



City of Happy Valley Right of Way Usage Registration Application

Pursuant to Chapter 12.05 of the City of Happy Valley Municipal Code, every person or company shall register prior to providing any utility services to any customer in the City, and every December 31st thereafter. A person with a valid franchise agreement or license from the City is not required to register to provide the utility services expressly permitted by the franchise agreement or license.

Instructions: Please provide all information requested below, including applicable application fees, to the City of Happy Valley. The application must be signed by an authorized representative of the entity requesting a license.

Contact Information/Additional Information/Instruction Directions: Elaina Canutt, Senior Accountant,
503-886-8447 or ecanutt@happyvalleyor.gov

Applicant Information:

<i>Applicant Name (Include Corporate Name registered with Oregon Secretary of State and any DBAs and affiliates that will construct, own or control any facilities in the ROW.)</i>	<i>Applicant's Authorized Contact Name(s) and Title(s):</i>
<i>Street, City, State and Zip</i>	<i>Phone</i>
<i>E-mail Address</i>	<i>Fax Number</i>

Services:

Check all of the following that apply regarding the services to be provided by registrant to customers in the City (see definitions in Chapter 12.05):

Cable Service
Communications Services
Natural Gas
Electricity
Water
Sanitary Sewer
Storm Sewer
Other: _____

Please provide a description of the utility services to be provided:

Please list or describe the facilities to be used to provide utility services:

Attach documentation or a statement that demonstrates that the applicant has received or is legally qualified to receive authorizations from state and/or federal authorities necessary to conduct the activities that will require use of the ROW.

Check box if no authorizations required

NOTE: Registration application fee of \$250.00 must be included at time of submittal

SIGNATURE:

By executing this Registration, the undersigned affirms that he/she is an authorized representative of the company ("Registrant") with the authority to execute this Registration Application.

I hereby certify, on behalf of Registrant, that the information provided in the registration application is true and correct as of the date hereof, and that Registrant agrees to abide by the obligations set forth in Chapter 12.05 of the City Code of Ordinances of the City of Happy Valley.

By:	Title	Date
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Submit your completed application packet by choosing one of the options below:

1 Mail
City of Happy Valley
16000 SE Misty Drive, OR, 97086
Attn: Elaina Canutt, Senior Accountant

2 Fax
503-658-5174
Attn: Elaina Canutt,
Senior Accountant

or **3** Email
ecanutt@happyvalleyor.gov