

Mechanical Permit Application

City of Happy Valley

16000 SE Misty Drive, Happy Valley, OR 97086

Phone (503) 783-3800

Schedule Online: hvworks.com

(Same day inspections/cancellations must be in by 6:00am)

Email: permits@happyvalleyor.gov



TYPE OF WORK		
New Construction	Addition/Alteration/Replacement	
Demolition	Other:	
CATEGORY OF CONSTRUCTION		
1 & 2 Family Dwelling	Commercial/Industrial	Accessory Bldg.
Multi-Family	Tenant Improvement	Other:
JOB SITE INFORMATION AND LOCATION		
Job Site Address:		
City/State/ZIP:		
Subdivision or Project Name:		
Lot # or Tax Map/Parcel #:		
DESCRIPTION OF WORK		
PROPERTY OWNER/TENANT		
Name or Business Name:		
Contact Name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
E-mail:		
APPLICANT / SITE CONTACT / HOMEOWNER		
Business Name:		
Contact Name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
E-mail:		
Home Owner Installation: This installation is being made on property that I own, which is not intended for sale, lease, rent, or exchange. (ORS 455, 670)		
Owner Signature: _____ Date: _____		
MECHANICAL CONTRACTOR		
Business Name:		
Contact Name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
E-mail:		
CCB Lic:	City or Metro Lic:	
Authorized Signature:		
Print Name:	Date:	

COMMERCIAL FEE SCHEDULE			
Mechanical permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit. Value: \$			
Valuation	Permit Fee		
\$1 - \$5,000	\$98.42 Minimum		
\$5,001 - \$10,000	\$98.42 plus \$1.90 for each add'l \$100 over \$5,000		
\$10,001 - \$100,000	\$193.42 plus \$11.62 for each add'l \$1000 over \$10,000		
\$100,001 and up	\$1239.22 plus \$7.98 for each add'l \$1000 over \$100,000		
RESIDENTIAL FEE SCHEDULE			
<i>Description</i>	<i>Qty.</i>	<i>Ea.</i>	<i>Total</i>
Heating/Cooling			
Furnace (includes ductwork)		\$ 25.90	
Air conditioner		\$ 25.90	
Heat pump		\$ 25.90	
Duct work, alterations and additions		\$ 25.90	
Hydronic piping system		\$ 25.90	
Gas heaters/unit in-wall, in-duct, suspended, etc. not including vent.		\$ 25.90	
Flues		\$ 25.90	
Other Fuel Appliances			
Gas water heater		\$ 25.90	
Gas fireplace/insert/stove		\$ 25.90	
Gas log/log lighter		\$ 25.90	
Pool or spa heater, kiln		\$ 25.90	
Wood/pellet stove/insert		\$ 25.90	
Chimney/liner/flue/vent w/o appliance		\$ 25.90	
Oil tank/ gas or diesel generator		\$ 25.90	
Environmental Exhaust and Ventilation			
Range hood/other kitchen equipment		\$ 16.58	
Clothes dryer exhaust		\$ 16.58	
Single-duct exhaust (bathrooms, utility rooms)		\$ 16.58	
Attic/crawl/environmental fans		\$ 16.58	
Radon Mitigation System:		\$ 25.90	
Other:			
Fuel Piping - Any quantity - Flat Fee		\$ 25.90	
MECHANICAL PERMIT FEES			
Subtotal.....			
Permit Fee.....(\$98.42 minimum)			
Plan review(25% of commercial permit)			
State surcharge(12% of permit fee)			
TOTAL MECHANICAL PERMIT FEE			

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

Revised 9.17.2024