

Clackamas County
Development Services
Building

150 Beaver Creek Rd.
Oregon City, OR 97045

Electrical Permit
Technical/Clerical
Support

503-742-4240

Clackamas County Water
Environment Services

503-742-4567

Clackamas County
Environmental Health

503-742-5300

Fire Sprinkler, Hood Suppression, and NFPA 72 Fire Alarm Inspections

The City of Happy Valley Building Division permits, plan reviews and inspects all fire sprinkler, hood suppression systems and NFPA 72 fire alarm systems. After the certificate of occupancy is approved, Clackamas Fire completes the annual inspections on the systems. To make Clackamas Fire aware of new systems installed in the city, we invite Clackamas Fire to the inspection and provide them with a set of plans (3 sets required for fire sprinkler and alarm projects).

To schedule an inspection for a hood or fire suppression system, please contact the Happy Valley Building Division 48 hours in advance to allow coordination with the fire marshal's office.

Please call:
503-783-3800
permits@happyvalleyor.gov

Commercial Tenant Improvements

What you need to know about the
permitting process





Happy Valley Permit Process

The City of Happy Valley Building Division issues permits for the Building, Mechanical, Plumbing, Fire Sprinkler and Alarm systems. Electrical permits need to be submitted to Clackamas County for approval and issuance.

All permit applications will need to be signed by licensed contractors. In addition, all contractors are required to have a Happy Valley business license.

Submittals-

Plans will need to include a life/safety and building code summary. Building Code Summary plans need to include walls, stairs, doors with swing direction, windows, plumbing fixtures, etc. Drawings must be at a minimum Scale of 1/16" = 1" and must be clearly legible and in black and white. Two sets of plans size 24" X 36".

Plan Review Timeline-

Commercial tenant improvement plans will be reviewed according to submittal date. Please schedule 10-14 working days to have your plans reviewed for first comments.

Clackamas County Requirements

- For tenant improvements, owners or their representatives will need to contact Clackamas County Water Environment Services (WES) to establish the sewer system development charges (SDC) required for the project. Prior to issuing the permit we will need verification from

WES showing the SDC's have been paid. Food service establishments will be required to submit plans to Clackamas County Environmental Health.

- Prior to permit issuance, Happy Valley requires verification the plans have been submitted to Clackamas County Environmental Health. Prior to Certificate of Occupancy, provide final approval from Clackamas County Environmental Health.

Contact Us

City of Happy Valley
Building Division
16000 SE Misty Drive
Happy Valley OR 97086

For Questions:
503-783-3800
permits@happyvalleyor.gov
www.happyvalleyor.gov