



# TYPE "A" TREE REMOVAL PERMIT APPLICATION

Section 16.42.050, City of Happy Valley Municipal Code  
Email: licenses@happyvalleyor.gov

**Type "A" required for tree removal within residential zone, single family dwelling and a maximum of three (3) trees requested for removal.**

Application Date \_\_\_\_\_

Tree Permit # \_\_\_\_\_

Work to be done by Property Owner

Work to be done by \*Contractor

**\*Note— Contractors are required to have a Happy Valley Business license**

### PERMIT RESTRICTIONS

### APPLICATION INFORMATION (Please complete)

APPLICANT NAME \_\_\_\_\_

ADDRESS of tree removal \_\_\_\_\_ City, Zip \_\_\_\_\_

TELEPHONE (Day) \_\_\_\_\_ Cell or Alternate Number if necessary \_\_\_\_\_

EMAIL \_\_\_\_\_

### CONTRACTOR INFORMATION (Please complete)

CONTRACTOR NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ City, Zip \_\_\_\_\_

TELEPHONE \_\_\_\_\_ \*Happy Valley BUSINESS LICENSE# \_\_\_\_\_ METRO# \_\_\_\_\_

- Within seven (7) working days, the city shall notify an applicant if the application is deemed complete or not complete.
- Within ten (10) working days of the submission of a completed application, the City shall grant and issue the applicant a tree permit or deny the application.

**If necessary, attach Plot Plan with Tree Survey**



Please include a sketch of your property, to indicate the location of tree (s) requested for removal. Be sure to show streets, wetlands, structures, streams and any other important characteristics of the subject property.

Additional Requirements:

**Office Use Only** Application fee: \$53  
Paid-CASH \_\_ CHECK# \_\_\_\_\_ CC \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Site Inspection by \_\_\_\_\_

Permit Approved by \_\_\_\_\_ Date \_\_\_\_\_

NOTES:  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that I have read and examined this application and know the information contained herein to be true and correct. All provision of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or supersede provisions of any State or local law. By signing this application I authorize city representatives to access this property.

Signature \_\_\_\_\_

Date \_\_\_\_\_