

## 2009-2010 ADOPTED BUDGET

16000 SE MISTY DRIVE, HAPPY VALLEY, OR 97086 TELEPHONE (503) 783-3800 FAX (503) 658-5174

www.ci.happy-valley.or.us

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# Happy Valley City of Happy Valley Fiscal Year 2009 - 2010 Budget

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#### **BUDGET COMMITTEE**

Name	Address	Telephone	Term
Citizen Volunteers			
Sydney Ovist	14543 SE Pebble Beach Dr Happy Valley 97086	503-762-7911	2006-2009
Randy Knipple	8754 SE Margie Way, Happy Valley 97086	503-432-8724	2006-2009
Kyle Larson	13550 SE 149 <sup>th</sup> Terrace, Happy Valley 97086	503-407-5656	2007-2010
Eric Hern	10644 SE Waterford Court, Happy Valley 97086	503-775-7382	2007-2010
David Love	10275 SE 147 <sup>th</sup> , Happy Valley 97086	503-760-0692	2007-2010
City Council Members			
Tom Andrusko	44700 SE Claveri and Henry Valley 07006	E02 700 0000	2007.0040
	11700 SE Clover Lane, Happy Valley 97086	503-760-2080	2007-2010
Lori DeRemer	11805 SE Eastbourne Ln, Happy Valley 97086	503-658-3292	2009-2012
Markley Drake	10792 SE Tyler Road, Happy Valley 97086	503-775-2613	2007-2010
Michael Morrow	13581 SE Callahan Rd Happy Valley 97086	503-761-7628	2009-2012
Rob Wheeler	12088 SE Reginald Court, Happy Valley, 97086	503-698-8409	2007-2010
City Staff Members	16000 SE Misty Dr, Happy Valley 97086	503-783-3800	503-658-5174 (fax)
Cathy Daw	City Manager and Budget Officer	cathyd@ci.hap	ppy-valley.or.us
Jason Tuck	Economic and Community Development Director	jasont@ci.hap	py-valley.or.us
Barbara Muller	Finance Officer	barbaram@ci.l	nappy-valley.or.us
Marylee Walden	Director of Human Resources & City Recorder	maryleew@ci.l	nappy-valley.or.us
Ed Cameron	Building Official	edc@ci.happy	-valley.or.us
Chris Randall	Public Works Director	chrisr@ci.hapr	oy-valley.or.us
Steve Campbell	Public Safety/Community Services Director	stever@ci.hap	py-valley.or.us
Lynette Garbarino	Office Manager	lynetteg@ci.ha	ippy-valley.or.us

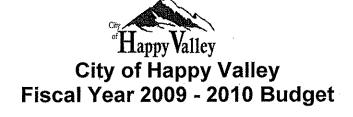


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**BUDGET MESSAGE AND EXECUTIVE SUMMARY** 

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### Mission Statement

"<u>Preserve</u> the character of the community, as well as the health and welfare of its citizens.

**Serve** the citizens of the City by working with them to establish and maintain the City's ordinances and State laws.

**Enrich** the lives of our citizens by careful planning for the future."

### To accomplish this Mission, staff will strive to:

- Manage growth
- Keep our citizens well-informed
- Provide a high level of service (to the public, builders and contractors)
- Maintain the unique quality of life in our community
- Provide safety and security
- Plan for future service needs
- Do our personal best
- Set achievable goals

#### Motto

Our Mission is Our Community Working with you to preserve, serve, and enrich.



#### 2009-10 BUDGET MESSAGE

#### To: Mayor, City Council, Budget Committee Members and Citizens

As required by Chapter 294 Section 294.305 to 294.520 of Oregon Revised Statues and Chapter 2.04, Section 060 of the City of Happy Valley Charter, I submit the City's budget for Fiscal Year 2009-2010. This budget details the City's investment in the quality of life for our community.

#### **HIGHLIGHTS OF FISCAL YEAR 2008-2009**

The past fiscal year saw a serious slow down in housing construction and new home sales in the Happy Valley area. The North Clackamas School District has four new schools under construction which has kept the building and engineering departments busy over the past 12 months. The North Clackamas Parks District also has a major project under construction at 162<sup>nd</sup> and Highway 212. Phase 1, which includes four all weather turf fields, should be complete by July. Unfortunately, the downturn in the building construction field will result in Happy Valley's first layoffs. The building department will be laying off two building inspectors due to the slow down in construction. The East Happy Valley Comprehensive Plan was adopted by Council in May and will hopefully spur development in the coming fiscal year.

The staff moved into the new City Hall facility in November of 2008. The move has been a positive one for both staff and the public. We are better equipped to provide good customer service in the new facility.

Some of the major accomplishments for 2008-2009 included:

- Adoption of the East Happy Valley Comprehensive Plan
- Completion of the Pedestrian Master Plan Transportation System Plan Update
- Completion of study, negotiation, and development of a new IGA with the Sheriff's office
- · Remodel of old City Hall into a Community Policing Center.
- Developed and implemented a traffic diversion class that services multiple cities
- Partnered with the Real Estate community to promote the City through the first ever "City of Dreams" event
- Captured \$900,000 of stimulus monies for road improvements

The total proposed budget for 2009-10 is \$17,013,393 as compared to \$20,966,997 for the prior year. The decrease of approximately \$3.9M is due primarily to the downturn in the economy and completion of the new city hall construction.

#### **PLANS FOR FISCAL YEAR 2009-2010**

The budget for 2009-2010 is an important tool enabling staff to implement the Mission Statement of the City of Happy Valley as it was defined in December, 2004. This Mission Statement underscores the need to be responsive to the community while maintaining fiscal responsibility with taxpayer dollars. A copy of the mission statement and motto are included in the budget document. It will empower the City staff to translate the goals of the City Council into realities.

As you look through the 2009-2010 budget, you will note one change from last year. All revenue generated by departments within the General Fund has been consolidated under General Fund Revenue rather than shown under individual department revenue. The individual department sections of the budget will show expenditures only.

## Happy Valley City of Happy Valley Fiscal Year 2009 - 2010 Budget

The following are important factors considered in the budget and accounted for in each departmental summary:

#### Personnel and Benefit Package

It is important that the City staff provide high levels of customer service for our citizens. In this budget, each department has reviewed its current staffing level, and analyzed its potential needs if growth continues to be slow this year. Each Department also looked at skill level requirements, industry trends, as well as other jurisdictions pay rates and benefit packages, all in an effort to have available the tools to attract and retain quality staff. Staff updated the salary survey and created step adjustments for each position. We are recommending a Cost of Living adjustment with no other increases in staff salaries for this fiscal year. There are no changes to benefits proposed with this budget as it has been determined that the City is competitive with respect to both salary and benefits.

The budget reflects four additional staff positions. These positions have been added to insure that if the economy turns around, we will have the ability to add positions if necessary. Additional staff will ONLY be added if the service demands of the residents become more than the current staff can handle.

#### Building Slowdown

As stated earlier, 2009-2010 has resulted in a 33% decrease in building permit revenue. The Building Department budget reflects this decrease. Responding to the economic realities of today's market, reduction in staffing levels is necessary with this budget cycle. If the economy turns around and building picks up, those positions will be replaced when the need arises.

#### **EXECUTIVE SUMMARY**

The Executive Summary on pages 7-11 of this budget document will give you a quick overview of the changes that have occurred on a department by department, and fund by fund basis. Reasons for the changes are also noted with each line item.

#### **ACKNOWLEDGEMENTS**

As you review this budget document, you will find that each department gives a detailed description of their programs, goals, and expenditures. Every member of the City staff worked together to prepare this budget. It is the culmination of efforts by a group of professional and talented individuals working together as a team. Many thanks go to Barbara Muller, our Finance Officer, for being the Team Leader and for her patience, understanding, and diligence throughout this process. We believe we have created a budget that best serves the citizens of Happy Valley now, and builds the foundation for what Happy Valley can, and will, be in the future.

I also want to thank you, the members of the City Council and Budget Committee, for your careful analysis of the budget, and your continuing support throughout the year. It is engaged and involved citizens like you that make Happy Valley a great place to work and a great place to live. Thank you.

Respectfully submitted

Catherin L. Daw

City Manager and Budget Officer



#### **EXECUTIVE SUMMARY**

#### **ECONOMIC INFLUENCES:**

The charts below show a comparison between the prior year's budget and the current year budget along with a brief description of the reason for the change.

	2008-09	2009-10	Percent	
Fund/Department	Budget	Budget	Change	Reason for Change
	G	ie <i>neral Fu</i>	nd	
Revenue	5,304,449	6,059,700	14.24%	Transfer from New City Hall Fund
General Government				
Expenditures:				
				Changed in allocation of personnel within the General Fund. Increased
Personal Services	679,300	1,012,400	49.04%	benefit costs.
Materials and Services	504,300	533,600	5.81%	
Public Safety/Community Sei	rvices:			
Expenditures:				
Personal Services	498,700	481,400	-3.47%	
				Newsletter now accounted for here
Materials and Services	240,500	202,500	-15.80%	rather than General Government

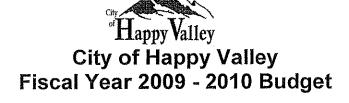
Economic and Community	Development:			
Expenditures:				
Personal Services	928,700	704,100	-24.18%	No unfilled positions in this budget
				Less Contract Services required,
Materials and Services	249,000	154,100		completion of East HV Comp Plan
Capital Outlay	480,000	380,000	-20.83%	Portion paid in prior years
Public Works:				
Expenditures:				
Personal Services	190,800	173,400	-9.12%	Change in allocation of Personnel
Materials and Services	129,500	227,275	75.50%	Change in allocation of M&S
Capital Outlay	15,000	0	-100.00%	Project completed

## Happy Valley City of Happy Valley Fiscal Year 2009 - 2010 Budget

	2008-09	2009-10	Percent	
Fund/Department	Budget	Budget	Change	Reason for Change
Parks:				
Expenditures:				
Personal Services	191,100	250,500		Change in allocation of personnel
Materials and Services	112,000	148,275	32.39%	Change in allocation of M&S
Other:				
				Transfer to Bldg Fund, Res for Repl,
Transfers Out	688,685	1,029,567		and Debt Service
Contingency	396,864	762,583	92.15%	Transfer in from New City Hall Fund
	Street I	<b>Vlaintena</b> n	ice Fund	
				Beg Fund Bal lower due to funding
Revenue	1,359,125	940,000	-30.84%	Res for Replacement Fund
Expenditures:				
Personal Services	250,300	281,200		Change in allocation of personnel
Materials and Services	178,500	186,275	4.36%	
				Moved purchases to Reserve for
Capital Outlay	393,925	249,200		Replacement Fund.
Transfers Out	408,000	223,325		Funded in prior year
Contingency	128,400	0	-100.00%	
	Building	j Departm	ent Fund	
Revenue	1,474,684	982,599	-33.37%	Decrease due to economic downturn
Expenditures:				
Barranal Carriana	000 500	045 400	05.040/	
Personal Services	829,500	615,400	-25.81%	Decrease due to economic downturn
Materials and Services	186,150	87,900	-52 78%	Decrease due to economic downturn
Wide Halo and Corvidos	100,100	07,000	02.7070	No debt service payment because
				paid cash for portion of building. Lower
				transfer to Reserve for Replacement
Transfers	180,167	805	-99.55%	1
Contingency	278,867	278,494	-0.13%	
		SDC Fund		
Revenue	1,440,000	1,260,000	-12.50%	
Expenditures:	1 1,1110,000	1,200,000	12.0070	
Capital Outlay	1,440,000	1,260,000	-12.50%	
	.,	.,0,000		1

# Happy Valley City of Happy Valley Fiscal Year 2009 - 2010 Budget

	2008-09	2009-10	Percent	
Fund/Department	Budget	Budget	Change	Reason for Change
Road	d Construc	tion and I	mprovem	ent Fund
				Higher BFB due to less expended in
Revenue	574,470	640,000	11.41%	prior year
Expenditures:				
Personal Services	29,200	34,000	16.44%	
Materials and Services	10,000	10,000	0.00%	
Capital Outlay	535,270	596,000	11.35%	
	Pu	olic Safety		
Revenue	3,457,000	3,533,400	2.21%	
Expenditures:				
Personal Services	75,500		. 171.13%	Change in personnel allocated
Materials and Services	2,431,500	2,413,488	-0.74%	
				Leasehold improvements to CPC
Capital Outlay	100,000			complete
Contingency	850,000			
	RE	SERVEF	UNDS	
Pension:				
Revenue	0	0	0.00%	Fund eliminated in 2007-08 year
Expenditures:				
Personal Services	0	0	0.00%	
Transfers	0	0	0.00%	Fund eliminated in 2007-08 year
New City Hall:				
Revenue	6,075,000	1,500,000	-75.31%	Project complete
Expenditures:				
Materials and Services	500,000	_	-100.00%	Project complete
Capital Outlay	5,575,000			Project complete
Transfers	_	1,500,000	100.00%	Transfer back to General Fund
Reserve for Replacement:				
				Beginning fund balance due to second
Revenue	892,269	1,327,018	48.72%	year of implementation
Expenditures:				
Materials and Services	139,282	286,500		Added maintenance line item
Capital Outlay	466,000	512,000	9.87%	
				Only amounts for items requiring
Contingency	286,987	528,518	84.16%	replacement are appropriated
Reserve for Debt Service				
	·			
Revenue	390,000	380,676	-2.39%	
Expenditures:				
Principal	90,000	175,000	94.44%	Principal amount per schedule.
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The City of Happy Valley is very diligent to ensure fiscal responsibility. The City strives to operate each year with an increase to the Fund Balance. Due to the economic downturn and construction of the new City Hall the City had a decrease in the Fund Balance in 2007-08. The following table shows actual net change in fund balance on an annual basis as a change to the ending fund balance.

#### **SUMMARY 2003-2008**

	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08
	Actual	Actual	Actual	Actual	Actual	Actual
Revenue (+)	4,165,418	6,405,897	7,388,693	13,678,122	11,546,104	14,858,366
Expenditures (-)	3,237,603	4,593,619	5,311,172	11,021,490	10,304,577	15,090,029
Increase /						
(Decrease) to						
Fund Balance	927,815	1,812,278	2,077,521	2,656,632	1,241,527	(231,663)
Fund Balance						
Carryover (+)	3,080,615	4,008,430	5,820,708	7,898,229	10,554,861	11,796,388
Ending Fund						
Balance	4,008,430	5,820,708	7,898,229	10,554,861	11,796,388	11,564,725

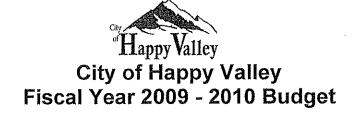


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**SALARY SUMMARY** 

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#### SALARY SUMMARY

- This page summarizes salary and benefits for City employees. The combining statement on the following page
  is used to show the cost of each department, fund, and group of employees. It also clearly shows the Full Time
  Equivalent (FTE) budgeted for each fund and department as well as the City as a whole.
- Full Time Equivalent (FTE) is used to determine hours budgeted in each department. 1.0 FTE equates to a 40hour per week employee. The chart below shows positions included in the budget but not currently filled.

Administrative Assistant I	1.00
Associate Planner	1.00
Maintenance Worker	1.00
Crime Prevention Specialist	1.00
Increase in FTE for this budget	4.00

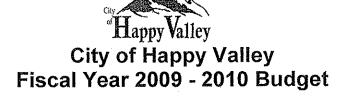
- Increases in personnel costs: Total 6.7% potential increase for current employees which includes 1) cost of living increase of 2.7% 2) merit increases limited to 4%. Unfilled positions are included in the budgeted personnel costs. These positions will only be filled if workload requires and funding is available.
- Benefits required by law are:
  - FICA
  - o Tri-Met
  - Workers' Compensation
- Benefits as offered in the City's employee manual include the following:
  - Medical and Dental Benefits: The City offers employees medical coverage through CIS Insurance. Employees have the option to choose between Regence Blue Cross and Kaiser Permanente.
  - Life Insurance: The City provides a life insurance benefit for employees with a coverage amount of \$15,000.
  - Retirement (PERS): This year's rate of 10.71% for PERS Tier 1 and 2 is lower than the previous bi-annual rate of 12.54%. This year's rate of 11.06% for OPSRP is lower than the previous bi-annual rate of 13.61%. The City employs fourteen Tier1/Tier2 members and twenty OPSRP members.
  - Disability Insurance The City provides a long term disability insurance benefit for employees with coverage beginning after 90 days. The City also provides an AD&D benefit for employees with a coverage amount of \$15,000.

		Total		10,2500	301,600		7.6500	108,400	2.0300	152.000	3.3300		3.0200		410,800	22 800	0.3000	135 700	2.1200	2 353 000	41.0500	177,400	586,900	2,200	6,400	41,900	391,000	117,500	201 'tar':	3,757,100
		Overtime		5,000	5,000		5,000	5,000		5,000			2000		5,000			4,000		00000										
	D BUDGI	Admin Staff		310,900 7.5500	70,500		53,000		,	14 800	0.3500		,		,		,	900	0.1500	454 800										
	ROPOSE	Build Insp/ Plans Exam		*   *				7	•	,	,		, ,		298,500		, ,			000	4.5000			1000						TS
	FY 2009-10 PROPOSED BUDGET	Technical Staff		* * * *	183,700		331,000	75,300	1.6500	108 800	2.6500		113,800		26,600	000 07	0.2000	00,00	1.2700	701.070	18.4500	FICA	rance	rance	ance	np Rates	ent	f Benefits	stits	TOTAL SALARIES AND BENEFITS
let	FY	Senior Staff		159,400	42,400	2000	74,300	28,100	0.3800	23,600	0.3300		44,300		80,700	55 67	0.1000	000	0.6000			Employer FICA	Health Insurance	Dental Insurance	Disability Insurance	Workers Comp Rates	Retireme	Unemployment Benefits	Total Ber	SALARIES
ley Budg		City Manager		106,600	ces		pment		1		***************************************		13,400		1	nt Fund	, ,		0.1000		133,400					-		ח		TOTAL
City of Happy Valley Fiscal Year 2009 - 2010 Budget	"Happy Valley	Expenditure Description	General Fund General Government	Budget FTE	Public Safety / Community Services 316,300 Budget		Economic and Community Development 7,100 Budget 1500 FTE	Public Works Budget	표구도	Parks	FIE	Street Maintenance Fund	Budget	7. EL	Building Fund Budget FTE	Road Construction and Improvement Fund	Budget FTE	Public Safety Fund	Budget FTE	Total	Sudget	***************************************			***************************************	- Arthurs - Arth	**************************************			
City scal Ye		Total		439,700 8,4500	316,300	000	617,100 10,1500	118,700	2.5000	000 000	3.0000		161,500	2,000	547,300 9.1500	Road C	19,800		0.7000		2,385,000	180,200	536,700	60,700	2,200	36,500	448,600	nns'cı	1,288,100	3,673,100
H	ļ	Overtime		5,000	5,000		5,000	5,000		000 2	non's		5,000		5,000		, ,		1		35,000									
	DOPTED BLIDGET	Admin Staff		239,200	33,500	OUGB.O	1,9500			0000	0.1500			•	5,900		'   '		0.0500		366,800									
									-		1 1			-	283,400		* ,		* 5		283,400	!!								
	EY 2008-09 A	Technical Staff		-	222,200	9.2000	452,900	109 500	2.4500		102,800		130,500	2,4000	126,500		10,400		9,600		۲,	23.6000								
	í.	Senior Staff		107,900	009'59.	0.7000	78,900	4 200	0.0500		•		13,400		113,900		9,400		0.3500		411,000						i i			
		City Manager		97,600		•			-		1 5		12,600	0.1000	12,600				12,600		125,400	1.0000								



**GENERAL FUND** 

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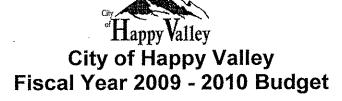


#### **GENERAL FUND**

- The General Fund accounts for all financial activities of the City of Happy Valley except for those that by law or council decision are accounted for in other funds. The City of Happy Valley's General Fund has five distinct departments: General Administration, Public Safety/Community Services, Economic and Community Development, Public Works, and Parks.
- Main sources of revenue in the General Fund are:
  - Construction fees paid by developers for improvement plan review and periodic construction supervision of street and storm drainage improvements to ensure compliance with current standards.
  - Land use and planning fees.
  - The City's portion of various State shared revenues.
  - Franchise fees from utilities operating within the City.
  - Property taxes.
- Expenditures in the five departments are primarily in the areas of personnel, materials and services, and some
  capital outlay. Most of the capital outlay for the General Fund is accounted for in the Reserve for Replacement
  Fund with a transfer from the General Fund.

Budgets for Departments within the General Fund:

1	Historical Dat	a				
Ac	tual	Adopted		Budget For	r Next Year 20	009 - 2010
Preceding	Preceding	Budget This		Proposed	Approved	Adopted
Year 06 - 07	Year 07 - 08	Year 08 - 09	Department			
612,863	718,803	1,243,600	General Government	1,546,000	1,546,000 ]	1,546,000
			Public Safety/Community			
242,799	565,536	679,200	Services	683,900	683,900	683,900
628,750	522,401	1,657,700	Economic Development	1,203,200	1,238,200	1,238,200
620,482	480,932	335,300	Public Works	400,675	400,675	400,675
169,520	165,989	303,100	Parks	398,775	398,775	398,775
3,518,198	1,366,000	1,085,549	Transfers/Contingency	1,822,150	1,792,150	1,792,150
5,792,612	3,819,661	5,304,449	Total	6,054,700	6,059,700	6,059,700



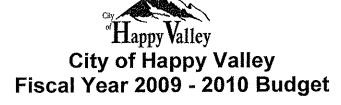
## GENERAL FUND Revenue

#### Line

- 2. Beginning Working Capital: Funds available but not spent during the previous fiscal year.
- 3. Uncollected Prior Year Taxes: Taxes levied in prior years but not collected until the current year.
- 4. Interest Income: The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.
- 5. State Liquor Tax: The statutory authorization for the distribution of the state liquor tax is ORS 471.810(a)(b) and 471.810(1)(d). 20% of the state's liquor receipts are distributed to cities on a per capita basis. These funds may be used by the City for any service in the General Fund. A portion of State Liquor Tax is also distributed as State Revenue Sharing. See description below in the State Revenue Sharing line.
- 6. State Cigarette Tax: The statutory authorization for the distribution of the state cigarette tax is ORS 323.445. Two cents of the \$1.18 per pack cigarette tax are paid to cities on a per capita basis.
- **7-11.** Franchise Fees: The City has franchise fee and privilege tax agreements with utilities that operate within the City. The fees are based on revenues earned within the City limits. City ordinances require the following fees: Electric 3.5%, Telephone 7%, Cable TV 5%, and Natural Gas 5.94%. The PGE 1.5% Privilege Tax is being receipted directly in the Road Improvement Fund.
- 12. Site Development NPDES 1200C Permit: Fees collected for the following: Coordinating review and submittal of site development NPDES 1200C permits with Oregon DEQ; Providing initial review of erosion and sediment control design plan and NPDES 1200C permit forms for completeness and compliance with DEQ requirements; Providing initial, intermediate and final site erosion and sediment control inspections for compliance with construction plans and NPDES 1200C permit requirements; Providing assistance to code compliance officer in enforcement of NPDES 1200C permit and DEQ requirements.
- 13. Sewer Permits: Fee set to cover plan review of individual sewer hookups or abandonment.
- 14. Miscellaneous Permits: Budgeted for in Economic and Community Development.
- 15. Right of Way Permits: Fees set to cover cost of allowing work in the City's right of way.
- 16. Development Fees/Deposits: There are several categories of development fees. Certain fees are by type of application and other fees are a cost per lot to be developed. Also includes a plan review fee for each building permit. Fees are set to cover staff time and administrative/overhead costs. Traffic review fees will be charged to a deposit/pass through system with this budget.
- 17. Construction Fees: These fees are set to cover improvement plan review, overall development erosion sediment control plan review and inspection, and periodic construction supervision of public improvements by the City to ensure compliance with National, State, Regional, and City standards.
- 18. Cell Tower Fees: Rental fees collected on cell phone towers in the City.

### RESOURCES General Fund

	HIS	TORICAL D	ATA								
	Ac	tual	Adopted Budget		City	BUDGET FOR NEXT YEAR 2009 - 2010					
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By			
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body			
1				001-000-	General Government						
2	2,312,092	1,379,393	1,100,000	401000	Beginning Working Capital	1,000,000	1,000,000	1,000,000			
3	27,674	10,969	10,000	402000	Uncollected Prev. Yr. Taxes	12,000	12,000	12,000			
4	112,453	49,552	108,000	403000	Interest Income	30,000	30,000	30,000			
5	96,919	114,000	127,500	407000	State Ligr Tax Proration	135,000	135,000	135,000			
6	32,458	16,055	16,919	408000	State Cig. Tax Proration	15,000	15,000	15,000			
7	183,592	176,649	184,800	410000	Franchise Fees - Electric	219,200	219,200	219,200			
8	50,802	31,401	52,500	411000	Franchise Fees - Telephone	32,000	32,000	32,000			
9	119,311	123,147	126,000	412000	Franchise Fees - Cable TV	140,000	140,000	140,000			
10	264,841	303,088	318,150	413000	Franchise Fees - Gas	341,200	341,200	341,200			
11	_	-	50,000	414000	Franchise Fees - FIOS	-	5,000	5,000			
12	-	*	25,000	415401	Site Development NPDES 1200C		-	<del>.</del>			
13	9,434	7,684	10,000	415450	Sewer Permit Fee	5,000	5,000	5,000			
14	20,500	-	-	415500	Misc. Permits	-	-	<b>-</b>			
15	52,504	17,040	60,000	415550	Right of Way Permit	8,000	8,000	8,000			
16	274,202	308,972	300,000	416000	Development Fees/Deposits	75,000	75,000	75,000			
17	683,468	197,658	400,000	416100	Construction Fees	140,000	140,000	140,000			
18	25,191	25,075	26,000	416250	Cell Tower Fees	42,600	42,600	42,600			



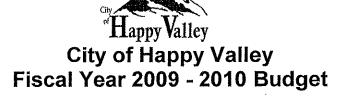
#### GENERAL FUND Revenue

#### <u>Line</u>

- 19. Park Reservation Fees: Fees charged to reserve space at Happy Valley Park. User fees charged to sports teams help the City recover a portion the cost of maintenance for sports fields
- 20. Park Revenue from NCPRD: Revenue from NCPRD for maintenance of parks per the IGA.
- 21. SDC Administration Fee: The City collects \$75 on each new residential construction permit to cover administration.
- 22. Erosion Control Permit: Fees for single lot erosion control including re-inspection fees stemming from compliance issues.
- 23. Business License: The City requires businesses operating within the City to have a valid City business license. The City also participates in the Metro business license program.
- 24. Alarm Permits: A bi-annual fee for residential commercial alarms.
- 25. Alarm Penalties and Assessments: Late payment and false alarm assessments.
- 26. Burning Permits: Fee charged for one time Burning Permit to allow burning within the City limits.
- 27. Solid Waste Franchise Fee: A percentage of the solid waste franchise fee will be allocated to the City for enforcement of solid waste complaints and design review for commercial structures.
- 28. Municipal Code Penalties: Code violation fine revenue.
- 29-34. Happy Valley Municipal Court Traffic Fines and Court Costs: Fines and assessments imposed in the Happy Valley traffic court. Related state and county fees are collected and remitted to the proper agencies. These include the Unitary Assessment, Law Enforcement Medical Liability Account (LEMLA), County Diversion Fee and the City Assessment fee.
- 35. Driver Safety Class Fee: The City offers a traffic safety class to persons who commit minor traffic infractions that are eligible for diversion. The fee the City collects is for processing the class registrations and facility usage.
- 36. Photo Passport Fee: City collects a fee for service offered to the public for providing photo passport and process filing for US Customs.
- 37. Animal Control License Fees: Fee for registration of any dog 6 months or older in order to monitor and enforce animal control laws within the City.
- **38. Variances:** Staff time with reviewing the variance application and monitoring for non-compliance issues, the staff believes it is appropriate to adopt a fee to help defray the costs and continue allowing for construction variances.
- 39. Juvenile Diversion: The City does not collect a fee for this but receives benefit back in labor for community services projects in the City. This is a grant from the Department of Human Services.

#### RESOURCES General Fund

	HIS	TORICAL DA	ATA								
	Act	ual	Adopted Budget		City	BUDGET FOR NEXT YEAR 2009 - 2010					
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By			
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body			
19	14,025	22,651	25,000	416300	Park Reservation Fees	25,000	25,000	25,000			
20	150,000	204,500	212,180	416350	Park Revenue from NCPRD	238,000	238,000	238,000			
21	25,629	16,233	27,300	416400	SDC - Administration Fees	15,000	15,000	15,000			
22	77,300	38,150	50,000	416400	Erosion Control Permit	10,000	10,000	10,000			
23	59,341	33,081	80,000	416450	Business License	38,000	38,000	38,000			
24	7,785	5,635	5,000	416500	Alarm Permits	5,000	5,000	5,000			
25		25	2,000	416600	Alarm Penalties & Assessments	500	500	500			
26	4,275	1,645	500	416700	Burning Permits	500	500	500			
27	-	23,243	30,800	416800	Solid Waste Franchise Fee	33,000	33,000	33,000			
28	44,167	19,907	40,000	418000	Municipal Code Penalties	25,000	25,000	25,000			
29	214,540	220,489	215,000	418100	Traffic Fines	230,000	230,000	230,000			
30	40,107	18,136	25,000	418200	State Unitary Assessment	26,500	26,500	26,500			
31	1,796	751	2,000	418300	State LEMLA Assessment	2,100	2,100	2,100			
32		-		418350	State Court Security Assessment	6,000	6,000	6,000			
33	19,998	8,807	15,000	418400	County Diversion Fee	15,000	15,000	15,000			
34	7,724	8,939	6,000	418500	City Assessment	7,500	7,500	7,500			
35	-	, -	1,200	418600	Driver Safety Class Fee	50,000	50,000	50,000			
36	-	-	-	418650	Photo Passport Program	50,000	50,000	50,000			
37	-	15,873	10,000	418700	Animal Control	5,000	5,000	5,000			
38	**	3,349	4,000	418800	Variances and fees	4,000	4,000	4,000			
39	**	5,000	5,000	418850	Juvenile Diversion	15,000	15,000	15,000			



## GENERAL FUND Revenue

#### <u>Line</u>

- 40. Contract Cities Code Enforcement: Revenue from other cities for code enforcement services.
- **41. Estacada Code Enforcement:** Revenue from City of Estacada for code enforcement services. Shown for historical purposes
- 42. Damascus Court IGA: Revenue from City of Damascus for providing technical support for court services.
- **43. Community Events:** The City collects funds through grants, donations and fundraisers to support and defray the costs of the City's community events.
- 44. Grants: The City applies for grants sponsored by federal, state, and regional governments and non-governmental organizations to fund various projects and programs. This budget does not reflect that the City has received TGM Grants. These monies are paid to the consultant directly by the Oregon Department of Transportation. The City pays for its match through in-kind services, the cost of which is reflected in staff salaries. All of the TGM grants the City receives follow this method. This revenue source also includes the Metro Local Share project grant to the city in the amount of approximately \$380,000 for the acquisition and of development of greenspace areas.
- 45. Grants: The City applies for grants sponsored by federal, state, and regional governments to fund projects and programs. While the City may be the recipient of grants the monies have been awarded to other agencies and those agencies purchase the equipment or services requested by the City. Although the City receives the benefit of the grant no amounts are budgeted here and now this line is shown for historical purposes.
- **State Revenue Sharing:** Authorization for this revenue is in ORS 221.770. 14% of the state's liquor revenues are paid to cities based on the formula outlined in the ORS. To receive the funds the City must hold a hearing on the use of the funds and levy property taxes in the year it will receive the funds.
- 47. Sundry Income: Income not accounted for in other categories (i.e., copies, reimbursements, or refunds).
- **48. Current Year Taxes Levy:** This tax revenue is now receipted in the Public Safety Fund for a clear accounting to the voters.
- **49. Current Year Taxes Permanent Rate:** The City's permanent tax rate is \$0.671 per thousand. This amount is levied on the taxable value of the City as determined under current state law.
- **50. Transfer from Pension Reserve Fund:** The Pension Reserve Fund was established due to the high volatility of the PERS rates. Shown for historical purposes.
- 51. Transfer from New City Hall Fund: The New City Hall Fund was established to accumulate funds for construction of a new City Hall. Now that the building is complete it was decided the account balance would be transferred back to the General Fund.

#### RESOURCES General Fund

	HIS	TORICAL DA	ATA					
	Act	val	Adopted Budget		City	BUDGET FO	R NEXT YEA	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body
40	-	39,936	65,000	419000	Contract Cities - Code Enforcement	45,000	45,000	45,000
41	-	39,936	43,000	419050	Estacada - Code Enforcement	-	-	-
42		2,096	2,500	419100	Damascus Court IGA	1,000	1,000	1,000
43	67,357	29,027	40,000	420000	Community Events	40,000	40,000	40,000
44	-	60,000	530,000	431100	Grants	380,000	380,000	380,000
45	4,870	-	-	431101	Grants	-	-	
46	57,235	81,478	60,100	439000	State Revenue Sharing	70,000	70,000	70,000
47	9,962	19,987	. *	440000	Sundry Income	_		
48	1,435,230	-		499998	Current Year Taxes - Levy	-	-	-
49	713,591	848,589	893,000	499999	Current Year Taxes - Perm Rate	1,022,600	1,022,600	1,022,600
50		285,144	-	490010	Transfer from Pension Reserve	-	-	
51				490015	Transfer from New City Hall Fund	1,500,000	1,500,000	1,500,000
52								
53								
54	7,220,373	4,813,290	5,304,449		Total Resources	6,054,700	6,059,700	6,059,700
55	'							
56		_						
57								



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## GENERAL FUND General Government

Manager: Lynette Garbarino

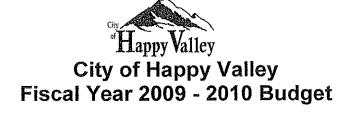
#### STATEMENT OF PURPOSE:

The Administration Department of the City of Happy Valley consists of staff members charged with the day-to-day operations of the City and implementing the City Council policy and initiatives that set the course for the future. Staff members include the City Manager, City Recorder/Human Resources, Finance Officer, Office Manager, Administrative Assistants and Custodian. The Administrative Department staff works together with the other City departments to ensure efficient operations, as well as providing critical informational links to citizens, the business community, volunteers, visitors, community partners and the elected and appointed officials of the City. These activities include:

- 1. Translating the City Council's goals and policies into budgetary priorities.
- 2. Management of all financial aspects of the City in accordance with generally accepted accounting principals as well as all Federal and State regulations. Automated systems are maintained to provide timely, useful, and accurate financial information to both internal and external users. The Finance Officer is ultimately responsible for the Annual Budget documents, financial statements, and the external annual audit. The Finance Officer manages the investments of the City, both in the Local Government Investment Pool, and laddered investments maintained within approved investment vehicles.
- 3. The Finance Officer has the responsibility of administration of the bond issuance process and subsequent debt service payments pertaining to the construction of the new City Hall.
- 4. Administrative support and receptionist services for all staff, recognizing the importance of accurate, timely, and courteous customer service.
- 5. Management of the City's insurance program including Property, Casualty, and Workers' Compensation. Risk management includes 1) identification of risk 2) risk assessment including minimizing exposures wherever practicable 3) transfer of risk utilizing risk management and insurance strategies 4) implementation and ongoing monitoring of the risk management plan 5) review and revision as needed.
- 6. Human Resources functions for the City, ensuring comprehensive and competitive benefit packages for its employees, and providing strategic interaction with all departments to attract, hire, and retain the best candidates for each position. When necessary, Human Resources also works collaboratively with managers to provide the best possible outcomes to challenges related to employees as they occur.
- Administration and evaluation of Contracts, Intergovernmental Agreements, Bonds and other forms of financial guaranty which the City regularly requires for both developments within the City, as well as for projects initiated by the City Council.
- 8. Administration of the City's website, providing the public with a wide array of up-to-date information pertaining to the community and their local government. This department also administers and supports the City's server system and a variety of software programs tailored specifically to meet the varying needs of the City staff.
- 9. Office of the City Recorder maintains the official Ordinances and Resolutions of the City, and all records pertaining to the City Council, as well as acting as a liaison with the Clackamas County Recorder's Office. The City Recorder also acts as the Elections Officer, ensuring that all applicable laws are adhered to during the course of all elections within the City.
- 10. Janitorial Services provides cleaning and maintenance of all of the City's buildings. This department makes every effort to incorporate "green products", environmentally friendly products and efficient supplies and equipment in all of its maintenance activities.



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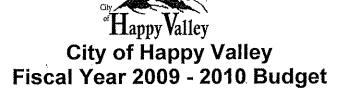


#### PROGRAM OBJECTIVES:

- 1. General Administration personnel act as a "first contact" for the City, and as such strive to provide exemplary service to residents, customers and community partners as well as to other internal departments.
- 2. Administrative support to City Council, Planning Commission and other volunteer committees.
- Work collaboratively to facilitate timely and accurate communication, education and information to the public, other staff members, community partners and service providers via the City's website while expanding the public's understanding and involvement in our City government while always striving to improve and streamline procedures.
- 4. Provide a work environment that promotes customer service while fully utilizing the talents of Staff by reinforcing and promoting their knowledge, competence and creativity.
- 5. Provide accurate and transparent financial information at all times thus providing assurance of outstanding stewardship of taxpayer monies.
- 6. Continue to maximize the City's resources through investments that provide higher rates of return than typically anticipated.
- 7. Provide education and support to City Staff by promoting recycling and sustainability practices.

#### **BUDGET SUMMARY:**

	Historical Data					
Actual		Adopted		Budget Fo	r Next Year 20	009 - 2010
Preceding Preceding		Budget This		Proposed	Approved	Adopted
Year 06 - 07	Year 07 - 08	Year 08 - 09	Description			
297,999	431,593	679,300	Personal Services	1,012,400	1,012,400	1,012,400
226,672	272,468	504,300	Material and Services	533,600	533,600	533,600
4,936	14,742	+	Capital Outlay	-	-	-
529,607	718,803	1,183,600	Total	1,546,000	1,546,000	1,546,000



#### GENERAL FUND Expenditures, General Government

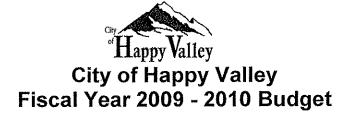
#### **MATERIALS AND SERVICES:**

#### Line

- **26. Office Supplies:** Administrative supplies needed for the general office staff, various appointed citizen's committees, Planning Commission and City Council.
- 27. Janitorial supplies and equipment. This accounts for all cleaning supplies and equipment used in the cleaning and maintenance of all of the City's buildings.
- 28. Equipment under \$5,000: Includes items such as; storage cabinets, racks and bins, printers, and other necessary equipment which costs less then \$5,000 per item. Computer equipment replacement is now being accounted for in the Reserve for Replacement Fund.
- 29. Travel: Travel and meals for Councilors, the City Manager, and staff budgeted under General Administration are included here. All travel is related to training or other City business.
- **Training:** Includes training on subjects such as budgeting, legislative affairs, legal issues, risk management, human resource management, software applications, and job related specialized trainings. Also includes the cost for the League of Oregon Cities annual conference registration fee.
- 31. Membership and Dues: Annual membership dues to the League of Oregon Cities are estimated to be close to \$6,000. Other dues cover professional organizations for the Mayor, the City Council and General Administrative staff.
- 32. Utilities: Utilities are allocated to the Building Fund and the General Fund based on actual or estimated use of space. Utilities charged to General Administration include gas, electricity, garbage, telephone, internet services, water and storm/sewer for all of the City's facilities. This fund has been increased to cover the anticipated utilities for the City's new 25,000 sq. ft. City Hall facility and grounds. All utilities for the City applicable to General Fund departments will be charged to this line item. Parks utilities are funded by the North Clackamas Parks and Recreation District.
- **33. Vehicle Operation & Maintenance:** Shown for historical purposes. Now being accounted for under Public Works.
- 34. Legal Publications: Cost of legal notices for City business.
- **35. Subscriptions:** Professional subscriptions, local newspaper subscriptions and books required for City Administration.
- 36. Municipal Code Updates: Website hosting of the City's Municipal Code.
- **37. Postage:** Cost for mailing all of the City's correspondence except the newsletter. Cost includes quarterly expense for the postage meter. All postage for the City applicable to General Fund departments will be charged to this line item.
- 38. Insurance: The City's Property, General Liability and Business Automobile insurance costs are anticipated not to increase over the prior year. Coverage costs have increased due to recent acquisitions and the completion of the new City Hall building. Insurance costs are pooled through the League of Oregon Cities.

## EXPENDITURE DETAIL General Fund

	HIS	TORICAL DA					-	
	Act	tual	Adopted Budget		City	BUDGET FO	R NEXT YEA	R 2009 - 2010
	Preceding Year	ding Year Preceding Year Th			"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
1				001-002-	General Government			
2					Personnel			
3	47,541	84,306	87,600	500050	City Manager	106,600	106,600	106,600
4	53,512	99,926	107,900	500051	Senior Staff	159,400	159,400	159,400
5	107,765	102,658	239,200	500063	Admin/Support	310,900	310,900	310,900
6	he	91	5,000	500100	Overtime	5,000	5,000	5,000
7								
8	208,818	286,981	439,700		Total Personnel	581,900	581,900	581,900
9					1			
10					Employee Benefits			
11	ar .	-	-	504600	Unemployment benefits	117,500	117,500	117,500
12	15,778	21,128	33,300	504700	Employer FICA	44,200	44,200	44,200
13	37,022	55,915	104,000	504800	Health Insurance	146,500	146,500	146,500
14	4,972	5,656	11,700	504801	Dental Insurance	16,300	16,300	16,300
15	289	261	400	504802	Life Insurance	500	500	500
16	557	662	1,400	504803	Disability Insurance	1,500	1,500	1,500
17	1,252	2,163	2,900	504900	Worker's Compensation	2,700	2,700	2,700
18	28,134	57,237	83,000	505000	Retirement Plan	97,500	97,500	97,500
19	1,177	1,590	2,900	506000	Tri-Met Excise Tax	3,800	3,800	3,800
20								
21	89,181	144,612	239,600		Total Employee Benefits	430,500	430,500	430,500
22								-
23	297,999	431,593	679,300		Total Personal Services	1,012,400	1,012,400	1,012,400
24								
25					Materials and Services			
26	12,052	15,197	25,000	600100	Office Supplies	38,500	38,500	38,500
27	+	•	-	600140	Janitorial Supplies & Equipment	5,500	5,500	5,500
28	_	4,567	10,000	600190	Equipment - under \$5,000	6,000	6,000	6,000
29	3,073	6,014	10,300	600200	Travel	8,500	8,500	8,500
30	7,387	15,446	15,000	600201	Training	15,000	15,000	15,000
31	6,859	3,169	5,000	600300	Membership And Dues	10,500	10,500	10,500
32	15,978	32,446	75,000	600400	Utilities	132,600	132,600	132,600
33	147	-		601500	Vehicle Operation & Maint.	-		-
34	4,279	2,147	7,000	602000	Legal Publication	7,000	7,000	7,000
35	983	8,346	2,000	602010	Subscriptions	1,000	1,000	1,000
36	-	•	15,000	602020	Municipal Code Updates	10,000	10,000	10,000
37	6,519	9,213	15,000	602100	Postage	11,000	11,000	11,000
38	29,652	31,480	55,000	602200	Insurance	65,000	65,000	65,000



#### GENERAL FUND Expenditures, General Government

#### **MATERIALS AND SERVICES:**

#### <u>Line</u>

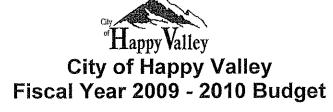
- 39. Repairs and Maintenance Contracts: Annual maintenance on the accounting system, access and security/fire systems. Also unscheduled but anticipated maintenance on office equipment (including the telephone system) is budgeted here.
- 40. Website: Includes all costs for administration and upkeep of the City's website.
- **41. Miscellaneous Administration:** Cities Dinner, banking, promotional items, OSHA required first aid supplies, document destruction and other miscellaneous fees. Also covers expenses for City sponsored events with other civic entities.
- 42. Legal: Legal expenses pertaining to all General Fund departments will be charged to this line item.
- 43. Audit: Cost of the annual financial audit, which is required by law.
- 44. HR Projects: Costs associated with recruitment and hiring of personnel.
- **45. Minutes/Clerical:** Costs associated with recording, editing, and publishing minutes of the proceedings of various board and commission meetings to include City Council. This increased due to the possibility of having the minutes processed by an outside contractor.
- **46. Contracted Payroll Services:** Contractor-provided payroll and full tax service, to include quarterly and annual reports. Connectivity and information storage is provided via the Internet.
- 47. Municipal Lease: Lease of modular unit at old City Hall location. Shown for historical purposes.
- **48. Copier Costs:** Cost of copiers used by City personnel. These agreements include all service calls and toner for the City's printers/copiers. Does not include desktop printers.
- **49. IT Services:** Management and maintenance support for network server and City's computers. This amount has increased due to addition of more computers in the move to the new City Hall.
- **50. Software:** Purchase of software for general office staff.
- 51. Contract Services: Cost of unexpected items requested by Council.

#### **CAPITAL OUTLAY:**

- 56. Vehicles: This will be accounted for in the Reserve for Replacement Fund.
- 57. Equipment over \$5,000: This will be accounted for in the Reserve for Replacement Fund.

	HIS	TORICAL D	ATA				· · · · · · · · · · · · · · · · · · ·			
	Act	tual	Adopted Budget		City	BUDGET FOR NEXT YEAR 2009 - 2010				
	Preceding Year	Preceding Year	This Year 08 -		Happy Valley	Proposed By	Approved by	Adopted By		
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body		
39	7,202	13,142	20,000	602300	Repairs & Maintenance Contracts	20,000	20,000	20,000		
40		-		602400	Website	30,000	30,000	30,000		
41	15,794	23,941	10,000	602900	Miscellaneous Admin.	19,000	19,000	19,000		
42	77,619	67,618	70,000	603100	Legal	75,000	75,000	75,000		
43	4,150	6,495	8,000	603110	Audit	12,000	12,000	12,000		
44	-	165	2,000	603120	HR Projects	8,000	8,000	8,000		
45	<b>-</b>	1,136	6,000	603200	Minutes/Clerical	6,000	6,000	6,000		
46	1,524	1,505	2,000	603210	Contracted Payroll Services	2,000	2,000	2,000		
47	2,756.00	3,363	4,000	603800	Municipal Lease	-		-		
48	5,379.00	7,402	13,000	603850	Copier Costs	11,000	11,000	11,000		
49	24,099	19,676	30,000	603900	IT Services "	35,000	35,000	35,000		
50	1,220		5,000	603901	Software	5,000	5,000	5,000		
51	-	-	100,000	603950	Contract Services	-	<u>-</u>	**		
52										
53	226,672	272,468	504,300		Total Materials and Supplies	533,600	533,600	533,600		
54										
55					Capital Outlay					
56	-	14,742	-	700200	Vehicles		-	<b>L</b>		
57	4,936		-	700300	Equipment - over \$5,000			-		
58										
59	4,936	14,742	~		Total Capital Outlay	-	**	*		
60					ļ					
61	529,607	718,803	1,183,600		Total General Government	1,546,000	1,546,000	1,546,000		





## GENERAL FUND Public Safety/Community Services

Manager: Steve Campbell

#### STATEMENT OF PURPOSE:

The Public Safety/Community Services department at the City of Happy Valley is multi-functional. It provides enforcement of the Municipal Code, animal control services, emergency services in coordination with the Clackamas County Sheriff's office, administration of the emergency management plan and response program, organization of events such as the 4<sup>th</sup> of July, Summer Concert series, etc., erosion control permitting and inspection services, as well as Municipal Court services.

The Municipal Court is the judicial branch of the City and provides a local forum for the resolution of minor traffic violations, parking citations, minors in possession of alcohol and tobacco, and violations of City ordinances. The majority of cases heard in Municipal Court are traffic violations. Municipal Court has an established violations bureau offering violators the opportunity to resolve their citation in a non-court setting, thereby reducing the costs associated with a personal court appearance.

#### PROGRAM OBJECTIVES:

#### 1. Code Enforcement:

- a. Resolve conflicts through mediation between neighbors, developers and builders that arise as a result of code violations and livability conflicts.
- b. Use code compliance function as an early detection or prevention mechanism for other problems that may be present in the neighborhood.
- c. Quick response to complaints, increase the quality of code compliance and enforcement services to our citizens, and take a more pro-active approach with business license investigation and minor health and safety violations.

#### 2. Emergency Services/Public Safety:

- a. Coordination of public forums for citizens to address concerns directly with the Sheriff's Department and the assigned deputies.
- b. Develop and manage neighborhood watch programs.
- c. Liaison with traffic and public safety committee.
- d. Management of police services.
- e. Pursue grants and coordinate emergency services and homeland security.
- f. Develop and implement emergency management plan.
- g. Administration of Juvenile Diversion Program

#### 3. Community Services:

- a. Enhance communication between residents, business associations, and homeowner associations. Present information at homeowner association meetings. Give presentations to public groups, committees, and organizations.
- b. Promote citizen involvement in and opportunities to learn about programs, services and operations.
- c. Organize City events such as 4<sup>th</sup> of July, Summer Concert series, Christmas Tree lighting, etc. to promote quality of life within the City.



# Happy Valley City of Happy Valley Fiscal Year 2009 - 2010 Budget

#### 4. Erosion Control:

- a. Review permit applications and erosion control plans for approval.
- b. Daily site inspections for erosion control compliance.
- c. Education classes for erosion control requirements and regulations.
- d. Enforcement for non-compliance.

#### 5. Municipal Court:

- a. Traffic and municipal code violation citations written within the City limits are directed to the City of Happy Valley Municipal Traffic Court. Court is held in the City Hall Annex biweekly. The Deputy Court Clerk processes citations and required paperwork before and after court is held.
- b. Payment for some traffic violations occurs in a non-court setting via the established Violations Bureau, thereby reducing the judicial expenses and other costs associated with an additional court date per month.

#### 6. Animal control:

- a. Quick and courteous responses to service requests.
- b. Educate owners on licensing, rabies eradication, animal care, and disease prevention.

#### 7. Mediation

- a. Reduce the number of conflicts within the community and the number of referrals to court.
- b. Improve neighborhood and community partnership.

#### 8. Business Licensing Program

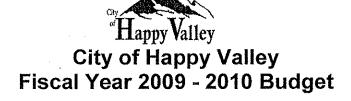
- a. Provide education and customer service regarding proper licensing.
- b. Ensure compliance of all businesses with business license ordinances.
- Assist planning with home occupation application. Review application, conduct initial inspection, and follow up inspections.

#### 9. Contract Services

- a. Provide Code Enforcement services to the Cities of Damascus and Estacada.
- b. Provide technical support for court services to the City of Damascus.

#### **BUDGET SUMMARY:**

·	Historical Data	l				
Actual Adopted				Budget Fo	)09 - 2010	
Preceding	Preceding	Budget This		Proposed	Approved	Adopted
Year 06 - 07	<b>U</b> 1		Description			-
160,640	377,636	498,700	Personal Services	481,400	481,400	481,400
148,505	150,923	240,500	Material and Services	202,500	202,500	202,500
16,910 36,977			Capital Outlay	_	_	_
326,055 565,536		739,200	Total	683,900	683,900	683,900



#### GENERAL FUND Expenditures, Public Safety/Community Services

#### **MATERIALS AND SERVICES:**

#### <u>Line</u>

- 26. Office Supplies: Now being accounted for in the General Government Department.
- **27. Equipment under \$5,000:** Equipment such as printers, items used for code enforcement and community events. Computer equipment is now being accounted for in the Reserve for Replacement Fund.
- 28. Travel: Travel, meals, and lodging related to training or other City business.
- **29. Training:** Training in code enforcement, emergency services, animal control, and any of the various services provided by the department.
- 30. Membership and Dues: Annual membership dues to professional organizations.
- 31. Utilities: Now being accounted for in the General Government Department.
- 32. Vehicle Operation & Maintenance: Now being accounted for in the General Government Department.
- 33. Newsletter: The full cost of the newsletter is accounted for here. Monthly costs include typing, printing services, mailing service, and postage.
- **34. Emergency Management Supplies:** Supplies needed in case of emergencies as stipulated in grant agreements. This budget item is based upon grant funding.
- 35. Animal Control IGA: Lodging costs associated with non-licensed animals found in the City. The City must shelter any animals in custody. Per the IGA the city will pay the county for each animal sheltered in their facility.
- **36. Public Outreach:** Costs for Community Services officers, uniforms badges, nametags, and other required clothing.
- 37. Legal: Now being accounted for in the General Government Department.
- 38. Judicial Services: Costs associated with providing a judge for the City's Municipal Court sessions.
- **39. Interpreting Services:** Costs associated with providing translation services, to include signing, to aid communication between defendants and court staff.
- **40. Contract Software Services:** Budgeted in the General Government Department.
- 41. Contract Services: Contract services for nuisance abatement. The City contracts services to remove nuisances on private property if court ordered abatement fails.
- **42. Juvenile Diversion:** Costs associated with administering the juvenile diversion program. This amount will be reimbursed by the County.
- 43. Driver's Safety Class: Purchase of student books and materials.

	HIS	TORICAL DA	ATA					
	Ac	tual	Adopted Budget		City	BUDGET FO	R NEXT YEA	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.		Budget Officer	Budget Comm.	Governing Body
1				001-004-	Public Safety/Community Services			
2			· · · · · · · · · · · · · · · · · · ·		Personnel			
3	45,081	55,138	55,600		Senior Staff	42,400	42,400	42,400
	-	91,043	133,300	500053	Community Services Officer	104,300	104,300	104,300
4 5 6		74,780	88,900	500055	Court Staff	79,400	79,400	79,400
6	69,913	38,455	33,500	500063	Admin/Support	70,500	70,500	70,500
7	252	2,686	5,000	500100	Overtime	5,000	5,000	5,000
8								
9	115,246	262,102	316,300		Total Personnel	301,600	301,600	301,600
10								
11					Employee Benefits			
12	9,849	20,324	23,900	504700	Employer FICA	22,700	22,700	22,700
13	16,751	46,304	83,100	504800	Health Insurance	90,700	90,700	90,700
14	2,102	6,120	9,400	504801	Dental Insurance	10,100	10,100	10,100
15	52	213	300	504802	Life Insurance	300	300	300
16	352	536	1,100	504803	Disability Insurance	1,000	1,000	1,000
17	446	1,895	3,100	504900	Worker's Compensation	2,900	2,900	2,900
18	15,307	39,108	59,400	505000	Retirement Plan	50,100	. 50,100	50,100
19	536	1,034	2,100	506000	Tri-Met Excise Tax	2,000	2,000	2,000
20	1	117 70 1	100 100	-	20 ( ) 20 ( ) 20 ( )	179,800	170 000	179,800
21	45,395	115,534	182,400		Total Employee Benefits	179,800	179,800	179,800
22	7.50.541	200 (2)	400 700	<b> </b>	[P-4-1 B1 C	481,400	481,400	481,400
23	160,641	377,636	498,700		Total Personal Services	481,400	481,400	401,400
24					Materials and Services	· · · · · · · · · · · · · · · · · · ·	<del></del>	-
25 26	( 150	4,974	6,000	600100	Office Supplies		*	
27	6,159	4,974	8,000	600100	Equipment - under \$5,000	6,000	6,000	6,000
28	1,364	1,606	5,000	600200	Travel	5,000	5,000	5,000
29	842	2,503	11,000	600201	Training	9,500	9,500	9,500
30	230	621	1,000	600300	Membership And Dues	500	500	500
31	38	021	1,000	600400	Utilities			-
32	12,119	17,895	30,000	601500	Vehicle Operation & Maint.	<u> </u>	<b>1</b> -	_
33	51,678	59,961	60,000	602001	Newsletter	60,000	60,000	60,000
34	670		5,000	602350	Emergency Mgmt. Supplies	3,500	3,500	3,500
35	-	2,049	. 5,500	602390	Animal Control - IGA	5,000	5,000	5,000
36		1,260	8,000	602750	Public Outreach	6,000	6,000	6,000
37	1,609			603100	Legal			-
38	-,,,,,,	22,670	25,000	603120	Judicial Services	25,000	25,000	25,000
39	970	451	2,000	603130	Interpreting Services	2,000	2,000	2,000
40		-	6,000	603900	Contract Software Services	-	<u> </u>	-
41	2,220	8,000	10,000	603950	Contract Services	10,000	10,000	10,000
42	-	-	8,000	603970	Juvenile Diversion	18,000	18,000	18,000
43		-		603980	Drivers Safety Class	10,000	10,000	10,000



## GENERAL FUND Expenditures, Public Safety/Community Services

#### **MATERIALS AND SERVICES:**

#### Line

- 44. Photo Passport Program: Cost for training and initial start up. Service offered to the public for providing photo passport and process filing for US Customs.
- 45. State Unitary Assessment: Not an expenditure of the City. Accounted for in a liability account.
- 46. State LEMLA Assessment: Not an expenditure of the City. Accounted for in a liability account.
- 47. County Diversion Fee: Not an expenditure of the City. Accounted for in a liability account.
- **Community Events:** Cost associated with hosting the City of Dreams, 4<sup>th</sup> of July Family Festival, Summer Concerts, National Night Out, Safety Fair, Doggie Day in the Park, Harvest Fest and Christmas Tree Lighting.

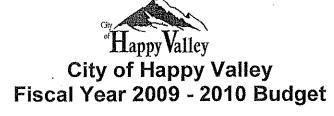
#### **CAPITAL OUTLAY:**

- 53. Vehicles: Now being accounted for in the Reserve for Replacement Fund.
- **54. Equipment over \$5,000:** Now being accounted for in the Reserve for Replacement Fund.

## CITY OF HAPPY VALLEY

	HIS	TORICAL DA	ATA						
	Ac	tual	Adopted Budget		City	BUDGET FOR NEXT YEAR 2009 - 2010			
	Preceding Year	Preceding Year	This Year 08 -		Happy Valley	Proposed By	Approved by	Adopted By	
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body	
44		-	-	603990	Photo Passport Program	2,000	2,000	2,000	
45	19,879	,	-	604200	State Unitary Assessment	<b>.</b> '	-		
46	855		no.	604300	State LEMLA Assessment	-	-		
47	9,875	-	_	604400	County Diversion Fee		-	-	
48	39,997	24,901	50,000	606000	Community Events	40,000	40,000	40,000	
49									
50	148,505	150,923	240,500		Total Materials and Services	202,500	202,500	202,500	
51									
52					Capital Outlay				
53	9,999	36,977		700200	Vehicles		-		
54	6,911	<u>.</u>	~	700300	Equipment - over \$5,000	-	-	-	
55									
56	16,910	36,977	-		Total Capital Outlay	-	-	-	
57									
58	326,056	565,536	739,200		Total Public Safety/Comm Services	683,900	683,900	683,900	





## GENERAL FUND Economic and Community Development

Manager: Jason Tuck

#### STATEMENT OF PURPOSE:

#### Planning

The Economic and Community Development Department guides residential, commercial and industrial growth to facilitate the continual improvement of Happy Valley and the quality of life of our residents. The Department works directly with City officials, regulatory agencies, advisory committees, citizen committees, the general public and developers to optimize land development and ensure compliance with the adopted land use regulations and policies. These regulations include the Comprehensive Plan, Development Code, Transportation System Plan, Parks Master Plan and the Rock Creek Comprehensive Plan, in addition to state and county regulations and policies.

The Economic and Community Development Department is responsible for technical review of preliminary and final subdivision plats, building site review, transportation planning, parks planning, landscape plan review, annexations, and "special projects" such as development agreements and intergovernmental agreements (IGA's) and the long range planning to include Comprehensive Planning of the East Happy Valley Expansion Area. The Economic and Community Development Department is a key resource in developing the City's Capital Improvement Plan and for conducting strategic planning to include future annexation of property to enhance the livability of the City. The staff is also responsible for coordination with surrounding jurisdictions to include Clackamas County and Metro.

#### **Engineering**

The Engineering group oversees construction and improvement of City facilities and infrastructure, such as streets and utilities. The staff also provides public works related inspections. The Engineering staff is responsible for review of plans, monitoring construction activities, and capital improvement projects within the City. In conjunction with other City Departments, the engineering staff works to provide strategic planning related to new development, transportation, natural resources, utility master planning, City-supported public works programs and capital improvement projects.

#### **PROGRAM OBJECTIVES:**

#### **Planning**

#### General:

- 1. Ensure the design of development projects to enhance functional and visual characteristics of the community.
- 2. Provide information and assistance to developers and the general public regarding development requirements in the City, the planning process, and Planning Commission and City Council procedures.
- 3. Coordinate planning and economic development efforts with other City departments and local, regional, and state planning agencies and organizations.
- 4. Review, research, and update the Comprehensive Plan and Land Development Ordinance for the City of Happy Valley to ensure that it meets the goals prescribed by regional and state planning agencies as well as the City Council and Planning Commission.
- 5. Work closely with the City Attorney to ensure that the City's obligations and Council directives are handled accurately and in a legally sound manner.
- 6. Promote the development and expansion of commercial, industrial and health care sector businesses.
- 7. Ensure the timely delivery of the new City Hall building within budget.
- 8. Promote & pursue the annexation of property to the city.

# Happy Valley City of Happy Valley Fiscal Year 2009 - 2010 Budget

#### **Planning**

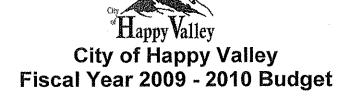
#### Fiscal Year 2009 / 2010:

- 1. Economic Development Action Plan Implementation.
- 2. Annexation Plan programs (SDC assessments, Fees, Tax Advantage Programs).
- 3. Periodic Review Products

#### **Engineering**

#### General:

- 1. Provide City residents a high level of customer service relative to the following:
  - a. Street construction, improvements, maintenance and repairs
  - b. Public rights-of-way
  - c. Coordinate surface water issues with Water Environment Services (WES) of Clackamas County
  - d. Installation and maintenance of signage and traffic control devices within public rights-of-way (This process includes working with the Traffic Safety Committee, City Traffic Engineer, Code Enforcement and Public Works Supervisor).
  - e. Coordinate with Public Works on street cleaning including; sweeping, debris pick-up and hazardous spill removal coordination MS4 Reporting
- 2. Review construction plans for compliance with National, Regional and City standards and oversee construction and improvement projects relative to new development and growth within the City.
- 3. Oversee capital, upgrade, and public improvement projects:
  - a. Within the public rights-of-way
  - b. Utilizing System Development Charges for capital projects
  - c. City properties excluding parks
  - d. Update Street Inventory
  - e. Pavement Management Program
  - f. Conduct Feasibility Study's Street Pre-Design
- 4. Work with Building Department, Community Development, Code Enforcement and Community Services relative to the following items:
  - a. New site development(s)
  - b. City Code compliance
  - c. Final plat review to assure compliance with conditions of approval
- 5. Work with committees to address existing and anticipated concerns and goals of residents
- 6. Construction Design Standards Maintain and Update as necessary



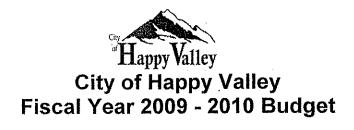
#### **Engineering**

#### Fiscal Year 2009 / 2010:

- 1. Capital projects: Pedestrian & Bike, Road Overlays, Storm System
- 2. Engineering Design Manual Updates

#### **BUDGET SUMMARY:**

	Historical Data					
<b>Actual</b> Adopted				Budget Fo	r Next Year 20	009 - 2010
Preceding	Preceding	Budget This		Proposed	Approved	Adopted
Year 06 - 07	- I · -		Description			
509,375	400,457	928,700	Personal Services	704,100	704,100	704,100
117,845	121,944	249,000	Material and Services	119,100	154,100	154,100
1,531 -		480,000	Capital Outlay	380,000	380,000	380,000
628,751	522,401	1,657,700	Total	1,203,200	1,238,200	1,238,200



## GENERAL FUND Expenditures, Economic and Community Development

#### **MATERIALS AND SERVICES:**

#### <u>Line</u>

- 29. Office Supplies: Included are general office supplies.
- 30. Maps and Printing: Maps and printing are separated from general office supplies.
- 31. Equipment under \$5,000: Equipment which costs less than \$5,000 per item. Items such as printers and other office equipment. Computer equipment is now being accounted for in the Reserve for Replacement Fund.
- **Travel:** Travel and meals for staff budgeted under Economic and Community Development are included here. All travel is related to training or other City business.
- 33. Training: Cost covers training necessary for job requirements for budgeted staff.
- **34. Membership & Dues:** Annual membership dues paid to local and national planning associations, Regional Partners dues, and Oregon Economic Development Association dues.
- 35. Utilities: Now being accounted for in the General Government department.
- 36. Publications: Now being accounted for in the General Government department.
- 37. Subscriptions: Professional subscriptions and costs of the updates to the Land Development Ordinance.
- 38. Postage: Now being accounted for in the General Government department.
- 39. Repairs and Maintenance: Now being accounted for in the General Government department.
- 40. Community Concept Planning: Project complete. Shown for historical purposes.
- 41. Public Outreach: Items, training, conferences, and meetings related to annexation program.
- 42. Legal: Now being accounted for in the General Government department.
- 43. Contract Traffic Engineer: Contract for review of City transportation issues. Costs for reviewing development applications will be billed to the applicant and are not included in this line.
- 44. Contract Engineering: Consulting professional engineer responsible for evaluating traffic safety and control issues throughout the City, provide assistance with construction plans, plat review, and project close out if needed, may include professional staff for erosion control permitting and inspections, as well as assistance with the green streets design standards.
- 45. Contract Planning: Code revision and project work related to growth and future expansion most of which is proposed to be funded by grants. Costs associated with development of required legal descriptions for annexations. Fees paid to METRO for annexation. Costs associated with special projects, over-load current planning review, municipal code updates, and economic development plan assistance.
- 46. Copier Costs: Now being accounted for in the General Government department.

#### CAPITAL OUTLAY:

- 51. Equipment over \$5,000: Now accounted for in the Reserve for Replacement Fund.
- 52. Land/Land Improvements: Acquisition of green space areas within the City.

	<del></del>	TORICAL DA						2000 2010
		tual	Adopted Budget		City		R NEXT YEA	
Ì	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
1	· · · · · · · · · · · · · · · · · · ·			001-006-	Economic & Comm. Development		-	
2		***************************************			Personnel			
3	21,129	**	-	500050	City Manager		1	
4	121,227	73,495	78,900	500051	Senior Staff	74,300	74,300	74,300
5	<b></b>	153,758	452,900	500054	Planning	242,400	242,400	242,400
6	-	-		500054	Engineering	88,600	88,600	88,600
7	8,216	we .	-	500059	Public Works	-		
8	2,995	6	-	500060	Building Inspector/Plans Exam		-	-
9	204,630	37,396	80,300	500063	Admin/Support	53,000	53,000	53,000
10	73	-	5,000	500100	Overtime	5,000	5,000	5,000
11								
12	358,270	264,655	617,100		Total Personnel	463,300	463,300	463,300
13								
14					Employee Benefits			
15	26,466	19,801	46,900	504700	Employer FICA	35,100	35,100	35,100
16	68,267	59,462	124,900	504800	Health Insurance	109,300	109,300	109,300
17	7,819	5,372	14,100	504801	Dental Insurance	12,100	12,100	12,100
18	264	113	400	504802	Life Insurance	400	400	400
19	1,079	765	1,600	504803	Disability Insurance	1,200	1,200	1,200
20	1,738	1,956	2,900	504900	Worker's Compensation	2,300	2,300	2,300
21	44,247	47,642	116,800	505000	Retirement Plan	77,400	77,400	77,400
22	1,225	691	4,000	506000	Tri-Met Excise Tax	3,000	3,000	3,000
23							<u> </u>	
24	151,105	135,802	311,600		Total Employee Benefits	240,800	240,800	240,800
25								
26	509,375	400,457	928,700		Total Personal Services	704,100	704,100	704,100
27				<u> </u>				
28					Materials and Services			
29	4,836	3,453	6,000	600100	Office Supplies		-	-
30	3,304	2,512	5,000	600110	Maps And Printing	5,000	5,000	5,000
31		3,290	1,000	600190	Equipment - under \$5,000	1,000	1,000	1,000
32	1,410	728	5,000	600200	Travel	1,100	1,100	1,100
33	1,775	2,170	6,000	600201	Training	6,000	6,000	6,000
34	3,013	3,212	5,000	600300	Membership And Dues	5,000	5,000	5,000
35	606	-	-	600400	Utilities		-	**
36	1,325	5,113		602000	Publications	1 000	1 000	1,000
37	6,937	119	1,000	602010	Subscriptions & Code Books	1,000	1,000	1,000
38	5,967		-	602100	Postage	-	-	-
39	374			602300	Repairs & Maintenance		~	*
40	38,629	61,258	60,000	602400	Community Concept Planning	10,000	1 30 000	30.000
41	* ***	-		602750	Public Outreach	10,000	20,000	20,000
42	19,313			603100	Legal	35 000	25 000	.35,000
43	6,809	10,758	20,000	603250	Contract-Traffic Engineer	35,000	35,000	
44	20.000		40,000	603300	Contract-Engineering	15,000		
45	20,363	29,331	100,000	603700	Contract-Planning	40,000	65,000	65,000
46	3,184	-	-	603850	Copier Costs	+	<u> </u>	-
47	11000	101.044	240 000		Total Materials and Services	119,100	154,100	154,100
48	117,845	121,944	249,000		1 total lytaterials and betvices	117,100	134,100	1,34,100
49				<u> </u>	Capital Outlay			
50				700200	Equipment - over \$5,000	-		
51	1,531	-	400,000	700300	Land/Land Improvements	380,000	380,000	380,000
52	-	-	480,000	700600	Land/Land improvements	380,000	380,000	380,000
53	1 621	-	400.000	<b> </b>	Total Capital Outlan	380,000	380,000	380,000
54	1,531	-	480,000	<u> </u>	Total Capital Outlay	300,000	300,000	300,000
55	(00 751	500 401	1 657 700		Total Economic & Comm. Dev.	1,203,200	1,238,200	1,238,200
56	628,751	522,401	1,657,700	1	LUIAI ECONOMIC & COMM. DEV.	1 3,203,200	1,430,400	1,430,400



#### GENERAL FUND Public Works

Manager: Chris Randall

#### STATEMENT OF PURPOSE:

The Public Works Department oversees operations related to the maintenance of City facilities and infrastructure, such as streets, utilities and emergency weather operations. The staff also provides public works related inspections.

The Public Works department is involved with the Sponsor-A-Bench Program. The program allows citizens an opportunity to purchase a bench for placement within the City to honor a loved one or share a friendly message. Citizens purchase benches and plaques directly from the manufacturer based on a standard set by the City. The Public Works Department prepares the cement pad and mounts the bench.

#### PROGRAM OBJECTIVES:

- 1. Provide City citizens a high level of customer service relative to the following:
  - a. Street construction, improvements, maintenance and repairs
  - b. Public rights-of-way, maintenance & repair
  - c. Coordination of surface water issues with Water Environment Services (WES) of Clackamas County
  - d. Installation and maintenance of signage within public rights-of-way
  - e. Street cleaning including: sweeping, debris pick-up and hazardous spill removal coordination
  - f. Coordinate work efforts of volunteers and community work force
  - g. Inclement weather services including; snow removal and sanding of icy roads
- 2. Work with committees to address existing and anticipated concerns and goals of residents

#### **BUDGET SUMMARY:**

	Historical Data			•		
Actual Adopted				Budget Fo	r Next Year 20	009 - 2010
Preceding	Preceding	Budget This		Proposed	Approved	Adopted
Year 06 - 07	Year 06 - 07 Year 07-08		Description			
380,872	336,436	190,800	Personal Services	173,400	173,400	173,400
98,410	81,770	129,500	Material and Services	227,275	227,275	227,275
141,200 62,726		15,000	Capital Outlay	-	•	
620,482	620,482 480,932		Total	400,675	400,675	400,675



#### GENERAL FUND Expenditures, Public Works

#### **MATERIALS AND SERVICES:**

#### <u>Line</u>

- **26. Office Supplies:** General office supplies as needed for daily work, materials needed to prepare, traffic control device request, correspondence, and miscellaneous reports.
- 27. Public Works Supplies: Supplies and materials for repairs and continued operation of City facilities.
- 28. Personal Protective Equipment (PPE): Safety equipment worn by Public works staff for protection from injury. Examples: Hardhats, boots, gloves and safety goggles.
- 29. Equipment under \$5,000: Tools and equipment for repairs and continued operation of City facilities and vehicle maintenance equipment.
- 30. Travel: Travel to and from training as well as occasional use of personal automobiles to meetings.
- 31. Training: Training classes and certifications on subjects such as insecticide/herbicide use, road maintenance, safety, construction, first aid and flagman training.
- 32. Membership and Dues: Staff membership in Public Works/Environmental associations, such as the American Public Works Association (APWA), Association of Clean Water Agencies (ACWA), Regional Erosion Prevention Awards program, and Pacific Northwest Clean Water Association (PNCWA).
- 33. Utilities: Budgeted for in General Government Department.
- 34. Vehicle Operation & Maintenance: Operation and maintenance of vehicles.
- 35. Publications: Now being accounted for in the General Government Department.
- **36.** Subscriptions: Subscriptions to trade journals.
- **37.** Repairs and Maintenance: Maintenance of non-vehicular equipment, repairs, improvements and up-keep for the City Hall, Annex, and Public Works Operations Facility.
- 38. Emergency Expenses: Costs due to severe or inclement weather where snow or ice create driving hazards. Cost for debris removal caused by severe wind or rain events. Expenditures related to other emergency events.
- 39. Legal: Budgeted for in the General Government Department.
- **40. Contract Engineering:** Sewer feasibility study to include monthly billing, lien search process, new connection process, public notice, engineering/planning, finance, CIP development, accounting, ordinances, operations, district withdrawal, and withdrawal IGA.
- 41. Rental Equipment: Additional equipment rented during special projects or emergency situations.
- 42. Contract Services: Shown for historical purposes only.

#### **CAPITAL OUTLAY:**

#### Line

- 47. Vehicles: Items will be accounted for in the Capital Replacement Fund.
- 48. Equipment over \$5,000: Items will be accounted for in the Capital Replacement Fund.
- **49. Facility Improvements:** Proposed projects include; Phase 2 of the Operations Maintenance Yard paving project, pavement restoration to the exiting City Hall parking lot, and additional bunker system for sorting bark dust, gravel, sand and wood chips.

	HIS	TORICAL DA	ATA					
	Ac	tual	Adopted Budget		City	BUDGET FO	R NEXT YEA	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	*****	Budget Officer	Budget Comm.	Governing Body
ī				001-008-	Public Works			
2			<del></del>		Personnel		h	
3	10,564	-	•	500050	City Manager		-	-
4	40,397	24,026	4,200	500051	Senior Staff	28,100	28,100	28,100
5	215,509	196,651	109,500	500059	Public Works	75,300	75,300	75,300
6	-	5,232		500060	Building Inspector/Plans Exam		-	
7	6,646	-	***************************************	500063	Admin/Support	-		-
8	714	295	5,000	500100	Overtime	5,000	5,000	5,000
9								
10	273,830	226,204	118,700		Total Personnel	108,400	108,400	108,400
11								
12	20,812	17,567	8,700	504700	Employer FICA	8,000	8,000	8,000
13	40,612	40,324	30,800		Health Insurance	29,100	29,100	29,100
14	5,261	6,021	3,500	504801	Dental Insurance	3,300	3,300	3,300
15	195	175	100	504802	Life Insurance	100	100	100
16	790	773	400	504803	Disability Insurance	300	300	300
17	1,561	1,981	6,100	504900	Worker's Compensation	6,000	6,000	6,000
18	36,574	42,435	21,700	505000	Retirement Plan	17,500	17,500	17,500
19	1,237	957	800	506000	Tri-Met Excise Tax	700	700	700
20								
21	107,042	110,233	72,100		Total Employee Benefits	65,000	65,000	65,000
22								
23	380,872	336,437	190,800		Total Personal Services	173,400	173,400	173,400
24								
25					Materials and Services			
26	5,493	2,423	3,000	600100	Office Supplies	-	-	м
27	5,210	12,623	17,000	600150	Public Works Supplies	15,000	15,000	15,000
28	we	-	-	600180	Personal Protective Equipment	1,000	1,000	1,000
29	408	7,526	7,000	600190	Equipment - under \$5,000	23,675	23,675	23,675
30	2,052	1,154	5,000	600200	Travel	2,000	2,000	2,000
31	960	1,664	5,000	600201	Training	2,000	2,000	2,000
32	746	1,199	3,000	600300	Membership And Dues	1,000	1,000	1,000
33	6,807			600400	Utilities	56,000	50000	- - -
34	27,378	23,663	34,000	601500	Vehicle Operation & Main.	56,000	56,000	56,000
35	1,110	933		602000	Publications	100	100	100
36 37	16,265	12,195	500 35,000	, 602010 602300	Subscriptions Repairs & Maintenance	60,000	60,000	60,000
38	6,330	3,231	20,000	602350	Emergency Expenses	30,000	30,000	30,000
38 39	6,708	3,231	20,000	603100	Legal	30,000	30,000	30,000
39 40	10,932	14,751		603300	Contract-Engineering	35,000	35,000	35,000
41	10,932	17,731		603860	Equipment Rental	1,500	1,500	
42	8,011	408	-	603950	Contract Services	1	1,500	
43	0,011						i	
43 44	98,410	81,770	129,500		Total Materials and Services	227,275	227,275	227,275
45	70,410	01,770	127,500	1	A VINE ITAMENA MAN MAN DVA TANDO	1	1	1,27,3215
45 46					Capital Outlay			
46	16,000	38,636		700200	Vehicles		-	-
48	3,689	9,100	_	700300	Equipment - over \$5,000			-
49	121,511	14,989	15,000	700500	Facility Improvements			
	162,711	17,202	10,000	,,,,,,,,	A TOTAL JAMPAN TOTAL PARTY		<del>                                     </del>	
50 51	141 700	62,725	15 000		Total Capital Outlay	<u> </u>		-
	141,200	82,723	15,000		Total Capital Odliay	† <u>-</u>	-	<del></del>
52 53	<i>C</i> **	400 000	205 200	***************************************	Tr. c. t m. t. P. XXX N -	400 675	400 675	400 600
53	620,482	480,932	335,300	<u> </u>	Total Public Works	400,675	400,675	400,675



## GENERAL FUND Parks

Manager: Chris Randall

#### STATEMENT OF PURPOSE:

The City annexed into the North Clackamas Parks and Recreation District (NCPRD) as of July 1, 2007 as a result of a voter election. Per the Intergovernmental Agreement (IGA) with NCPRD the City Parks Department provides continued maintenance of the following: Happy Valley City Park, Mt. Scott Creek Trail, Rebstock Park, Happy Valley Wetland Park, Happy Valley Nature Park, City owned open spaces, and City owned trails. The Parks Department also provides O&M of the splash pad, restrooms, playground structures and wooden walking paths.

#### **PROGRAM OBJECTIVES:**

- 1. Provide a high level of customer service to City residents relative to:
  - a. Picnic areas
  - b. Sport fields
- 2. Ensure a clean, safe environment, including friendly park personnel on a daily basis and to assist during events.
- 3. Work with volunteers providing improvements to City Park and trails system (i.e.: Happy Valley Hikers, North Clackamas School District students, and Scout Troops).
- 4. Provide general park maintenance at the level established in the IGA with NCPRD.
- 5. Maintenance for sports fields in the City Park at the level established in the IGA with NCPRD.
- 6. Staff support during City sponsored and endorsed park activities open to all citizens.
- 7. Staff support for the Parks Advisory Committee, and assistance in development of priorities.
- 8. Maintain City trails system at the level established in the IGA with NCPRD.
- 9. Special projects to be accomplished during the coming budget year.
- 10. Top dress all sports fields
- 11. Additional picnic tables and concrete pads (where needed) throughout the City Park.
- 12. Assist where possible with the construction of new trails and trail connections utilizing City and volunteer labor.
- 13. Assist in the planning and construction of new park facilities.

#### **BUDGET SUMMARY:**

	Historical Data	<u> </u>					
Ac	tual	Adopted		Budget For Next Year 2009 - 20			
Preceding	Preceding	Budget This		Proposed	Approved	Adopted	
Year 06 - 07	Year 07 - 08	Year 08 - 09	Description				
103,224	111,702	191,100	Personal Services	250,500	250,500	250,500	
48,769	54,287	112,000	Material and Services	148,275	148,275	148,275	
17,527 -		+	Capital Outlay	-	-	**	
169,520	169,520 165,989		Total	398,775	398,775	398,775	

## Happy Valley City of Happy Valley Fiscal Year 2009 - 2010 Budget

#### GENERAL FUND Expenditures, Parks

#### MATERIALS AND SERVICES:

#### <u>Line</u>

- 25. Office Supplies: General office supplies as needed for daily work, materials needed to prepare, traffic control device request, correspondence, and miscellaneous reports.
- 26. Public Works Supplies: Combined Shown for historical purposes.
- 27. Park Supplies: Administrative office supplies, small tools and supplies for use in and around City parks, open spaces and trail systems to maintain safe and user-friendly environment.
- 28. Splash Pad Expenditures: Cost of operating and maintaining the Splash Pad facility. This includes supplies and chemicals.
- 29. Personal Protective Equipment (PPE): Safety equipment worn by park staff to protect them from possible injury. Examples: Hardhats, safety goggles, gloves and boots.
- **30. Equipment under \$5000:** Tools and equipment needed for repair, operation, and maintenance of the park system as well as vehicle maintenance equipment.
- 31. Travel: Cost of travel, meals, and lodging while attending training and meetings.
- 32. Training: Training classes and certifications on subjects such as insecticide/herbicide use, safety, first aid, splash pad equipment operation, and general equipment operation.
- 33. Memberships & Dues: Staff membership in Oregon Recreation and Parks Association.
- **34. Utilities:** Cost of lights, garbage pickup, portable toilets for special events, and water at City parks. This item also includes the irrigation cost related to sports fields and the Tot Park at the northwest corner of Happy Valley Park.
- 35. Vehicle Operation & Maintenance: Costs related to gas, supplies and servicing and maintenance of vehicles and equipment operated in relation to Park maintenance and improvements. Equipment included are items such as; the mule (small utility vehicle), backhoe, one ton truck, tractor and mowers. Replacement motors for mowers are included in this line item.
- 36. Subscriptions: Trade journal subscription.
- 37. Repairs and Maintenance: Expenses for cleanup and repair of picnic areas, routine maintenance of restroom facilities, invasive plant control, costs related to vandalism, as well as costs to maintain the fields.
- 38. Equipment Rental: Additional equipment rental during special projects.

#### **CAPITAL OUTLAY:**

- 43. Vehicles: These items will now be accounted for in the Reserve for Replacement Fund.
- 44. Equipment over \$5,000: These items will now be accounted for in the Reserve for Replacement Fund.
- 45. Parks: These items will now be accounted for in the Reserve for Replacement Fund.

	HIS	TORICAL DA	ATA					
	Ac	tual	Adopted Budget		City	BUDGET FO	R NEXT YEA	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
1	00 07	0.00		001-009-	Parks			, , , , , , , , , , , , , , , , , , ,
2		····		001-002	Personnel			
3	5,282	**	-	500050	City Manager		_	
4	26,565	1,943		500051	Senior Staff	23,600	23,600	23,600
5	41,332	85,713	102,800	500059	Public Works	108,600	108,600	108,600
6	5,168		6,000	500063	Admin/Support	14,800	14,800	14,800
7	84	1,068	5,000	500100	Overtime	5,000	5,000	5,000
8			***************************************					
9	78,431	88,724	113,800		Total Personnel	152,000	152,000	152,000
	70,431	00,724	215,000		Z OTAL Z OTOVALOU	252,000	202,000	
10	6,185	6,955	8,400	504700	Employer FICA	11,300	11,300	11,300
11 12			<del></del>	504800	Health Insurance	47,600	47,600	47,600
13	7,346 1,042	6,179 897	36,900 4,200	504801	Dental Insurance	5,300	5,300	5,300
14	1,042	58	4,200	504802	Life Insurance	. 200	200	200
15	165	80	500	504802	Disability Insurance	500	500	500
16	978	471	5,500	504900	Worker's Compensation	7,700	7,700	7,700
17	8,568	8,167	20,800	505000	Retirement Plan	24,900	24,900	24,900
18	358	171	800	506000	Tri-Met Excise Tax	1,000	1,000	1,000
	230	1/1	800	300000	111-MCLEAGEC FAX	1,000	1,000	1,000
19	0.4 500	22.070	77 200		T. 4.1 C	00 500	98,500	98,500
20	24,793	22,978	77,300		Total Employee Benefits	98,500	90,300	90,300
21							250 500	222 200
22	103,224	111,702	191,100		Total Personal Services	250,500	250,500	250,500
23								
24		****			Materials and Services			
25	735		-	600100	Office Supplies	1,500	1,500	1,500
26	6,049	-	-	600150	Public Works Supplies	-	-	-
27	169	9,024	35,000	600160	Park Supplies	35,000	35,000	35,000
28	667	8,489	15,000	600170	Splash Pad Expenditures	25,000	25,000	25,000
29	-		-	600180	Personal Protective Equipment	1,000	1,000	1,000
30	-	-	-	600190	Equipment - under \$5,000	21,175	21,175	21,175
31		682	1,000	600200	Travel	1,000	1,000	1,000
32	100	-	1,000	600201	Training	1,000	1,000	1,000
33	-	**	-	600300	Membership And Dues	1,000	1,000	1,000
34	15,325	16,387	20,000	600400	Utilities	20,000	20,000	20,000
35	9,322	9,775	15,000	601500	Vehicle Operation & Maint.	15,000	15,000	15,000
36				602010	Subscriptions	100	100	100
37	16,401	9,930	25,000	602300	Repairs & Maintenance	25,000	25,000	25,000
38	P.			603860	Equipment Rental	1,500	1,500	1,500
39				<u></u>		<u> </u>		
40	48,768	54,287	112,000		Total Materials and Services	148,275	148,275	148,275
41								
42					Capital Outlay			
43	3,000	-		700200	Vehicles	-	<u> </u>	-
44	7,019	-	-	700300	Equipment - over \$5,000	-	-	-
45	7,508	-	-	700400	Parks		~	**
46								
47	17,527		-		Total Capital Outlay	*	-	-
48							<u> </u>	
49	169,519	165,989	303,100	<u> </u>	Total Parks	398,775	398,775	398,775

## GENERAL FUND Expenditures, Transfers, Contingency

Manager: Barbara Muller

#### Transfers:

#### Line

- 2. Road Improvement Fund: This line is shown for historical purposes only.
- 3. Law Enforcement Fund: This line is shown for historical purposes only.
- 4. New City Hall Fund: This line is shown for historical purposes only
- Reserve for Replacement Fund: Reserve to accumulate funds for the purchase of items per the replacement lists
- 6. **Debt Service Fund:** Transfer to pay General Fund portion of principal and interest on outstanding bond issuance

#### Other:

11. Contingency: An amount set aside to meet unforeseen circumstances. Contingency is budgeted at approximately 15% of the budgeted expenditures before transfers and contingency. A contingency of 10 to 15% is suggested. Contingency funds may only be transferred to Personal Services, Materials and Services, Capital Outlay, and Transfers by resolutions approved by City Council.

	HIS	TORICAL DA	ATA						
	Ac	tual	Adopted Budget		City	BUDGET FOR NEXT YEAR 2009 - 2010			
	Preceding Year	Preceding Year	This Year 08 -		Happy Valley	Proposed By	Approved by	Adopted By	
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body	
1				001-030-	Transfers				
2		-		800003	To Building Dept Fund	125,503	125,503	125,503	
3	55,078	**	•	800121	To Road Improvement Fund	-		**	
4	1,463,120	-	-	800122	To Public Safety Fund	-	-		
5	2,000,000	1,366,000	-	800125	To New City Hall Fund	_	-	-	
6	*	-	376,685	800126	To Reserve for Replacement Fund	553,388	523,388	523,388	
7	н		312,000	800127	To Debt Service Fund	380,676	380,676	380,676	
8									
9	3,518,198	1,366,000	688,685		Total Transfers	1,059,567	1,029,567	1,029,567	
10									
11				001-030-	Contingency		7.50 .500	560 500	
12	-	-	396,864	880000	Contingency	762,583	762,583	762,583	
13							6.050.500	6.050.000	
14	5,792,613	3,819,661	5,304,449		Total Requirements	6,054,700	6,059,700	6,059,700	
15									
16							ļ		
17									
18									
19				ļ		<u> </u>			
20				ļ			<u> </u>		
21			ļ					<del>                                     </del>	
22	***************************************							<u> </u>	
23							ļ		
24		1	1	1	}	**	i		





STREET MAINTENANCE FUND

	N.		
·			
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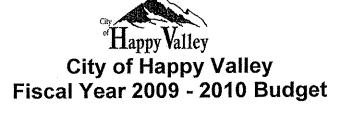
#### STREET MAINTENANCE FUND

Manager: Chris Randall

- The Street Maintenance Fund oversees the operation, maintenance, and preservation (OM&P) of streets. This includes street improvements, coordination of surface water issues with Water Environment Services (WES) of Clackamas County, installation and maintenance of signage, street sweeping, debris pick-up, hazard-ous spill removal coordination, and inclement weather services such as snow removal and sanding of icy roads.
- The majority of revenue is from the City's share of the State Highway Trust Fund which is from a per-gallon gasoline tax and state vehicle registration fees. Also included in revenue is interest earnings based on fund balance. Property taxes are not used to pay for street repairs.
- The state gas tax rate has not increased since 1993, although the cost of paving material has risen, as have the traffic loads on the streets. As a result, the value of the City's share of the State Highway Trust Fund, adjusted for inflation has decreased over the past decade.
- Expenditures are directly related to street operation, maintenance, preservation, signage, reconstruction, overlays, chip seals, slurry seals, and crack seals.

#### **BUDGET SUMMARY:**

	<b>Historical Data</b>						
Actual Adopted				Budget For Next Year 2009 - 2010			
Preceding Preceding		Budget This		Proposed	Approved	Adopted	
Year 06 - 07	Year 07 - 08	Year 08 - 09	Description				
130,761	126,552	250,300	Personal Services	281,200	281,200	281,200	
47,592	90,890	178,500	Material and Services	186,275	186,275	186,275	
17,975	545,554	393,925	Capital Outlay	474,500	249,200	249,200	
+-	-	408,000	Transfers	223,325	223,325	223,325	
***	<b>+</b>	128,400	Contingency	125,000	prek.	-	
196,328	762,996	1,359,125	Total	1,290,300	940,000	940,000	



## STREET MAINTENANCE FUND Revenue

#### Line

- 2. Beginning Working Capital: Funds available but not spent during the previous fiscal year.
- 3. Interest Income: The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.
- 4. Gas Tax Revenue: The City's share of the apportionment of Highway Fund revenue (includes Motor Vehicle Fuel Tax Fees, Motor Carrier Fees, DMV Registration Fees, and Road Use Assessment Fees). These funds are distributed under ORS 366.524 and 366.800.
- 5. Street Utility Fee: Collection of fees is not anticipated to occur this fiscal year.

## RESOURCES Street Maintenance Fund

	HISTORICAL DATA							2000 2010
	··	tual	Adopted Budget		Happy Valley	BUDGET FO		
	Preceding Year		This Year 08 -		Llappy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body
1				002-000-				
2	816,206	1,051,054	770,000	401000	Beginning Working Capital	800,000	450,000	450,000
3	44,669	32,085	35,000	403000	Interest Income	10,000	10,000	10,000
4	389,193	428,381	454,125	413100	Gas Tax Revenue	480,000	480,000	480,000
5	-	-	100,000		Street Utility Fee	-		-
6								
7	1,250,068	1,511,520	1,359,125		Total Resources	1,290,000	940,000	940,000
8								
9						*****		
10								
11								
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23						<u> </u>		
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26			***************************************			, , , , , , , , , , , , , , , , , , , ,		
27	***************************************		***************************************					
28								

# Happy Valley City of Happy Valley Fiscal Year 2009 - 2010 Budget

#### STREET MAINTENANCE FUND Expenditures

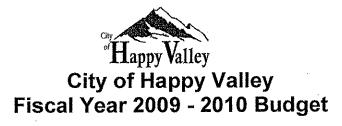
#### **MATERIALS AND SERVICES:**

#### Line

- 27. Office Supplies: General office supplies as needed for daily work, materials needed to prepare, traffic control device request, correspondence, and miscellaneous reports.
- 27. Equipment under \$5,000: Equipment needed for repair, maintenance, and inspection of streets as well as vehicle maintenance equipment.
- 28. Training: Costs for the attendance of street construction/inspection and/or maintenance seminars and training materials.
- 29. Vehicle Operation & Maintenance: Cost share for operation of vehicles including; tractor, backhoe, street sweeper, large and mid-size dump trucks and attachments for work on public streets.
- **30. Contract Street Maintenance:** Cost of using outside organizations or companies for the routine maintenance of streets, such as filling potholes and tree maintenance.
- 31. Contract Engineering Services: Utilization of traffic and civil engineering consulting services as required for street improvements projects. Street Utility Fee study.
- **Traffic Control Devices:** Purchase of equipment to control vehicle speeds and routes, i.e., lights, speed humps, and barricades.
- 33. Street Repair Materials: Materials needed by City Public Works staff for minor or emergency street repairs.
- 34. Traffic Signs and Striping: Provide street signs as needed and repairs from vandalism or vehicular accidents and contract agreements for annual road striping activities for safety on City streets and roadways.
- **35. Contract Street Sweeping:** Agreements with other organizations, departments, or companies for street sweeping.
- **36.** Travel: Cost of travel, meals and lodging while attending training and meetings.
- 37. Memberships & Dues: Staff membership in APWA.
- **38.** Personal Protective Equipment (PPE): Safety equipment worn by Public works staff to protect them from possible injury. Examples: Hardhats, safety goggles, gloves and boots.
- 39. Subscriptions: Streets trade journal subscriptions.
- 40. Rental Equipment: Additional equipment rental during special projects or emergency situations.
- 41. Sweeping Disposal: Street sweeping recycling.

## EXPENDITURE DETAIL Street Maintenance Fund

New York   Preceding Year   Preceding		HIS	TORICAL DA						
06-07		1		Adopted Budget		City		R NEXT YEA	
1		Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
1		06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
3	1								
44,325   3,676   13,400   500051   Senior Staff   44,300   44,300   44,300   6,000	2					Personnel			
Section	3								
6	4	24,325	3,676	13,400		~	44,300		
Total Personnel		-	2,164						
Section   10,781	6								
9	7		56,570	111,500	500059		82,400	82,400	82,400
10	8	10,781						-	-
11	9	-	144	5,000	500100	Overtime	5,000	5,000	5,000
12									
13		93,736	73,883	161,500		Total Personnel	176,500	176,500	176,500
14	12		· · · · · · · · · · · · · · · · · · ·						
15									
16	14					***************************************			
17									***************************************
18	16				504802				
19									
20									
21	19								
22   37,025   52,669   88,800   Total Employee Benefits   104,700   104,700   104,700   104,700   23   24   130,761   126,552   250,300   Total Personal Services   281,200		587	444	1,100	506000	Tri-Met Excise Tax	1,200	1,200	1,200
23									
24         130,761         126,552         250,300         Total Personal Services         281,200         281,200         281,200           25         —         —         —         Materials and Services         —         —           27         —         —         —         600100         Office Supplies         1,500         1,500         1,500           28         —         —         —         600180         Personal Protective Equipment         1,000         1,000         1,000           29         —         1,481         3,500         600190         Equipment - under \$5,000         22,175         22,175         22,175         22,175         30         —         —         —         600200         Travel         2,000         3,000         3,000         3,000         601500         Vehicle Operation & Maint.         15,000         15,000<		37,025	52,669	88,800		Total Employee Benefits	104,700	104,700	104,700
25	23								
26         600100         Materials and Services         1,500         1,500         1,500           27         -         -         600100         Office Supplies         1,500         1,500         1,500           28         -         -         -         600180         Personal Protective Equipment         1,000         1,000         1,000           29         -         1,481         3,500         600190         Equipment - under \$5,000         22,175	24	130,761	126,552	250,300		Total Personal Services	281,200	281,200	281,200
26         600100         Materials and Services         1,500         1,500         1,500           27         -         -         600100         Office Supplies         1,500         1,500         1,500           28         -         -         -         600180         Personal Protective Equipment         1,000         1,000         1,000           29         -         1,481         3,500         600190         Equipment - under \$5,000         22,175	25								
27         -         -         600100         Office Supplies         1,500         1,500         1,500           28         -         -         600180         Personal Protective Equipment         1,000         1,000         1,000           29         -         1,481         3,500         600190         Equipment - under \$5,000         22,175         22,175         22,175         22,175           30         -         -         -         600200         Travel         2,000         2,000         2,000           31         -         -         5,000         600201         Training         2,000         2,000         2,000           32         -         -         -         600300         Membership And Dues         1,000         15,000         15,000           33         5,182         7,490         15,000         601500         Vehicle Operation & Maint.         15,000         15,000         15,000           34         -         -         -         602010         Subscriptions         100         100         100           35         5,896         98         15,000         603100         Contract Street Maintenance         15,000         15,000         15,000 <td>26</td> <td></td> <td></td> <td></td> <td></td> <td>Materials and Services</td> <td></td> <td></td> <td></td>	26					Materials and Services			
28         -         -         600180         Personal Protective Equipment         1,000         1,000         1,000           29         -         1,481         3,500         600190         Equipment - under \$5,000         22,175         22,175         22,175         22,175           30         -         -         -         600200         Travel         2,000         2,000         2,000         2,000           31         -         -         5,000         600201         Training         2,000         1,000         1,000         1,000         1,000         1,000         1,000         1,000         1,000         1,000         1,000         1,000         1,000         1,500         1,500		-		-	600100	Office Supplies	1,500	1,500	1,500
29         -         1,481         3,500         600190         Equipment - under \$5,000         22,175         22,175         22,175           30         -         -         600200         Travel         2,000         2,000         2,000           31         -         -         5,000         600201         Training         2,000         2,000         2,000           32         -         -         -         600300         Membership And Dues         1,000         1,000         1,000           33         5,182         7,490         15,000         601500         Vehicle Operation & Maint.         15,000         15,000         15,000           34         -         -         -         602010         Subscriptions         100         100         100           35         5,896         98         15,000         603100         Contract Street Maintenance         15,000         15,000         15,000           36         -         44,706         80,000         603110         Contract Engineering Services         50,000         50,000         50,000           37         4,120         3,894         10,000         603111         Traffic Control Devices         10,000         15,0	28	······································	-	-			1,000	1,000	1,000
30         -         -         600200         Travel         2,000         2,000         2,000           31         -         -         5,000         600201         Training         2,000         2,000         2,000           32         -         -         -         600300         Membership And Dues         1,000         1,000         1,000           33         5,182         7,490         15,000         601500         Vehicle Operation & Maint.         15,000         15,000         15,000           34         -         -         -         602010         Subscriptions         100         100         100           35         5,896         98         15,000         603100         Contract Street Maintenance         15,000         15,000         15,000           36         -         44,706         80,000         603110         Contract Engineering Services         50,000         50,000         50,000           37         4,120         3,894         10,000         603111         Traffic Control Devices         10,000         10,000         10,000           38         -         -         -         603860         Equipment Rental         1,500         15,000         <	29		1,481	3,500	600190	Equipment - under \$5,000	22,175	22,175	22,175
32         -         -         600300         Membership And Dues         1,000         1,000         1,000           33         5,182         7,490         15,000         601500         Vehicle Operation & Maint.         15,000         15,000         15,000           34         -         -         -         602010         Subscriptions         100         100         100           35         5,896         98         15,000         603100         Contract Street Maintenance         15,000         15,000         15,000           36         -         44,706         80,000         603110         Contract Engineering Services         50,000         50,000         50,000           37         4,120         3,894         10,000         603111         Traffic Control Devices         10,000         10,000         10,000           38         -         -         -         603860         Equipment Rental         1,500         1,500         15,000           39         2,016         1,184         15,000         605300         Street Repair Materials         15,000         40,000         40,000           40         30,378         32,037         35,000         605700         Traffic Signs & Striping<			-	_	600200	Travel			
33         5,182         7,490         15,000         601500         Vehicle Operation & Maint.         15,000         15,000         15,000           34         -         -         -         602010         Subscriptions         100         100         100           35         5,896         98         15,000         603100         Contract Street Maintenance         15,000         15,000         15,000           36         -         44,706         80,000         603110         Contract Engineering Services         50,000         50,000         50,000           37         4,120         3,894         10,000         603111         Traffic Control Devices         10,000         10,000         10,000           38         -         -         -         603860         Equipment Rental         1,500         1,500         1,500           39         2,016         1,184         15,000         605300         Street Repair Materials         15,000         15,000         15,000           40         30,378         32,037         35,000         605700         Traffic Signs & Striping         40,000         40,000         40,000           41         -         -         -         605900 <td< td=""><td>31</td><td>-</td><td>-</td><td>5,000</td><td></td><td></td><td></td><td>2,000</td><td></td></td<>	31	-	-	5,000				2,000	
34         -         -         602010         Subscriptions         100         100         100           35         5,896         98         15,000         603100         Contract Street Maintenance         15,000         15,000         15,000           36         -         44,706         80,000         603110         Contract Engineering Services         50,000         50,000         50,000           37         4,120         3,894         10,000         603111         Traffic Control Devices         10,000         10,000         10,000           38         -         -         -         603860         Equipment Rental         1,500         1,500         1,500           39         2,016         1,184         15,000         605300         Street Repair Materials         15,000         15,000         15,000           40         30,378         32,037         35,000         605700         Traffic Signs & Striping         40,000         40,000         40,000           41         -         -         -         605900         Sweeping Disposal         10,000         10,000         10,000           43         47,592         90,890         178,500         Total Materials and Services         18				-					
34         -         -         602010         Subscriptions         100         100         100           35         5,896         98         15,000         603100         Contract Street Maintenance         15,000         15,000         15,000           36         -         44,706         80,000         603110         Contract Engineering Services         50,000         50,000         50,000           37         4,120         3,894         10,000         603111         Traffic Control Devices         10,000         10,000         10,000           38         -         -         -         603860         Equipment Rental         1,500         1,500         1,500           39         2,016         1,184         15,000         605300         Street Repair Materials         15,000         15,000         15,000           40         30,378         32,037         35,000         605700         Traffic Signs & Striping         40,000         40,000         40,000           41         -         -         -         605900         Sweeping Disposal         10,000         10,000         10,000           42         -         -         605900         Total Materials and Services         186,275	33	5,182	7,490	15,000		Vehicle Operation & Maint.			
36         -         44,706         80,000         603110         Contract Engineering Services         50,000         50,000         50,000         50,000         50,000         50,000         50,000         50,000         50,000         50,000         50,000         50,000         10,000         10,000         10,000         10,000         10,000         10,000         10,000         10,000         15,000         1,500         1,500         1,500         15,000         15,000         15,000         15,000         15,000         40,000         40,000         40,000         40,000         40,000         40,000         40,000         40,000         40,000         10,000	34			-					
37         4,120         3,894         10,000         603111         Traffic Control Devices         10,000         10,000         10,000           38         -         -         -         603860         Equipment Rental         1,500         1,500         1,500           39         2,016         1,184         15,000         605300         Street Repair Materials         15,000         15,000         15,000           40         30,378         32,037         35,000         605700         Traffic Signs & Striping         40,000         40,000         40,000           41         -         -         -         605900         Sweeping Disposal         10,000         10,000         10,000           42         -         -         Total Materials and Services         186,275         186,275         186,275	35	5,896		· · · · · · · · · · · · · · · · · · ·					
38         -         -         -         603860         Equipment Rental         1,500         1,500         1,500           39         2,016         1,184         15,000         605300         Street Repair Materials         15,000         15,000         15,000           40         30,378         32,037         35,000         605700         Traffic Signs & Striping         40,000         40,000         40,000           41         -         -         -         605900         Sweeping Disposal         10,000         10,000         10,000           42         -         -         -         Total Materials and Services         186,275         186,275         186,275		-							
39     2,016     1,184     15,000     605300     Street Repair Materials     15,000     15,000     15,000       40     30,378     32,037     35,000     605700     Traffic Signs & Striping     40,000     40,000     40,000       41     -     -     605900     Sweeping Disposal     10,000     10,000     10,000       42     -     -     Total Materials and Services     186,275     186,275     186,275	37	4,120	3,894	10,000					·+····································
40       30,378       32,037       35,000       605700       Traffic Signs & Striping       40,000       40,000       40,000         41       -       -       605900       Sweeping Disposal       10,000       10,000       10,000         42       -       -       Total Materials and Services       186,275       186,275       186,275				i					
41     -     -     605900     Sweeping Disposal     10,000     10,000     10,000       42     -     -     605900     Sweeping Disposal     10,000     10,000     10,000       43     47,592     90,890     178,500     Total Materials and Services     186,275     186,275     186,275					<del>4</del>	Street Repair Materials			
42	40	30,378	32,037	35,000					
43 47,592 90,890 178,500 Total Materials and Services 186,275 186,275 186,275			_	w	605900	Sweeping Disposal	10,000	10,000	10,000
43 47,592 90,890 178,500 Total Materials and Services 186,275 186,275 186,275	42						<u>'</u>		
44	43	47,592	90,890	178,500		Total Materials and Services	186,275	186,275	186,275
	44								



#### STREET MAINTENANCE FUND Expenditures

#### **CAPITAL OUTLAY:**

#### Line

- 46. Street Reconstruction (Pavement Management Rehabilitation and Preventative Maintenance): Roadway improvements including roadbeds, overlays, sealcoats and other related improvements to assure the preservation of the roadway system and prevent the deteriorating into a worse condition category. Additional costs are associated with the replacement of streets and roads that have suffered deteriorations rates of 80% or more.
- 47. Right-of-Way Improvements: Now accounted for in Road Construction Fund.
- 48. Equipment over \$5,000: These items will now be purchased using the Reserve for Replacement Fund.

#### TRANSFERS:

**53. To Reserve for Replacement Fund**: Transfer to accumulate funds for purchases per the Reserve for Replacement list.

#### OTHER:

**Contingency:** An account set aside to meet unforeseen circumstances. Contingency funds may only be transferred to another category by resolutions approved by City Council.

## EXPENDITURE DETAIL Street Maintenance Fund

	HISTORICAL DATA							
	Actual Adopted Budget			City	BUDGET FOR NEXT YEAR 2009 - 2010			
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
45					Capital Outlay			
46	14,794	545,554	393,925	700211	Street Reconstruction	474,200	249,200	249,200
47	3,052		no.		Right of Way Improvements	_	_	-
48	129		_	700300	Equipment - over \$5,000		-	
49								
50	17,975	545,554	393,925		Total Capital Outlay	474,200	249,200	249,200
51	·							
52					Transfers			
53			408,000		To Reserve for Replacement Fund	223,325	223,325	223,325
54								
55					Contingency			
56	**	-	128,400	880000	Contingency	125,000	-	-
57								
58	196,328	762,996	1,359,125		Total Requirements	1,290,000	940,000	940,000
59								
60								ļ





**BUILDING DEPARTMENT FUND** 

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## **BUILDING DEPARTMENT FUND**

Manager: Ed Cameron

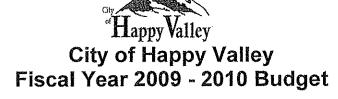
- The Building Department Fund accounts for the operations of the Building Department. Specifically in this fund are building permits issued under state rules, which are Structural, Mechanical, Electrical, Plumbing, and Manufactured Dwellings building permits. Revenue and related expenditures for these permits are accounted for in this fund.
- The majority of revenue is from permit fees. The permit fees are set by City Council resolution. Also included are interest income based on fund balance and income from Intergovernmental Agreements (IGA) with other cities.
- In accordance with ORS 455.210 (3)(c), expenditures in this fund are directly related to providing building inspection service on the specific permits sold and associated administrative services.

#### **BUDGET SUMMARY:**

	Historical Data					
Ac	tual	Adopted		Budget Fo	or Next Year 20	009 - 2010
Preceding	Preceding	Budget This		Proposed	Approved	Adopted
Year 06 - 07	Year 07 - 08	Year 08 - 09	Description			
634,544	720,013	829,500	Personal Services	615,400	615,400	615,400
264,606	77,749	186,150	Material and Services	87,900	87,900	87,900
27,848	26,010		Capital Outlay	-	pas,	***
870,000	145,000	180,167	Transfers	805	805	805
_	-	278,867	Contingency	278,494	278,494	278,494
1,796,998	968,772	1,474,684	Total	982,599	982,599	982,599



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## **BUILDING DEPARTMENT FUND**

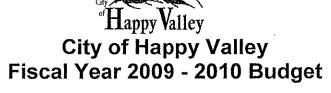
### STATEMENT OF PURPOSE:

The Building Department provides code administration, inspection, plan review and permit services to the construction industry. These are integral to the safe and effective construction of structures in the City. Services are provided to architects, engineers, contractors, and members of the public who need code interpretation of the various specialty codes. Department staff maintains updated copies of Oregon's construction codes and rules for use within the jurisdiction.

Services are provided to contractors and the public to ensure organizations are operating in compliance with the appropriate laws, individuals are properly licensed, and products meet legal specifications. Permit and inspection services are provided to contractors and owner/builders who seek structural, mechanical, electrical, or plumbing permits. The department issues permits to administer and enforce the state's building codes. The permit process may include the review of plans for construction. Inspection services are also provided to building contractors and owner/builders in structural, mechanical, plumbing and electrical areas. The department operates with dedicated funds, the major sources of which are permit and inspection fees.

#### **PROGRAM OBJECTIVES:**

- 1. Provide a full service, computerized, permit issuance/tracking, plan review and inspection department.
- 2. Recognize and meet the work plan and program standards mandated through the Tri-County Service Board (State of Oregon Building Codes Division Northwest Regional Office).
- 3. Issue timely building permits for residential and commercial projects following submission of complete permit applications and plans.
- 4. Accomplish all requested building inspections within 24 hours of date of request.
- Respond to public concerns within 48 hours from date received.
- Provide inspection services and plan review to the City of Milwaukie per the IGA.
- 7. Manage revenues and expenditures prudently and responsibly.
- 8. Allow for, facilitate, and encourage alternate methods of construction and or materials.
- 9. Provide code resources for architects, engineers, building contractors and homeowners.
- 10. Uniformly administer and enforce the state building codes, city ordinances and policies that set standards for construction.



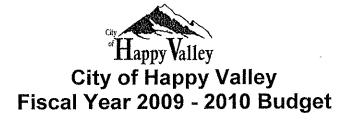
## BUILDING DEPARTMENT FUND Revenue

#### Line

- 2. **Beginning Working Capital:** Funds carried over from the previous year that represent fees collected on permits that have not been completed and reserves.
- 3. Interest Income: The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.
- 4/6. Building Permit Fee and Building Permit Fee-Commercial: Fees set to cover the cost of inspecting new construction and remodels. There is a 12% surcharge collected on this fee, which is turned over to the State to administer the statewide program.
- 5/7. Plan Check-building Permit and Plan Check-Commercial: Fee set to cover the cost of plan review on building permits.
- 8. Electrical Permit Fee: Electrical permits are issued by Clackamas County. This line item accounts for the 12% retained by the City to cover administration costs. The remainder is accounted for in a liability account and remitted to Clackamas County monthly. The 12% surcharge on this fee is remitted to the State.
- **9. Mechanical Permit Fee:** Fee set to cover the cost of mechanical inspections. There is a 12% surcharge collected on this fee that is turned over to the State to administer the statewide program.
- 10. Plan Check-Mechanical Permit: Fee set to cover the cost of plan review on mechanical permits.
- 11. Plumbing Permit Fee: Fee set to cover the cost of plumbing inspections. There is a 12% surcharge collected on this fee that is turned over to the State to administer the statewide program.
- 12. Plan Check-Plumbing Permit: Fee set to cover the cost of plan review on plumbing permits.
- 13. Fire Life Safety Plan Review: Fee collected to administer fire life safety plan reviews.
- **14. State Surcharge:** Shown for historical purposes. The surcharge is accounted for in a liability account and remitted to the State Building Codes agency as required by law.
- **15. Reinspection Fee:** Each permit fee is set to cover a specified number of inspections. If more inspections are needed an additional fee is charged. This fee is not subject to the state surcharge.
- **16. Investigation Fee:** Fee charged as a penalty for work done without a permit or other fines levied by the Building Department. This fee is not subject to the state surcharge.
- 17. Compliance Fee: Paid to the City by the State of Oregon for reporting contractor infractions.
- **18. Minor Label Revenue**: Revenue received from the State of Oregon for performing plumbing and mechanical inspections through the Minor Label statewide program.
- 19. Milwaukie IGA: Revenue from the City of Milwaukie for providing inspection and plan review services. This is working toward the State goal of pooling inspection and plan review resources to provide enhanced customer service throughout the State.

# RESOURCES Building Department Fund

	HIS	TORICAL DA	ATA					
	Act	ual	Adopted Budget		City	BUDGET FO	R NEXT YEA	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body
1				003-000-	, `			
2	1,314,706	827,187	565,000	401000	Beginning Working Capital	525,000	525,000	525,000
3	51,099	40,450	15,000	403000	Interest Income	3,500	3,500	3,500
4	292,614	155,667	273,719	415000	Building Permit Fee	73,255	73,255	73,255
5	295,595	120,022	177,917	415001	Plan Check - Building Permit	47,616	47,616	47,616
6	102,782	145,395	95,000	415050	Building Permit Fee-Commercial	- 50,000	50,000	50,000
7	77,962	149,452	61,750	415051	Plan Check-Commercial	32,500	32,500	32,500
8	81,865	13,967	13,600	415100	Electrical Permits	6,150	6,150	6,150
9	64,286	56,800	47,314	415200	Mechanical Permit Fee	27,250	27,250	27,250
10	380	-	5,400	415201	Plan Check - Mechanical Permit	1,500	1,500	1,500
11	186,164	102,309	113,750	415300	Plumbing Permit Fee	47,000	47,000	47,000
12	-	-	5,400	415301	Plan Check - Plumbing Permit	1,500	1,500	1,500
13	31,634	82,921	38,000	415315	Fire Life Safety	22,500	22,500	22,500
14	44,599	_	M	415325	State Surcharge Revenue	-	-	-
15	2,950	2,965	4,800	415350	Reinspection Fee	1,200	1,200	1,200
16	-	-	1,500	415355	Investigation Fee	- '	-	_
17	×	-	1,500	415360	Compliance Fee	500	500	500
18	H	375	1,500	415400	Minor Label Revenue	500	500	500
19	3,658	4,200	15,000	415405	Milwaukie IGA	10,000	10,000	10,000



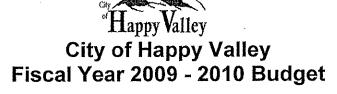
## BUILDING DEPARTMENT FUND Revenue

## Line

- 20. Erosion Control Admin. Fee: \$25 of each erosion control permit is retained to cover administration.
- 21. Abandonment Fee: Permit to end use or abandon a septic tank or sewer lead.
- 22. Metro Construction Excise Tax: The Construction Excise Tax collected by the City is remitted to Metro for planning of expansion areas and is accounted for in a liability account because it is not City revenue. The City retains 5% of the collected amount for administrative costs and that amount is budgeted in this account.
- 23. North Clackamas School District Construction Excise Tax: The Construction Excise Tax collected by the City is remitted to the North Clackamas School District. The City retains 3% of the collected amount for administrative costs and that amount is budgeted in this account. The remaining 97% is accounted for in a liability account because it is not City revenue.
- 24. Miscellaneous Permits: Other required permits, such as change of use certificates of occupancy.
- 25. Sundry Income: Income not accounted for in other categories (i.e., copy fees or refunds).
- **26. Transfer from General Fund:** Amount refunded to Building Department upon dissolution of the New City Hall Fund due to the completion of construction of the new city hall building.

# RESOURCES Building Department Fund

П	HIS	TORICAL D	ATA					
	Ac	tual .	Adopted Budget		"Happy Valley	BUDGET FO		R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Lappy Valley	Proposed By		Adopted By
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer		Governing Body
20	р.,	4,450	5,625	415450	Erosion Control Admin. Fee	1,025	1,025	1,025
21	660	1,500	1,500	415451	Abandonment Fee	1,200	1,200	1,200
22	74,785	4,093	5,136	415550	Metro Construction Excise Tax	100	100	100
23	-	-	26,273	415560	NCSD Construction Excise Tax	4,800	4,800	4,800
24	2,405	558		415500	Misc. Permits	**	-	
25	17,660	20,757	-	440000	Sundry Income		-	-
26	ш	285,144		800003	Transfer from General Fund	125,503	125,503	125,503
27								
28								
29	2,645,804	2,018,212	1,474,684	•	Total Resources	982,599	982,599	982,599
30								
31								
32								
33								
34								
35								
36								
37								
38				<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>



## BUILDING DEPARTMENT FUND Expenditures

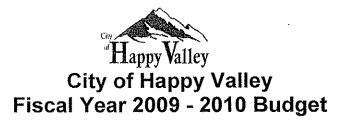
#### **MATERIALS AND SERVICES:**

### Line

- 28. Office Supplies: Included are general office supplies including specialized forms.
- **29. Equipment under \$5,000:** Small tools, printers, and furniture under \$5,000 per item. Computer equipment is now being accounted for in the Reserve for Replacement Fund.
- **30.** Travel: Travel expenses associated with City business including the cost of meals, lodging, and mileage when use of personal vehicles is required.
- 31. Training: Training to retain licensing and certifications according to state laws and regulations. Training necessary for staff to better perform their various functions.
- 32. Membership & Dues: Annual membership dues to professional organizations.
- **33. Utilities:** Utilities are allocated based on actual or estimated use based on use of space and/or number of employees. Utilities charged to Building Fund include gas, electricity, phone, garbage, and water.
- 34. Vehicle Operation & Maintenance: Costs related to fuel and supplies for vehicles.
- 35. Subscriptions and Code Books: Professional subscriptions and books.
- 36. Postage: Cost for mailing correspondence such as notices and announcements.
- 37. Insurance: Insurance costs are allocated based on the use of space and use of vehicles. Costs are anticipated to increase 15% over the prior year. Insurance costs are pooled through the League of Oregon Cities.
- 38. Repairs and Maintenance: Share of contracted janitorial as well as equipment repair (not vehicles) and computer software and hardware maintenance.
- 39. Public Outreach: Information to public on permit and inspection procedures.

# **EXPENDITURE DETAIL** Building Department Fund

	HIS	TORICAL DA	ATA					
	Ac	tual	Adopted Budget		City		R NEXT YEA	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	+	Budget Officer	Budget Comm.	Governing Body
1		***************************************		003-005-				
2					Personnel			
3	10,565	11,330	12,600	500050	City Manager	-	•	-
4	99,771	117,511	113,900	500051	Senior Staff	80,700	80,700	80,700
5	-	16,385	21,400	500053	Community Services Officer	<u>.</u>		-
6	-	5,876	15,900	500054	Planning/Eng	-		_
7	-	59,241	89,200	500056	Permit Staff	26,600	26,600	26,600
8	223,305	243,876	283,400	500060	Building Inspect/ Plan Exam	298,500	298,500	298,500
9	109,983	29,250	5,900	500063	Admin/Support	-	, <u>"</u>	
10	535	4,666	5,000	500100	Overtime	5,000	5,000	5,000
11								
12	444,159	488,135	547,300		Total Personnel	410,800	410,800	410,800
13							***************************************	
14	33,868	37,429	41,500	504700	Employer FICA	31,100	31,100	31,100
15	75,010	88,224	112,600	504800	Health Insurance	85,800	85,800	85,800
16	9,346	10,360	12,700	504801	Dental Insurance	9,500	9,500	9,500
17	372	559	400	504802	Life Insurance	300	300	300
18	1,229	1,218	1,500	504803	Disability Insurance	900	900	900
19	3,177	4,281	6,400	504900	Worker's Compensation	5,700	5,700	5,700
20	64,965	87,107	103,500	505000	Retirement Plan	68,600	68,600	68,600
21	2,418	2,700	3,600	506000	Tri-Met Excise Tax	2,700	2,700	2,700
22								
23	190,385	231,878	282,200		Total Employee Benefits	204,600	204,600	204,600
24								
25	634,544	720,013	829,500		Total Personal Services	615,400	615,400	615,400
26		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
27	***************************************	·····			Materials and Services			
28	7,322	5,742	8,500	600100	Office Supplies	6,000	6,000	6,000
29	-	4,923	20,000	600190	Equipment - under \$5,000	2,000	2,000	
30	468	293	5,500	600200	Travel	1,500	1,500	1,500
31	11,884	5,120	15,000	600201	Training	6,000	6,000	
32	815	1,073	1,000	600300	Membership and Dues	1,100	1,100	
33	9,849	10,304	22,500	600400	Utilities	24,000	24,000	
34	9,047	10,684	13,000	601500	Vehicle Operation & Maint.	4,500	4,500	
35	4,176	3,543	5,500	602010	Subscriptions & Code Books	3,000	3,000	
36		*	500	602100	Postage	*		
37	-	10,903	9,000	602200	Insurance	13,000	13,000	
38	2,935	3,142	10,250	602300	Repairs & Maintenance	3,500	3,500	
39	6,236	2,526	5,000	602750	Public Outreach	2,500	2,500	2,500



## BUILDING DEPARTMENT FUND Expenditures

### **MATERIALS AND SERVICES:**

## **Line**

- **40.** Legal: Attorney fees for contract creation and review, legal interpretation and representation.
- 41. Contracted Payroll Services: Contractor-provided payroll and full tax service, to include quarterly and annual reports. Connectivity and information storage is provided via the Internet.
- **42-44.** Contract Plan Checks, Electrical Inspections, and Other Inspections: Cost of inspections that may be contracted to the County if permits exceed the capacity of the current number of inspectors.
- 45. Milwaukie IGA: Cost of services provided to the City of Happy Valley.
- **46. Electrical Program:** The City's electrical program is administered by Clackamas County. The City collects fees for the permits and turns over 88% of the fees collected to the County to cover the cost of inspections.
- 47. State Surcharge Fees: Shown for historical purposes only.
- 48. Construction Excise Tax Paid: Shown for historical purposes only.
- 49. Municipal Lease: Lease of modular unit at old City Hall location. Shown for historical purposes.
- 50. Copier Costs: Portion of monthly cost of the City's copiers.
- **51. Contract Software Services:** Cost for software, programming, system upgrades, tracking and storage for building permits.
- 52. Software: Purchase of software for Building Department staff.
- **53. Contract Engineering Services:** To provide professional expertise on an as needed basis concerning grading, fills, lot stability, water problems and heating problems commonly found in Happy Valley.

#### CAPITAL OUTLAY:

- 58. Vehicles: Purchases will be accounted for in the Capital Replacement Fund.
- 59. Equipment over \$5,000: Purchases will be accounted for in the Capital Replacement Fund.
- **60.** Facility Improvements: Shown for historical purposes only.

### TRANSFERS:

- 65. New City Hall Fund: Transfer to pay estimated share of cost of New City Hall building.
- **66.** Reserve for Replacement Fund: Transfer to accumulate funds to pay for capital items per the replacement list.
- **67. Debt Service Fund:** Determined Building Department does not owe any portion of the debt service because paid cash for portion of the building. Shown for historical purposes.

## OTHER:

71. Contingency: Account set aside to meet unforeseen circumstances.

# EXPENDITURE DETAIL Building Department Fund

	HIS	TORICAL DA	ATA					1
		tual	Adopted Budget		Gly Control of the Co	BUDGET FO		
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
40	850	1,301	7,500	603100	Legal	1,500	1,500	1,500
41	1,523	1,497	1,800	603210	Contracted Payroll Service	1,800	1,800	1,800
42	-	•	5,000	603450	Contract-Plan Checks	2,500	2,500	2,500
43	-	,	5,000	603500	Contract-Plumbing Inspections	2,500	2,500	2,500
44	-	-	5,000	603550	Contract Inspections	2,500	2,500	2,500
45		-	10,000	603560	Milwaukie IGA	2,500	2,500	2,500
46	67,812	**		603650	Electrical Program	-	-	-
47	54,032	*		603675	State Surcharge Fees Paid	-	•	j - J
48	71,282		-	603700	Construction Excise Tax Paid	•	**	-
49	10,416	11,267	5,600	603800	Municipal Lease	-	-	-
50	4,892	4,369	5,500	603850	Copier Costs	3,200	3,200	3,200
51		1,062	5,000	603900	Contract-Software Services	1,800	1,800	1,800
52	1,067	-	10,000	603901	Software	-	-	-
53	<del>-</del>	-	10,000	603950	Contract-Engineering Services	2,500	2,500	2,500
54								
55	264,606	77,749	186,150	•	Total Materials and Services	87,900	87,900	87,900
56								
57					Capital Outlay			
58	19,945	19,162		700200	Vehicles			*
59	2,361	•		700300	Equipment - over \$5,000		-	-
60	5,542	6,848	<del>-</del>	700500	Facility Improvements	_		<u>-</u>
61								
62	27,848	26,010	-		Total Capital Outlay	-	-	• -
63								
64					Transfers	<u> </u>		
65	870,000	145,000	_	800125	To New City Hall Fund			
66	-	-	102,167	800126	To Reserve for Replacement Fund	805	805	805
67	··· .	-	78,000	800127	To Debt Service	-	-	-
68								
69	870,000	145,000	180,167		Total Transfers	805	805	805
70		•						
71	-	-	278,867	880000	Contingency	278,494	278,494	278,494
72								
73	1,796,998	968,772	1,474,684		Total Requirements	982,599	982,599	982,599



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SYSTEMS DEVELOPMENT CHARGES FUND

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### SYSTEMS DEVELOPMENT CHARGES FUND

Manager: Jason Tuck

ORS 223.297 to 223.314 provides a uniform framework for the imposition of systems development charges (SDC) by governmental units and established that these charges may only be used for capital improvements. ORS 223.311 requires that systems development charges be deposited into accounts designated for such monies and an annual accounting of these funds is to be made.

Revenue consists of Storm Drainage systems development charges as per the City's adopted capital improvement plan and interest earned on remaining balances of Transportation, Storm Drainage and Parks systems development charges systems development charges collected in prior years.

Expenditures are as allowed by the City's capital improvement plan adopted according to state law.

### Storm Drainage SDCs

The Storm Drainage SDCs will be used to complete projects from the City's CIP list which include the following: General Storm Drainage Improvements, 147<sup>th</sup> Ave. Cul-De-Sac,129<sup>th</sup> Ave. Culvert, William Otty & Cougar Lane pipe upsizing, Cedar Way & Adoline Ave. Culvert crossing.

## Transportation SDCs

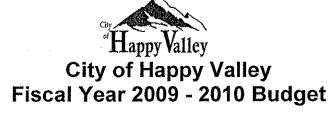
- All transportation SDCs collected after January 11, 2002, would be transferred to Clackamas County per the
  joint Transportation SDC agreement. The intergovernmental agreement (IGA) states Clackamas County
  would be the administrator and provide an accounting for the Joint Transportation SDC funds.
- Transportation SDCs are no longer recognized as revenue by the City and therefore are not budgeted. They are receipted into and paid out of a liability account in the SDC Fund.
- On February 19, 2002 City Council adopted Resolution 02-09 to revise the capital improvement project list for the Transportation SDC funds remaining under the City's control. On February 17, 2004, this resolution was amended by Resolution 04-02.

#### Park SDCs

- City Council adopted Resolution 04-32 December 28, 2004 to revise the Park SDCs.
- November 1, 2005 City Council adopted Resolution 05-28 to annex into the North Clackamas Parks and Recreation District (NCPRD). Per the IGA, Park SDCs collected after July 1, 2006, would be transferred to NCPRD to be used for Capital Projects. The IGA states NCPRD will be the administrator and will provide an accounting for the Parks SDC funds.
- Parks SDCs are no longer recognized as revenue by the City and are therefore not budgeted. They are receipted into and paid out of a liability account in the SDC Fund.
- The City retains any Park SDC funds collected prior to July 1, 2006.

#### **BUDGET SUMMARY:**

	Historical Data					
Actual Adopted				Budget Fo	r Next Year 20	009 - 2010
Preceding	Preceding	Budget This		Proposed	Approved	Adopted
Year 06 - 07	Year 07 - 08	Year 08 - 09	Description	i,		
848,624	2,429,684	1,440,000	Capital Outlay	1,260,000	1,260,000	1,260,000
848,624	2,429,684	1,440,000	Total	1,260,000	1,260,000	1,260,000



# SYSTEMS DEVELOPMENT CHARGES FUND Revenue

## <u>Line</u>

- 2. Working Capital: Funds available but not spent during the previous fiscal year.
- 3. Interest Income: The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.

## System Development Fees (SDC)

- 5. SDC Storm Drainage: System development charges collected on building permits or on subdivisions to fund the City's capital improvement plan for storm drainage.
- 6. SDC Parks: This revenue is now collected in a liability account and remitted to North Clackamas Park and Recreation District to fund projects on the joint capital improvement plan for parks. Shown for historical purposes.

## RESOURCES SDC Fund

	HIS	TORICAL DA						
		tual	Adopted Budget		City	<u> </u>	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	R 2009 - 2010
	Preceding Year	Preceding Year			Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body
1				005-000-				
2	4,162,534	3,585,103	1,290,000		Beginning Working Capital	1,200,000	1,200,000	1,200,000
3	214,450	74,668	50,000	403000	Interest Income	30,000	30,000	30,000
4					System Development Fees:			<u>                                     </u>
5	63,295	44,250	100,000	404002	SDC - Storm Drainage	30,000	30,000	30,000
6	16,888	-	•	404003	SDC - Parks	-	-	-
7			~					
8	4,457,167	3,704,021	1,440,000		Total Resources	1,260,000	1,260,000	1,260,000
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## SYSTEMS DEVELOPMENT CHARGES FUND Expenditures

### **CAPITAL OUTLAY:**

### Line

## 4. Planned projects for Transportation

City Road projects on the intermediate and long term capital improvement plan list.

• 172nd Roundabout signage

## 5. Planned projects for Storm Drainage

Typical projects include the removal of existing roadside drainage ways with the installation of underground drainage systems including inlets and manhole structures.

- 129<sup>th</sup> Ave. Culvert Removal
- Upsize pipe at SE William Otty & Cougar Ln
- Add Culvert Crossing & SE Cedar Way East of SE Adoline Ave.
- 147<sup>th</sup> Ave. Storm System

## 6. Planned projects for Parks

Projects will be in Happy Valley Park

- Phase 1 of installation of recycled composite decking on boardwalk and associated trail systems
- Installation of irrigation system on all sports fields to provide full sprinkler coverage and water conservation
- · Replacement of all concrete tables
- Construction of irrigation well for irrigation of sports fields

	HISTORICAL DATA		ATA					
	Ac	tual	Adopted Budget		Happy Valley	BUDGET FO	R NEXT YEA	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.		Budget Officer	Budget Comm.	Governing Body
1				005-440-	'			
2		~			Capital Outlay			
3					System Development Projects:			
4	15,541	-	170,000		SDC Projects - Transportation	175,344	175,344	175,344
5	250	24,302	686,000	701200	SDC Projects - Storm Drainage	576,200	576,200	576,200
6	832,833	2,405,382	584,000	701300	SDC Projects - Parks	508,456	508,456	508,456
7								
8	848,624	2,429,684	1,440,000		Total Capital Outlay	1,260,000	1,260,000	1,260,000
9 10	848,624	2,429,684	1,440,000		Total Requirements	1,260,000	1,260,000	1,260,000
11	040,024	2,427,004	1,440,000		Total Acquirements	1,200,000	1,200,000	1,200,000
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ROAD CONSTRUCTION AND IMPROVEMENT FUND

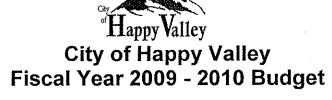
## ROAD CONSTRUCTION AND IMPROVEMENT FUND

Manager: Chris Randall

- Revenue is from collections from other entities or transfers from the General Fund for road construction or maintenance. Beginning in 2004-05, revenue also includes the 1.5% privilege tax collected by Portland General Electric reserved for construction of bicycle and pedestrian pathways.
- Expenditures in this fund are planned bicycle and pedestrian pathways, road construction, and other street improvements.
- The City will continue to apply for grants and these funds could be used as the City's matching portion.

### **BUDGET SUMMARY:**

	Historical Data					
Actual Adopted				Budget Fo	)09 - 2010	
Preceding	Preceding	Budget This		Proposed	Approved	Adopted
Year 06 - 07	Year 07 - 08	Year 07 - 08	Description			
	21,581	29,200	Personal Services	34,000	34,000	34,000
7,496	•••	10,000	Material and Services	10,000	10,000	10,000
23,661		535,270	Capital Outlay	596,000	596,000	596,000
31,157	21,581	574,470	Total	640,000	640,000	640,000



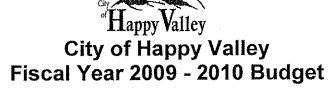
## ROAD CONSTRUCTION AND IMPROVEMENT FUND Revenue

## Line

- 2. Working Capital: Funds available but not spent during the previous fiscal year.
- 3. Interest Income: The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.
- 4. Franchise Fee Electric: 1.5% Privilege Tax collected for the construction of sidewalks.
- **5.** Transfer: Shown for historical purposes.

# RESOURCES Road Construction and Improvement Fund

	HISTORICAL DATA								
	Actual		Adopted Budget		Happy Valley	BUDGET FOR NEXT YEAR 2009 - 2010			
	Preceding Year	Preceding Year	This Year 08 -		Lappy Valley	Proposed By	Approved by	Adopted By	
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body	
1				021-000-					
2	341,935	414,192	475,000	401000	Beginning Working Capital	550,000	550,000	550,000	
3	17,719	20,696	20,000	403000	Interest Income	10,000	10,000	10,000	
4	-	75,686	79,470	410000	Franchise Fees - Electric	80,000	80,000	80,000	
5	55,078	-	<u> </u>	490000	Transfers		+	-	
6									
7	414,732	510,574	574,470		Total Resources	640,000	640,000	640,000	
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## ROAD CONSTRUCTION AND IMPROVEMENT FUND Expenditures

### **MATERIALS AND SERVICES:**

## **Line**

24. Contract Engineering: Transportation engineering and planning.

## **CAPITAL OUTLAY:**

- 29. Bicycle and Pedestrian Pathways: Construction of bicycle and pedestrian pathways.
- 30. Road Construction: Construction or substantial repair of new streets and roads within the City.

# EXPENDITURE DETAIL Road Construction and Improvement Fund

	HISTORICAL DATA							
	Actual Adopted Budget			City	BUDGET FOR NEXT YEAR 2009 - 2010			
	Preceding Year	Preceding Year	This Year 08 -		"Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
1		** **		021-008-			<u> </u>	
2				021-000-	Personnel			
3	**	8,646	9,400	500051	Senior Staff	10,000	10,000	10,000
4			10,400	500054	Planning/Eng	12,800	12,800	12,800
5		6,954	-	500059	Public Works	-	-	-
6	-	-	•	500100	Overtime		**	
7								
8		15,600	19,800		Total Personnel	22,800	22,800	22,800
9								
10		1,182	1,600	504700	Employer FICA	1,800	1,800	1,800
11		1,637	3,100	504800	Health Insurance	4,300	4,300	4,300
12		185	400	504801	Dental Insurance	500	500	500
13		6	100	504802	Life Insurance	100	100	100
14		45	100	504803	Disability Insurance	100	100	100
15		5	100	504900	Worker's Compensation	300	300	300
16	**	2,877	3,800	505000	Retirement Plan	3,900	3,900	3,900
17	-	44	200	506000	Tri-Met Excise Tax	200	200	200
18 19		£ 001	0.400		Total Employee Benefits	11,200	11,200	11,200
20	1	5,981	9,400		1 otal Employee Benefits	11,200	11,200	11,200
21		21,581	29,200		Total Personal Services	34,000	34,000	34,000
22	-	21,361	29,200	1	10tai 1 ei soliai Sei vices	34,000	34,000	34,000
23					Materials and Services			
24	7,496		10,000	603700	Contract Engineering	10,000	10,000	10,000
25	.,,,,						<del></del>	
26	7,496	-	10,000		Total Materials and Services	10,000	10,000	10,000
27								
28					Capital Outlay			
29	**	-	535,270	700227	Bicycle & Ped Pathways	596,000	596,000	596,000
30	23,661	-	_	700250	Road Construction	-	*	-
31			45.5.500		m	506 000	505 000	505,000
32	23,661	-	535,270		Total Capital Outlay	596,000	596,000	596,000
33 34	21 167	21 601	574 470		Total Requirements	640,000	640,000	640,000
35	31,157	21,581	574,470		1 otal Kedunemenis	040,000	040,000	040,000
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**PUBLIC SAFETY FUND** 

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## **PUBLIC SAFETY FUND**

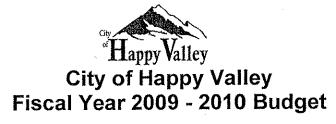
Manager: Steve Campbell

The purpose of the Public Safety Fund is to provide public safety services to citizens at the level promised when the four-year Local Option Levy was passed in 2006 by the voters of Happy Valley.

- This fund accounts for tax dollars collected for contract law enforcement services which include around the clock services by sworn officers dedicated to Happy Valley, a full time sergeant as a field supervisor, Happy Valley identification on police cars, as well as local control, supervision and administration of the services provided.
- Revenue consists of Local Option Levy property tax collections and interest allocated based on any reserves.
- Expenditures in this fund are for public safety services, administration, equipment and facilities costs.

### **BUDGET SUMMARY:**

	Historical Data					
Ac	tual	Adopted		Budget For Next Year 2009 - 2010		
Preceding Preceding		Budget This		Proposed	Approved	Adopted
Year 06 - 07   Year 07 - 08		Year 08 - 09	Description			
	47,408	75,500	Personal Services	204,700	204,700	204,700
836,723 1,352,336		2,331,500	Material and Services	2,413,488	2,413,488	2,413,488
ļ	-	200,000	Capital Outlay	•••	<b>₽</b>	-
***		850,000	Contigency	915,212	915,212	915,212
836,723 1,399,744		3,457,000	Total	3,533,400	3,533,400	3,533,400



# PUBLIC SAFETY FUND Revenue

### Line

- 2. Working Capital: Funds available but not spent during the previous fiscal year.
- 3. Uncollected Previous Year Taxes: Taxes levied in prior years but not collected until the current year.
- 4. Interest Income: The City's cash is invested in the Local Government Investment Pool, which is operated by the State of Oregon Treasury and in other investments provided by Wells Fargo Brokerage Services.
- Current Year Taxes Levy: In November 2006, the City passed a 4-year local option tax levy allowing the City to levy \$1.38 per thousand of assessed valuation for a period of four years to fund full time police protection within the City limits. Funds are now receipted in the Public Safety Fund for a clear accounting to the voters.

# RESOURCES Public Safey Fund

	HISTORICAL DATA								
	Actual		Adopted Budget		Happy Valley	BUDGET FOR NEXT YEAR 2009 - 2010			
	Preceding Year	Preceding Year	This Year 08 -		"Lappy Valley	Proposed By	Approved by	Adopted By	
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body	
1				022-000-					
2	801,900	1,259,798	1,546,000	401000	Beginning Working Capital	1,367,000	1,367,000	1,367,000	
3	PA.	22,151	12,000	402000	Uncollected Prev. Yr. Taxes	23,000	23,000	23,000	
4	54,809	84,110	60,000	403000	Interest Income	40,000	40,000	40,000	
5	1,463,120	1,713,616	1,839,000	499998	Current Year Taxes - Levy	2,103,400	2,103,400	2,103,400	
6									
7	2,319,829	3,079,675	3,457,000		Total Resources	3,533,400	3,533,400	3,533,400	
8									
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## PUBLIC SAFETY FUND Expenditures

## **MATERIALS AND SERVICES:**

### Line

- 26. Office Supplies: Office supplies needed for the various functions included in this department.
- 27. Equipment under \$5,000: Equipment associated with providing full time police protection for the City.
- 28. Travel: Travel, meals, and lodging related to training or other City business.
- 29. Training: Training in code enforcement, emergency services, animal control, and any of the various services provided by the department.
- **30. Utilities:** Costs for utilities at facility provided for Sheriff Personnel.
- 31. Vehicle Operation & Maintenance: Costs related to vehicle operation and maintenance of Clackamas County Sheriff vehicles.
- 32. Repairs & Maintenance: Costs associated with the upkeep of the facility used by Sheriff Personnel.
- 33. Emergency Events: Costs for unexpected and unanticipated events which are beyond the scope of the current contract.
- **34. Public Outreach:** Costs for Community Services officers, uniforms badges, nametags, and other required clothing.
- 35. Legal: Shown for historical purposes.
- 36. Contracted Software Services: Maintenance costs for e-ticketing software.
- 37. Contract Services: Costs for contract services providing public safety in the City not covered in the Inter-agency Agreement with Clackamas County.
- 38. Contract Police Protection and Contract Public Safety Services: Contract with Clackamas County Sheriff for full time police protection.

### **CAPITAL OUTLAY:**

43. Leasehold Improvements: Costs to prepare CPC for occupation by police occupation. Shown for historical purposes.

## OTHER:

47. Contingency: An account set aside to meet unforeseen emergency circumstances.

# EXPENDITURE DETAIL Public Safety Fund

		TORICAL DA				DXID CDT DO	** ***********************************	D 2000 2010
		tual	Adopted Budget		Happy Valley		R NEXT YEA	······································
_	Preceding Year	Preceding Year	This Year 08 -			Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
1				022-004-				
2				500050	Personnel	13.400	12.400	12 400
3		11,329	12,600	500050	City Manager	13,400	13,400	13,400
4 5		21,841	27,700	500051 500055	Senior Staff Court Staff	51,000 4,000	51,000 4,000	51,000 4,000
6	*		8,600	500053	Community Services Officer	56,700	56,700	56,700
7		**	1,900	500053	Admin/Support	5,600	5,600	5,600
8		-	- 2,500	500100	Overtime	5,000	5,000	5,000
9					***************************************		,	
10		33,170	50,800		Total Personnel	135,700	135,700	135,700
11								
12	-	2,455	3,900	504700	Employer FICA	10,000	10,000	10,000
13	<u>.</u>	4,860	8,700	504800	Health Insurance	30,300	30,300	30,300
14	-	563	1,000	504801	Dental Insurance	3,400	3,400	3,400
15		11	100	504802	Life Insurance	100	100	100
16		74	200	504803	Disability Insurance	400	400	400
17		11	700	504900	Worker's Compensation	1,800	1,800	1,800
18 19		6,093 171	9,700 400	505000 506000	Retirement Plan Tri-Met Excise Tax	22,100 900	22,100 900	22,100 900
20		1/1	400	300000	I III-iviet excise Tax	900	900	900
21		14,238	24,700		Total Employee Benefits	69,000	69,000	69,000
22		14,230	24,700		Total Employee Denemis	02,000	02,000	05,000
23		47,408	75,500		Total Personal Services	204,700	204,700	204,700
24		1,,.00	70,000		A COURT LOUIS AND LOUIS AN		201,100	20.3,.00
25					Materials and Services			
26	<u> </u>	192		600100	Office Supplies	5,000	5,000	5,000
27	-	9,476	50,000	600190	Equipment - under \$5,000	50,000	50,000	50,000
28	-	_	•	600200	Travel	5,000	5,000	5,000
29		-	u u	600201	Training	20,000	20,000	20,000
30	*	2,543	2,500	600400	Utilities	50,000	50,000	50,000
31 32		900	5,000	601500	Vehicle Operation & Maint.	5,000	5,000	5,000
33		3,845	1,100 131,000	602300 602350	Repairs & Maintenance Emergency Events	10,000 5,000	10,000 5,000	10,000 5,000
34		178	131,000	602750	Public Outreach	2,000	2,000	2,000
35		136		603100	Legal			-,000
36	_	2,500	10,000	603900	Contracted Software Services	10,000	10,000	10,000
37	-		-	603950	Contract Services	15,000	15,000	15,000
38	836,723	1,332,565	2,131,900	604900	Contract Police Services	2,236,488	2,236,488	2,236,488
39 40								
40	836,723	1,352,335	2,331,500	· · · · · · · · · · · · · · · · · · ·	Total Materials and Services	2,413,488	2,413,488	2,413,488
41					6 4 16 4			
42 43			200 000	700700	Capital Outlay  Leasehold Improvements	<u> </u>	<u> </u>	
44		¥1	200,000	100700	Logoriou improvements	-	-	-
45	•		200,000		Total Capital Outlay	_		
46			200,000				1	
47	-	-	850,000	880000	Contingency	915,212	915,212	915,212
48								
49	836,723	1,399,743	3,457,000		Total Requirements	3,533,400	3,533,400	3,533,400
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**PENSION RESERVE FUND** 



#### CITY OF HAPPY VALLEY Fiscal Year 2009 - 2010 Budget

#### PENSION RESERVE FUND

This reserve fund was created to set aside funds to offset the volatility of the Public Employee's Retirement System (PERS) employer rates charged to the City. A transfer from the General Fund was the original revenue with subsequent interest allocated on the fund balance. Expenditures were a portion of the City's PERS obligation.

Since the PERS rates have stabilized the decision was made to discontinue the use of this fund. In the 2007-08 budget year the fund balance was transferred to the General Fund.

#### **BUDGET SUMMARY:**

	Historical Data	1				
Ac	Actual Adopted			Budget For	Next Year 20	09 - 2010
Preceding	Preceding Preceding Budget Thi			Proposed	Approved	Adopted
Year 06 - 07	Year 07 - 08	Year 08 - 09	Description			
60,453		-	Material and Services	-	-	•-
-	-	-	Transfers		-	_
60,453		-	Total	-	-	-

#### **REVENUE AND EXPENDITURES:**

HIS	STORICAL DA						
Ac	tual	Adopted Budget			BUDGET FO	R NEXT YEAR	
Preceding Year	Preceding Year	This Year	AND THE PARTY OF T		Proposed By	Approved by	Adopted By
06-07	07-08	08-09	Account No.		Budget Officer	Budget Comm.	Governing Body
Shown fo	r historical purpo	oses only.	***************************************	RESOURCES			
			023-000-	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
329,537	283,825	-	401000	Beginning Working Capital	PA .		_
14,741	1,319		403000	Interest Income		_	-
-	***	-	490000	Transfers	**	-	-
344,278	285,144	-		Total Resources	#=	<u>-</u>	
Shown fo	r historical purp	oses only.		EXPENDITURES			
	· · · · · · · · · · · · · · · · · · ·		023-002-				
	***************************************			Personal Services			
59,209	**	_	505000	Retirement Plan	-	1	-
59,209		-		Total Personal Services	•	-	_
				Transfers			·
**	285,144		800123	To General Fund	<b>;=</b>	-	
-	285,144	_		Total Transfers	-		•••
59,209	285,144			Total Requirements	-	_	



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RESERVE FOR NEW CITY HALL FUND

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#### RESERVE FOR NEW CITY HALL FUND

Manager: Jason Tuck

- Created in 2005-06 to accumulate funds for construction of a new City Hall. This would allow the City to purchase land and begin design of the building prior to the issuance of the bonds. These funds will eventually be used for items not considered construction of the building such as furniture, fixtures, and equipment and for those items beyond the amount of the bond issuance.
- Revenue in this fund was transfers from the General Fund and the Building Department Fund as well as interest allocated based on fund balance.
- Expenditures in this fund are all costs associated with the construction of the new City Hall building.

#### **BUDGET SUMMARY:**

	Historical Data	1						
Ac	tual	Adopted		Budget For Next Year 2009 - 2010				
Preceding	Preceding Preceding		Budget This		Approved	Adopted		
Year 06 - 07			Description					
-		500,000	Materials and Services	-	+			
441,708	7,010,893	5,575,000	Capital Outlay	-	-	1		
-			Transfers	1,500,000	1,500,000	1,500,000		
441,708	7,010,893	6,075,000	Total	1,500,000	1,500,000	1,500,000		



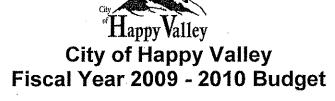
## RESERVE FOR NEW CITY HALL FUND Revenue

#### Line

- 2. Working Capital: Funds available but not spent during the previous fiscal year.
- 3. Interest Income: Allocation based on fund balance of interest earned from the investments in the Local Government Investment Pool and investments provided by Wells Fargo Brokerage Services.
- 4. **Proceeds from Sale of Property:** Amount collected from sale of Eagle Landing property. Shown for historical purposes.
- 6. Transfers: Transfer of funds from the General Fund and Building Fund. Shown for historical purposes.
- 8. Bond Proceeds: Proceeds from bonds sold for construction. Shown for historical purposes.

# RESOURCES Reserve for New City Hall Fund

	HIS	TORICAL DA						
		tual	Adopted Budget		Happy Valley	(	<del>/***</del>	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		Lappy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09 ·	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body
1				025-000-				
2	475,951	2,995,836	6,000,000	401000	Beginning Working Capital	1,500,000	1,500,000	1,500,000
3	91,593	367,353	75,000	403000	Interest Income		-	
4	_	2,885,549	-	450000	Proceeds from Sale of Property		_	
5								
6	2,870,000	1,511,000		490000	Transfers	-		
7								
8	-	5,044,546		900000	Bond Proceeds	-	**	-
9								
10								
11	3,437,544	12,804,284	6,075,000		Total Resources	1,500,000	1,500,000	1,500,000
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#### RESERVE FOR NEW CITY HALL FUND Expenditures

#### **MATERIALS AND SERVICES:**

#### Line

3. Equipment – under \$5,000: Furniture, fixtures and equipment for the new City Hall where each item costs less than \$5,000.

#### CAPITAL OUTLAY:

#### Line

- 8. City Hall: Cost associated with building the City Hall.
- 9. Equipment over \$5,000: Furniture, fixtures and equipment for the new City Hall where each item costs over \$5,000.
- 10. Land/Land Improvements: Purchase site for new City Hall building. Shown for historical purposes.

#### Transfers:

#### Line

15. To General Fund: Amount remaining in fund transferred to General Fund due to completion of project.

## EXPENDITURE DETAIL Reserve for New City Hall Fund

	HIS	TORICAL DA						
		ual	Adopted Budget	City				R 2009 - 2010
	Preceding Year		This Year 08 -		Happy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
1				025-002-		ļ		
2					Materials and Services			
3		м	500,000	600190	Equipment - under \$5,000	~	-	-
4			700 000		[			
5 6			500,000		Total Materials and Services	-	<u></u>	-
7					0-2410-4			
8	441 700	4 5 57 404	£ £7£ 000	700100	Capital Outlay  City Hall			
9	441,708	4,557,484	5,575,000		Equipment - over \$5,000			
10		2,453,409	*	700300	Land/Land Improvements	-		-
11	-	2,433,409	**	700000	Panarrana imbrovements	-	-	
12	441,708	7,010,893	5,575,000		Total Capital Outlay			-
13	441,700	7,010,093	J,515,000		Total Capital Outray			
14					Transfers	***************************************		<u></u>
15		······································	_		To General Fund	1,500,000	1,500,000	1,500,000
16					10 0000011 0110	1,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,500,000	1,000,000
17					Total Transfers	1,500,000	1,500,000	1,500,000
18								
19	441,708	7,010,893	6,075,000		Total Requirements	1,500,000	1,500,000	1,500,000
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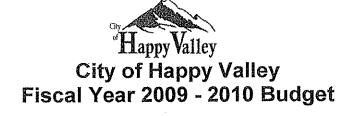


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RESERVE FOR REPLACEMENT FUND

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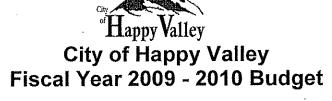
#### RESERVE FOR REPLACEMENT FUND

Manager: Barbara Muller

- Created to accumulate funds for replacement of vehicles, heavy equipment, and equipment per the replacement schedules
- Revenue in this fund is transferred from the General Fund, Street Maintenance Fund, and the Building Department Fund.
- Expenditures in this fund are for items listed on the replacement schedules. The schedules are reviewed periodically throughout the year and annually for the budget process. The assumptions used to create the schedules are reviewed for validity and changed if required.

#### **BUDGET SUMMARY:**

	Historical Data						
Ac	tual	Adopted		Budget For Next Year 2009 -			
Preceding Preceding		Budget This		Proposed	Approved	Adopted	
Year 06 - 07	Year 07 - 08	Year 08 - 09	Description				
**	-	139,282	Materials and Services	286,500	286,500	286,500	
<del></del>	-	466,000	Capital Outlay	557,000	512,000	512,000	
-		286,987	Contingency	528,518	528,518	528,518	
w		892,269	Total	1,372,018	1,327,018	1,327,018	



# RESERVE FOR REPLACEMENT FUND Revenue

#### <u>Line</u>

- 3. Transfer from General Fund: General Fund transfer amount per replacement schedules
- 4. Transfer from Street Maintenance Fund: Street Maintenance Fund transfer amount per replacement schedules
- 5. Transfer from Building Fund: Building Fund transfer amount per replacement schedules

# RESOURCES Reserve for Replacement Fund

	HISTORICAL DATA							
		tual	Adopted Budget		Happy Valley		····	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		Lappy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body
1				026-000-				
2	-				Beginning Fund Balance	579,500	579,500	579,500
3	-	-	376,685	490030	Transfer from General Fund	568,388	523,388	523,388
4	-	-	408,000	490020	Transfer from Street Fund	223,325	223,325	223,325
5	-		107,584	490040	Transfer from Building Fund	805	805	805
6								
7								
8	_	-	892,269		Total Resources	1,372,018	1,327,018	1,327,018
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#### RESERVE FOR REPLACEMENT FUND Expenditures

#### **MATERIALS AND SERVICES:**

#### Line

- 4. Equipment under \$5,000: Items per replacement schedules for General Fund departments.
- 6. Repairs and Maintenance: Items per replacement schedules for General Fund departments.
- 8. Equipment under \$5,000: Items per replacement schedules for Building Department Fund.
- 10. Education Benefits: Items per replacement schedules for City staff.

#### **CAPITAL OUTLAY:**

- 16. Artwork: Capital items per replacement schedule commissioned outdoor art piece for City Hall.
- 18. Vehicles: Capital items per replacement schedules for General Fund departments.
- 20. Vehicles: Capital items per replacement schedules for Building Department Fund.
- 22. Vehicles: Capital items per replacement schedules for Street Maintenance Fund.
- 24. Equipment over \$5,000: Capital items per replacement schedules for General Fund departments.
- 26. Equipment over \$5,000: Capital items per replacement schedules for Building Department Fund.
- 28. Equipment over \$5,000: Capital items per replacement schedules for Street Maintenance Fund.
- 30. Facility Improvements: Capital items per replacement schedules for General Fund departments.

#### **CONTINGENCY:**

35. Contingency: Reserve for future replacement of items in accordance with the replacement schedules.

# EXPENDITURE DETAIL Reserve for Replacement Fund

	HIS	TORICAL D	ATA					
		tual	Adopted Budget This Year 08 -		"Happy Valley	BUDGET FO Proposed By	R NEXT YEA Approved by	R 2009 - 2010 Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
1				026-				
2 3			· · · · · · · · · · · · · · · · · · ·	000 004 0	Materials and Services 06- 008- 009-			
4			139,282		Equipment - under \$5,000	55,600	55,600	55,600
5			139,262	000190	Equipment - under \$5,000	33,000	35,000	33,000
6	_	-		602300	Repairs and Maintenance	200,000	200,000	200,000
7				005-				
8	•		_		Equipment - under \$5,000	15,900	15,900	15,900
9				002-				
10 11	-	-	-	600xxx	Education Benefits	15,000	15,000	15,000
12	74	eta.	139,282		Total Materials and Services	286,500	286,500	286,500
13			100,202		A VARIA MARION M	200,500	200,500	200,500
14					Capital Outlay			
15				002-				
16	**	M-			Artwork	100,000	100,000	100,000
17					06- 008- 009-			
18			466,000	700200	Vehicles	61,000	61,000	61,000
19 20				005- 700200	Vehicles			
21		-	-	431-	Venicles		-	*
22				700200	Vehicles	65,000	65,000	65,000
23					06- 008- 009-			05,000
24	-		-	700300	Equipment - over \$5,000	260,000	215,000	215,000
25				005-				
26			-	700300	Equipment - over \$5,000	-	-	-
27				431~				
28		•••	•	700300	Equipment - over \$5,000	10,000	10,000	10,000
29 30	-	-	-	008- 700500	Facility Improvements	61,000	61,000	61.000
31	······	-		100300	raciny improvements	01,000	01,000	61,000
32	-		466,000		Total Capital Outlay	557,000	512,000	512,000
33		<del></del>						
34					Contingency			
35			286,987	880000	Contingency	528,518	528,518	528,518
36			···		(Market Landson Control of Contro			
37		-	286,987	······································	Total Contingency	528,518	528,518	528,518
38 39	·	***************************************	·*			***************************************		
40								
41	-		892,269		Total Requirements	1,372,018	1,327,018	1,327,018
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RESERVE FOR DEBT SERVICE FUND

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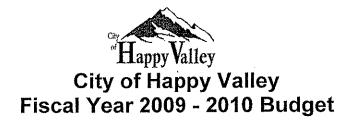
#### RESERVE FOR DEBT SERVICE FUND

Manager: Barbara Muller

- Created to pay debt service payments for City of Happy Valley, Oregon Full Faith and Credit Obligations Series 2007 issued August 15, 2007.
- Revenue in this fund is transferred from the General Fund and the Building Department Fund.
- Expenditures in this fund are for principal and interest payments for City of Happy Valley, Oregon full Faith and Credit Obligations Series 2007 issued August 15, 2007.

#### **BUDGET SUMMARY:**

	Historical Data					
Ac	tual	Adopted		Budget Fo	or Next Year 2	009 - 2010
Preceding	Preceding	Budget This		Proposed	Approved	Adopted
Year 06 - 07	Year 07 - 08	Year 08 - 09	Description			
_		390,000	Debt Service	380,676	380,676	380,676
-	<del></del>	390,000	Total	380,676	380,676	380,676



# RESERVE FOR DEBT SERVICE FUND Revenue

#### <u>Line</u>

- 3. Transfer from General Fund: General Fund transfer amount for Debt Service principal and interest payment
- 4. Transfer from Building Fund: Determined the Building Department does not owe any portion of the debt service because paid cash for portion of the building. Shown for historical purposes.

	HIS	TORICAL D						
		tual	Adopted Budget		"Happy Valley	BUDGET FO	R NEXT YEA	R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		Lappy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	RESOURCES	Budget Officer	Budget Comm.	Governing Body
1				027-000-				,
2	+			<u> </u>	Beginning Fund Balance	<u> </u>		<u> </u>
3	F	,	312,000	490030	Transfer from General Fund	380,676	380,676	380,676
4			78,000	490040	Transfer from Building Fund	-	_	-
5								
6								
7		N#	390,000		Total Resources	380,676	380,676	380,676
8								
9								
10								<u>j</u>
11								
12			·					
13								,
14								
15								
16								
17					***			<u></u>
18								<u> </u>
19								
20								
21								
22								
23								
24								
25 26								
26								



#### RESERVE FOR DEBT SERVICE FUND Expenditures

#### **DEBT SERVICE**

#### <u>Line</u>

- 3. Principal Payment: Principal payment due on repayment of debt per schedule.
- 4. Interest Payment: Interest payment due on repayment of debt per schedule.

## EXPENDITURE DETAIL Debt Service Fund

	HIS	TORICAL D						
		tual	Adopted Budget		"Happy Valley	<u> </u>		R 2009 - 2010
	Preceding Year	Preceding Year	This Year 08 -		"Lappy Valley	Proposed By	Approved by	Adopted By
	06 - 07	07 - 08	09	Account No.	EXPENDITURE DESCRIPTION	Budget Officer	Budget Comm.	Governing Body
1				027-002-				
2					Debt Service	·		
3	_	***	90,000	650010	Principal Payment	175,000	175,000	175,000
4	*		300,000	650020	Interest Payment	205,676	205,676	205,676
5								
6		-	390,000		Total Debt Service	380,676	380,676	380,676
7			***************************************					
8								
9		***************************************						
10	-	-	390,000		Total Requirements	380,676	380,676	380,676
11	•							
12	***							
13		.,,,-,,-,-		}				
14								
15								
16	***************************************							
17	······································							
18								
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22		***************************************						
23								
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25								
26				<u></u>				
27	*							
28	***************************************							
29								
29 30			*****					
31								



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STATISTICAL SECTION

		•		
		r		
4				
4				
			·	

# K12 Education 41% Clackamas County Property Tax Bil Where Does your money go? Clackamas County Misc 4% Metro 3% NCPRD 3% **Urban Renewal** Comm College, Fire District 14% City of HV Police Levy City of Happy Valley 4%

Dollar amounts for \$437,400	\$437,400
Real Market Value Home	Home *
K12 Education	\$ 1,815.81
Clackamas County	705.48
Fire District	621.06
Oity of Happy Valley	175.23
City of HV Police Levy	360.38
Comm College	193.43
Urban Renewal	137.07
NCPRD	133.47
Metro	110.76
Misc	151.98
Total	\$ 4,404.67

Misc includes:
Port of Portland
SRV Lighting
Vector Control
Trimet Bond
WTR3 Mt Scott Bond

\* Property taxes are based on the assessed value of \$261,147 not on the Real Market Value.



# REVENUE BY TYPE 10 Year History All Funds

Total	2,558,308	2,196,573	2,348,248	2,777,675	3,362,418	5,516,613	6,174,152	9,409,619	7,157,906	6,928,271
Other SDC Fund Revenue	36,902	48,276	53,447	23,647	19,438	18,666	40,091	119,746	214,450	74,668
SDC Fees	256,483	621,155	478,890	256,285	326,974	482,465	1,095,635	2,058,166	80,183	44,250
Other Street Fund Revenue	678,580	23,131	32,832	340,611	20,858	7,305	12,665	25,113	46,059	32,085
Gas Tax	143,117	181,108	181,256	200,725	218,197	267,775	312,783	367,268	389,193	428,381
Local Revenue and Interest	74,331	87,276	328,176	81,612	848,493	1,174,918	461,473	965,602	988,049	1,127,617
Building, Construction & Development	1,001,144	813,244	752,157	1,264,770	1,235,040	1.894.717	2,386,585	3,530,588	2.302.382	1,412,512
Franchise Fees	125,401	134,553	171,160	203,651	243,509	367.827	359,109	460,440	581.808	657,528
State Allocations	47,227	58,863	76.794	79.030	94.046	105 093	111,440	165,905	379 287	555,905
Property Taxes	195,123	228,967	273,536	327.344	355,863	1 197 847	1 394 371	1716 791	2 176 495	2,595,325
Fiscal Year Ending June 30,	1999	2000	2001	2002	2003	2004	2005	2002	2007	2008

Property Taxes: Based on the value of property in the city limits. The permanent tax rate is \$0.671 per thousand dollars of assessed valuation. Beginning 2004, also includes local option levy of \$1.38 per thousand dollars of

assessed valuation for police protection provided by Clackamas County.

State Allocations: Revenue here is based on population.

Franchise Fees: Based on utility sales revenue.

Building, Construction, and Development: Fees based on cost of service.

Local Revenue and Interest: Includes park reservation fees, alarm permits, business licenses, and one time fees not

catergorized otherwise in the budget. 2003 and 2004 also includes revenue flow through from

Clackamas County for Road Improvements.

Gas Tax: Based on population.

Other Street Fund Revenue: Generally interest, larger amounts are revenue from cooperative projects.

SDC: Systems Development Charges fees charged to fund the City's capital improvement plans for storm water.

Other SDC Revenue: Generally interest on SDC funds.

Source: City of Happy Valley Annual Financial Reports for the Years Ended June 30, 1999 - 2008



# SUMMARY OF TAXES ASSESSED By Tax Code

Jax Gode :: Assessed Valuation	\$ 1,059,867,287	\$ 304,056,492	\$ 25,647,003	\$40,798,012   \$	218,295	\$ 10,200,687		\$ 3,760,261	\$ 3,011,855 \$	\$ 16,387,252
M-50 Consilidated Tax Rate	16.3859	16.3056	16.3859	16.3056	16.3859;	16.3056	16.3832	16.4688	16.3832	16.3859
17 60			000	0072	2071	0.5750	0.5463	0.5469	0 5.462	0.5463
Clackamas Community College	0.5463	0.5463	0.5453	0.3463	0.5463	0.5463	0.5403	0.5405	0.0400	0.0400
ESD Clackamas	0.3611	0.3611	0.3611	0.3611	0.3611	0.3611	0,3611	0.3611	0.3611	0.3611
N Clackamas SD #12	4.5995	4.5995	4,5995	4.5995	4.5995	4.5995	4.5995	4.5995	4.5995	4.5995
Mt. Hood Community College	,	1		1	L	5		t	1	
ESD Multnomah Co	•	1	5	1	t	*	*	•	1	1
Centennial SD #302	·		•			1	,	•		-
Total Education	5.5069	5.5069	5.5069	5.5069	6:2069	5.5069	5.5069	5.5069	5.5069	5,5069
City of Harow Valley Permanent Rate	0.6740	0.6710	0.6710	0 6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710
City of Happy Valley Public Safety	1.3800	1.3800	1.3800	1.3800	1,3800	1.3800	1.3800	1.3800	1.3800	1.3800
Clackamas County	2,4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2,4042
County Public Safety Loc Opt 2006	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480	0.2480
County Soil Cons	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492
FD #1	2.3085	2.3085	2.3085	2.3085	2.3085	2.3085	2.3085	2,3085	2.3085	2.3085
N Clackamas Parks	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085
Port of Portland	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689
Service District 2 Metro	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946
Urban Renewal County SP	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736
Urban Renewal	0.4833	0.4816	0.4833	0.4816	0.4833	0.4816	0.4816	0.4833	0.4816	0.4833
Vector Control	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065
Vector Control LOC OPT 2005	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250
Total General Government	8.3213	8.3196	8.3213	8.3196	8.3213	8.3196	8.3196	8.3213	8.3196	8.3213
										-
Community College Bond CCC	0.1960	0.1960	0.1960	0.1960	0.1960	0.1960	0.1960	0.1960	0.1960	0.1960
FD #1 Bond	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648
N Clackamas SD #12 Bond	0.9401	0.9401	0.9401	0.9401	0.9401	0.9401	0.9401	0.9401	0.9401	0.9401
N Clackamas SD #12 Bond 2006	0.9796	0.9796	0.9796	0.9796	0.9796	0.9796	0.9796	0.9796	0.9796	0.9796
Service #2 Metro Bond	0.1529	0.1529	0.1529		0.1529	0.1529	0.1529	0.1529	0.1529	0.1529
Service #2 Metro Bond 2006	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457
Tri Met Bond	0.0786	F	0.0786	1	0.0786	-		0.0786	•	0,0786
Mt. Scott Water Bond		ŧ	,	r				, 11	, , , ,	, , ,
Total Excluded From Limitations	2.5577	2.4791	2.5577	2,4791	2.5577	2.4791	2.4791	7.5557	2.4791	//cc.7
							<b>VII VII VII</b>	0.00	0.0000	00000
Total Rate	16.3859	16.3056	16.3859	16.3056	16.3859	16.3056	16.3056	10,3838	10,5050	10,5000

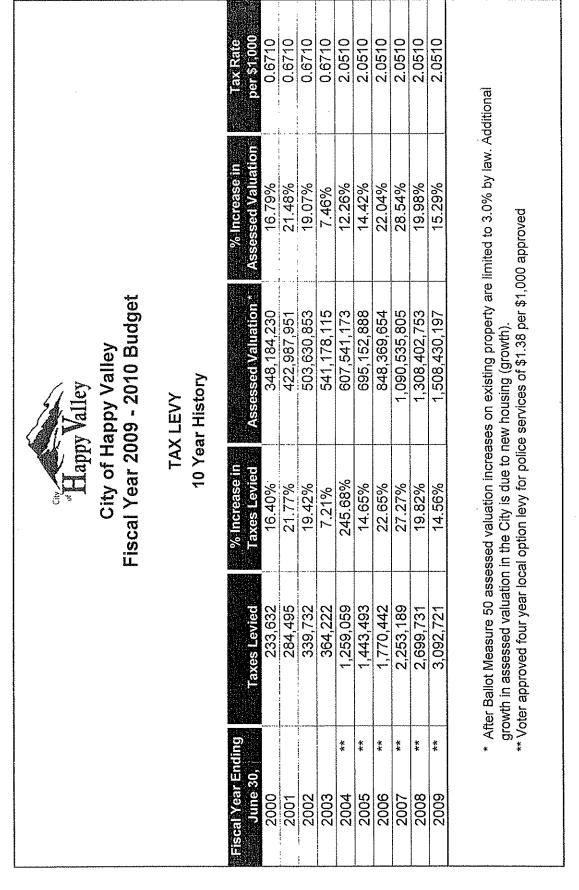
Source: Clackamas County Statement of Taxes Levied in Clackamas County, Oregon for Year Ending June 30, 2009 Summary of Assessment and Tax Roll 2008-2009



# SUMMARY OF TAXES ASSESSED By Tax Code

lax code		2	1			۳.	1			
Assessed Valuation	\$ 3,289,333 \$		\$ 483,002	\$ 3,700,234 \$	2,0	4,404		\$ 9,893,313 \$	381,081	
M-50 Consilidated Tax Rate	16.3859	16.3859	16.3859	16.3859	15.8839	15.8839	15.8839	15.8839	15.8839	
			4							
Clackamas Community College	0.5463	0.5463	0.5463	0.5463	*	,				
Mt. Hood Community College		,		£	0.4714	0.4714	0.4714	0.4714	0.4714	
ESD Clackamas	0.3611	0.3611	0.3611	0.3611	1			,	1	
N Clackamas SD #12	4.5995	4.5995	4.5995	4.5995	1		,	1	-	
ESD Multnomah Co	*	The same of the sa	1		0.4576	0.4576	0.4576	0.4576	0.4576	
Centennial SD #302		1			4.7448	4.7448	4.7448	4.7448	4.7448	
Total Education	5.5069	5.5069	5.5069	5.5069	5.6738	5.6738	5.6738	5.6738	5.6738	
City of Happy Valley Permanent Rate	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	0.6710	
City of Happy Valley Public Safety	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	1.3800	
Clackamas County	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	2.4042	
County Publc Safety Loc Opt 2006	0.2480	0.2480	0.2480	0.2480	0.2480.	0.2480	0.2480	0.2480	0.2480	
County Soil Cons	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492	0.0492	
FD #1	2.3085	2.3085	2.3085	2.3085	2.3085	2.3085	2.3085	2.3085	2.3085	
N Clackamas Parks	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085	0.5085	
Port of Portland	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	0.0689	
Service District 2 Metro	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946	0.0946	
Urban Renewal County SP	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736	0.0736	
Urban Renewal	0.4833	0.4833	0.4833	0.4833	0.1524	0.1524	0.1524	0.1524	0.1524	
Vector Control	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065	0.0065	
Vector Control LOC OPT 2005	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	0.0250	
Total General Government	8.3213	8.3213	8.3213	8.3213	7.9904	7.9904	7.9904	7.9904	7.9904	
Community College Bond CCC	0.1960	0.1960	0.1960	0.1960	4	1	,	1		
FD #1 Bond	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648	0.0648	
N Clackamas SD #12 Bond	0.9401	0.9401	0.9401	0.9401	ı	•	,		***************************************	
N Clackamas SD #12 Bond 2006	0.9796	0.9796	0.9796	0.9796	,	1	,		•	
Centennial SD #302 Bond		1	ţ		1.8563	1.8563	1.8563	1.8563	1.8563	
Service #2 Metro Bond	0.1529	0.1529	0.1529	0.1529	0.1529	0.1529	0.1529	0.1529	0.1529	
Service #2 Metro Bond 2006	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457	0.1457	
Tri Met Bond	0.0786	0.0786	0.0786	0.0786	,	1	1	,	1000	
Total Excluded From Limitations	2.5577	2.5577	2.5577	2.5577	2.2197	2.2197	2.2197	2.2197	2.2197	
									4440	
Total Rate	16.3859	16.3859	46.3859	46.3859	15,8839	15.8839	15,88339	5.8839	2 XX	

Source: Clackamas County Statement of Taxes Levied in Clackamas County, Oregon for Year Ending June 30, 2009 Summary of Assessment and Tax Roll 2008-2009



Source: Clackamas County Department of Assessment and Taxation Table 4A-Detail of Taxing District Levies City of Happy Valley



# ASSESSED VALUE BY PROPERTY TYPE 10 Year History

Fig. 5   Voor English		Manufactured			
riscal real Libring	Real Property	Structures	Personal Property	Public Utility	Total Taxable
2000	338,325,130	38,920	2,501,440	7,318,740	348,184,230
2001	410,891,085	40,087	2,485,935	9,570,844	422,987,951
2002		1,061,643	4,795,038	22,555,855	503,630,853
2003	524,182,030	992,600	4,781,043	11,222,442	541,178,115
2004	592,660,467	1,032,749	4,201,801	9,646,156	607,541,173
2005		918,943	3,939,159	13,661,413	695,152,888
2006	828.827.404	1,102,142	4,387,149	14,052,959	848,369,654
2007	1.067.150.898	1,089,594	5,132,513	17,162,800	1,090,535,805
2008	1,279,795,614	1,092,109	5,357,440	22,157,590	1,308,402,753
2009	1,473,382,597	1,150,881	9,569,639	24,327,080	1,508,430,197

Source: Clackamas County Statement of Taxes Levied in Clackamas County, Oregon for Year Ending June 30, 2009

Summary of Assessment and Tax Roll 2008-2009



# SUMMARY OF KEY DATA

\$ <u>\$</u>	%0									155%
٠ 🚡	2,182,835	1,745,368	2,435,885	1,990,424	2,434,603	3,704,335	4,096,631	6,752,987	5,916,379	15,090,029
% Increase Population	13%	12%	24%	18%	10%	4%	%6	27%	13%	10%
Population	3,540	3,965	4,930	5,810	6,370	6,640	7,264	9,210	10,380	11,455
% Increase Tax Rate per \$1,000	%0	%0	%0	%0	206%	%0	%0	%0	%0	%0
Tax Rate per \$1,000	0.6710	0.6710	0.6710	0.6710	2.0510	2.0510	2.0510	2.0510	2.0510	2.0510
% Increase Assessed Valuation	13%	17%	21%	28%	12%	14%	22%	29%	20%	15%
Assessed Valuation	298,126,320	348,184,230	422.987.951	541,178,115	607.541.173	695, 152,888	848,369,654	1,090,535,805	1,308,402,753	1,508,430,197
% Increase Tax Levy	14%	16%	21%	28%	246%	15%	23%	27%	20%	15%
Тах Levy	200.710	233.632	283.825	364,222	1 259 059	1 443 493	1,770,442	2,253,189	2,699,731	3,092,721
% Increase Ending Fund Balance	29%	13%	%26	12%	-13%	94%	19%	-10%	40%	-41%
Ending Fund Balance	834.576	940 508	1 150 652	1 286 985	1 116 352	2 180 505	2 576 799	2,312,092	1 379 393	815.253
Fiscal Year Ending	1999	2000	2002	2002	2002	2002	2004	2002	2002	2008

Source: City of Happy Valley Annual Financial Reports for the Years Ended June 30, 1999 - 2008



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LEGAL REQUIREMENTS



#### City of Happy Valley Fiscal Year 2009 – 2010 Budget Calendar

DUE DATE	TASK
January - April, 2009	■ Prepare Proposed Budget
April 27, 2009	<ul> <li>Publish 1st Notice of Budget Committee Meeting (no more than 30 days before the meeting)*</li> </ul>
May 4, 2009	<ul> <li>Publish 2nd Notice of Budget Committee Meeting (at least 5 days after 1st notice, but no less than 5 days before the meeting)*</li> </ul>
May 18, 2009	<ul><li>Budget Committee Meeting</li></ul>
May 27, 2009	<ul> <li>Publish 'Notice of Budget Hearing' (5 to 30 days before the meeting)*</li> </ul>
June 2, 2009	<ul> <li>Hold the Budget Hearing</li> <li>Enact Resolutions to: <ul> <li>Adopt Budget</li> <li>Make Appropriations</li> <li>Impose Taxes</li> <li>Certify municipal services</li> <li>City election to receive State Revenues</li> </ul> </li> </ul>
July 6, 2009	<ul> <li>Submit Tax Certification Documents to the Assessor by July 15, 2009</li> <li>Turn in Official Budget to County Clerk for Permanent Record by September 30, 2009</li> </ul>

<sup>\*</sup> Documents to the *Clackamas Review* published on Wednesday only. Information must be to the paper by noon the Wednesday before the publication date.

#### **FORM** LB-1

#### NOTICE OF BUDGET HEARING

A meeting of the City of Happy Valley Council will be held on June 2, 2009 at 7pm at City Hall, 16000 SE Misty Drive, Happy Valley, Oregon. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2009,

Happy Valley,	Diegon. The par	pooc of the me	sting will be to alloade	and badge	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
as approved by	the City of Hap	py Valley Budge	t Committee. A summa	ary of the	budget	is presented below. A	copy of the budget	
may be inspect	ed or obtained a	it City Hall, 1600	00 SE Misty Drive, Hap	py Valley,	Orego	n between the hours of	8:30am and 4:30pm.	
-						accounting used during		
			idget, are explained be			t is for an Annual Perio	d. Telephone Number	_
County		City		Chairperso	n of Gove	erning Body		
Clackamas		Happy Valley		Robert	Whee	eleer	503-780-3800	
			FINANCIA	AL SUN				
Check th	is box if your				,	Adopted Budget	Approved Budget	
	only has one fund	TOTAL	OF ALL FUNDS		Th	is Year 2008-2009	Next Year 2009-2010	
	1. Total Personal	Services				3,673,100	3,757,10	00
	2. Total Materials	and Supplies		[		4,580,732	4,249,91	3
			********	-		9,105,195	2,997,20	o
Anticipated	· ·	•		-		390,000	<u> </u>	
•			.,	<u>-</u>		1,276,852	• · · · · · · · · · · · · · · · · · · ·	
requirements	i					1,941,118	<u> </u>	-
			4	-		1,011,110		
		=	ved for Future Expenditur	<u> </u>				
		•	· ·	·		20,966,997	16,623,39	33
			1 through 8			18,234,997	13,497,39	
	ŀ		ty Taxes	<u> </u>				
Anticipated	1	-	I to be Received	····  -		2,732,000		
Resources		rces - add Lines 1				20,966,997	16,623,39	
		-	I to be Received (line 11)	H-17		2,732,000	2,926,00	<i>1</i> 0
Estimated	l .		Not To Be Received					
Ad Valorem	A. Loss Due	to Constitutional I	imits					
Property Taxes	B. Discounts	Allowed, Other U	ncollected Amounts			153,000		
	15. Total Tax Lev	/ied				2,885,000		<u>)0</u>
						Rate or Amount	Rate or Amount	
Tax Levies	16. Permanent R	ate Limit Levy (ra	e limit	_) [.		0.671	0.671	
Ву Туре	17. Local Option	Taxes				1.38	1.38	
	,		itions	<u>}</u> -		0	0	
	<u> </u>		STATEMENT		BTEDN	ESS		
	Debt	Outstanding		T		Debt Authorized	l. Not incurred	
None	,		s Summarized Below	}	✓ None		As Summarized Below	
			PUBLISH BELOW	V ONLY IF	COM	PLETED		
		Estim	ated Debt Outstanding	at the		Estimated Debt	Authorized, Not Incurred at the	
Long-Term D	ebt		ginning of the Budget	-		1	ng of the Budget Year	
	·		July 1, 2009			<u> </u>	July 1, 2009	
Bonds			Daily 1, 2000	4 Q-	10,000			
				7,0	10,000			
Interest Bearing			<u></u>					
Other				4.04	10.000			
Total Indebtedne				4,9	10,000			0
Short-Term D					. 4 115			
This budget inclu	ides the intention t	o borrow in anticip	ation of revenue ("Short-		wing") a		F_t't - 1	
	Fund Liable	-	Estimated Amou			Estimated	Estimated	
			to be Borrowe	<u>a</u> [.		Interest Rate	Interest Cost	
				[				

### FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page. Total Requirements (line 9) must equal Total Resources (line 10)

Name of	Actual Data	Adopted Budget	Approved Budget
Fund Street Maintenance	Last Year 2007-08	This year 2008-09	Next Year 2009-10
1. Total Personal Services	126,551	250,300	281,200
2. Total Materials and Services	90,890	178,200	186,275
3. Total Capital Outlay	545,554	393,925	249,200
4. Total Debt Service	0	0]	000.005
5. Total Transfers	0	408,000	223,325
6. Total Contingencies		128,400	0
7. Total Special Payments	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	748,525	0]	<u> </u>
9. Total Requirements (add lines 1 - 8)	1,511,520	1,358,825	940,000
10. Total Resources Except Property Taxes	1,511,520	1,358,825	940,000
Name of	Actual Data	Adopted Budget	Approved Budget
Fund Building Department	Last Year 2007-08	This year 2008-09	Next Year 2009-10
1. Total Personal Services	720,014	829,500	615,400
2. Total Materials and Services	77,749	186,150	87,900
3. Total Capital Outlay	26,010	<u>0</u>	<u> </u>
4. Total Debt Service	0	0	0
5. Total Transfers	145,000	180,167	805
6. Total Contingencies		278,867	278,494
7. Total Special Payments	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	764,296	. 0	0
9. Total Requirements (add lines 1 - 8)	1,733,069	1,474,684	982,599
10. Total Resources Except Property Taxes	1,733,069	1,474,684	982,599
Name of Fund System Development Charges	Actual Data Last Year 2007-08	Adopted Budget This year 2008-09	Approved Budget Next Year 2009-10
	l l	· 1	
1 Total Percenal Services	0	. 0	0
Total Personal Services     Total Materials and Services	0	0	0
2. Total Materials and Services	0	0	0 0 1 260 000
Total Materials and Services.     Total Capital Outlay	0 2,429,684	0 1,440,000	0 0 1,260,000
Total Materials and Services.     Total Capital Outlay.      Total Debt Service.	0 2,429,684 0	0 1,440,000 0	0 0 1,260,000 0
Total Materials and Services.     Total Capital Outlay.      Total Debt Service.      Total Transfers.	0 2,429,684	0 1,440,000 0 0	0 0 1,260,000 0 0
Total Materials and Services.     Total Capital Outlay      Total Debt Service      Total Transfers      Total Contingencies	0 2,429,684 0 0	0 1,440,000 0 0	0 0 1,260,000 0 0
2. Total Materials and Services. 3. Total Capital Outlay. 4. Total Debt Service. 5. Total Transfers. 6. Total Contingencies. 7. Total Special Payments.	0 2,429,684 0 0	0 1,440,000 0 0 0	0 0 1,260,000 0 0
2. Total Materials and Services	0 2,429,684 0 0 0 0 1,274,337	0 1,440,000 0 0 0 0	0 0 0 0
2. Total Materials and Services	0 2,429,684 0 0 0 1,274,337 3,704,021	0 1,440,000 0 0 0 0 0 0 1,440,000	0 0 0 0 0 0 1,260,000
2. Total Materials and Services	0 2,429,684 0 0 0 0 1,274,337	0 1,440,000 0 0 0 0	0 0 0 0
2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies 7. Total Special Payments 8. Total Unappropriated / Reserved for Future Expenditure 9. Total Requirements (add lines 1 - 8)	0 2,429,684 0 0 0 1,274,337 3,704,021	0 1,440,000 0 0 0 0 0 0 1,440,000	0 0 0 0 0 0 1,260,000
2. Total Materials and Services	0 2,429,684 0 0 0 1,274,337 3,704,021 3,704,021 Actual Data Last Year 2007-08	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10
2. Total Materials and Services	0 2,429,684 0 0 0 1,274,337 3,704,021 3,704,021 Actual Data Last Year 2007-08	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10
2. Total Materials and Services	0 2,429,684 0 0 0 1,274,337 3,704,021 3,704,021 Actual Data Last Year 2007-08 21,581 0	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09 29,200 10,000	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10 34,000
2. Total Materials and Services	0 2,429,684 0 0 0 1,274,337 3,704,021 3,704,021 Actual Data Last Year 2007-08 21,581 0	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09 29,200 10,000 535,270	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10
2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies 7. Total Special Payments 8. Total Unappropriated / Reserved for Future Expenditure 9. Total Requirements (add lines 1 - 8) 10. Total Resources Except Property Taxes  Name of Fund Road Construction and Improvement  1. Total Personal Services 2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service	0 2,429,684 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09 29,200 10,000 535,270	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10 34,000
2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies 7. Total Special Payments 8. Total Unappropriated / Reserved for Future Expenditure 9. Total Requirements (add lines 1 - 8) 10. Total Resources Except Property Taxes  Name of Fund Road Construction and Improvement 1. Total Personal Services 2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers	0 2,429,684 0 0 0 1,274,337 3,704,021 3,704,021 Actual Data Last Year 2007-08 21,581 0	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09 29,200 10,000 535,270 0	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10 34,000 10,000 596,000
2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies 7. Total Special Payments 8. Total Unappropriated / Reserved for Future Expenditure 9. Total Requirements (add lines 1 - 8) 10. Total Resources Except Property Taxes  Name of Fund Road Construction and Improvement  1. Total Personal Services 2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies	0 2,429,684 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09 29,200 10,000 535,270 0	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10 34,000 10,000 596,000 0
2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies 7. Total Special Payments 8. Total Unappropriated / Reserved for Future Expenditure 9. Total Requirements (add lines 1 - 8) 10. Total Resources Except Property Taxes  Name of Fund Road Construction and Improvement  1. Total Personal Services 2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies 7. Total Special Payments	0 2,429,684 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09 29,200 10,000 535,270 0	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10 34,000 10,000 596,000 0
2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies 7. Total Special Payments 8. Total Unappropriated / Reserved for Future Expenditure 9. Total Requirements (add lines 1 - 8) 10. Total Resources Except Property Taxes  Name of Fund Road Construction and Improvement  1. Total Personal Services 2. Total Materials and Services 3. Total Capital Outlay 4. Total Debt Service 5. Total Transfers 6. Total Contingencies 7. Total Special Payments 8. Total Unappropriated / Reserved for Future Expenditure	0 2,429,684 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09 29,200 10,000 535,270 0 0	0 0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10 34,000 10,000 596,000 0 0
2. Total Materials and Services	0 2,429,684 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 1,440,000 0 0 0 0 0 1,440,000 1,440,000 Adopted Budget This year 2008-09 29,200 10,000 535,270 0	0 0 0 1,260,000 1,260,000 Approved Budget Next Year 2009-10 34,000 10,000 596,000 0 0 0 0 640,000

### FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page. Total Requirements (line 9) must equal Total Resources (line 10)

Name of Fund Pension Reserve	Actual Data Last Year 2007-08	Adopted Budget This year 2008-09	Approved Budget Next Year 2009-10
Total Personal Services	0	. 0	. 0
2. Total Materials and Services	0	0	0
3. Total Capital Outlay	O	0	0
4. Total Debt Service	0	0	0
5. Total Transfers	285,143	0	0
6. Total Contingencies		0	0
7. Total Special Payments	0	. 0	0
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8)	285,143	0	0
10. Total Resources Except Property Taxes	285,143	0	0
Name of Fund Reserve for New City Hall	Actual Data Last Year 2007-08	Adopted Budget This year 2008-09	Approved Budget Next Year 2009-10
Total Personal Services	0	0	0
2. Total Materials and Services	0	500,000	0
3. Total Capital Outlay	7,010,893	5,575,000	0
4. Total Debt Service	0	0	0
5. Total Transfers	0	0	1,500,000
6. Total Contingencies		0	0
7. Total Special Payments	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	5,793,390	0	0
9. Total Requirements (add lines 1 - 8)	12,804,283	6,075,000	1,500,000
10. Total Resources Except Property Taxes	12,804,283	6,075,000	1,500,000
Name of Fund Reserve for Replacement	Actual Data Last Year 2007-08	Adopted Budget This year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services		0	0
2. Total Materials and Services		139,282	286,500
3. Total Capital Outlay		466,000	512,000
4. Total Debt Service		0	0
5. Total Transfers		0	0
6. Total Contingencies		286,987	528,518
7 Total Special Payments		0	0
Total Unappropriated / Reserved for Future Expenditure		0	0
9. Total Requirements (add lines 1 - 8)	0	892,269	1,327,018
10. Total Resources Except Property Taxes		892,269	1,327,018
Name of Fund Reserve for Debt Service	Actual Data Last Year 2007-08	Adopted Budget This year 2008-09	Approved Budget Next Year 2009-10
1. Total Personal Services		0	
2. Total Materials and Services			
3. Total Capital Outlay		. 0	
4. Total Debt Service		390,000	
5. Total Transfers		0	
6. Total Contingencies		0	
7. Total Special Payments		0.0	
8. Total Unappropriated / Reserved for Future Expenditure		0	ļ.,
9. Total Requirements (add lines 1 - 8)	0		
·		390,000	380,676

### FUNDS REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page.

Name of Fund General Fund	Actual Data Last Year 2007-08	Adopted Budget This year 2008-09	Approved Budget Next Year 2009-10
Total Personal Services	1,657,824	2,488,600	2,621,800
2. Total Materials and Services	681,392	1,235,300	1,265,750
3. Total Capital Outlay	118,249	495,000	380,000
4. Total Debt Service	183,894	0	0
5. Total Transfers	1,366,000	688,685	1,029,567
6. Total Contingencies		396,864	762,583
7. Total Special Payments	0	.0	0
8. Total Unappropriated/Reserved for Future Expenditure	815,253	0	0
9. Total Requirements (add lines 1 - 8)	4,822,612	5,304,449	6,059,700
10. Total Resources Except Property Taxes	3,963,054	4,411,449	5,037,100
11. Property Taxes Estimated to Be Received	859,558	893,000	1,022,600
12. Total Resources (add lines 10 and 11)	4,822,612	5,304,449	6,059,700
13. Property Taxes Estimated to be Received (line 11)		893,000	1,022,600
14. Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit		0	0
B. Discounts, Other Uncollected Amounts		50,000	65,460
15. Total Tax Levied		943,000	1,088,060
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit)		0.671	0.671
17. Local Option Taxes		0	0
18. Levy for Bonded Debt or Obligations		0	0

Name of Fund Public Safety Fund	Actual Data Last Year 2007-08	Adopted Budget This year 2008-09	Approved Budget Next Year 2009-10
Total Personal Services	47,408	75,500	204,700
2. Total Materials and Services	1,352,336	2,431,500	2,413,488
3. Total Capital Outlay	0	100,000	0
4. Total Debt Service	0	0	0
5. Total Transfers	o	0	0
6. Total Contingencies		850,000	915,212
7. Total Special Payments	0	0	0
8. Total Unappropriated/Reserved for Future Expenditure	1,679,931	0	0
9. Total Requirements (add lines 1 - 8)	3,079,675	3,457,000	3,533,400
10. Total Resources Except Property Taxes	1,366,059	1,618,000	1,430,000
11. Property Taxes Estimated to Be Received	1,713,616	1,839,000	2,103,400
12. Total Resources (add lines 10 and 11)	3,079,675	3,457,000	3,533,400
13. Property Taxes Estimated to be Received (line 11)		1,839,000	2,103,400
14. Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit		0	. 0
B. Discounts, Other Uncollected Amounts		102,000	134,356
15. Total Tax Levied		1,941,000	2,237,756
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit)		0	0
17. Local Option Taxes		1.38	1.38
18. Levy for Bonded Debt or Obligations		0	0

## CITY OF HAPPY VALLEY RESOLUTION NO. 09-11

# RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR 2009-2010, APPROPRIATING FUNDS, IMPOSING AND CATEGORIZING THE TAXES

#### ADOPTING THE BUDGET

**BE IT RESOLVED** that the CITY OF HAPPY VALLEY hereby adopts the budget for fiscal year 2009-2010 in the sum of \$16,623,393 now on file at City Hall.

#### MAKING APPROPRIATIONS

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2009, and for the purposes shown below are hereby appropriated.

GENERAL FUND	
Personal Services	2,621,800
Materials & Services	1,265,750
Capital Outlay	380,000
Transfers	1,029,567
Contingency	762,583
FUND TOTAL_	6,059,700
STREET FUND	
Personal Services	281,200
Materials & Services	186,275
Capital Outlay	249,200
Transfers	223,325
FUND TOTAL_	940,000
BUILDING FUND	
Personal Services	615,400
Materials & Services	•
Transfers	87,900
	805
Contingency	278,494
FUND TOTAL	982,599

#### SYSTEM DEVELOPMENT CHARGES FUND

 Capital Outlay
 1,260,000

 FUND TOTAL
 1,260,000

#### ROAD CONSTRUCTION & IMPROVEMENT FUND

FUND TOTAL	640,000
Capital Outlay	596,000
Materials & Services	10,000
Personal Services	34,000

#### PUBLIC SAFETY FUND

Personal Services	204,700
Materials & Services	2,413,488
Contingency	915,212
FUND TOTAL	3 533 400

#### RESERVE FOR NEW CITY HALL FUND

Transfers	1,500,000
FUND TOTAL	1,500,000

#### RESERVE FOR REPLACEMENT FUND

FUND TOTAL	1,327,018
Contingency	528,518
Capital Outlay	512,000
Materials & Services	286,500

#### RESERVE FOR DEBT SERVICE FUND

Debt Service	380,676
FUND TOTAL	380,676

#### IMPOSING AND CATEGORIZING TAXES

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Happy Valley that:

City hereby imposes the taxes provided for in the adopted budget at the rate of \$0.6710 per \$1,000 of the assessed value for operations and at the rate of \$1.3800 per \$1,000 of the assessed value for operations for the four year local option levy; and that these taxes are hereby imposed and categorized for tax year 2009-2010 upon the assessed value of all taxable property within the district.

	Subject to the General Government Limitation	Excluded from the Limitation
GENERAL FUND	\$0.6710/\$1000	\$-0-
PUBLIC SAFETY FUND	\$1.3800/\$1000	\$-0-

**BE IT RESOLVED** that this resolution is and shall be effective immediately from and after its adoption by the Council.

PASSED by the City Council this 2nd day of June 2009.

APPROVED by the Mayor this 2nd day of June 2009.

Rob Wheeler, Mayor

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2009-2010

The <u>City of Happy Valley</u> has the respon	nsibility and authority to	olace th	e following	g property tax,	fee, charge, or assessm
District name	. The property tay foo c	haraa <i>e</i>	or seegeem	ent is categori	zed as stated by this forn
County name	, , ,				
16000 SE Misty Drive  Mailing address of district	Happy Va		OR State	97086 ZIP code	) // 1/03 Date
	nce Officer		-783-3800		aram@ci.happy-valley.or
Contact person Title	Da	ytime telepi	hone number	Contact	person e-mail address
CERTIFICATION—You must check one box.	94 ( 45 . Jan. 111				and an accordition
✓ The tax rate or levy amounts certified in Part I  The tax rate or levy amounts certified					
PART I: TOTAL PROPERTY TAX LEVY				ubject to overnment Limits	
				- Dollar Amount	
Rate/Amount levied (within permanent rate lin	nit)	1	····	0.67	1
				1.380	0
					Excluded from
3. Local option capital project tax					Measure 5 Limits
4. Levy for "Gap Bonds"					Dollar Amount of Bond Levy
<ol><li>Levy for pension and disability obligations</li></ol>					
6a. Levy for bonded indebtedness from bonds ap	pproved by voters <b>prior</b> f	o Octol	oer 6, 2001	6	a
6b. Levy for bonded indebtedness from bonds ap	pproved by voters <b>after</b> (	October	6, 2001	61	b
6c. Total levy for bonded indebtedness not subje-	ct to Measure 5 or Meas	ure 50 (	total of 6a	+ 6b)6	c
PART II: RATE LIMIT CERTIFICATION					
	\$1,000				7 0.6
7. Permanent rate limit in dollars and cents per					′
PART II: RATE LIMIT CERTIFICATION  7. Permanent rate limit in dollars and cents per 3.  8. Date received voter approval for rate limit if n	new district	•••••			8
<ul><li>7. Permanent rate limit in dollars and cents per s</li><li>8. Date received voter approval for rate limit if n</li><li>9. Estimated permanent rate limit for newly me</li></ul>	new district erged/consolidated distric				8 9
<ul><li>7. Permanent rate limit in dollars and cents per s</li><li>8. Date received voter approval for rate limit if n</li><li>9. Estimated permanent rate limit for newly me</li></ul>	new district erged/consolidated distric	n taxes	on this scl	nedule. If there	8 9
7. Permanent rate limit in dollars and cents per 3.  8. Date received voter approval for rate limit if n.  9. Estimated permanent rate limit for newly mer  PART III: SCHEDULE OF LOCAL OPTION TAXE	rged/consolidated district ES— Enter all local optio attach a sheet show	n taxes	on this scl	nedule. If there	8 9 are more than two taxes
<ol> <li>Permanent rate limit in dollars and cents per section.</li> <li>Date received voter approval for rate limit if newly members.</li> <li>Estimated permanent rate limit for newly members.</li> </ol> PART III: SCHEDULE OF LOCAL OPTION TAXES.	rged/consolidated district  ES— Enter all local option  attach a sheet show	n taxes	on this sch	nedule. If there on for each.	8 9
7. Permanent rate limit in dollars and cents per 3. Date received voter approval for rate limit if n. 9. Estimated permanent rate limit for newly mer PART III: SCHEDULE OF LOCAL OPTION TAXE  Purpose (operating, capital project, or mixed)	erged/consolidated district  ES— Enter all local option  attach a sheet shown to be shown	n taxes	on this sch informatio	nedule. If there on for each. Final year to be levied	are more than two taxes  Tax amount — or — rate authorized per year by vol
7. Permanent rate limit in dollars and cents per 3.  8. Date received voter approval for rate limit if n.  9. Estimated permanent rate limit for newly me  PART III: SCHEDULE OF LOCAL OPTION TAXE  Purpose (operating, capital project, or mixed)  Operating	rged/consolidated district  ES— Enter all local optio attach a sheet show Date voters approved local option ballot meas 11/6/07	n taxes	on this sch informatio irst year levied 2007	nedule. If there on for each. Final year to be levied 2010	are more than two taxes  Tax amount —or— rate authorized per year by vo  1.380
7. Permanent rate limit in dollars and cents per 3.  8. Date received voter approval for rate limit if n.  9. Estimated permanent rate limit for newly me  PART III: SCHEDULE OF LOCAL OPTION TAXE  Purpose (operating, capital project, or mixed)  Operating	rged/consolidated district  ES— Enter all local optio attach a sheet show Date voters approved local option ballot meas 11/6/07	n taxes	on this sol	nedule. If there on for each. Final year to be levied	are more than two taxes  Tax amount —or— rate authorized per year by vot  1.380  Excluded from
7. Permanent rate limit in dollars and cents per 3 8. Date received voter approval for rate limit if n. 9. Estimated permanent rate limit for newly mer PART III: SCHEDULE OF LOCAL OPTION TAXE  Purpose (operating, capital project, or mixed)  Operating  PART IV: SPECIAL ASSESSMENTS, FEES, ANI	rged/consolidated district  ES— Enter all local optio attach a sheet show Date voters approved local option ballot meas 11/6/07	n taxes	on this sol	nedule. If there on for each. Final year to be levied 2010	are more than two taxes  Tax amount — or — rate authorized per year by vol  1.380
7. Permanent rate limit in dollars and cents per 3.  8. Date received voter approval for rate limit if n.  9. Estimated permanent rate limit for newly mer  PART III: SCHEDULE OF LOCAL OPTION TAXE  Purpose (operating, capital project, or mixed)  Operating  PART IV: SPECIAL ASSESSMENTS, FEES, ANI  Description	rged/consolidated district  ES— Enter all local optio attach a sheet show Date voters approved local option ballot meas 11/6/07	n taxes	on this sol	nedule. If there on for each. Final year to be levied 2010	are more than two taxes  Tax amount —or— rate authorized per year by vot  1.380  Excluded from



6805 SE Lake Read, Portland, OR 97222 • PO Box 22109, Portland, DR 97222-2109
Phone: 503-684-0360 Fax: 503-620-3433
E-mail: legals@commnewsubpers.com

#### AFFIDAVIT OF PUBLICATION

State of Oregon, County of Clackamas, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am Accounting Manager of Clackamas Review/Oregon City News, a newspaper of general circulation, published at Clackamas/Oregon City, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

#### City of Happy Valley Notice of Budget Committee Meeting CLK11664

a copy of which is hereto annexed, was published in the entire issue of said newspaper for

consecutive and successive weeks in the following issues:

April 29, 2009 May 06, 2009

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this May 06, 2009.

NOTARY PUBLIC FOR OREGON

Acct #50603 City of Happy Valley Attn: Barbara Muller 16000 SE Misty Drive Happy Valley, OR 97086-6299

Size: 2 x 1.75

Amount Due: \$82.95\*
\*Please remit to address above.

# OFFICIAL SEAL SUZETTE I CURRAN NOTARY PUBLIC - OREGON COMMISSION NO. 422662 MY COMMISSION EXPIRES NOVEMBER 28, 2011

#### NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the City of Happy Valley. Clackamas County, State of Oregon, to discuss the budget for fiscal year July 1, 2009 to June 30, 2010 will be field at City Hall, 16000 SE Misty Drive, Happy Valley, OR 97086. The meeting will take place on May 18, 2009 at 7:00 PM. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget A copy of the budget document may be inspected or optained on or after May 11, 2009 at City Hall, 16000 SE Misty Drive Happy Valley between the hours of 8:30 AM and 4:30 PM. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

Publish 04/29, 05/06/2009.

CLK11664



6605 SE Lake Road, Portland, OR 97222 • PO Box 22100, Portland, OR 97222-2100 Phone: 503-684-0380 Fax: 503-620-3433 E-mail: legats@commnewspapers.com

#### AFFIDAVIT OF PUBLICATION

State of Oregon, County of Clackamas, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am Accounting Manager of Clackamas Review/Oregon City News, a newspaper of general circulation, published at Clackamas/Oregon City, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

City of Happy Valley Notice of Budget Hearing **CLK11698** 

a copy of which is hereto annexed, was published in the entire issue of said newspaper for

week in the following issue: May 27, 2009

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this May 27, 2009.

NOTARY PUBLIC FOR O

My commission expires

Acct #50603

Attn: Cheryl Whitehead City of Happy Valley 16000 SE Misty Drive Happy Valley, OR 97086-6299

Size: 2 x 17.75

Amount Due: \$420.68\*

\*Please remit to address above.

M			4.11	E OF BUDGE	THEARING			100 47. 5 67. 13
Valor Oroo	on. The purp	ose of this month	to verbe to riscus	6,2009 in Yam of the backet for the many of the backet	a presented below	A copy of the		
e inspected	r obtained at	CRYTIAL 16000	SE MENY DINVERSION GOOD IN DOCUMENT	opy Valor Disco with the biss of a patch. The burgal Component of	cocontrop used dis is for an Arnosi P.	ing the preseden	g Year	
kamas		Happy Valley		Hobbet Whi DIALISUMMA	Biddi Fly Adonad Bushal	4503-78L	Approved Budge eg Year 2009 X	
Does like	Total Park	s Bandoni Canal Surrelias	OF ALL FUNDS		13.6 13.6 14.5	75,100 90,737		3757/00 4,269.913 2,907,200 386,676
poprad 4 Education 5 7	Total Cardin Total Data S Total Transis Total Cardin Total Specie	ondes Permenta			11.2 11.9 11.9	76.852 4) 110		2,753,697 2,484,807
atorpsted	Total Requi o Total Peso s Total Prop	reprotes the Protes remental part Life protes Extract Protes of Table Extract ources, and Lifes	o 1 Decough o ny Tipere I Io no Reculyed 10 and	Ē	18. 2 20	85,997	67.72	3,126,000
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u Liveri Strans	15. Tolstīna Peli or 16. Permano	Treat Line Levil			Piete or Amour 0:671: 		Raile of Arno 0.6711 0.58	*
- D Norse	47,126	A Commission	STATE	ELOW ONLY &	Des A	alsorius Nork	cured ∐Au Surmeterd	tew .
ng Tami D		E.	emaind Debi Duta Decrease of the B	anding ut the adget Yeur 4 and		Sed Dala Author Beginning of S July	usd Not Incure to Burgel Year 2009	1818
enal Bezieg her set indexed hon Tenn	erammen. Inte			4,91	0000			, o
ne bodyet ex	cides the inter Frank Lis	Boo jo borovi in en Jose	N. J. Lational	Short Telm Borrow ad Amount Jorrowed	Fally and Fally and Fanyout Pa	200.27	Estimate Interest C	
онм 8-2				PROPERT	NOT REQUI	ELEVIED		
Memo of	completed on Street Ma		Total Requirements	(me 5) must squal Da Actual Da Laus (Year 20)	7.08 The	year 2008-09	New Ye	ad Budget ar 2009-10 291-200
Total Pers	grad Sprinces dikts and Serv	On belong the			90.890 545.554 0	303	200 925 0	186 275 249 200 0 0 223 325
6. Total Train c. Total Con 7. Total Sco	elers Ingoncles cas Payments	lecered or Fylor	Expension 8	2.00	0 748 525	408 128 1,358	400 0 :-	0 0 0 840,000
e. Total lied 10 Total Bo Name of	uremont (A)	Property Leaves		Athusi D Lest Year 2	1 511 520	1,358 Socied Budge s year 2008-0	Appro	940,000 ved Budget ear 2009-10
TOURPOOL	corial Service breats and Pot chall before	Department aca		100	720,014 77,749	428 1188	150 KD (18)	615.400 87,900 0
Could total total	es Source pristors!	5		100	26,010 10 145,000 13,000 10 784,288	380 271	0 0	50 (5)
0. Your R	escores Ent	Recoved for Fund dd Irbs ( 8 od Property I Azes		Actual	1.733.060	dopted Budg	4 684 4 884 81 ADD	
1, tour	ersorer Serve	n Developmei se evices	ni Charges	Lastress	2107-US 	iš year 2008	0	1 290 00
4 Tolet	and Service				0		0 D	
8 (01)	Analysis policies Periodos policies (13	I) Figure vector For (sections 1   B) Constitution Property I and	gra Expenditre	190 (190 (190 (190	3704021	15	40,000	1,250,00
20,0712	Road Co	N. Oak Problem	d Improvemen		Date: 2007-08 21561		10 000	1 Year 2009-10 34,0 10,0 596.0
3. Total 4. Total 5. Total	Capilel Dute Debi Servico Transfere		port personal	A 44 2 2 2 3	(1.5) (1.5) <b>0</b>		60 00	TE 620 0500
9. Tou	Spowene	nia (adviknes 1,5	Manual Line		485,993 510,574 610,574		6 574,870 574,870	840). 840,0
FOR				FUN	DS NOT REG ERTY TAX TO	DURING A DELEVIE	<b>p</b>	
Naha	001		osce Tree Propins	Actua		Adopted Bud	yel Abo Next	roved Budget Year 2009-10.
1, 10 2, 10		lon Rekerve Wolf: dSevice			7 11 10 10 10 10 10 10 10 10 10 10 10 10		0 0 3 0 3	2.00





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**ADDENDUMS** 

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City Manager Admin Asst II Acct Asst Admin Asst I Admin Asst II Admin Asst III Admin Asst III Admin Asst III Admin Asst III Admin Asst II Admin Asst III Admin				Ger	General Fund								
Tabe					,		•	****				•	
1900		Acres meaning like		Сошш	venezavezavelek eke-					Road	Public		
nager		L L	General	Svcs /	Comm.	Public Works	Darks	Street	Building Fund	Improv	Safety	Total	Main Dept
Jager		1		700	200	300	400	500	900				1
agge	· ·	1.00	0.80	1		,	E	0.10	١	1	0.10	1.00	100
Jagoer	rner	1.00	1.00	•				1	*		,	1.00	100
7908	ller	1.0	0.30	1	1	1	1	F	١		0.10	1.00	5
ager	Bartholomew	1.00	1.00	ŧ		t	1	1		,	1	9.	13
III / Office Manager	Waiden	1.00	1.00	t		f	3	2			,	1.00	100
III / Office Manager	Danielson	1.00	1.00	t	1	,	1	1		•	١	1.00	200
	Unfilled	1.00	1.00	1	1	,	,	ŧ	1	1	,	1.00	200
	Garbarino, L	1.00	1.00	,	1	,	ŀ	1	,	l.	ı	1.00	200
	Morrell	9:1	0.95	1	1	1	ŀ	1	•	ŧ	0.05	1.00	100
	Swilka	1.00	0.70	1			0.20		1	,	0.10	8	200
y Director	쑹	1.00	t·		0.70	ı	1	0.20		0.10	,	1.00	200
-	Walter, M	1.00	1	t	9.1	1	1	•	٠	,	•	3.1	200
	Mizejewski	1.00	F	-	1.00	,		,	•	-	١	9.	8
	Popilek	1.00	ı	ı	1.00	•	5	ı	1	f	ı	3.00	200
Associate Planner Unfi	Unfilled	9.	+	1	1.00	,	1	,	,	1	,	1.00	200
Admin Asst II Whi	Whitehead	1.00	1	•	1.00	,	,		1		•	1.00	8
Admin Asst I Bart	Bartholomew	1.00	0.50	,	0.50	ı	1	t	1			1.8	200
		1.00	•	1	0.70		ı	0.20	ı	0.10	•	9.1	8
	Feucht	1.00	t	1	0.70	t	ı	0.20		0.10	,	9.1	50
orks Director	Randall	1.00	1		ı	0.33	0.33	0.34		ı	,	9.	용
	Schroeder	1.00	•	1	2	0.33	0.33	0.34	,	,	,	9.	8
	Somann	0.15	1	ŧ	١	1		1,00	٠	1	,	1.0	300
Maint Worker I Ruiz	įz	1.00	1	•	ı	0.33	0.33	0.34	2	,	í	1.00	400
	Rae, Jr.	1.09		,		0.33	0.33	0.34	-	,	'	9.5	400
	Неггега	9.	1			0.33	0.33	0.34		1	•	1.00	400
	Not Filled	1.00	t	•	ı	0.33	0.33	0.34	1	-	•	1.00	300
PW Seasonal Worker   Vari	Various	1.00	ı		,	•	1.00	1		•	,	9.	8
	Сатегол	1.00	-	ı	0.05	0.05		ŧ	0.90	,	-	1.00	
	nis	1.00	ı	1	,	1	ı	1	1.00	1		00.	900
•	Bassani	9.1	0.40	E	1		1	*	0.60	:	•	1.00	900
Building Inspector II Nisk	Niskanen	1.00	٠	1	ı	,	t	1	9.	,	,	9 5	8
sector	Rozzell	1.00	1	-	,	-	1	-	8.	-		1.00	
	II	0.50	f			1	•	1	8.		-	1.00	
=	Walter, C	9.	ı	1	E.	,	ı	1	3.0	•	' 0	3.5	
.	Impbell	1.00	1	0.50	1		1	1		t	0.50	1.00	3 5
	Kersey	1.00	t	0.85	ŧ	,		0.05		1	0.10	1.00	2007
Comm Svcs Officer Calc	Calder	1.00	1	0.95	1	•	,	0.05	1	,	1	1.00	200
	Chavez	0.70	,	0.85	,	1	,	0.05	,	,	0.10	00.	3 3
pecialist	Unfilled	1.00	t	ŧ	t	1		1		4	1.8	9.	8
Comm Involvement Specialist Hern	ווו	0.70	t	1.00		1	-	1		•	,	9.5	8
	Micciche	1.00	F	0.85	t	1	0.15	1	-		•	9:	700
	Tamiyn	1.00	1	1.00	1	•	,		1	1	,	1.00	200
	Carrier	1.00	E	0.90	ı	t	1		1	t	0,10	1.89	8
		41.05	10.25	6.90	7.65	2.03	3.33	3.89	6.50	0.30	2.15	43.00	
		2	)										

				-T
Fund	223,325 Street Total	523,388 General Total	805 Building Total	747,518 Fund Total
AmtReq	223,325	523,388	802	
Total xfrd	179,863	348,734	50,915	579,512
Annual amt req	68,588	134,502	20,810	223,899
Current amt req	403,188	872,122	51,720	1,327,030

				λ	Years					Current	Current year
		Purchase	Cost to		until Cu	Current amt	Annual	Prior		year	budgeted
Description	Dept	Date	Replace	Years	Rep	ted	amt req	transfers	Amt Req	fransfer	expenditure
General Fund								4			000 77
Computers (8)	Various	Various	11,200   4		0	11,200	2,800	11,200		•	11,200
Computers (8)	Various	Various	11,200 4		₹~~	8,400	2,800	4,900	3,500	3,500	11,200
Computers (8)	Various	Various	11,200 4		2	2,600	2,800	684	4,916	4,916	11,200
Computers (8)	Various	Various	11,200 4		3	2,800	2,800		2,800	2,800	11,200
Monitors (36)	Various	Various	10,800   5		0	10,800	2,160	4,000	6,800	6,800	10,800
Telephone System	Various	Various	30,000 7		3	17,143	4,286	12,857	4,286	4,286	15,000
GIS System (plotter, server,					1		6	6			000
computer, s/w)	Various	Various	50,000 5		0	50,000	10,000	000,00	-	,	non'ne
Document Management System			**********			000	000	20000		•	40.000
(scanner, software)	Various	Various	_		Э	40,000	000'0	40,000			45,000
Server	Gen Admin		15,000  5	,,	0	15,000	3,000	15,000	E)	•	000,61
Server	Gen Admin		15,000   5		o	15,000	3,000	15,000	ı	-	000,61
Server accessories	Gen Admin		10,000 5		0	10,000	2,000	10,000	\$	1	10,000
Education Funding	General		15,000 1	10	0	15,000	1,500	,,,,,,	15,000	15,000	15,000
Commissioned Artwork	General			50	0	100,000	2,000	F	100,000	100,000	100,000
Building Repairs and Maintenance	General		200,000	15	0	200,000	13,333	1	200,000	200,000	200,000
								770		207 200	61 B BOO
General Fund Total						500,943	60,478	103,04	206, 166	305,155	200,010
Duilding Department										The state of the s	
Computers (3)	Building Dept Various	Various	4,200 4	-	0	4,200	1,050	4,200	1		4,200
Computers (2)	Ruilding Dept Various	Various	2.800 4	**	1	2,100	700	2,100		1	2,800
Computers (2)	Building Dept Various	Various	2.800 4		2	1,400	700	1,400	1		2,800
Computers (2)	Building Dept	Various	2,800 4	+	3	700	700		700	700	2,800
Monitore (44)	Building Dept	Various	3,300	10	3	1,320	099	1,215	105	105	3,300
Portion of Doc Mamt System	Building Dept		10,000 5	10	5	,	2,000	ı	1		-
		-								, 0	000 17
Building Department Total						9,720	5,810	8,915	805	805	nne'e!
						540 663	28.080	179 556	338 107	338 107	531.500
All Funds Total						000,010	00,400	112,000	221,000		**************************************

						Years					Surrent	Current year
			Purchase	Cost to 8	Sched (	until	Current amt Annual		Fotal		year	budgeted
#	Description	Dept	Date		Years	Rep	bea	amt req	xfrd	Amt Req	transfer	expenditure
General Fu	Fund											
	Resurface Tennis Courts	Parks	7/1/2009	36,000	0	0	36,000	3,600		36,000	36,000	36,000
	Sports Field Accessories	Parks	7/1/2009	15,000 1	0	О	15,000	1,500		15,000	15,000	15,000
1	Generator - City Hall	Public Works		70,000	ς,	15	1	4,667		1	ı	
	Generator -CPC	Public Works		25,000 1	15	15	1	1,667		2	1	n ( ***********************************
	Generator - PW Operations Center   Public Works	· Public Works		35,000 1	15	0	35,000	2,333		35,000	35,000	35,000
	Trenching Machine	Public Works		20,000 1	10	0	20,000	2,000		20,000	20,000	20,000
	Bunker system PW Yard	Public Works		25,000 1	15	o	25,000	1,667		25,000	25,000	25,000
	Fueling Station	Public Works		45,000 1	15	15	,	3,000		1	1	
	Shop Equip Vehicle Lift	Public Works		7,500 1	10	8	1,500	750	750	750	750	
	Toyota Fork Lift	Public Works	7/1/2003	30,000	15	10	10,000	2,000	8,000	2,000	2,000	
	06 Landscaping 16' Tandem Axle Tri Public Works	r Public Works	8/9/2006	10,000 20	0.	10	5,000	200	4,500	200	200	
	03 Landscaping Trailer	Public Works	Transferrence de la company de	7,500 20	Q	10	3,750	375	3,375	375	375	
PW 5-97	97 Ford F-350 1-Truck Ton 188k mi Public Works	Public Works	2/13/2007	50,000 10	0	2	40,000	5,000	35,000	5,000	5,000	
	07 Ford F150 4X4 Pickup	Public Works	8/30/2007	21,000 7		7	,	3,000	-	F	1	
BD 20-01	01 Ford Ranger Pickup	Public Works	5/16/2005	21,000 7		2	15,000	3,000	12,000	3,000	3,000	
BD 21-01	01 Ford Ranger Pickup	Public Works	5/16/2005	21,000 7		2	15,000	3,000	12,000	3,000	3,000	
PW 8-97	97 Ford F150 Pkup 4x4	Public Works	1/3/2005	20,000 7		0	20,000	2,857	20,000	1	ı	20,000
66-6 Md	99 Ford Ranger Pickup	Public Works	7/7/1999	20,000 7		2	14,286		10,218	4,068	4,068	
PW 10-01	01 Ford Ranger 4X4 Pickup	44k mil Public Works	5/16/2005	21,000 7		3	12,000	3,000	12,000	2 1	,	
99	08 Ford Escape 4X4	City	4/13/2007	21,000   7		ဖ	3,000		1	3,000	3,000	
99	08 Ford Escape 4X4	City	6/15/2007	22,000   7		9	3,143	3,143		3,143	3,143	
ED 7-96	96 Jeep Cherokee 4X4	Com Dev	1/25/2005	20,000 7		0	20,000	2,857	20,000	t	•	20,000
ED 12-04	04 Ford Ranger 4X4 Ext. Cab	Engineering Dept.	12/3/2003	21,000 7		2	15,000	3,000	000,6	6,000	6,000	
ED 22-05		Engineering Dept.	8/26/2005	21,000 7	_	4	000'6	3,000	3,000	6,000	6,000	
***************************************	01 Blaze Trailer	Code Enforcement		5,000 2	20	10	2,500		2,250	250	250	
CE 15-97	97 Jeep Cherokee 4x4	Code Enforcement	12/5/2005	21,000 7		0	21,000		21,000	1	1	21,000
CE 17-06		Code Enforcement	7/14/2006	21,000 7		1	18,000	3,000	12,000	000'9	6,000	
CE 18-07		Code Enforcement	8/30/2007	21,000 7		2	000'9	3,000	1	000'9	6,000	
CE 19-07		Code Enforcement	8/30/2007	21,000 7	,	5	000'9	3,000		9,000	6,000	
General F	1						371,179	74,023	185,093	186,086	186,086	192,000

				Å	Years				_	Current	Current year
			Purchase	Cost to Sched u	until	Current amt Annual		Total		year	budgeted
#	Description	Dept	Date	Replace Years R	Rep	ted	amt req	xfrd	Amt Req	transfer	expenditure
Street Fund	JC					***************************************					
PW 3-81	1981 International Dump Truck (sell) Public Works	Public Works	1/3/2005	75,000 15	0	,	5,000	ť	ř	4	to be sold
	쏬	Public Works		80,000 15	3	64,000	5,333	58,667	5,333	5,333	
PW 4-83	1983 Ford F350 Boom Truck	Public Works	6/9/2006	60,000 15	10	20,000	4,000	,	20,000	20,000	
PW 6-93		Public Works	5/17/2005	40,000 10	ഹ	20,000	4,000	-	20,000	20,000	
PW 2-93	1993 GMC Dump Truck 4X4	Public Works	3/17/2005	65,000 15	0	65,000	4,333	-	65,000	65,000	65,000
PW 1-94	reet Sweeper	Public Works	6/17/2005	220,000 15	ည	146,667	14,667	121,196	25,471	25,471	
		Public Works	7/1/2008	280,000 15	15	ı	18,667	1	1	1	
	2008 Backhoe	Public Works	7/1/2008	80,000 15	15	ı	5,333	١	1	ı	
PW 11-03	2003 Ford F350 Truck 2WD	Public Works		40,000 10	9	20,000	4,000	•	20,000	20,000	
	Rock Screen - road sand reuse and Public Works	Public Works	7/1/2009	20,000 15	0	20,000	1,333	ı	20,000	20,000	
	Pothole Repair	Public Works	7/1/2008	30,000 10	0	30,000	3,000	•	30,000	30,000	
	Chipper	Public Works	7/1/2008	35,000 16	15	2,188	2,188	1	2,188	2,188	
	Parking Lot Striper	Public Works		10,000 15	0	10,000	299		10,000	10,000	10,000
	New Holland side mower w/bucket	Public Works	7/1/2003	16,000 15	10	5,333	1,067	1	5,333	5,333	
Street Fund Total	nd Total					403,188	68,588	179,863	223,325	223,325	75,000
BD 23-05	2005 Ford Ranger Super Cab 4x4	Building Dept	12/28/2004	21,000   7	လ	12,000	3,000	12,000	1	5	
BD 24-06	BD 24-06   2006 Ford Ranger Pickup 4x4	Building Dept	1/30/2006	21,000   7	4	9,000	3,000	000'6	·	t	
BD 25-06	BD 25-06   2006 Ford Ranger Pickup 4x4	Building Dept	3/30/2006	21,000   7	4	9,000	3,000	9,000	1	1	
BD 26-06		Building Dept	5/15/2006	21,000   7	4	000'6	3,000	000'6	ľ	1	
BD-28-08	2008 Ford Escape 4X4	Building Dept	9/11/2007	21,000   7	9	3,000	3,000	3,000	*	t	
Building L	Building Department Fund Total					42,000	15,000	42,000	1		-
All Condo Tota				***************************************		818 367	157 810	406 056	400 411	409 411	267 000
Sin is	- Otal				].	20,010	20, 20,		111,001	11111	200 COT
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