

Mechanical Permit Application

City of Happy Valley

16000 SE Misty Drive, Happy Valley, OR 97086

Phone (503) 783-3800

IVR 24 Hour Inspection Request Line (888) 299-2821

Schedule Online: www.buildingpermits.oregon.gov

(Same day inspections/cancellations must be in by 6:00am)

Email: permits@happyvalleyor.gov



TYPE OF WORK		
New Construction	Addition/Alteration/Replacement	
Demolition	Other:	
CATEGORY OF CONSTRUCTION		
1 & 2 Family Dwelling	Commercial/Industrial	Accessory Bldg.
Multi-Family	Tenant Improvement	Other:
JOB SITE INFORMATION AND LOCATION		
Job Site Address:		
City/State/ZIP:		
Subdivision or Project Name:		
Lot # or Tax Map/Parcel #:		
DESCRIPTION OF WORK		
PROPERTY OWNER/TENANT		
Name or Business Name:		
Contact Name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
E-mail:		
APPLICANT / SITE CONTACT / HOMEOWNER		
Business Name:		
Contact Name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
E-mail:		
Home Owner Installation: This installation is being made on property that I own, which is not intended for sale, lease, rent, or exchange. (ORS 455, 670)		
Owner Signature: _____	Date: _____	
MECHANICAL CONTRACTOR		
Business Name:		
Contact Name:		
Address:		
City/State/ZIP:		
Phone:	Fax:	
E-mail:		
CCB Lic:	City or Metro Lic:	
Authorized Signature:		
Print Name:	Date:	

COMMERCIAL FEE SCHEDULE			
Mechanical permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit. Value: \$			
Valuation	Permit Fee		
Less than \$5,000	\$ 85.00 minimum permit fee		
\$ 5,001- \$10,000	\$ 85.00 + \$ 1.66 per \$C over 5K to 10K		
\$10,001-\$100,001	\$ 168.00 + \$10.20 per \$K over 10K		
\$More than \$100,000	\$1086.00 + \$ 7.00 per \$K over 100K		
RESIDENTIAL FEE SCHEDULE			
Description	Qty.	Ea.	Total
Heating/Cooling			
Furnace		\$ 17.50	
Air conditioner		\$ 17.50	
Heat pump		\$ 17.50	
Duct work, alterations and additions		\$ 17.50	
Hydronic piping system		\$ 17.50	
Boiler, incl. vent		\$ 17.50	
Gas heaters/unit in-wall, in-duct, suspended, etc. not incl. vent.		\$ 17.50	
Flue for any of the above		\$ 17.50	
Other:			
Other Fuel Appliances			
Gas water heater		\$ 17.50	
Gas fireplace/insert/stove		\$ 25.00	
Flue for water heater or gas fireplace		\$ 17.50	
Gas log/log lighter		\$ 25.00	
Pool or spa heater, kiln		\$ 45.00	
Wood/pellet stove/insert		\$ 45.00	
Chimney/liner/flue/vent w/o appliance		\$ 17.50	
Oil tank/ gas or diesel generator		\$ 25.00	
Other:			
Environmental Exhaust and Ventilation			
Range hood/other kitchen equipment		\$ 7.50	
Clothes dryer exhaust		\$ 7.50	
Single-duct exhaust (bathrooms, toilet compartments, utility rooms)		\$ 7.50	
Attic/crawl/environmental fans		\$ 7.50	
Other:			
Fuel Piping			
\$20.00 for first 4'; \$1.50 for each add (WH, Furnace, Cooktop, Fireplace)		\$ 20.00	
Add'l Furnace		\$ 1.50	
Add'l Water heater		\$ 1.50	
Add'l Fireplace/log lighter/gas log		\$ 1.50	
Add'l Range, BBQ, Clothes Dryer		\$ 1.50	
MECHANICAL PERMIT FEES			
Subtotal.....			
Permit Fee.....(\$85.00 minimum)			
Plan review(25% of commercial permit)			
State surcharge(12% of permit fee)			
TOTAL MECHANICAL PERMIT FEE			

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

Revised 08/2021