concerning the Police treatment of the person's brother
 - Mr. Tuck said that he will check with Steve Campbell and circle back
- Attended meeting for Loop Trail / Scouter Mountain / Mount Scott Trail
 - Metro is asking the City to adopt the plan
- Attended NCPRD meetings mostly concerning Master Plan rollout
 - Upcoming meeting with BCC to go over Capital Projects
 - DAB has been meeting twice per month
 - Travelling road show concerning Master Plan
- Attended North Clackamas Urban Watershed meeting
 - WES has plotted for both Scott Creek and Mt. Scott Creek where erosion has been taking place and identified degrading areas
- Attended Clackamas County Arts Alliance Holiday Party
- Attended Valley Growlers Ribbon Cutting
- Attended Happy Valley Business Alliance Holiday Party
- Attended Rotary Holiday Party
- Attended an event hosted by Chamber for people who are thinking of running for office

Councilor Ellis:

None

Councilor Andrusko:

None

Council President Drake:

- Attended many of the same events as Councilor Morrow
- Attended Commissioner Paul Savas' Christmas Party
- Attended Traffic and Public Safety meeting
- Sewer asset group is dividing up the assets
- Levy committee meeting a week from Thursday

Mayor DeRemer:

- Attended Public Policy at NC Chamber yesterday
- Update on Transportation Funding with C4 has been put on hold by County Commissioners
- C4 next week
- CCVBA Business Alliance tomorrow morning
- Regional Mayors meeting tomorrow afternoon
- Meeting with Neil Nedelisky on Thursday
- Meeting with Mayor of Wilsonville
- Chamber Candidate training on Saturday morning

Mr. Tuck noted that his 8 year anniversary with the City is coming up on January 10.

ADJOURNMENT

Council President Drake made a motion to adjourn the meeting. Councilor Ellis seconded the motion.

Ayes – all

The meeting was adjourned at 7:25 pm.

Prepared and submitted by:

Marylee Walden
City Recorder

DRAFT MINUTES

These minutes will be presented for approval at the January 21, 2014 City Council Meeting

**City of Happy Valley, City Council
AGENDA STATEMENT**

Meeting Date January 21, 2014

Item Title

Revenue & Expense Reports and Balance Sheets for all funds as of December 31, 2014
5 Year Projection process timeline, 2014-15 Budget process timeline

Prepared by Barbara Muller and Jason Tuck

Department Finance

Explanation

The Financial Reports show summary and line item information as of December 31, 2014. As of December 31, the 2013-14 fiscal year is 50% complete. The memo following this agenda statement gives an analysis of the financial status of various funds. That analysis combined with the financial statements explains financial operations through December 31, 2014.

The timeline for the 5 Year Projection is included to inform you of the process and when you can expect to see information. All assumptions will be evaluated and if changes are deemed necessary they will be presented for discussion.

The timeline for the 2014-15 budget process is also included. We added an information/education meeting for the Budget Committee citizen volunteers. There are new members this year as well as a new member last year and we believe it would be beneficial to give the members of the committee a better understanding of their role in the process. We plan to give an explanation of the overall budget, how it is constructed, the different funds and purpose, why there are different funds, budget law statutes, the budget process, the role of the committee and the scope of their responsibility. We want to help them understand what is and what is not within their purview – they can revise numbers, request information about any numbers in the proposed budget, and add line items but they cannot negotiate or determine employee salaries, create policy, change policy, or direct operations. We will create a presentation with this information and conduct an evening meeting for the Budget Committee citizen volunteers. We have tentatively scheduled that meeting for Monday, April 7.

Special Issues

Financial Statement

Included

Recommendation

Review the information and contact me with any questions or for further explanation.

Attachments

Revenue & Expense Reports and Balance Sheets for all funds as of December 31, 2014. Financial Statement Analysis memo. Timelines for 5 Year Projection and 2014-15 Budget Process.



MEMORANDUM

DATE: January 5, 2014
TO: Mayor and Council
THRU: Jason Tuck, City Manager
FROM: Barbara Muller, Finance Director
SUBJECT: December 31, 2013 Financial Statement analysis

Financial Status through December 31, 2013

As of December 31, 2013 we are 50% through the current fiscal year. When you review the attached information keep in mind most revenue and expenditures do not happen at a 1/12 per month rate.

General Fund

Revenue is above 50% in all line items except state shared revenues, franchise fees, and intergovernmental. This is due to timing of revenues from these sources. The total revenue for the General Fund is at 59% through December due to Property Taxes being at 95%, Building Fees at 68%, and Planning, Engineering, Court Related, and Misc revenues all being above 100%. Overall revenue through December is at 59% or \$2,959,491 of \$4,983,621 as compared to December 2012 when revenue was at 62% or \$3,143,994 of \$5,054,045. Keep in mind the revenue for December 2012 included a transfer in of about \$604k for the Building Dept fund balance.

The beginning fund balance for the current fiscal year is much higher than budgeted. This is partly due to the changes as a result of the implementation of GASB Statement 65. There were 3 line items not previously included on the Revenue & Expense Report but are now required to be shown here. This change resulted in an increase of about \$1.1M to the beginning fund balance for this fiscal year. The line items affected were Tree Bank, PEG, and Fee in Lieu of Construction. These amounts will need to be included in the budget beginning with the 2014-15 budget process.

- Most revenues are above 50% through December with the following exceptions:
 - State Shared Revenues – these are received monthly and quarterly and so will lag the percentages by a month or a quarter but should be at 100% for the fiscal year reporting.
 - Franchise Fees – Of these revenues, NW Natural and PGE are received annually in February and March. The others are received quarterly and will lag percentages by a quarter. At this point we believe this line item will be at the budgeted amount at the end of the fiscal year.
 - Intergovernmental Revenues – most are received quarterly so they lag percentages by a quarter

Expenditures in total are at 33% of budget compared to 30% in the prior year through December 2012. Although expenditures are slightly higher than the previous year they are still significantly below 50%.

- Department expenditures are between 34% and 42%
 - Personnel expenditures are at 37% for the General Fund compared to 44% in December 2012. This is because we hired employees during the 2012-13 fiscal year due to the increased workload. Those new employees were not budgeted but required and so the amount expended compared to budget was a higher percentage. In the

2013-14 budget those new employees were budgeted so the amount expended compared to budget is lower.

- Material and Services expenditure are at 37% or \$471,304 compared to 32% or \$360,873 in the prior December.
- Transfers/Contingency are at 25%
 - Pension Reserve, General Operations Reserve, and Reserve for Replacement transfers posted quarterly.
 - Debt Service transfer posted in December to cover debt service payment but extra transfer amount not yet posted.
 - Contingency will not be spent.

Street Fund

Revenues are currently at 42% or \$371,039 of \$886,000 compared to the prior year which was at 40% or \$338,849 of \$857,350 in December 2012.

Expenditures are at 33% or \$393,861 of \$1,211,000 which is lower than the prior year of 59% or \$780,004 of \$1,317,950.

- Personnel costs decreased slightly from the prior year as a result of retirement incentive offer
- Materials and Services are about the same as the prior year
- Capital Expenditures are at 26% of budget compared to 89% in December 2012 (King Rd/132nd Ave paving).

Public Safety Fund

Revenues are at about 95% or \$2,313,692 of \$2,436,000 budgeted due to the majority of revenue being Property Taxes which are received in November and December. The current year includes a reconciliation amount of \$84,662. The December 2012 amount was \$2,054,982 or 89% of \$2,325,000.

- Property Taxes account for the majority of revenues. Tax collections are at 92% which is higher than the 89% we saw in December 2012 so I believe we will be at 100% at the end of the fiscal year.
- Reconciliation revenue is included in the Misc Revenue line item. This is the amount from the County regarding the previous year police services contract.

Expenditures are at 41% or \$1,365,103 of \$3,321,000 compared to 39% or \$1,301,052 of \$3,325,000 in the prior year

- The primary driver of expenditures in this fund is the police services contract. The contract amount is set at the beginning of the year with the Sheriff's office.

Revenue & Expense Reports

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

001-GENERAL
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	4,983,621.00	623,874.31	2,959,490.62	2,024,130.38	59.38
TOTAL REVENUES	4,983,621.00	623,874.31	2,959,490.62	2,024,130.38	59.38
EXPENDITURE SUMMARY					
GENERAL GOVERNMENT	1,847,300.00	87,260.88	686,349.13	1,160,950.87	37.15
PUBLIC SAFETY/COMM SERV	1,158,525.00	65,964.00	399,436.49	759,088.51	34.48
COMMUNITY DEVELOPMENT	1,651,725.00	108,180.35	620,471.75	1,031,253.25	37.57
PUBLIC WORKS	315,545.00	16,432.77	112,017.75	203,527.25	35.50
PARKS	303,245.00	23,026.30	127,060.79	176,184.21	41.90
TRANSFERS/CONTINGENCY	2,707,281.00	670,044.01	670,044.01	2,037,236.99	24.75
TOTAL EXPENDITURES	7,983,621.00	970,908.31	2,615,379.92	5,368,241.08	32.76
REVENUES OVER/(UNDER) EXPENDITURES	(3,000,000.00)	(347,034.00)	344,110.70	(3,344,110.70)	11.47-

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

001-GENERAL
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
001-000-402100 Property Taxes-Permanent	1,152,000.00	225,941.16	1,094,949.47	57,050.53	95.05
001-000-408500 State Shared Revenues	321,500.00	0.00	113,030.30	208,469.70	35.16
001-000-411100 Franchise Fees	778,300.00	0.00	52,945.62	725,354.38	6.80
001-000-414000 User Related Fees	143,200.00	13,964.11	89,562.02	53,637.98	62.54
001-000-415000 Building Permit Fees	1,182,300.00	100,085.31	803,391.59	378,908.41	67.95
001-000-416000 Planning Fees	103,000.00	15,949.00	102,680.71	319.29	99.69
001-000-416100 Engineering Fees	65,000.00	150.00	82,352.75 (17,352.75)	126.70
001-000-418100 Traffic Fines	350,000.00	38,623.45	199,533.32	150,466.68	57.01
001-000-418200 Court Related Fees	39,000.00	6,508.86	50,226.45 (11,226.45)	128.79
001-000-419100 Intergovernmental	380,800.00	14,341.60	93,739.14	287,060.86	24.62
001-000-440000 Misc, Admin, Donations	62,000.00	5,050.32	73,818.75 (11,818.75)	119.06
001-000-490000 Transfers In	406,521.00	203,260.50	203,260.50	203,260.50	50.00
TOTAL REVENUES	4,983,621.00	623,874.31	2,959,490.62	2,024,130.38	59.38

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

001-GENERAL
GENERAL GOVERNMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONAL SERVICES					
001-002-500051 Management	333,000.00	24,839.66	163,927.79	169,072.21	49.23
001-002-500063 Admin and Support Staff	291,800.00	14,043.90	87,866.40	203,933.60	30.11
001-002-500100 Overtime	5,000.00	0.00	0.00	5,000.00	0.00
001-002-504600 Unemployment Insurance	25,000.00	0.00	8,029.00	16,971.00	32.12
001-002-504700 Taxes	52,100.00	2,340.43	17,535.82	34,564.18	33.66
001-002-504800 Insurance	182,800.00	7,954.67	46,053.53	136,746.47	25.19
001-002-505000 Retirement Plan	179,400.00	5,242.72	34,040.90	145,359.10	18.97
TOTAL PERSONAL SERVICES	1,069,100.00	54,421.38	357,453.44	711,646.56	33.43
MATERIALS AND SERVICES					
001-002-600100 Office Supplies	34,400.00	702.14	14,014.39	20,385.61	40.74
001-002-600200 Professional Development	90,400.00	2,022.47	35,431.72	54,968.28	39.19
001-002-600400 Utilities	96,500.00	4,347.04	31,294.10	65,205.90	32.43
001-002-602000 Public Accountability	34,300.00	533.28	11,047.09	23,252.91	32.21
001-002-602300 Repairs & Maintenance	31,600.00	3,495.08	28,758.09	2,841.91	91.01
001-002-602350 Facility & Office Svc Con	95,000.00	6,348.28	54,498.82	40,501.18	57.37
001-002-602750 Public Outreach	80,000.00	5,508.94	71,525.26	8,474.74	89.41
001-002-602900 General Operating	120,000.00	11.07	58,979.84	61,020.16	49.15
001-002-603100 Legal	96,000.00	5,371.20	18,783.88	77,216.12	19.57
001-002-603950 Contract Services	100,000.00	4,500.00	4,562.50	95,437.50	4.56
TOTAL MATERIALS AND SERVICES	778,200.00	32,839.50	328,895.69	449,304.31	42.26
TOTAL GENERAL GOVERNMENT	1,847,300.00	87,260.88	686,349.13	1,160,950.87	37.15

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

001-GENERAL
 PUBLIC SAFETY/COMM SERV
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONAL SERVICES					
001-004-500051 Management	96,700.00	7,299.10	49,289.46	47,410.54	50.97
001-004-500053 Community Services Office	175,000.00	11,988.80	75,134.46	99,865.54	42.93
001-004-500055 Court Staff	93,500.00	7,352.91	46,731.94	46,768.06	49.98
001-004-500063 Admin and Support Staff	197,200.00	14,673.47	89,907.71	107,292.29	45.59
001-004-500100 Overtime	5,000.00	0.00	0.00	5,000.00	0.00
001-004-504700 Taxes	47,000.00	3,095.16	19,575.43	27,424.57	41.65
001-004-504800 Insurance	302,225.00	11,338.28	65,971.29	236,253.71	21.83
001-004-505000 Retirement Plan	161,500.00	5,209.28	31,743.09	129,756.91	19.66
TOTAL PERSONAL SERVICES	1,078,125.00	60,957.00	378,353.38	699,771.62	35.09
MATERIALS AND SERVICES					
001-004-600150 CSPS Supplies	5,000.00	0.00	675.09	4,324.91	13.50
001-004-600200 Professional Development	20,000.00	357.00	4,767.81	15,232.19	23.84
001-004-603120 Public Safety Related	50,400.00	4,650.00	10,675.00	39,725.00	21.18
001-004-603950 Contract Services	5,000.00	0.00	4,965.21	34.79	99.30
TOTAL MATERIALS AND SERVICES	80,400.00	5,007.00	21,083.11	59,316.89	26.22
TOTAL PUBLIC SAFETY/COMM SERV	1,158,525.00	65,964.00	399,436.49	759,088.51	34.48

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

001-GENERAL
COMMUNITY DEVELOPMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONAL SERVICES					
001-006-500051 Management	101,000.00	7,617.76	51,425.41	49,574.59	50.92
001-006-500054 Planning Staff	112,600.00	9,001.61	41,126.11	71,473.89	36.52
001-006-500058 Engineering Staff	144,400.00	11,331.60	70,775.41	73,624.59	49.01
001-006-500060 Bldg Inspect/Plans Exam	408,900.00	34,963.69	198,976.50	209,923.50	48.66
001-006-500063 Admin and Support Staff	80,200.00	9,050.69	49,248.51	30,951.49	61.41
001-006-500100 Overtime	5,000.00	0.00	0.00	5,000.00	0.00
001-006-504700 Taxes	70,700.00	5,469.04	31,231.17	39,468.83	44.17
001-006-504800 Insurance	306,225.00	20,625.82	92,295.85	213,929.15	30.14
001-006-505000 Retirement Plan	243,200.00	7,774.76	47,174.56	196,025.44	19.40
TOTAL PERSONAL SERVICES	1,472,225.00	105,834.97	582,253.52	889,971.48	39.55
MATERIALS AND SERVICES					
001-006-600150 ECD Supplies	5,000.00	119.54	772.69	4,227.31	15.45
001-006-600200 Professional Development	29,500.00	973.00	8,866.04	20,633.96	30.05
001-006-603950 Contract Services	145,000.00	1,252.84	28,579.50	116,420.50	19.71
TOTAL MATERIALS AND SERVICES	179,500.00	2,345.38	38,218.23	141,281.77	21.29
TOTAL COMMUNITY DEVELOPMENT	1,651,725.00	108,180.35	620,471.75	1,031,253.25	37.57

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

001-GENERAL
 PUBLIC WORKS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONAL SERVICES					
001-008-500051 Management	93,100.00	7,022.32	43,904.50	49,195.50	47.16
001-008-500063 Admin and Support Staff	33,700.00	2,538.00	15,868.03	17,831.97	47.09
001-008-500100 Overtime	5,000.00	0.00	0.00	5,000.00	0.00
001-008-504700 Taxes	10,700.00	688.12	4,301.65	6,398.35	40.20
001-008-504800 Insurance	56,745.00	2,777.62	16,664.66	40,080.34	29.37
001-008-505000 Retirement Plan	36,400.00	1,327.66	8,297.87	28,102.13	22.80
TOTAL PERSONAL SERVICES	235,645.00	14,353.72	89,036.71	146,608.29	37.78
MATERIALS AND SERVICES					
001-008-600150 Public Works Supplies	13,000.00	473.48	7,027.13	5,972.87	54.05
001-008-600200 Professional Development	5,400.00	449.38	1,230.11	4,169.89	22.78
001-008-601500 Vehicle Operation & Maint	29,000.00	813.97	10,752.37	18,247.63	37.08
001-008-602300 Repairs & Maintenance	32,500.00	342.22	3,971.43	28,528.57	12.22
TOTAL MATERIALS AND SERVICES	79,900.00	2,079.05	22,981.04	56,918.96	28.76
TOTAL PUBLIC WORKS	315,545.00	16,432.77	112,017.75	203,527.25	35.50

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

001-GENERAL
 PARKS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONAL SERVICES					
001-009-500059 Public Works	72,400.00	6,354.41	50,270.33	22,129.67	69.43
001-009-500100 Overtime	5,000.00	0.00	0.00	5,000.00	0.00
001-009-504700 Taxes	6,100.00	489.85	3,886.34	2,213.66	63.71
001-009-504800 Insurance	49,945.00	1,640.99	8,460.31	41,484.69	16.94
001-009-505000 Retirement Plan	20,800.00	705.98	4,317.69	16,482.31	20.76
TOTAL PERSONAL SERVICES	154,245.00	9,191.23	66,934.67	87,310.33	43.40
MATERIALS AND SERVICES					
001-009-600160 Parks Supplies	22,000.00	0.00	6,316.13	15,683.87	28.71
001-009-600200 Professional Development	3,500.00	0.00	0.00	3,500.00	0.00
001-009-600400 Utilities	39,000.00	1,471.03	11,329.84	27,670.16	29.05
001-009-601500 Vehicle Operation & Maint	27,000.00	1,448.13	11,165.97	15,834.03	41.36
001-009-602300 Repairs & Maintenance	41,000.00	10,096.14	23,159.35	17,840.65	56.49
001-009-602900 General Operating	16,500.00	819.77	8,154.83	8,345.17	49.42
TOTAL MATERIALS AND SERVICES	149,000.00	13,835.07	60,126.12	88,873.88	40.35
TOTAL PARKS	303,245.00	23,026.30	127,060.79	176,184.21	41.90

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

001-GENERAL
 TRANSFERS/CONTINGENCY
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TRANSFER/CONTINGENCY					
001-030-800123 To Reserve for Pension Fu	60,000.00	30,000.00	30,000.00	30,000.00	50.00
001-030-800124 To Reserve for General Op	200,000.00	100,000.00	100,000.00	100,000.00	50.00
001-030-800126 Transfer to Reserve for R	495,863.00	247,931.50	247,931.50	247,931.50	50.00
001-030-800127 Transfer to Debt Service	751,000.00	292,112.51	292,112.51	458,887.49	38.90
001-030-880000 Contingency	1,200,418.00	0.00	0.00	1,200,418.00	0.00
TOTAL TRANSFER/CONTINGENCY	2,707,281.00	670,044.01	670,044.01	2,037,236.99	24.75
TOTAL TRANSFERS/CONTINGENCY	2,707,281.00	670,044.01	670,044.01	2,037,236.99	24.75
TOTAL EXPENDITURES	7,983,621.00	970,908.31	2,615,379.92	5,368,241.08	32.76
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(3,000,000.00)	(347,034.00)	344,110.70	(3,344,110.70)	11.47-
=====					

*** END OF REPORT ***

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

002-STREET FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	886,000.00	79,075.88	371,039.42	514,960.58	41.88
TOTAL REVENUES	886,000.00	79,075.88	371,039.42	514,960.58	41.88
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
STREET	1,211,000.00	80,496.69	393,861.39	817,138.61	32.52
TOTAL EXPENDITURES	1,211,000.00	80,496.69	393,861.39	817,138.61	32.52
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(325,000.00)	(1,420.81)	(22,821.97)	(302,178.03)	7.02

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

002-STREET FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
002-000-413100 State Shared Revenues-Gas	824,000.00	79,075.88	370,205.50	453,794.50	44.93
002-000-419100 Intergovernmental	60,000.00	0.00	0.00	60,000.00	0.00
002-000-440000 Misc Revenue	2,000.00	0.00	833.92	1,166.08	41.70
TOTAL REVENUES	886,000.00	79,075.88	371,039.42	514,960.58	41.88
	=====	=====	=====	=====	=====

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

002-STREET FUND
 STREET
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONAL SERVICES					
002-431-500059 Public Works	219,500.00	13,146.01	82,223.23	137,276.77	37.46
002-431-500100 Overtime	5,000.00	0.00	0.00	5,000.00	0.00
002-431-504700 Taxes	18,300.00	992.57	6,216.55	12,083.45	33.97
002-431-504800 Insurance	139,720.00	5,107.66	30,344.68	109,375.32	21.72
002-431-505000 Retirement Plan	63,000.00	1,462.97	7,849.44	55,150.56	12.46
TOTAL PERSONAL SERVICES	445,520.00	20,709.21	126,633.90	318,886.10	28.42
MATERIALS AND SERVICES					
002-431-600100 Supplies	7,500.00	346.25	1,425.40	6,074.60	19.01
002-431-600200 Professional Development	5,300.00	0.00	115.50	5,184.50	2.18
002-431-600400 Utilities	10,700.00	242.00	4,746.28	5,953.72	44.36
002-431-601500 Vehicle Operation & Maint	37,000.00	1,403.09	23,416.50	13,583.50	63.29
002-431-602300 Repairs and Maintenance	120,000.00	6,703.95	64,501.05	55,498.95	53.75
002-431-602900 General Operating	16,000.00	819.69	8,154.16	7,845.84	50.96
002-431-603950 Contract Services	27,000.00	0.00	0.00	27,000.00	0.00
TOTAL MATERIALS AND SERVICES	223,500.00	9,514.98	102,358.89	121,141.11	45.80
CAPITAL OUTLAY					
002-431-700211 Street Reconstruction	441,435.00	0.00	114,596.10	326,838.90	25.96
TOTAL CAPITAL OUTLAY	441,435.00	0.00	114,596.10	326,838.90	25.96
TRANSFER/CONTINGENCY					
002-431-800101 To General Fund	100,545.00	50,272.50	50,272.50	50,272.50	50.00
TOTAL TRANSFER/CONTINGENCY	100,545.00	50,272.50	50,272.50	50,272.50	50.00
<hr/>					
TOTAL STREET	1,211,000.00	80,496.69	393,861.39	817,138.61	32.52
<hr/>					
TOTAL EXPENDITURES	1,211,000.00	80,496.69	393,861.39	817,138.61	32.52
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(325,000.00)	(1,420.81)	(22,821.97)	(302,178.03)	7.02
	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

005-SDC FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	45,800.00	5,395.97	48,051.15 (2,251.15)	104.92
TOTAL REVENUES	45,800.00	5,395.97	48,051.15 (2,251.15)	104.92
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
SDC'S	943,800.00	2,213.28	158,561.18	785,238.82	16.80
TOTAL EXPENDITURES	943,800.00	2,213.28	158,561.18	785,238.82	16.80
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(898,000.00)	3,182.69 (110,510.03) (787,489.97)	12.31

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

005-SDC FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
005-000-404002 SDC - Storm Drainage	41,800.00	5,395.97	45,019.91 (3,219.91)	107.70
005-000-404003 SDC - Parks	0.00	0.00	500.00 (500.00)	0.00
005-000-440000 Misc Revenue	4,000.00	0.00	2,531.24	1,468.76	63.28
TOTAL REVENUES	45,800.00	5,395.97	48,051.15 (2,251.15)	104.92
	=====	=====	=====	=====	=====

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

005-SDC FUND
 SDC'S
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
005-440-701100 SDC Projects - Transporta	146,800.00	0.00	677.50	146,122.50	0.46
005-440-701200 SDC Projects - Storm Dra	383,000.00	0.00	99,158.00	283,842.00	25.89
005-440-701300 SDC Projects - Parks	414,000.00	2,213.28	58,725.68	355,274.32	14.18
TOTAL CAPITAL OUTLAY	943,800.00	2,213.28	158,561.18	785,238.82	16.80
<hr/>					
TOTAL SDC'S	943,800.00	2,213.28	158,561.18	785,238.82	16.80
<hr/>					
TOTAL EXPENDITURES	943,800.00	2,213.28	158,561.18	785,238.82	16.80
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(898,000.00)	3,182.69	(110,510.03)	(787,489.97)	12.31
	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

021-PED IMPROV PROJ FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	110,000.00	0.00	886.46	109,113.54	0.81
TOTAL REVENUES	110,000.00	0.00	886.46	109,113.54	0.81
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
PEDESTRIAN IMPROV PROJ	660,000.00	32,197.50	81,908.86	578,091.14	12.41
TOTAL EXPENDITURES	660,000.00	32,197.50	81,908.86	578,091.14	12.41
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(550,000.00)	(32,197.50)	(81,022.40)	(468,977.60)	14.73

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

021-PED IMPROV PROJ FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
021-000-410010 Privilege Tax - PGE	108,000.00	0.00	0.00	108,000.00	0.00
021-000-440000 Misc Revenue	2,000.00	0.00	886.46	1,113.54	44.32
TOTAL REVENUES	110,000.00	0.00	886.46	109,113.54	0.81

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

021-PED IMPROV PROJ FUND
 PEDESTRIAN IMPROV PROJ
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MATERIALS AND SERVICES					
021-008-603700 Contract-Engineering	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL MATERIALS AND SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
CAPITAL OUTLAY					
021-008-700227 Bicycle and Ped Pathways	585,605.00	0.00	49,711.36	535,893.64	8.49
TOTAL CAPITAL OUTLAY	585,605.00	0.00	49,711.36	535,893.64	8.49
TRANSFER/CONTINGENCY					
021-008-800101 To General Fund	64,395.00	32,197.50	32,197.50	32,197.50	50.00
TOTAL TRANSFER/CONTINGENCY	64,395.00	32,197.50	32,197.50	32,197.50	50.00
<hr/>					
TOTAL PEDESTRIAN IMPROV PROJ	660,000.00	32,197.50	81,908.86	578,091.14	12.41
<hr/>					
TOTAL EXPENDITURES	660,000.00	32,197.50	81,908.86	578,091.14	12.41
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(550,000.00)	(32,197.50)	(81,022.40)	(468,977.60)	14.73
	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

022-PUBLIC SAFETY FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	2,436,000.00	459,740.94	2,313,692.47	122,307.53	94.98
TOTAL REVENUES	2,436,000.00	459,740.94	2,313,692.47	122,307.53	94.98
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
PUBLIC SAFETY	3,321,000.00	333,238.11	1,365,102.55	1,955,897.45	41.11
TOTAL EXPENDITURES	3,321,000.00	333,238.11	1,365,102.55	1,955,897.45	41.11
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(885,000.00)	126,502.83	948,589.92	(1,833,589.92)	107.19-

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

022-PUBLIC SAFETY FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
022-000-402100 Property Taxes-Local Opti	2,411,000.00	459,740.94	2,227,876.46	183,123.54	92.40
022-000-440000 Misc Revenue	25,000.00	0.00	85,816.01 (60,816.01)	343.26
TOTAL REVENUES	2,436,000.00	459,740.94	2,313,692.47	122,307.53	94.98

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

022-PUBLIC SAFETY FUND
 PUBLIC SAFETY
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MATERIALS AND SERVICES					
022-004-600100 Office Supplies	10,000.00	171.32	832.55	9,167.45	8.33
022-004-600200 Professional Development	10,000.00	15.65	2,504.24	7,495.76	25.04
022-004-600400 Utilities	14,000.00	1,616.29	7,419.37	6,580.63	53.00
022-004-601500 Vehicle Operation & Maint	8,000.00	0.00	2,459.25	5,540.75	30.74
022-004-602300 Repairs & Maintenance	15,000.00	274.62	10,014.11	4,985.89	66.76
022-004-602750 Public Outreach	17,000.00	953.30	9,488.94	7,511.06	55.82
022-004-603100 Legal	5,000.00	0.00	0.00	5,000.00	0.00
022-004-603950 Contract Services	30,000.00	197,721.43	409,012.86 (379,012.86)	1,363.38
022-004-604900 Police Contract - IGA	2,409,697.00	0.00	790,885.73	1,618,811.27	32.82
TOTAL MATERIALS AND SERVICES	2,518,697.00	200,752.61	1,232,617.05	1,286,079.95	48.94
TRANSFER/CONTINGENCY					
022-004-800101 To General Fund	241,581.00	120,790.50	120,790.50	120,790.50	50.00
022-004-800126 To Reserve for Replacemen	11,695.00	11,695.00	11,695.00	0.00	100.00
022-004-880000 Contingency	549,027.00	0.00	0.00	549,027.00	0.00
TOTAL TRANSFER/CONTINGENCY	802,303.00	132,485.50	132,485.50	669,817.50	16.51
TOTAL PUBLIC SAFETY					
	3,321,000.00	333,238.11	1,365,102.55	1,955,897.45	41.11
TOTAL EXPENDITURES					
	3,321,000.00	333,238.11	1,365,102.55	1,955,897.45	41.11
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(885,000.00)	126,502.83	948,589.92 (1,833,589.92)	107.19-
=====					

*** END OF REPORT ***

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

023-PENSION RESERVE FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	60,000.00	30,000.00	30,000.00	30,000.00	50.00
TOTAL REVENUES	60,000.00	30,000.00	30,000.00	30,000.00	50.00
EXPENDITURE SUMMARY					
REVENUES OVER/ (UNDER) EXPENDITURES	60,000.00	30,000.00	30,000.00	30,000.00	50.00

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

023-PENSION RESERVE FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
023-000-490030 From General Fund	60,000.00	30,000.00	30,000.00	30,000.00	50.00
TOTAL REVENUES	60,000.00	30,000.00	30,000.00	30,000.00	50.00

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

023-PENSION RESERVE FUND
GENERAL GOVERNMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TRANSFER/CONTINGENCY	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____
REVENUES OVER/ (UNDER) EXPENDITURES	60,000.00	30,000.00	30,000.00	30,000.00	50.00

*** END OF REPORT ***

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

024-GEN OP RESERVE FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	200,000.00	100,000.00	100,000.00	100,000.00	50.00
TOTAL REVENUES	200,000.00	100,000.00	100,000.00	100,000.00	50.00
EXPENDITURE SUMMARY					
REVENUES OVER/ (UNDER) EXPENDITURES	200,000.00	100,000.00	100,000.00	100,000.00	50.00

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

024-GEN OP RESERVE FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
024-000-490024 Transfer from General Fun	200,000.00	100,000.00	100,000.00	100,000.00	50.00
TOTAL REVENUES	200,000.00	100,000.00	100,000.00	100,000.00	50.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	200,000.00	100,000.00	100,000.00	100,000.00	50.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF HAPPY VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

026-RESERVE FOR REPLACEMENT
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	507,558.00	259,626.50	259,626.50	247,931.50	51.15
TOTAL REVENUES	507,558.00	259,626.50	259,626.50	247,931.50	51.15
EXPENDITURE SUMMARY					
GENERAL GOVERNMENT	1,223,768.00	5,561.92	113,514.06	1,110,253.94	9.28
TOTAL EXPENDITURES	1,223,768.00	5,561.92	113,514.06	1,110,253.94	9.28
REVENUES OVER/(UNDER) EXPENDITURES	(716,210.00)	254,064.58	146,112.44	(862,322.44)	20.40-

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

026-RESERVE FOR REPLACEMENT
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
026-000-490022 Transfer from Public Safe	11,695.00	11,695.00	11,695.00	0.00	100.00
026-000-490030 Transfer from General Fun	495,863.00	247,931.50	247,931.50	247,931.50	50.00
TOTAL REVENUES	507,558.00	259,626.50	259,626.50	247,931.50	51.15

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

026-RESERVE FOR REPLACEMENT
GENERAL GOVERNMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MATERIALS AND SERVICES					
026-002-600190 Equip under \$5,000 - Gen	275,000.00	5,561.92	31,201.72	243,798.28	11.35
026-002-600202 Education Benefits	15,000.00	0.00	0.00	15,000.00	0.00
026-002-602300 Repairs and Maintenance	172,473.00	0.00	26,099.43	146,373.57	15.13
TOTAL MATERIALS AND SERVICES	462,473.00	5,561.92	57,301.15	405,171.85	12.39
CAPITAL OUTLAY					
026-002-700200 Vehicles - Gen Gov	261,295.00	0.00	31,398.03	229,896.97	12.02
026-002-700300 Equip over \$5,000 - Gen G	500,000.00	0.00	24,814.88	475,185.12	4.96
TOTAL CAPITAL OUTLAY	761,295.00	0.00	56,212.91	705,082.09	7.38
TOTAL GENERAL GOVERNMENT	1,223,768.00	5,561.92	113,514.06	1,110,253.94	9.28

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

026-RESERVE FOR REPLACEMENT
PUBLIC SAFETY/COMM SERV
EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
-------------------	-------------------	------------------------	-------------------	----------------

CAPITAL OUTLAY
TOTAL

TOTAL

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

026-RESERVE FOR REPLACEMENT
TRANSFERS/CONTINGENCY
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TRANSFER/CONTINGENCY	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____
TOTAL					

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

026-RESERVE FOR REPLACEMENT
STREET
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY					
TOTAL					
TOTAL					
TOTAL EXPENDITURES	1,223,768.00	5,561.92	113,514.06	1,110,253.94	9.28
REVENUES OVER/ (UNDER) EXPENDITURES	(716,210.00)	254,064.58	146,112.44	(862,322.44)	20.40-

*** END OF REPORT ***

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

027-DEBT SERVICE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	380,000.00	292,112.51	292,112.51	87,887.49	76.87
TOTAL REVENUES	380,000.00	292,112.51	292,112.51	87,887.49	76.87
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
GENERAL GOVERNMENT	380,000.00	292,112.51	292,112.51	87,887.49	76.87
TOTAL EXPENDITURES	380,000.00	292,112.51	292,112.51	87,887.49	76.87
	=====	=====	=====	=====	=====

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

027-DEBT SERVICE
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
027-000-490030 Transfer from General Fun	380,000.00	292,112.51	292,112.51	87,887.49	76.87
TOTAL REVENUES	380,000.00	292,112.51	292,112.51	87,887.49	76.87

CITY OF HAPPY VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2013

027-DEBT SERVICE
GENERAL GOVERNMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MATERIALS AND SERVICES					
027-002-650010 Debt - Principal Payment	210,000.00	205,000.00	205,000.00	5,000.00	97.62
027-002-650020 Debt - Interest Payment	170,000.00	87,112.51	87,112.51	82,887.49	51.24
TOTAL MATERIALS AND SERVICES	380,000.00	292,112.51	292,112.51	87,887.49	76.87
TOTAL GENERAL GOVERNMENT					
	380,000.00	292,112.51	292,112.51	87,887.49	76.87
TOTAL EXPENDITURES					
	380,000.00	292,112.51	292,112.51	87,887.49	76.87
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

Balance Sheets

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

001-GENERAL

ACCOUNT#	TITLE		
ASSETS			
=====			
001-000-101000	Claim on Cash	5,033,682.78	
001-000-102000	Petty Cash	834.99	
001-000-105000	Investment Pool	1,307,169.31	
001-000-107000	Cash with County Treasurer	5,222.28	
001-000-111000	Columbia Bank	486,119.18	
001-000-111100	Prepayments	22,744.00	
001-000-112000	Property Taxes Receivable	63,592.01	
001-000-117500	Worker's Comp - prepaid	39,894.42	
			6,959,258.97
TOTAL ASSETS			6,959,258.97
=====			
LIABILITIES			
=====			
001-000-200100	A/P Pending	1,270.72	
001-000-200300	Bail/Court Refund Pending	7,285.14	
001-000-200450	Retainage	8,116.18	
001-000-200500	Due To Clackamas County	14,151.05	
001-000-200600	Due to Dept of State Lands	129.00	
001-000-200700	State Unitary Assessment	422.68	
001-000-200710	State LEMLA Assessment	23.00	
001-000-200715	State Court Security Assessmen	38.27	
001-000-200720	County Diversion Fee	286.89	
001-000-200725	County Assessment 2013	4,550.00	
001-000-201150	Insurance W/H	(5,944.58)	
001-000-201191	City Paid PERS	(23,529.57)	
001-000-202100	Deferred Tax	68,823.53	
001-000-202200	Cable PEG Fees Reserved	22,251.27	
001-000-202400	Development Deposits Payable	200,100.30	
001-000-202705	Replacement Fine	5,726.69	
001-000-203600	Weighmaster Citations	2,757.50	
001-000-205000	State Surcharge	34,491.80	
001-000-205500	Metro Excise Tax	28,189.34	
001-000-205600	School Excise Tax	226,242.58	
001-000-205800	Electrical Permits	72,308.37	
TOTAL LIABILITIES			667,690.16
EQUITY			
=====			
001-000-300000	Fund Balance	5,947,458.11	
TOTAL BEGINNING EQUITY			5,947,458.11
TOTAL REVENUE		2,959,490.62	
TOTAL EXPENSES		2,615,379.92	
TOTAL REVENUE OVER/(UNDER) EXPENSES		344,110.70	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			6,291,568.81
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,959,258.97
=====			

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

002-STREET FUND

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
002-000-105000	Investment Pool	358,227.55	
			358,227.55
	TOTAL ASSETS		358,227.55
			=====
LIABILITIES			
=====			
EQUITY			
=====			
002-000-300000	Fund Balance	381,049.52	
	TOTAL BEGINNING EQUITY	381,049.52	
	TOTAL REVENUE	371,039.42	
	TOTAL EXPENSES	393,861.39	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(22,821.97)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		358,227.55
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		358,227.55
			=====

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

005-SDC FUND

ACCOUNT#	TITLE		
ASSETS			
=====			
005-000-105000	Investment Pool	1,000,306.89	
			1,000,306.89
	TOTAL ASSETS		1,000,306.89
			=====
LIABILITIES			
=====			
005-000-200300	Due to NCPRD (Park SDC's)	127,815.00	
005-000-200400	Due to Clack Co. (Trans SDC)	204,690.00	
	TOTAL LIABILITIES		332,505.00
EQUITY			
=====			
005-000-300000	Fund Balance	778,311.92	
	TOTAL BEGINNING EQUITY	778,311.92	
	TOTAL REVENUE	48,051.15	
	TOTAL EXPENSES	158,561.18	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(110,510.03)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		667,801.89
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,000,306.89
			=====

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

021-PED IMPROV PROJ FUND

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
021-000-105000	Investment Pool	547,595.59	
			547,595.59
TOTAL ASSETS			547,595.59
=====			
LIABILITIES			
=====			
EQUITY			
=====			
021-000-300000	Fund Balance	628,617.99	
	TOTAL BEGINNING EQUITY	628,617.99	
TOTAL REVENUE		886.46	
TOTAL EXPENSES		81,908.86	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(81,022.40)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			547,595.59
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			547,595.59
=====			

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

022-PUBLIC SAFETY FUND

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
022-000-105000	Investment Pool	1,805,188.73	
022-000-107000	Cash with County Treasurer	10,714.58	
022-000-112000	Property Taxes Receivable	130,361.52	
			1,946,264.83
	TOTAL ASSETS		1,946,264.83
			=====
LIABILITIES			
=====			
022-000-202100	Deferred Tax	141,067.20	
	TOTAL LIABILITIES		141,067.20
EQUITY			
=====			
022-000-300000	Fund Balance	856,607.71	
	TOTAL BEGINNING EQUITY	856,607.71	
	TOTAL REVENUE	2,313,692.47	
	TOTAL EXPENSES	1,365,102.55	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	948,589.92	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,805,197.63
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,946,264.83
			=====

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

023-PENSION RESERVE FUND

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
023-000-105000	Investment Pool	210,000.00	
			210,000.00
TOTAL ASSETS			210,000.00
			=====
LIABILITIES			
=====			
EQUITY			
=====			
023-000-300000	Fund Balance	180,000.00	
	TOTAL BEGINNING EQUITY	180,000.00	
TOTAL REVENUE		30,000.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES		30,000.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			210,000.00
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			210,000.00
			=====

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

024-GEN OP RESERVE FUND

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
024-000-105000	Investment Pool	1,100,000.00	
			1,100,000.00
	TOTAL ASSETS		1,100,000.00
			=====
LIABILITIES			
=====			
EQUITY			
=====			
024-000-300000	Fund Balance	1,000,000.00	
	TOTAL BEGINNING EQUITY	1,000,000.00	
	TOTAL REVENUE	100,000.00	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	100,000.00	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	1,100,000.00	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,100,000.00
			=====

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

026-RESERVE FOR REPLACEMENT

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
026-000-105000	Investment Pool	825,052.98	
			825,052.98
TOTAL ASSETS			825,052.98
			=====
LIABILITIES			
=====			
EQUITY			
=====			
026-000-300000	Fund Balance	678,940.54	
	TOTAL BEGINNING EQUITY	678,940.54	
TOTAL REVENUE		259,626.50	
TOTAL EXPENSES		113,514.06	
TOTAL REVENUE OVER/(UNDER) EXPENSES		146,112.44	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			825,052.98
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			825,052.98
			=====

BALANCE SHEET

AS OF: DECEMBER 31ST, 2013

027-DEBT SERVICE

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			=====
LIABILITIES			
=====			
EQUITY			
=====			
TOTAL REVENUE		292,112.51	
TOTAL EXPENSES		292,112.51	=====

City of Happy Valley
2015-2019 5 yr plan Timeline

Task	Due Date	Responsible Party
Roll forward and update all information based on last year's assumptions	Wednesday, January 22, 2014	BLM
Discuss updated information with CM - determine what needs to be changed based on current conditions	Wednesday, January 29, 2014	BLM/JT
Update information based on discussion with CM	Wednesday, February 05, 2014	BLM
Group Meeting - what changes need to be made	Monday, February 10, 2014	Management team
Incorporate Changes from Group	Friday, February 14, 2014	BLM
Verbiage for plan	Wednesday, February 19, 2014	BLM - to JT for edits
Draft version of entire plan to CM and DDs	Monday, February 24, 2014	BLM
To CM for inclusion in Council Packet	Friday, March 07, 2014	BLM
Discuss during Manager Meeting overall plan and presentation to Council	Monday, March 17, 2014	Management team
Draft version presented to Council at worksession	Tuesday, March 18, 2014	Management team
Incorporate Changes from Council	Wednesday, March 19, 2014	BLM
Updated information sent out to DDs	Thursday, March 20, 2014	BLM
To CM for inclusion in Council Packet	Friday, March 21, 2014	BLM
Discuss during Manager Meeting - presentation to Council	Monday, March 31, 2014	Management team
Final plan presented to Council	Tuesday, April 01, 2014	Management team

City of Happy Valley 2014-15 Budget Timeline

Task	Due Date	Responsible Party
Budget information to Management Team - based on 5 year plan results	Wednesday, March 26, 2014	Finance Director
Budget discussion and review	Monday, March 31, 2014	Management Team
Send notice of budget committee meeting to Clackamas Review for publication.	Tuesday, April 01, 2014	Finance Director
Changes to assumptions or numbers due to Finance Director	Wednesday, April 02, 2014	Management Team
Updated information sent out to Management Team	Friday, April 04, 2014	Finance Director
Information Meeting with Budget Committee Volunteers	Monday, April 07, 2014	Budget Committee Volunteers, Management Team
Budget Buddy Meetings - By Department	Week of Tuesday, April 8 - Tuesday, April 15	1 CC, 1 BC Volunteer, DD, CM, FD
1st notice of budget committee meeting published 5 - 30 days before the meeting. Include City website in notice.	Wednesday, April 09, 2014	Finance Director
2nd Notice of budget committee meeting posted on City website for 10 days prior to budget committee meeting.	Friday, April 18, 2014	Finance Director
Proposed Budget packet sent to committee	Monday, April 21, 2014	Finance Director
Budget Committee Meeting - 6pm	Monday, April 28, 2014	City Council Budget Committee, Management Team
Review changes from Budget Committee Meeting	Wednesday, May 07, 2014	Finance Director
Send Notice of Budget Hearing to Clackamas Review for publication.	Wednesday, May 14, 2014	Finance Director
Notice of Budget Hearing published 5 to 30 days before the meeting.	Wednesday, May 21, 2014	Finance Director
Budget and Resolutions for the Budget Hearing to City Manager for Council packet	Friday, May 23, 2014	Finance Director
Hold the Budget Hearing Enact resolutions to: Adopt Budget Makes Appropriations Impose Taxes	Tuesday, June 03, 2014	City Council City Manager Finance Director
Submit tax certification documents to County Assessor by July 15	Thursday, July 10, 2014	Finance Director
Turn in official budget to County Clerk for permanent record by September 30	Wednesday, July 30, 2014	Finance Director



City of Happy Valley, City Council
AGENDA STATEMENT

Meeting Date: January 21, 2014

Item Title: Volunteer Committee Appointments

Prepared by: Jason Tuck, City Manager and Marylee Walden, City Recorder

Explanation: Each year staff liaisons work to identify those members of the five volunteer committees that are seeking to be reappointed or where new volunteers are needed. Ordinance 410 streamlined the process, and provides uniformity concerning the terms and responsibilities of all five volunteer committees. The appointments and reappointments recommended for the Traffic and Public Safety Committee, Design Review Board, and Budget Committee follow.

Applications for appointment and reappointment are attached.

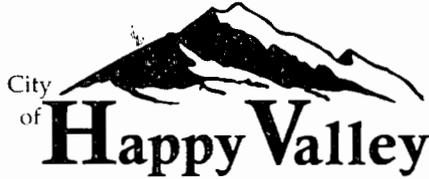
Special Issues None

Financial Impact None

Recommendation Appointment and reappointment per the recommendations shown on the attached applications.

Attachments

1. Applications for Appointment or Reappointment



**CITY OF HAPPY VALLEY
APPLICATION FOR VOLUNTEER REAPPOINTMENT**

Name: Diane Morrow
Street address: 13581 SE CALLAWAY RD
Mailing address if different than home address: _____
Business Phone: 503-494-5803 Home Phone: 503-201-2774
E-mail address: dhmorrow55@gmail.com
On which City of Happy Valley Advisory Board, Committee, or Commission have you served?
As many committees
How long have you served? 1 yr.
Please state why you would like to be reappointed: I enjoy serving on this committee to make a safer and enjoyable place to live and play.

Diane Morrow
Signature

1/9/14
Date

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to the staff liaison for your committee.

Received by City _____

Appointed _____



CITY OF HAPPY VALLEY
APPLICATION FOR VOLUNTEER REAPPOINTMENT

Name: Sydney Quist

Street address: 14543 SE Pebble Beach Dr.

Mailing address if different than home address:

Business Phone: _____ Home Phone: 503-939-4093

E-mail address: Sydney@Phoenix-av.com

On which City of Happy Valley Advisory Board, Committee, or Commission have you served?

TSPC

How long have you served? 3 yrs?

Please state why you would like to be reappointed:

I love my city!
I would like to be involved in
the safety / livability of Happy
Valley!

[Signature]

12-20-13

Signature

Date

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to the staff liaison for your committee.



CITY OF HAPPY VALLEY
VOLUNTEER COMMITTEE APPLICATION

Name: KEVIN BAILEY Date: 1-9-14

Street address: 9003 SE PLOVER DR. HAPPY VALLEY OR 97086

Mailing address if different than home address: _____

Business Phone: 503-385-5274 Home Phone: 503-504-5719

E-mail address: KBAILEY83042@GAMBO.COM

How long have you been a Happy Valley resident? Note: You must have resided in Happy Valley for at least one year to apply. 6 YEARS

Are any members of your household currently serving on a City of Happy Valley, Committee or Commission? If so, which one. POLICE LEAD COMMITTEE - JUDI BAILEY

Are you a registered voter in Happy Valley?
YES

How did you hear about the position? STEVE CAMPBELL

Occupation: COMPLIANCE SPECIALIST Employer: STATE OF OREGON

Employer's Address: 635 CAPITOL ST. NE SALEM, OR 97301 Phone: 503-385-5274

Please list any prior civic or professional activities. CITY OF PHOENIX POLICE DEPT.

Why have you applied for this position? PRIOR POLICE EXPERIENCE, INTERESTED IN PUBLIC SAFETY ISSUES.

What special training, skills, or experience have you had that would be pertinent to this application? PRIOR POLICE / TRAFFIC EXPERIENCE.

Committee (s) or Commission(s) in which you are interested.
PUBLIC SAFETY

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 16000 SE Misty Drive, Happy Valley Oregon 97086. If you need additional information, please call 503.783.3826.

Received by City _____ Information Sent _____
Interviewed _____ Appointed _____
Commission _____ Term Expires _____



**CITY OF HAPPY VALLEY
APPLICATION FOR VOLUNTEER REAPPOINTMENT**

Name: Brett M. Sherman

Street address: 13091 SE Evening Star Dr.

Mailing address if different than home address: _____

Business Phone: 206-267-2225 Home Phone: 503-358-3434

E-mail address: brett@brettsherman.com

On which City of Happy Valley Advisory Board, Committee, or Commission have you served?
Traffic & Public Safety

How long have you served? Since Fall 2010

Please state why you would like to be reappointed: I desire to positively impact the City and take all opportunities to foster a healthy and safe neighborhood. I enjoy participating with the other Committee members and believe my observations and experiences are beneficial to the Committee. It is my honor to request another term for appointment and look forward to the next year's activities.

Brett Sherman
Signature

12/25/13
Date

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to the staff liaison for your committee.

Received by City _____

Appointed _____



**CITY OF HAPPY VALLEY
APPLICATION FOR VOLUNTEER REAPPOINTMENT**

Name: Eric Hern

Street address: 10644 SE Waterford Ct. Happy Valley

Mailing address if different than home address:

Business Phone: 503-319-5272 Home Phone: 503-775-7380

E-mail address: eric@entouchsolutions.com

On which City of Happy Valley Advisory Board, Committee, or Commission have you served?

Budget

How long have you served? 5 years

Please state why you would like to be reappointed:

I'd like to continue to give back to my community and enjoy
working on a very integral part of city government.

Eric Hern

Signature

12-18-13

Date

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to the staff liaison for your committee.

Received by City _____

Appointed _____



CITY OF HAPPY VALLEY
VOLUNTEER COMMITTEE APPLICATION

Name: BILL BERSIE Date: 12-22-13

Street address: 9423 SE 143RD AVE

Mailing address if different than home address: _____

Business Phone: _____ Home Phone: 503-760-2464

E-mail address: BERSIE@COMCAST.NET

How long have you been a Happy Valley resident? Note: You must have resided in Happy Valley for at least one year to apply. 7 YRS

Are any members of your household currently serving on a City of Happy Valley, Committee or Commission? If so, which one. My SISTER - PARRS ADVISORY

Are you a registered voter in Happy Valley?

YES

How did you hear about the position? HAPPY VALLEY STATE MEMBER

Occupation: RETIRED Employer: _____

Employer's Address: _____ Phone: _____

Please list any prior civic or professional activities. CHAIR OF NEPLD ADVISORY BOARD
CHAIR OF MILWAUKEE ADVISORY BOARD, MEMBER OF
HAPPY VALLEY PARK ADVISORY BOARD

Why have you applied for this position? AS A CITIZEN OF HAPPY VALLEY,
VERY INTERESTED IN LOCAL CITY BUDGET AND HOW
ITS USED ALONG WITH REVENUE ALLOCATED TO H.V.

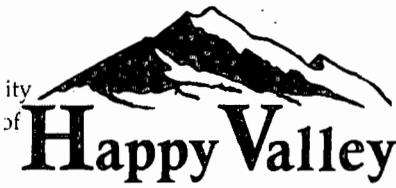
What special training, skills, or experience have you had that would be pertinent to this application? WORKED FOR CITY GOVT IN LOCAL AND COUNTY
GOVT IN VIRGINIA, RESPONSIBLE FOR BALANCING
GOVT BUDGETS

Committee (s) or Commission(s) in which you are interested.

BUDGET COMMITTEE

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 16000 SE Misty Drive, Happy Valley Oregon 97086. If you need additional information, please call 503.783.3826.

Received by City _____ Information Sent _____
Interviewed _____ Appointed _____
Commission _____ Term Expires _____



CITY OF HAPPY VALLEY
VOLUNTEER COMMITTEE APPLICATION

Name: KRISTIN MITCHELL Date: 1/14/14

Street address: 12830 SE CREST DR, HV, OR 97086

Mailing address if different than home address: _____

Business Phone: (503) 789-4813 Home Phone: (503) 761-7877

E-mail address: KristinMitchell@a.comcast.net

How long have you been a Happy Valley resident? Note: You must have resided in Happy Valley for at least one year to apply. 17 years

Are any members of your household currently serving on a City of Happy Valley, Committee or Commission? If so, which one. NO

Are you a registered voter in Happy Valley?
YES

How did you hear about the position? MARYLEE WALDEN

Occupation: — Employer: —

Employer's Address: — Phone: —

Please list any prior civic or professional activities. HV PLANNING COMMISSION, 2000-2003, HV CITY COUNCIL, 2007-2008, COMMUNITY SAFETY & TRAFFIC COMMITTEE, 2002, HV TRANSPORTATION RE-WRITE COMMITTEE, CLACKAMAS FAMILY YMCA 2002-2008, NCPRO 2007 - PRESENT

Why have you applied for this position? _____

I WAS INVITED TO VOLUNTEER, I'VE PARTICIPATED IN SEVERAL BUDGET PROCESSES FOR THE CITY, NCPRO, CLACKAMAS YMCA, ETC., AND HOPE THAT I COULD BE A CONSTRUCTIVE MEMBER OF THE COMMITTEE.

What special training, skills, or experience have you had that would be pertinent to this application? (SEE ABOVE) NO SPECIFIC TRAINING, JUST LOTS OF EXPERIENCE REVIEWING BUDGETS FOR VOLUNTEER GROUPS OVER THE YEARS.

Committee (s) or Commission(s) in which you are interested.

2014 BUDGET COMMITTEE

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to City Recorder's Office, 16000 SE Misty Drive, Happy Valley Oregon 97086. If you need additional information, please call 503.783.3826.

Received by City _____
Interviewed _____
Commission _____

Information Sent _____
Appointed _____
Term Expires _____



CITY OF HAPPY VALLEY
VOLUNTEER RE-APPOINTMENT APPLICATION

Name: JIM GRADY Date: 8 JAN 2014

Street Address: 11350 SE PEGGYWAY Home Phone: 503 698-2220

Mailing Address: SAME Business Phone: —

E-mail: JGRADYPOX@FRONTIER.COM

How long have you been serving Happy Valley as a Planning Commissioner? _____

Are any members of your household currently serving on a City of Happy Valley Advisory Board, Committee or Commission? If so, which one. —

Please state why you would like to be re-appointed. TO DEVELOP MORE SPECIFIC DESIGN STANDARDS, WHICH WOULD PROVIDE DEVELOPERS, STAFF & THE D.R.B. A MORE DEFINITIVE DIRECTION. BY INCORPORATING REQUIRED CRITERIA, CONSENSUS CAN BE REALIZED WITH A REAL HAPPY VALLEY STYLE.

James D. Grady
Signature

8 JAN 2014
Date

Please complete this form fully so the City Council can evaluate your application. Thank you for the extra time and effort. Please return to Cheryl Whitehead, 16000 SE Misty Drive, Happy Valley, OR 97086, or fax to 503 658-5174. If you need additional information, please contact City Hall at 503 783-3800.

Received by City: _____

Information Sent: _____

Appointed: _____



**CITY OF HAPPY VALLEY
APPLICATION FOR VOLUNTEER REAPPOINTMENT**

Name: Erik Nelson

Street address: 10691 SE Jason Lane, Happy Valley, OR 97086

Mailing address if different than home address: _____

Business Phone: 503-954-3336 Home Phone: 503-810-9898

E-mail address: erik@hdgbuildingmaterials.com

On which City of Happy Valley Advisory Board, Committee, or Commission have you served?

Design Review Board

How long have you served? 2 years

Please state why you would like to be reappointed: _____

Enjoy participating in HV design review and volunteering time for my community


Signature

12/2/13
Date

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to the staff liaison for your committee.

Received by City _____

Appointed _____



**CITY OF HAPPY VALLEY
APPLICATION FOR VOLUNTEER REAPPOINTMENT**

Name: **Bret Walton**

Street address: **9587 SE Parkwood Way, Happy Valley OR 97086**

Mailing address if different than home address: _____

Business Phone: _____ Home Phone: **503-679-5594**

E-mail address: **walton.bret@gmail.com**

On which City of Happy Valley Advisory Board, Committee, or Commission have you served?

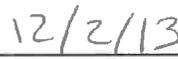
Design Review Board

How long have you served? **2 Years**

Please state why you would like to be reappointed: **I have enjoyed my time on the board and feel that my background in commercial real estate and development is helpful to the board's purpose and perspective.**



Signature



Date

Please complete this form fully so City staff can evaluate your application. Thank you for the extra time and effort. Please return to the staff liaison for your committee.

Received by City _____

Appointed _____



MEMORANDUM

TO: Mayor and Council
FROM: Jason A. Tuck, City Manager
SUBJECT: City Manager Report
DATE: January 21, 2014

Building Permit Summary FY 13/14 Year To Date Totals:

New Single Family Residential Permits: 146
Residential Alteration: 20
Residential Addition: 2
Commercial Buildings: 2

122nd/Sunnyside Signage Project – The project is estimated to be under construction after January 21st. We were able to add an additional one foot to the height to the sign and larger lettering to help enhance the visibility at that large intersection. We are anxious to get the project constructed and a new amenity provided from the community.

NCPRD – I have had the opportunity to meet with District staff about our contribution to the District and our long list of park projects that need to be completed in the City. The staff were well aware of the backlog of projects and our contribution to the District and are motivated to work on our needed projects. Additionally, the District Advisory Board heard a presentation from staff regarding the amount of money or projects owed to the various zones and our zone 3 is due approximately \$5 million in improvements. I have communicated that we are interested in seeing the ball fields at HV Park improved with turf, parking lot additions completed, Mt. Scott Creek Trail completed, money set aside for replacement of our capital assets in the Park, and resources be dedicated in the budget next year for preliminary work on the community center. These are all obligations of the District according to the IGA, with the exception of the parking lot improvements and capital asset replacement funding.

Leaf Drop Day - Saturday December 14th the Public Works Department coordinated the final leaf drop event for 2013. Our PW maintenance yard was open to area residents from 10AM-3PM. Doug Anderson and three diversion youth made the event a success. In total, area residents dropped 15 yards of woody debris.

Scouter's Mt. Shelter & Trail Project - Construction of the Picnic Shelter is underway. Utilities have all been extended to the shelter site, the fire pull-out has been prepared for paving, shelter footings have been placed and forms for the stem walls and column piers are being built. The salvaged lumber is being processed and will be used for a majority of the shelter framing. The salvaged stone will also be utilized to the greatest extent possible. The parking lot redesign is 90% complete and should be ready for review next week. They are adding a concrete terrace at the picnic shelter and refining the paving pattern under the shelter roof. Construction on the park will be done by the end April, the trail and signage will lag. Soft opening is expected early summer with the grand opening celebration later in the summer.

16000 SE Misty Drive
Happy Valley, Oregon 97086
Telephone: (503) 783-3800 Fax: (503) 658-5174
Website: www.ci.happy-valley.or.us