



New Sculpture at King Road / 129th Avenue Roundabout

Annual Report

2025-26 Fiscal Year



HAPPY VALLEY, OR
EST. 1965

Contents

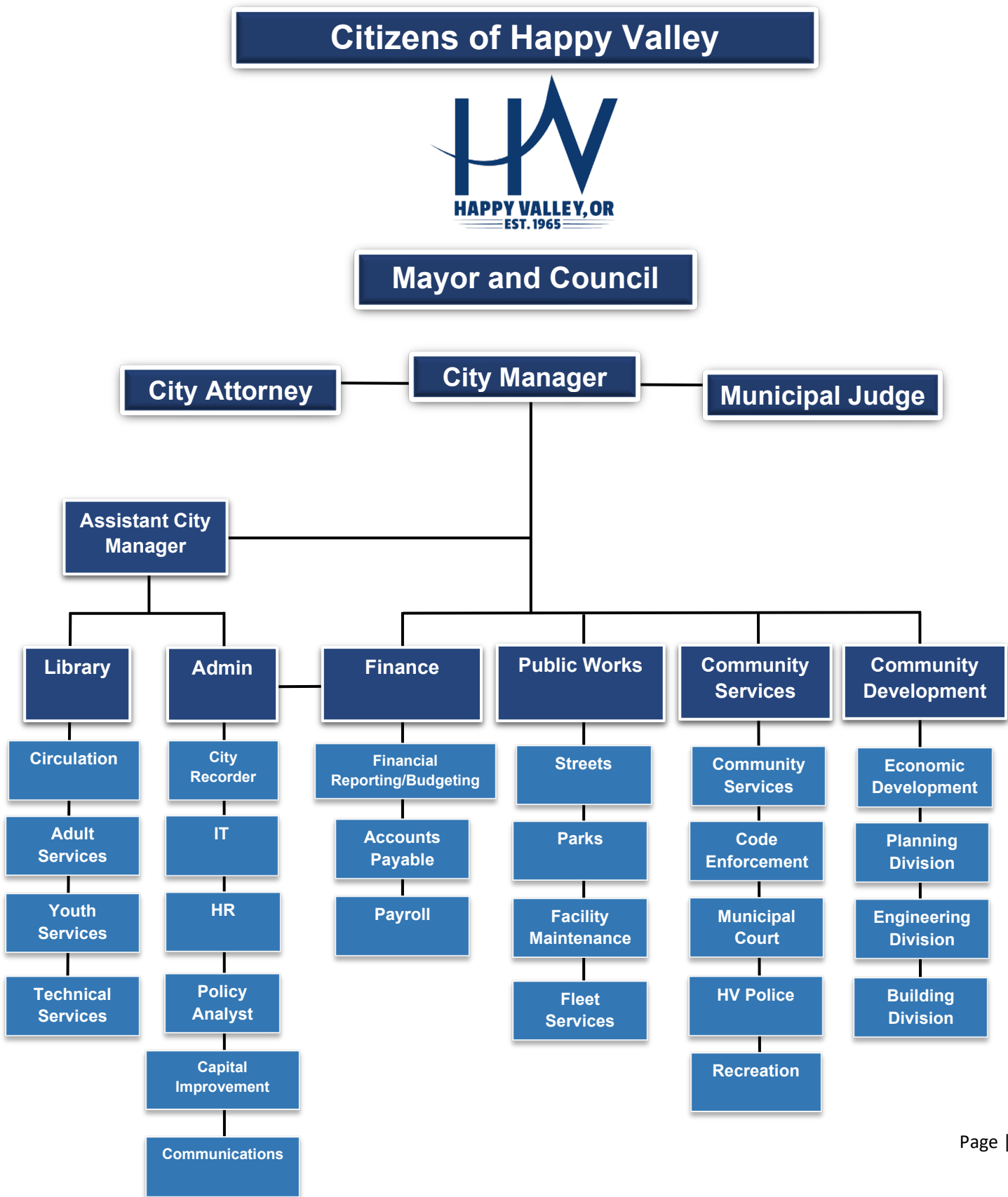
- Organizational Chart** 2
- Introduction – Fiscal Year 2025-26 Annual Report** ..3
- Overview of Capital Improvement Projects**.....4
- General Administration** 5
- Library**.....10
- Finance** 12
- Economic and Community Development Department**.....14
- Public Works**.....19
- Community Services and Public Safety** 24

About Team Happy Valley

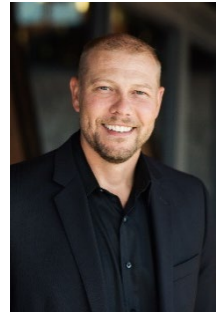
The City of Happy Valley was incorporated in 1965, growing from a rural area of about 300 people to a thriving community of 28,291 neighbors. Happy Valley is one of the most diverse cities in Oregon with many residents identifying as Asian (23 percent), of two or more races (9 percent), and/or Hispanic or Latino (10 percent). Our beautiful parks and trails, safe neighborhoods, and vibrant business community contribute to making Happy Valley a wonderful place to call home. Together, we celebrate and honor the spirit of unity bringing people together and making our Happy Valley the kind of place where everyone feels valued. Want to learn more? Click the icons below and follow the City of Happy Valley online!



Organizational Chart



Introduction – Fiscal Year 2025-26 Annual Report



Jason Tuck, ICMA-CM
City Manager

Mayor & City Council:

I am pleased to submit my final Annual Report as City Manager. I could not be prouder of this organization and the work our team accomplishes each year. In the day-to-day pace of City operations, it can be easy to lose sight of how much is achieved over the course of a year. Preparing these Annual Reports gives our team an opportunity to reflect on those accomplishments and set goals for the year ahead.

The vast majority of what we do as City employees is work on the basic local government services. Starting with the basics, local streets are kept at one of the highest pavement quality indexes in the State; parks and trails are well maintained and receive consistent upgrades; the City is safe and clean; growth is managed thoughtfully; and our community events enhance the small-town feel.

Beyond basic services, we continue to make monumental strides in delivering on key projects that are a priority to the City Council. Below are just a few of the many highlights:

- Finalized improvements to Scott Creek Trail;
- Worked with Clackamas County to design improvements to 172nd Avenue;
- Advanced design of the future Community Park;
- Made progress developing plans for the future Main Street District;
- Received awards from the Government Finance Officers Association for financial stewardship;
- Accommodated record crowds at Summer Concerts and other Community Events

I'm humbled to have led this team for 20 years. I recognize that none of our accomplishments would have been possible without the support from the City Council, our dedicated staff, and volunteers. Every accomplishment highlighted in this report took a team effort. I am proud of what we have accomplished and humbled to be part of this team.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jason Tuck".

Jason Tuck, ICMA-CM
City Manager

Overview of Capital Improvement Projects

The City continues to maintain a robust Capital Improvement Program, with a diverse portfolio of transportation, parks, and facility projects. Capital projects represent significant long-term investments in the community and require coordinated planning, funding, and project management over multiple years. Much of the City's effort this past year has focused on advancing major capital improvements through the planning, design, and permitting phases. Notably, design is progressing and permitting is underway for the Main Street extension. At the same time, design is actively underway for both the new 40-acre Community Park and the new Public Works Facility — a long-anticipated project that has been in development for over a decade. Together, these efforts reflect measurable progress on several of the City's largest and most complex capital investments, all of which are anticipated to begin construction in the coming year.

Completed in FY 25-26

- Scouters Mountain Neighborhood Park

Construction Underway

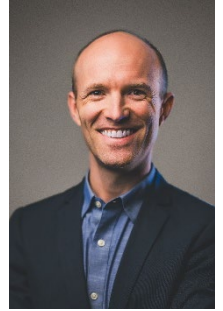
- Annual Roadway Maintenance (Crack and Slurry Seal, Striping and Roadway Reconstruction)

Pre-Construction Underway

- Main Street – Design in progress, construction expected to begin in early 2027
- 40 Acre Community Park – Design in progress, construction expected to begin in Summer 2027
- Public Works Facility – Design in progress, construction expected to begin in Summer 2027
- 172nd Avenue North of Sunnyside Road – Design and property acquisition underway
- 172nd Avenue Roundabout – Right-of-way acquisition and construction
- 147th Avenue Half Street Improvement – Property acquisition complete; construction expected to begin in Fall 2026
- 162nd Avenue – 10% construction design
- Rock Creek BLVD – 10% construction design
- Sunrise Corridor Gateway – Visioning project with Clackamas County
- Scott Creek Trail Extension – Planning in coordination with Metro
- Clackamas River Trail – Planning
- Veterans Memorial Park Phase 2 – Planning
- Grabhorn Property Development – Planning
- Various Land Acquisition – Targeted for consideration

General Administration

11 FTE



Ben Bryant
Assistant City
Manager

General Administration (4 FTE):

2025/26 Highlights:

- Led the committee appointment and reappointment application and selection process in partnership with committee staff liaisons, the City Manager, and Mayor.
- Partnered with the City's lobbyist to monitor and comment on legislation impacting the City.
- Provided city-wide perspective to communications, assisting with social media, HV News, and the Happy Valley Magazine.
- Conducted a survey and listening session to hear directly from the community on why the Community Center Bond Measure did not pass.
- Developed options for the City Council to consider following the Bond Measure that ultimately led to the City moving forward with plans to construct the 40-acre Community Park in 2027.
- Administered competitive process for selecting design teams for the Community Park and Public Works Facility.
- Supported the ribbon cutting for the updated Scott Creek Trail.
- Coordinated multiple City departments to update the City's Exclusion Ordinance.

2026/27 Goals:

- Provide a seamless transition following the retirement of the City Manager.
- Onboard and support a new Mayor and City Council member(s).
- Conduct a City Council Priority Setting session.
- Develop options for timing of the next Parks Levy referral.
- Continue partnership with the City's lobbyist to monitor upcoming legislative session and engage with local legislators.

Communications (1 FTE):

2025/26 Highlights:

- Executed communications outreach around the Community Center Bond Measure
 - Developed and executed a community input survey to gather feedback on the results of the Community Center Bond Measure.
- Continued managing the partnership with Carpenter Media Group to write and edit the City's monthly news publication and seasonal Parks & Recreation guide.
- Prepared and produced the annual Happy Valley Magazine with content focused on the business community.
- Continued support of the Core Communication Group to review City-wide communications.
- Organized semi-annual meetings between City staff and school principals to foster coordination.
- Facilitated the *If I Were Mayor* contest.
- Managed communications and community outreach efforts for City initiatives like the Mt. Scott Creek Trail improvement project, the Main Street Open House, the 172nd Avenue expansion project, and the ADA Transition Plan Open House.

- Worked with various City departments to share routine updates on a variety of projects to keep residents apprised of City efforts.
- Supported leadership staff in internal communications efforts.

2026/27 Goals:

- Lead communications to educate the public on the new Community Park and construction of Main Street.
- Develop an overall communications strategy for the Parks & Recreation Levy Renewal.
- Lead communications efforts around the leadership transition at City Hall.
- Continue to broaden the City's reach in communicating information on a variety of topics.
- Support the implementation of the City's website redesign.
- Lead efforts to create a City brand kit and update communications materials to be in compliance with Web Content Accessibility Guidelines.

Policy Analysis (1 FTE):

2025/26 Highlights:

- Continued to track policy development at local, regional, and state tables, keeping councilors and staff up to date on regional government coordination.
- Represented Happy Valley and Clackamas Cities at regional coordinating bodies focused on transportation and planning including: the Metro Transportation Policy Alternatives Committee, Regional Emergency Transportation Routes, the Clackamas Technical Advisory Committee, C4 Transit Subcommittee and Community Connectors Work Group.
- Prepared City statements and legislative advocacy materials related to land development and transportation.
- Improved city data collection and analysis capacity, including a new trail user-count data collection program, and two community surveys to provide usable community input data using existing city resources.
- Developed a reimbursement agreement for purchase of public park property along the Clackamas River, resulting in \$1.15 million award from Metro's Parks and Nature Bond for property that will support future park and trail facilities.
- Applied and administered grant applications for park, planning and public safety projects, resulting in the payment of \$79,000 in emergency management projects, \$40,000 in park projects, \$9,000 in public safety projects and performance of a \$280,000 federally-funded trail planning along the Clackamas River.
- Provided staff support to the Public Art Committee. Over the last year, the Public Art Committee has:
 - Successfully installed an iconic commissioned sculpture at the King Road and 129th Avenue intersection roundabout.
 - Installed new public art in the rotating "Sculpture Garden" program that displays regional artists in public places in Happy Valley.
 - Helped to host community events, distributing public art information and leading free community craft activities during Summer Concerts, Oktoberfest, and Winter Tree Lighting events, to improve relationships with residents and collect information on local art programming.

2026/27 Goals:

- Support City Councilors at intergovernmental tables, including pre-meeting briefings, talking points, post-meeting summaries, and direct letters and communication.

- Identify and apply for grant opportunities in support of other City departments.
- Develop and promote a legislative agenda ahead of the 2027 long session.
- Identify opportunities for public art in the future Community Park, then plan for the selection and programming of those projects.
- Develop an annual workplan to identify and participate in recurring funding opportunities.
- Improve public engagement processes with routine public surveys and engagement.

Human Resources (1 FTE):

2025/26 Highlights:

- Implemented Employment Agreements to support a seamless leadership transition at City Hall.
- Onboarded 15 new employees (note: most of these were not new FTEs).
- Processed 17 employee terminations (note: most of these were voluntary and several were due to a reduction in force).
- Processed many medical related leaves and workers compensation claims.
- Increased diversity and bilingual abilities in new hire population of City employees.
- Updated, managed, and monitored City access control and managed video archiving based on incidents.
- Expanded the bilingual pay program for staff who assist with City business in languages in addition to English.
- Managed the City's intranet page in partnership with Information Systems and Communications teams.
- Finalized a new employee and ongoing training schedule for mandatory employee training.
- Supported employee engagement and organizational culture through oversight of the Wellness Committee and Safety Committee.

2026/27 Goals:

- Support succession planning and leadership transitions at City Hall.
- Continue implementation of the volunteer program in partnership with Risk Management.
- Continue to develop and grow diverse and qualified applicant pools for vacant positions.
- Add safety related job responsibilities to all Job Descriptions.
- Increase employee engagement on the City's intranet page.
- Restructure Human Resources electronic file storage for transfer to SharePoint
- Explore opportunities to digitize additional Human Resources forms and processes.

City Recorder (2 FTE):

2025/26 Highlights:

- Successfully organized Laserfiche Week, adding more than 2,500 records to the electronic records management system despite reduced participation.
- Digitized over 3,500 records and completed the full conversion of physical Planning Division files to Laserfiche, significantly improving accessibility and efficiency.
- Developed and implemented a Laserfiche template and workflow for municipal court records and obtained CJIS certification to support secure records management.
- Led implementation of a new agenda management system, enhancing efficiency, consistency, and staff usability.
- Prepared a comprehensive Candidate Packet for the November 3, 2026 General Election.
- Maintained active involvement with the Oregon Association of Municipal Recorders, supporting professional engagement and alignment with best practices.

- Delivered timely and responsive public records services, fulfilling 168 requests—representing a 44% increase over the prior fiscal year.
- Supported employee engagement and organizational culture through Wellness Committee initiatives, including monthly newsletters, intranet content, and event coordination.

2026/27 Goals:

- Explore opportunities to leverage artificial intelligence to enhance digitization and improve records management processes.
- Develop and implement a role-based retention policy in collaboration with Information Systems, ensuring effective deployment across the organization.
- Create a Laserfiche template and workflow for Capital Improvement Project (CIP) records to improve organization and accessibility.
- Update and align existing workflows to reflect the most recent records retention schedule, ensuring compliance and operational efficiency.

Risk Management:

2025/26 Highlights:

- Managed the City's insurance program, including coverage oversight and renewals.
- Provided risk management guidance to identify and mitigate exposures; maintained a low loss ratio across general liability, property, and auto programs.
- Served as primary contact for liability and property claims and coordinated with Human Resources on workers' compensation.
- Recovered costs from third parties for damage to public infrastructure.
- Supported workplace safety through Safety Committee participation and developed a Laserfiche form to support quarterly facility inspections.
- Coordinated automated cybersecurity training to enhance staff awareness.
- Reviewed over 343 Certificates of Insurance and 128 contracts to support risk transfer.
- Served on the Board of the Oregon Public Risk Management Association, supporting statewide collaboration and best practices.
- Partnered with Human Resources to implement the Volunteer Policy.

2026/27 Goals:

- Update the contracting policy, provide staff training in partnership with the City Attorney's Office, and create standardized templates to support consistent and compliant contract management.
- Continue to refine and optimize the City's insurance program to manage costs and coverage effectiveness.
- Expand proactive risk identification and mitigation practices across departments.
- Successfully manage and oversee insurance claims related to the Public Works fire to ensure accurate claims are accurate and timely through effective coordination with CIS to recover all eligible insurance proceeds.

Information Systems (2 FTE):

2025/26 Highlights:

- Modernized City Hall technology infrastructure through upgrades to Council Chambers AV systems, core network switching, and wireless connectivity.
- Strengthened the City's cybersecurity posture through expanded CrowdStrike protections and implementation of a centralized password management solution.
- Established Microsoft Copilot as the City's standard AI platform and provided training to support staff adoption and productivity.
- Partnered with City departments on the redesign and modernization of the City's website to improve public access to information and services.
- Expanded environmental monitoring capabilities through deployment of air quality and temperature sensors within City Hall.
- Supported cross-department technology initiatives through training, project coordination, and knowledge sharing.

2026/27 Goals:

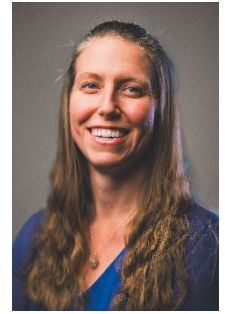
- Begin the phased migration of City data from on-premises file servers to SharePoint Online.
 - Develop migration, governance, and records management standards.
 - Work with departments to review and clean up existing data prior to migration.
- Strengthen information governance across Microsoft 365.
 - Implement Sensitivity Labels and data classification standards.
- Expand Microsoft Copilot adoption and AI-enabled productivity tools across the organization.
 - Provide staff training and guidance on responsible AI usage.
- Improve AI readiness through data integration and governance.
 - Evaluate integrations with systems such as Laserfiche and Zoom.
- Enhance cybersecurity monitoring, threat detection, and identity protection capabilities.
 - Expand CrowdStrike security services and identity protection features.
- Improve network reliability, performance, and public access services.
 - Expand public internet access to the Annex Building.
- Support cloud-first technology initiatives that improve resiliency and accessibility.
 - Reduce reliance on legacy systems where appropriate.
- Enhance public access to City information and digital services.
 - Evaluate AI-powered search capabilities for the City website.
- Improve communication and service delivery for residents and businesses.
 - Evaluate Zoom Contact Center for Building Division customer interactions.

Library

18 FTE

2025/26 Highlights:

- Responded to reduced revenue and inflation by adjusting Library hours, streamlining closing procedures, and modifying staffing.
- Implemented new Library hours, providing consistent service seven days a week from 10 a.m. to 6 p.m.
- Hosted community partner events at the Library, including HVBA meetings, the Clackamas County Vote Center, Red Cross Blood Donation, and the Youth Council Summit.
- Expanded collaboration with Parks and Recreation to offer more programs and services at the Library
- Began public reservations for the Library expansion community rooms, processing more than 40 reservations, with Saturdays as the most requested day.
- Won the 2026 Illumination Award for the Library Expansion's outdoor lighting.
- Partnered with City staff to update behavior policies and the Exclusions Municipal Code.
- Opened the Seed Library in May 2026, distributing over 400 seed packets by the end of June.
- Strengthened awareness of LINCC's identity through collaboration on a new LINCC logo and participation in the One Coast One Book and LINCC Passport programs.
- Implemented new materials vendors, reducing patron wait times.



Sarah Roller
Library Director

	FY 2024/25 ACTUAL	FY 2025/26 ACTUAL	FY 2026/27 PROJECTION
Circulation of all library materials	759,111	756,453	750,000
New library cards issued	4,234	4,011	4,000
Total number of HV cards	26,192	28,028	28,000
New items added to collection	13,578	13,938	13,300
Internet & Wi-Fi users	41,274	43,796	40,000
Number of reference questions & inquiries	30,214	33,153	31,000
Storytimes offered / attendance	90/4,163	110/5,069	100/5,000
Teen & Juvenile programs offered / attendance	136/5,202	121/5,954	117/5,200
All ages programs offered / attendance	29/2,785	22/1,116	20/1,000
Summer Reading program finishers	1,250	1,339	1,200
Adult programs offered / attendance	223/3,642	230/5,142	200/4,000
Off-site visits / attendance	298/9,098	258/9,147	250/8,500
On-site visits / attendance	6/279	6/252	5/250
Volunteer hours	1,787	1,979.5	2,100
Door count	158,494 * Oct.-Jun. Full year data unavailable	213,233	205,000
Hours of study room use	5,019 * Oct.-Jun. Full year data unavailable	5,025	5,000

2026/27 Goals:

- Review and update Library operations policies.
- Implement autorenewal of physical Library materials.
- Replace the main Library carpet.
- Replace aging self-check hardware.
- Expand the number of volunteering opportunities at the Library.
- Continue partnerships with Parks & Rec, Damascus Civics Club, and other local nonprofits and government agencies.



*2026 Illumination Award Reyes Engineering, Harpreet Sanghera, & Scott Edwards Architecture.
Courtesy of Photographer Sally Painter and Reyes Engineering*

Finance

3 FTE



Travis Warneke, CPA
Finance Director

2025/26 Highlights:

Budget

- Received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the 2025-26 Budget: This was the ninth time the City submitted its budget to the GFOA for award consideration.
- Received the Certificate of Recognition for Budget presentation.
- Incorporated suggestions from the GFOA into the 2026-27 Budget submitted for award consideration.

Comprehensive Annual Financial Report

- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 2024 ACFR: This is the fifth year in a row the City received this award. (Awaiting results for 2025)
- Awarded for “Financial Reporting Achievement.”
- Incorporated GFOA recommendations into the 2025 ACFR which will be submitted to GFOA for award consideration.
- Received a successful annual independent audit of financial information and processes.

Annual 5-year Projection

- Updated the 5-year projection and presented it to the City Council.
- Utilized the first year of projection as the basis for the 26-27 Proposed Budget.

Cost Allocation Plan

- Provided two updates to the cost allocation plan – one using next year's budget amounts and another using the most recent actual amounts.
- Utilized the cost allocation plan in the 5-year projection and budget processes to allocate administrative costs to other funds and departments.

Urban Renewal Agency

- Created fourth annual UR Budget document.
- Completed UR annual report for year 5 of the new District.

2026/27 Goals:

- Create comprehensive internal control document and review all financial policies and compare to GFOA best practices.
- Create a Capital Improvement Plan (CIP) as it relates to each Reserve for Replacement Fund to become part of the budget document.
- Begin process for the next Urban Renewal debt issuance. Debt proceeds will be primarily used for the 172nd Avenue widening project.
- Update Urban Renewal revenue projections with updated data from the building department, planning department and the tax assessor's office.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Happy Valley
Oregon**

For the Fiscal Year Beginning

July 01, 2025

Christopher P. Morill

Executive Director

Happy Valley has received nine consecutive awards for Distinguished Budget Presentation, the highest form of recognition in governmental budgeting. Staff are submitting the 2025 – 2026 to GFOA to determine its eligibility for another award. In addition to the budget award, the City received awards for its Comprehensive Annual Financial Reports (CAFR) in each of the previous four fiscal years.

Economic and Community Development Department

14 FTE



Michael D. Walter, AICP
Economic & Community
Development Director

Planning & Economic Development Divisions (5 FTE):

2025/26 Highlights:

- Advanced development of the planned Happy Valley Main Street Concept – including the support of the creation of the conceptual design, including analyses of traffic, housing, and economic impacts to ensure the plan meets community needs and drafted zoning code and map amendments.
- Began Implementing Housing Production Strategies. After extensive technical work and a robust community engagement process, the City Council adopted 18 Housing Production Strategies and 35 mitigating actions to encourage housing for all the community's needs, including accessibility and affordability. Since adoption in 2025, six actions and 23 mitigating actions have been completed.
- Drafted Code Amendments that improve community livability and clarify regulatory requirements and comply with state legislative laws.
- Engaged in Regional and State Policy Coordination. Monitored regional and state policies and collaborated with partner jurisdictions through participation in multiple committees and work groups, including the Metro Technical Advisory Committee (MTAC), Transportation Policy Alternatives Committee (TPAC), Clackamas County Coordinating Committee, Clackamas Transportation Advisory Committee (CTAC), and the Regional Land Banking Work Group. Supported regional efforts such as the Clackamas County Industrial Land Suitability Assessment, Sunrise Corridor, Distributed Forecast, updates to Metro's Title 4 (industrial and employment lands) map, and the Regional Transportation Plan (RTP) Update. Actively participated and provided feedback on a variety of legislative developments and rulemaking.
- Implemented new statewide Climate Friendly and Equitable Communities (CFEC) requirements. Implemented a parking program for multi-family development to comply with CFEC provisions and City Council direction.
- Advanced a City of Happy Valley Comprehensive Plan Update, including extensive coordination with consultant staff.
- Initiated a "Sub-Area Plan" for the Happy Valley East Buttes area (east of the Pleasant Valley/North Carver Comprehensive Plan region). Submitted two grant applications to fund a long-range plan for zoning and infrastructure for approximately 534 acres near Foster Road, Wiese Road and Highway 212.
- Enhanced Transparency and Process Efficiency. Improved customer experience and internal efficiency through improvements to the permitting system: updated application forms; website enhancements; and streamlined review.
- Maintained Tree City USA Designation. Successfully continued the City's designation as a Tree City USA community.
- Strengthened GIS Capabilities. Expanded the City's GIS program through improved data governance, staff training, implementation of new applications for street sweeping and winter weather operations, mapping support for the permitting system, initiation of a new mapping tool for trails, and enhanced data workflow in collaboration with Clackamas County.
- Provided Ongoing Development Review Support. Continued to collaborate across divisions to support building permit review, site development review, code enforcement, and related processes.

- Delivered High-Quality Customer Service. Maintained a strong commitment to customer service by assisting a wide range of community members and efficiently processing land use applications and development-related inquiries.

Planning Permit/Applications	FY 2024/25 ACTUAL	FY 2025/26 ACTUAL	FY 2026/27 PROJECTION
Athletic Court	1	0	0
Accessory Dwelling Units	0	0	0
Annexations	2	2	1
Appeals	1	1	0
Comprehensive Plan Amendments	1	0	1
Comprehensive Plan Amendments	0	0	0
Conditional Use	2	1	1
Conditional Use Amend.	0	0	0
Cottage Cluster	0	0	0
Cottage Cluster Amend.	0	0	0
Design Review	9	12	12
Design Review Amend.	3	3	3
Environmental Review	6	16	15
Environmental Review Amend.	0	0	0
Environmental Exemption	1	1	1
Extension	4	3	1
Home Occupation Permit	1	0	0
Land Development Code	3	1	1
Lot Line Adjustment	4	5	5
Land Partition	1	3	3
Land Partition Amendment	1	0	0
LUCS	9	19	17
Master Plan	1	1	1
Master Plan Amend.	0	0	1
Model Home	0	0	0
Non-Conforming	N/A	2	2
Pre-Applications	25	15	20
Planned Unit Development	0	2	1
Planned Unit Development Amend.	5	1	1
Sign Permits	8	16	16
Subdivisions	0	2	2
Subdivisions Amend.	4	1	1
Temporary Use Permits	6	7	6
Tree Permits (Type B)	32	35	35
Variance	3	5	5
Variance Amend.	0	0	0
Zoning Letters	N/A	4	4
Totals	133	158	156

2026/27 Goals:

- Advance Implementation of the Happy Valley Main Street Concept. Adopt amendments to the Comprehensive Plan and Zoning Map, updates to the Land Development Code, and associated technical studies.
- Adopt a Minor Comprehensive Plan Update. Complete the approximately 18-month process of updating the Comprehensive Plan/Zoning Map for the Main Street Concept area, including community engagement and technical analysis.
- Advance Housing Production Strategies. Continue to implement strategies designed to encourage housing that serves all community members by providing options that meet diverse needs, such as affordability and accessibility.
- Update the Land Development Code to Ensure Legal Compliance. Amend the Land Development Code to reflect and implement recent State legislation, legal requirements, and court rulings related to housing.
- Conduct Planning Fee Review. Initiate a comprehensive review of current planning fees and develop recommendations to ensure cost recovery and alignment with best practices.
- Enhance Geographic Information System (GIS) Capabilities. Continue improving GIS support, including the development of a new mapping tool for the Community Services Dept.

Engineering Division (4 FTE):

2025/26 Highlights:

- Continued to support development through land use, permitting, and construction by attending pre-application conferences, supporting land use decisions, providing construction plan review, site development permitting, construction project management, and construction and erosion control inspections for new development projects.
- Reviewed, issued, and inspected right-of-way permits for work in the public right-of-way, including right-of-way inspections for all single-family homes for the Building Division.
- Continued to streamline the City's permitting process, which has reduced the number of permits each project is required to apply for, eliminating the need for multiple applications on a single project.
- Managed and inspected CIP projects, including the annual paving and street maintenance projects, the King Road/129th Ave. roundabout project, Phase 3 of the Superblock project, and the Scott Creek Trail project.
- Worked to provide engineering support to the Public Works Director and the Economic & Community Development Director on projects including the future Public Works facility; the 172nd Ave. Capital Improvement Project; Scouters Mountain Rd. East extension and the future Community Park, including the required frontage improvements; 162nd Avenue extension south conceptual design to support future development; and repairs to boulevard street sidewalks and street trees.
- Proposed revised Title 3 (Municipal Code) language to align the separate system development charge (SDC) chapters for Parks and Transportation and to complement our upcoming revisions to the methodologies for each.
- Created the draft ADA Transition Plan and held open houses both online and in person to obtain public feedback to better align the plan with community input.

Engineering Permits/Inspections	FY 2024/25 ACTUAL	FY 2025/26 ACTUAL	FY 2026/27 PROJECTION
Public ROW Permit	195	150	144
Site Development Permit	14	13	12
Erosion Control Permits	1	14	14
Totals	210	177	170
Inspections			
Erosion Control Inspections	445	362	350
Other Engineering Inspections		1577	1500

2026/27 Goals:

- Continue to provide excellent customer service levels and quality of work on development related projects by working with internal staff, including Planning and Building Division members, to utilize new technologies for electronic plan submittals, improve on efficiencies in review and inspections, and continually provide communication and feedback throughout the project. Implement the new review timelines as required by the state, without compromising the level of service provided to the customer.
- Continue making necessary process changes to implement the requirements of Senate Bill 974 regarding plan review and permitting timelines. Update our plan review checklists to align with our new policies to ensure we adhere to the review timelines and provide clear direction to the customers as to what is required for each submittal. Implement a thorough completeness review to set up the customer and our other service providers for a successful project.
- Complete implementation of the new methodologies for Transportation and Parks SDCs – including revised implementation code language, an updated parks master plan, and minor update to the City's TSP.
- Continue to plan and manage the design and construction of the CIP paving and maintenance projects.
- Continue to work with Clackamas County on the future 172nd Ave. Capital Improvement Project and provide engineering support to other capital projects including the Scouters Mountain Rd. East extension, the frontage improvements associated with the proposed Community Park, and civil improvements required for the proposed Public Works Facility.
- Publish an update to the Engineering standard design drawings and update our design manual to account for new review processes.
- Finalize and publish our ADA Transition plan, identifying necessary improvements to our public facilities to provide adequate accessibility to all.
- Update the City's outdated Stormwater Master Plan, focusing on conveyance system deficiencies.

Building Division (6 FTE):

2025/26 Highlights:

- Archived 4,735 documents and has successfully archived all required records that were created and closed in EPL starting in 2024.
- Maintained the goal of adding zero paper files to the storage room this year.
- Worked through the plan review and partial construction of a large apartment complex.
- Issued certificates of occupancy for 167 new homes.
- Maintained review times for single family homes at approximately two work weeks.

Building Permit/Applications	FY 2024/25 ACTUAL	FY 2025/26 ACTUAL	FY 2026/27 PROJECTION
Single Family Homes (detached & attached)	185	153	135
Residential Alteration/Addition	44	56	58
Multi-family Buildings	5	2	9
Multi-family Units	120	54	341
Commercial Tenant Improvement	7	11	7
Commercial Buildings	4	1	4
Miscellaneous Permits	775	621	700
Permit Total	1020	844	913
Inspection Count	11,096	8871	9500

2026/27 Goals:

- Continue to archive all new house permits as they are completed.
- Complete archival of remaining rolled commercial plans.
- Provide exceptional customer service to online users as they navigate HVWorks.
- Return calls and emails on the same business day.
- Provide ongoing support for staff using the EPL permitting system.
- Continue to move “all things digital” in our permitting, plan review, and inspection processes.

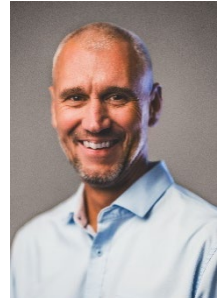
Public Works

13 FTE

General Public Works (4 FTE):

2025/26 Highlights:

- Completed projects that not only made a visual improvement but also coordinated energy efficiency as well, including:
 - AV system upgrade (Council chambers)
 - Annex update/refurbishment
 - EV vehicle charging station install (City Hall)
 - Lighting upgrade (City Hall)
- Deployed the City's first electrified fleet vehicle. These new vehicles are housed at City Hall. One is deployed city-wide while the other is assigned to our building division. Fleet staff is eager to see how this new addition will help with energy savings overall. This new platform also improves resiliency for our community. We now have all of the tools in our toolbox when it comes to fuel types. During a natural disaster (for example) the city has diesel, regular unleaded, and now electricity as a third option for powering our fleet vehicles. We are also optimistic that this platform can grow over time as technology delivers more robust electrified systems.



Chris Randall
Public Works

	FY 2024/25 ACTUAL	FY 2025/26 ACTUAL	FY 2026/27 PROJECTION
Vehicles Maintenance			
· Services calls	360	252	320
· Number of recalls	10	6	4
· Number of surplus vehicles	3	4	3
Facility Maintenance			
· Calls for service at City Hall	57	81	80
· Calls for service at CPC	31	35	30
· Calls for service at Library	125	158	170
· Calls for service at Public Works	65	81	70
· Calls for service at HV Park	193	130	170
· Number of workstation changes	37	5	3
General Operations			
· Restoration projects completed	4	3	3

Parks Division (5 FTE):

2025/26 Highlights:

- Friends of Trees annual planting: Our partnership with Friends of Trees continues at a high level. This year's efforts included a planting and mulch day, along with a benefiting corporate event. These corporate events are an added bonus for our community, as they are held free of charge and commonly yield between 1,500 and 2,000 plantings. As standard practice, staff monitor survival rates and maintain the planted areas.

- Park Foundation stewardship event: Parks staff helped the Parks Foundation process its second annual park stewardship event. Volunteers removed invasives (ivy/blackberry) within Happy Valley Park again this year. The group cleared approximately 1.5 acres of land.
- Mt. Scott Park hazardous fuel mitigation project. The public works department partnered with Camp Withycombe (The Oregon National Guard), Clackamas Fire and Happy Valley Code Compliance to expand on the previously completed hazardous fuel mitigation trail work that was coordinated through a past FEMA grant. This work included buffer zone applications between the nature park and residential home. This effort was hopefully a first annual event for this team and our community.
- Bleacher (HV Park ADA) Staff coordinated an ADA access upgrade for the Happy Valley Park baseball bleachers over this last fall. The effort was in conjunction with the Oregon Parks and Recreation Department Grant that was received and funded the bleacher purchase originally. Area users are now able to use bleacher connections off hard surface trails established within the park.
- Scott Creek Trail (Planning): This effort is coordinated in conjunction with a grant received from Metro to identify an alignment and easement purchase for the connection from Southern Lites Park to Mt. Talbert. The project is currently in full swing with our right of way group coordinating with property owners on the needed easements.
- Clackamas River Trail: This project continues to gain traction, with a preliminary trail alignment coordinated along with a look at a small parking lot and access to the trail section being constructed. This effort is in its infancy and will require coordination from both the City Council and the Parks Advisory Committee.
- Memorial Bench: Staff coordinated the installation of two new memorial benches for the community — one at Hidden Falls Nature Park and one at Happy Valley Park. These benches give families a place to honor a loved one and offer the community a new amenity to enjoy.
- Rebstock Park (update): Staff have been diligently working on both the annex and the adjacent park land to help coordinate our recreation program at a higher level. With updates in Rebstock Park to include concrete pads and new tables for outdoor event planning.

	FY 2024/25 ACTUAL	FY 2025/26 ACTUAL	FY 2026/27 PROJECTION
Splash Pad Maintenance			
· Chemical tests	385	384	385
· Gallons of chlorine used	275	135	150
· Gallons of muriatic acid used	110	45	50
Dog Park Maintenance			
· Service checks	350	350	350
· Cases of dog bags used	61	65	70
Community Garden			
• Gardens reserved	29	29	29
• Wait list applications	5	6	5
• Community workdays	2	2	2
Park Reservations			
· Reservations coordinated	103	168	150
· Sports Field Reservations	390	645	630
· People served (Park)	8,745	7,911	8,000
· People served (Sports Fields)	16,547	23,276	24,000

Playground Maintenance			
· Inspections performed	52	323	320
· Equipment repairs made	40	124	120
Trail System Maintenance			
· Trail system service calls	37	34	40
· Yards of bark dust applied to park	95	168	190
· Yards of chips applied to park trails, off-leash dog areas, playgrounds, and trails within the system	100	142.50	140

Streets Division (4 FTE):

2025/26 Highlights:

- Pavement maintenance program: Staff continues to coordinate our annual street maintenance program at a high level. Last year we provided approximately 750k in pavement maintenance and preservation. This effort ensures that our pavement quality index is stable over time. Currently, our pavement index is 81. For reference, a newly constructed roadway is 100. Functions like slurry seal, crack seal and re-paving ensure we meet our maintenance goals annually.
- Annual street sweeping: The City continues to meet the Department of Environmental Quality's (DEQ) requirements related to our Municipal Separate Storm Sewer System permit (MS4) through our street sweeping program. Staff works diligently on this activity year-round to maintain our roadways at this high level related to debris management.
- Winter weather: Last year's winter weather season was quiet. Public Works monitored conditions closely and found no need to pre-treat or treat area roadways. This took steady on-the-ground observation and some schedule adjustments, but it spared the City from using any product unnecessarily — a win for the transportation budget overall. It remains to be seen what the coming season will bring.
- Boulevard sidewalk project: Staff worked this past year to coordinate sidewalk repairs to many of our boulevard streets. These repairs included sidewalk modifications, root barrier installs and tree modifications. These areas will continue to be monitored annually with additional repairs anticipated.
- HV Drive Pothole and Drainage Repair: This past fall staff coordinated a repair to Happy Valley Drive. This effort took care of a large pothole and spring that have been present for many years. Coordination for this effort was processed through Happy Valley and Water Environment Services.

	FY 2024/25 ACTUAL	FY 2025/26 ACTUAL	FY 2026/27 PROJECTION
Stop Bars/Thermo-plastic Applied			
· LF of thermos-plastic installed	No 4" or 8" thermos were applied but 18 total thermos stop bars were included.	0 LF of 4" or 8" Thermos Striping 2 Stop Bars, 3 Bump Legends, 200 LF of Crosswalks (All Thermos)	150,000 LF of 4' or 8' Thermos Striping
Traffic Control Changes	12	14	10
Winter Storm/De-icing			

· Yards of de-icing sand applied	150	0	150
· Gallons of de-icing chemicals applied	9,925	0	10,000
· Yards of de-icing sand re-claimed	90	0	90
ROW Trees			
· Street trees installed	12	19	20
Pothole Patching/Pavement Maintenance Program			
· Tons of asphalt used for pothole patching	45.1	91.44	80 to 90
· Linear feet of pavement improvement		1,470 LF of Grind & Inlay	3,400
· Square yards of slurry seal applied	11,593	39,650	150,000-200,000
· Linear feet of crack seal installed for pavement maintenance	174,960	308,740	340,000
Roadway/Parking Lot Striping			
· Gallons of yellow traffic paint applied to area roadways	188	400	350
· Gallons of white traffic paint applied to area roadways/parking lots	50	160	150
Street Sweeping			
· Lane miles of streets swept	1,546.08	1,365.56	1,400
· Yards of material collected	1,455	1,150.	1,200
Sign Maintenance			
· New signs installed	169	93	100
· Sign service checks	215	187	200

2026/27 Goals:

- Community Park (Design and Construction): This effort is currently underway and is being coordinated by the design team (Walker Macy). Current efforts are to review a baseline budget with permitting and land use coordination being processed also.
- Rock Creek Interceptor coordination: Staff continues to coordinate with Water Environment Services associated with this project's timeline. The construction deadline for this work is tight, and a phased bid approach will more than likely be coordinated as this final design comes together. At this point, the project is on track to be completed within the community park construction timeline.
- Public Works (Design): This project is being coordinated with our design team (SEA Architecture and HHPR Civil Group). Currently we are processing a massing study to ensure adequate sizing for all structures. The budget at this point appears to be aligning, but that exact detail is still evolving. Updates for City Council will be provided throughout this effort.
- ADA Transition Plan: Staff was able to coordinate the outreach portion of this effort in early summer. The draft plan is now being completed. Plan review is tentatively scheduled with City Council for a work session in October.

- City Hall Roof: The City Hall roof project is being designed by a roofing consultant to ensure long-term durability. At the same time, a solar study is underway to calculate the return on investment of adding a solar installation as part of the roof replacement.
- Scouters Mountain Neighborhood Park: This project is close to 100% complete. Based on that, a ribbon cutting for this new amenity has been scheduled for August 11th. Coordination with the local community, advisory committees, and City Council had occurred.
- Veterans Memorial (Phase II): This effort is in the design phase with construction anticipated this coming winter or spring. This effort is grant funded and will complete the final phase of this masterplan design.
- Lighting and carpet updates (Library): Our facilities group is planning to coordinate updates to the library this next year. LED lighting system updates along with carpet replacement for the original building are being considered.
- 147th half street (design/construction): This effort continues to move forward with right of way acquisition and design in process. If all goes as anticipated, we should have a shovel-ready project set to bid by this fall with construction over the winter. The good thing about this effort is that most of the work will happen off of the current roadway with minimal impacts to existing roadway expected.
- Main Street Design/Construction: This effort is swiftly reaching the final design stretch. We are currently working on final permitting, and the 90% plans have been reviewed and sent back for revisions with our design engineer. The final plans should be coordinated by this fall with a bidding process anticipated in November (or earlier).
- Scott Creek Trail (Planning): This effort is coordinated in conjunction with a grant received from Metro to identify an alignment and easement purchase for the connection from Southern Lites Park to Mt. Talbert. The project is currently in full swing with our right of way group coordinating with property owners on the needed easements.
- Clackamas River Trail: This project continues to gain traction with a preliminary trail alignment coordinated along with a look at a small parking lot and access to the trail section being constructed. This effort is in its infancy with coordination needed by both City Council and the Parks Advisory Committee.

Community Services and Public Safety

15 FTE

Community Services & Recreation (8 FTE):

2025/26 Highlights:

Business Support

- Ribbon Cuttings:
 - Steakzilla
 - Oregon Military Museum
 - La Fresa
 - Otter Orthodontics
 - Happy Valley Spine & Health
 - Young Kids Dental
 - Therapeutics Associates
 - Rise Aesthetics
 - Blends Juice Bar
 - High Rocks Food Cart
 - Pita and Blends
 - The Springs at Sunnyside (formerly MorningStar)
 - Tangent Movement
 - Woofie's Mobile Dog Grooming
 - Face it Skin & Refillery
 - Eternity Jewelry
 - Happy Valley Station Micro Kitchens
- Provided Support to the Happy Valley Business Alliance (HVBA)
 - Assisted with Facebook posts.
 - Hosted and facilitated all HVBA meetings in person.
 - Completed the HVBA Community and Business Magazine.



Steve Campbell
Director of
Community
Services & Public
Safety

Happy Valley Youth Council

- Hosted the annual Youth Town Hall and had over 90 participants.
- Attended NLC Conference in Washington DC in March.
- Hosted 5th Annual Teen Car Care Clinic. Partnered with Les Schwab, AAA, and Happy Valley Police. Helped educate over 18 resident teens and adults about car operations and care.
- Organized annual Rx Drug Turn-in event. Helped 15 cars drive through to drop off unused prescription drugs. Collected over 50 lbs. of unwanted drugs. This last year's event was smaller in collection due to the number of permanent drop boxes throughout the city.
- Facilitated Youth Council retreat in Seaside, OR. Planned programming and events for the upcoming year. Elected new Executive members.
- Attended the Annual LOC Fall Conference to include programs about Youth Councils. The fall conference was informational and intended to attract cities without youth councils to start them.
- Coordinated with LOC to make City Day also part of the Youth Annual Summit. We worked with LOC to create programming for youth councils at the City Day held in Salem. This annual youth summit brought in over 80 youth from the state.
- Worked with LOC on a subcommittee to design programming for DC that better suits the Oregon youth delegation.

Local School Participation

- Participated in the *If I were Mayor* contest. Outreach efforts were done via social media, the City's community newspaper, and in-person presentations to elementary classes and local principals. Local winners were celebrated in person at a City Council meeting.
- Continued meeting quarterly with North Clackamas School District (NCSd) school principals. Every HV area school had representation at these City meetings at least once during the school year.
- Continued to add to the official educational outreach webpage on the City website that outlines and promotes every component of partnership between North Clackamas School District and Community Services.
- Utilized a formal request process for in-kind donations to schools and PTO/PTA organizations.
- Coordinated kindergarten classroom visits with the Happy Valley Police to support Happy Valley Elementary's "Community Helper" curriculum.
- Organized and led the 2nd grade tours for all our local 2nd graders from HV schools. Developed a new, engaging presentation tailored for 2nd graders, featuring interactive elements to capture interest and enhance learning.
- Worked with Clackamas County and NCSd on Safe Route to School issues at Scouters Mountain Elementary.
- Working with NCSd on redesigning the layout at Cannady Elementary School to ease traffic flow at drop off and pick up.

Recreation Services / Facility Rentals

- Processed sports field reservations for three different youth and adult sports organizations (Clackamas/Nelson Jr. Baseball, Clackamas United Soccer, Eastside Timbers).
- Processed 645 sports field reservations, estimating 23,276 people attending.
- Processed 168 park reservations with 7,911 users.
- Promoted, registered, and facilitated the following activities:
 - Mt Hood Winter Hike on Crosstown Trail – 17 participants
 - Field Trip Friday to Wooden Shoe Tulip Festival and St. Josef's Winery – 12 participants
 - Field Trip Friday wildflower hike to Tom McCall Point along the Columbia Gorge – 11 participants
 - Field trip Friday-Forest Park Hike & Pittock Mansion – 12 participants
 - Field trip Friday trip to Hopscotch & Memory Den – 8 participants
 - Field trip Friday to Brew Lights at the Zoo – 12 participants
 - Field trip Friday trip to Hood River Valley Harvest Festival – 12 participants
 - Field trip Friday trip: Broadway Night Out – The Wiz – 12 participants
 - Field Trip Friday to Japanese Garden & World Forestry Center – 13 participants
 - Field Trip Friday to Leach Botanical Garden – 10 participants
 - Field Trip Friday – Hike to Lucia, Moulton, and Yacolt Falls – 11 participants
 - Field Trip Friday – Oregon Garden & Gordon House Tours – 12 participants
 - Field Trip Friday to Portland Art Museum & Powell's Books – 11 participants
 - Field Trip Friday – Sauvie Island Birding Excursion – 12 participants
 - Field Trip Friday – Sternwheeler Site Seeing Cruise – 12 participants
 - Adult & Pediatric First Aid/CPR/AED Certification Course – 16 students and 10 city staff
 - Babysitter Training – 43 students certified
 - Bird Walks – 13 participants on two guided bird walks at Scouter's Mountain Nature Park and Powell's Butte Nature Park
 - Chair Yoga Series – 27 participants

- Hatha Yoga Series – 19 participants
- Nutrition Talks – 41 participants
- Clayhouse Potters hand-building and wheel classes – 36 participants
- Sweet Lomy Fused Glass workshops – 122 participants
- Astronomy Classes – 18 participants
- Fly Fishing Course – 31 participants
- Sashiko Workshops – 7 participants
- Home Scent Candle workshops – 17 participants
- Gardening for Bees presentation – 12 participants
- Organized open gym nights for youth basketball at Scouter’s Mountain Elementary.
- Organized a “Find Your Heart in Happy Valley” treasure hunt with glass hearts hidden in four locations around town and clues released once a week for a month in winter.
- Facilitated and helped with the 2nd Annual Clackamas County Kids Camp Expo, a community-driven event designed to connect parents with local summer camp programs. More than 30 vendors from Clackamas County were set up to share their summer activities with families.
- Hosted a booth at Happy Valley Middle School’s Science Stories Night to let students know about our local Track Trail.
- Continued partnerships with local businesses to provide a plethora of programming:
 - Skyhawks Sports Academy
 - Soccer Shots
 - Venvino Art Studios
 - My Gym Happy Valley
 - Engineering For Kids
 - Barre3
 - Breathe Yoga
 - Clayhouse Potters
 - Jordan Kent Just Kid Sports Camps
 - Providence Basecamp
 - Northwest Fly Fishing Outfitters
 - Tippi Toes Dance
 - Journey To STEAM
 - YMCA
 - Backyard Bird Shop
 - Kidokinetics
 - HealthyU Nutrition
 - Sweet Lomy Art
- Developed new programming partnerships with:
 - Bridge Nine Candle Co.
 - OSU Master Gardener
 - Ballroom Dance with Nikki Leopold and Drew Ennis
 - Rock Haven Climbing Gym
 - Adventures Without Limits
 - Portland Ultimate Frisbee
- Continued contract with **Meals on Wheels People** to provide senior nutrition for homebound seniors. Delivery of weekly meals to 6-8 clients each week. Facilitated third year of Meals on Wheel fundraising campaign called Pints with Purpose partnering with Valley Public House, Happy Valley Station, Stickmen Brewing, Sports on Tap and Happy Hollow. \$1 from every featured pint was donated back to the program. Over \$2,200 was raised.
- Facilitated three separate days of activities to celebrate **International Day of Happiness** at local parks.

- Organized four days of pop-up activities during Spring Break at local parks for families who stayed in town.
- Facilitated a Car Care Clinic where drivers of all ages could bring their car through four stations facilitated by Les Schwab, AAA, and police to learn basic car maintenance with hands-on learning opportunities. 18 drivers served.
- Deployed RecMobile two days a week. Programming includes crafts, sporting activities, and opportunities for residents. Developed a parks rotation schedule and operated during the summer months.

Community Events

- **4th of July** – A Day-long annual festival. Main Business Sponsors – Fiscal Year-long Sponsors at \$3,500 each = **\$38,500**
 - Clackamas Water Environment Services
 - Columbia Bank
 - Mt. Scott Family Dental
 - Sun Glow Heating & Air
 - Kona Shave Ice
 - Happy Valley Business Alliance
 - Valley Public House
 - Root Mortgage
 - Papa Murphy's
 - Castoro Real Estate
 - The Springs of Happy Valley
- **Summer Concerts** – Seven weeks, every Thursday from 6:30-8:30pm. Secured five sponsors who donated \$3,500 each = totaling **\$21,000**.
 - iQ Credit Union
 - Travelin' Tom's
 - Root Mortgage
 - Sun Glow Heating & Air Conditioning
 - The Springs at Happy Valley
 - Tree City Real Estate
 - Happy Zone – Activities for kids during the concert series. Games and activities on the tennis courts, keeping kids entertained while attendees enjoyed the concerts. Kidokinetics, My Gym, Venvino Art Studios, and Adrienne C Nelson High School Key Club partnered to also provide activities alongside Parks and Rec. An average of 300 kids & parents filtered through the Happy Zone each concert night. Members of the Happy Valley Youth Council assisted Parks and Rec. staff as volunteers.
- The **National Night Out** event was held at Happy Valley Park. Over 20 interactive safety booths and food vendors were present. The Slicker Band performed and a new addition of a Glow Show in the dark entertained the attendees with a fabulous show. Title Sponsor: PARR Lumber **\$3,500**
- **Drive-in Movie** – Hosted 2nd drive-in movie and played the Goonies. Over 300 cars attended with families and friends. Fundraiser for Happy Valley Parks and Recreation Foundation.
- **Oktoberfest** Oct. 4, Residents and visitors gathered at Happy Valley Park to enjoy the return of Oktoberfest. Hosted by Happy Valley Parks and Recreation in collaboration with the Rotary Club of Clackamas. The festivities included pumpkins, children's crafts, dog races, and a bustling beer garden, making for a memorable day in the Valley.
 - 10 adults and 10 kids participated in the pie eating contest.
 - 20 dogs raced their tails off.
 - 25 people competed in the pedal tractor races.
 - 16 attendees competed in the stein hoisting competition.

- Les Schwab **Tire Check and Chain Clinic** – facilitated through registrations and promotions.
- **Tree Lighting** was held outside in City Hall parking lot. The City had live music, cocoa, coffee, kettle corn, and crafts for kids. The Library and Public Art Committee had craft tables in the Council Chambers. We had live performances by Happy Valley Elementary and Middle School bands and choirs.
- American Red Cross Blood Drives – hosted 6 drives in the council chamber throughout the year, during which over 180 donors offered lifesaving blood for those in need.
- **Public Works Day** for public to celebrate Public Works Staff
- **Camp Canine** – around 30 participants came out for the first of this annual event.
- **Paws in the Park** – Bringing back an event last held in 2011, Paws in the Park was held May 31st of this year. With 20 vendors offering free samples, services, and activities for all canines and their owners. Dream Doggie Home silent auction with all proceeds benefiting Fences for Fido, a non-profit that unchains dogs and transforms lives.
- **Dumpster Day** – 575 vehicles went through Happy Valley Park to deposit waste and unwanted goods. Over 75 volunteers helped from the National Charity League, Boys Team Charity, Youth Council, and National Guard joined. Total collected:
 - Waste: 37.8 tons
 - Shredding: 1440 Gallons
 - Scrap Metal: 10.12 tons
 - Goodwill: filled (2) 28' box trailer with donatable items
 - Les Schwab: 350 tires/wheels and 50 batteries
 - Reborn Bikes: 113 bikes, 14 scooters, dozens of bike parts, 1 bike rack
 - Mattress Recycling Council - Bye Bye Mattress Program: 80 mattresses collected
 - Metro: Household battery: 384 lbs., CFL/Flo Tubes: 53 lbs., Sharps: 10 containers dist.
- The Youth Entrepreneur Program continues to grow, with 30 young entrepreneurs participating this year—the largest group in the program's history. Through a partnership with the Happy Valley Business Alliance, participants kicked off the season with a workshop featuring local business leaders and special guest speakers who shared real-world advice on entrepreneurship, marketing, and customer service. To provide even more opportunities to learn and grow, the program expanded this year to include six City events where youth can showcase and sell their handmade products, giving them valuable hands-on experience building confidence, developing business skills, and connecting with the community.
- Created a partnership with the Rotary Club of Clackamas, Boys Team Charity, and the Happy Valley Hikers to clean the historic Christilla Pioneer Cemetery atop Scouters Mountain. Volunteers gathered to remove overgrowth, clear invasive plants, and support the City's Wildfire Risk Reduction Program while helping preserve one of the community's most treasured landmark. Another cleanup is scheduled, after which the cemetery will be open to the public to visit and enjoy.

Community Service Administration

- Continue supporting the city-wide implementation and fine tuning of the online permit software allowing customers to apply/renew dog licenses, alarm permits, business licenses and tree permits on the City's website.
- Processed Burn Permits and Short-Term Rental application process in EPL/HVWORKS.
- Worked with EPL consultants in developing additional processes and procedures within the online permit software (EPL/HVWORKS).

Passport Services

- All seven passport agents passed the annual training for re-certification. Being a passport agent is an ancillary position to their full-time positions working within the Community Services Department.
- Processed 3,428 passport applications and collected \$149,386.55 in passport fees.
- Continued passport services by appointment only every fifteen minutes.

- The City of Happy Valley passed the annual site inspection by the Acceptance Facility Oversight (AFO) of Passport Services.
- Audit Inspector from the Passport Acceptance Facility Oversight department conducted an inspection of the City of Happy Valley. Happy Valley's passport program is compliant with the policies and procedures.

Community Engagement

- Served as a City partner with the Happy Valley Business Alliance by attending board meetings, collaborating on initiatives, and coordinating City involvement in ribbon cuttings, local events, and other opportunities that support the local business community. Coordinate the City's involvement with the HVBA magazine and newspaper, working with HVBA representatives to manage City content, and communication.
- Managed sponsor relationships serving as their city point of contact leading up to and during events and concerts. Coordinate event details, on-site needs and recognition, provide social media toolkits, send follow-up thank-you communications, and maintain relationships to ensure sponsors feel informed and supported.
- Building a volunteer network with local places of faith, residents, businesses, and community organizations to develop a community that connects people with opportunities to serve and support the Happy Valley community.
- Promoted city sponsored events, programs, and initiatives through social media, websites, print materials, and community partners to increase awareness, encourage participation, and keep residents connected with the city.
- Created website content and communications for community programs and initiatives, including CERT, wildfire mitigation, traffic studies, Youth Entrepreneurs, and HVBA, ensuring residents have clear, current information and resources.
- Managed social media promotion for Parks & Recreation events by developing timely and engaging content and media plans that increase awareness, participation, and community connection.
- Coordinated communications for the launch of the E-bike program, including website content, outreach for the community open house, social media messaging, and newspaper outreach to help residents understand the program and access important information.
- Supported community education and outreach related to wildfire mitigation by coordinating communications, local events, and resources that help residents learn about preparedness and mitigation efforts.
- Supported and promoted the Youth Entrepreneur Program by connecting young entrepreneurs with opportunities to showcase their businesses and ideas at the Farmers Market, concerts, City-sponsored events, and other community events.
- Helped bring greater awareness to the Christilla Pioneer Cemetery through website development, historical storytelling, community cleanup efforts, and event coordination in partnership with Dennis Deardorff and community volunteers, creating opportunities for residents to learn about Happy Valley's history.
- Managed the Happy Valley Store, including merchandise inventory and the coordination of new products, ensuring City-branded items remain available and relevant to the community.
- Coordinated and promoted Police vs. Fire community events, including the Chili Cookoff and Slider Challenge, using friendly competition to bring public safety personnel and the community together.
- Coordinated and promoted Coffee with a Cop event, including outreach, logistics, promotion, and partner coordination, creating informal opportunities for residents to connect directly with local law enforcement.

Media Releases:

- **July 2025** — Happy Valley Residents Turn In Thousands of Dollars in Illegal Fireworks Ahead of Fourth of July
- **08/05/25** — Happy Valley's Nationally Recognized National Night Out Returns Tonight with Live Music, First Responders, Emergency Vehicles, and a LED Glow-in-the-Dark Dance Show

- **08/06/25** — Happy Valley’s National Night Out Draws Big Crowd for an Evening of Music, Community, Safety and Appreciation for First Responders
- **08/15/25** — 170 Years in the Making: Christilla Pioneer Cemetery Opens to the Public!
- **08/15/25** — Community Invited to Celebrate the Restoration of Christilla Pioneer Cemetery in Happy Valley
- **08/16/25** — Ribbon Cutting Marks Historic Opening of Christilla Pioneer Cemetery in Happy Valley
- **09/08/25** — The City of Happy Valley to Celebrate Reopening of Mt. Scott Creek Trail
- **09/25/25** — City of Happy Valley Hosts Drive-In Movie Night to Celebrate Future Community Center
- **10/03/25** — Happy Valley Oktoberfest Brings Community Together for a Day of Fun, Food, and Festivities
- **10/13/25** — Nationally Recognized Artist, Douwe Blumberg, to Host Event Discussing New Art Installation
- **12/02/25** — RING IN THE HOLIDAYS WITH YOUR LOCAL HEROES!
- **01/30/26** — Happy Valley Community Comes Together to Support Local Vietnam Veteran
- **01/31/26** — From Siding to Paint: Happy Valley Comes Together to Help a Veteran
- **02/28/26** — Joint Rescue Effort Safely Recovers Injured Dog from Water Retention Pond
- **03/01/26** — UPDATE: Sweetie Receives Clean Bill of Health and Will Be Available for Adoption
- **04/08/26** — City of Happy Valley Prepares for Wildfire Season with Community-Wide Fuel Reduction Effort happening this Saturday, April 11th 8am–5pm
- **04/11/26** — Happening Today! Community Comes Together in Happy Valley to Reduce Wildfire Risk
- **04/25/26** — Youth Step Up for Safety — Drug Take Back, Safe Driving Awareness and Car Care Skills
- **05/28/26** — Happy Valley Youth Entrepreneur Program Returns for Record-Breaking Third Year
- **06/12/26** — Happy Valley’s Dumpster Day Returns June 13: Clean Up, Recycle, and Donate to a Good Cause
- **06/29/26** — Help Keep Happy Valley Safe This Fourth of July — Fireworks Amnesty Program Returns
- **07/03/26** — Dispose of Illegal Fireworks Safely Before the Fourth in Happy Valley — No Questions Asked
- **08/06/26** — Happy Valley's National Night Out Returns Thursday with First Responders, Community Connections, Live Music and Copter 30
- **08/10/26** — City of Happy Valley to host grand opening event for newest community park
- **08/11/26** — City of Happy Valley Celebrates the Opening of Scouters Mountain Neighborhood Park

2026/27 Goals:

- Continue working with finance and consultants to utilize best practices for online dog, business, and alarm licensing and permitting functionality with EPL.
- Increase knowledge of EPL through training and collaboration meetings with city staff.
- Continue to assist applicants with online EPL portal. This will be a continued process due to the varied expiration dates of dog licenses and alarm permits.
- Continuing to discover other aspects and functions of ACTIVE Net, allowing staff to efficiently meet the needs of residents.
- Working with GSD consultants to implement EPL processes to send correspondence for overdue fees through EPL.
- Enhance recreation programming and continue building programming for youth, adults, and seniors in the City.
- Continue to build Meals on Wheels fundraising opportunities through the success of Pints with Purpose. Search for other ways to help with funding the growing service in Happy Valley.
- Continue to accept passport applications by appointment Monday, Tuesday, Thursday, Friday 9 a.m.-2:30 p.m. – no passport services on Wednesday. Add in walk in's if applicants arrive with all necessary paperwork and staff time allows.
- Train additional passport agents to offer walk in services and possible Passport Saturday's.

Public Safety (24.5 FTE for all public safety)

Emergency Management:

2025/26 Highlights:

- Developed the evacuation route plan in conjunction with Clackamas County.
- Launched a Wildfire Mitigation Program to reduce wildfire risk through community-led green space cleanup events in partnership with local HOAs. 14 HOA's were deemed in high fire danger from a previous assessment done in 2020. Supported by grant funding, the program provides on-site guidance from Community Service Officers and resources and tools to help residents create defensible space and implement fire-safe practices. As part of this effort, the City also hosted a wildfire preparedness training led by a Wildfire Reduction Specialist from the State Fire Marshal's Office, open to all HOAs and residents. Of the 14 HOA areas identified for clean-up, 4 have already completed their wildfire mitigation work.
- Coordinated with Clackamas Fire and Oregon National Guard to perform fire mitigation work at Mt. Scott.
- Coordinated with CFD Crew 30 to perform fire mitigation work at Happy Valley Nature Park (wetlands) Grande View Estates HOA open space.
- Attended the Emergency Management Conference.
- Reestablished CERT program with the city.
- Obtained a \$5000 grant from Clackamas County Disaster Management.
- Re-established the regional PIO group.

2026/27 Goals:

- Develop tabletop exercises to increase EOC staff participation.
- Develop a tabletop exercise with NCSO focused on response to school emergencies.
- Engage management and encourage ICS classes for EOC roles.
- Budget and partner with CCFD on funding projects related to hazard fuel removal and mitigation.

Code Enforcement (5 FTE):

2025/26 Highlights:

- The city adopted a new ordinance regarding e-bikes
- Developed a tracking system to document CSO contacts with e-bikers
- Expanded traffic study to include major arterial corridors such as Sunnyside, 172nd Avenue and OR-212.
- Expanded the drone program to increase its capabilities.
- Continued to update information on HOAs and boards in a database on a bi-annual basis.
- Continued to work with HOA's on re-establishing their associations.
- Continued partnerships with local veterinarians and Clackamas County Dog Services to increase dog licenses within the city. Flyers, posters, pamphlets and the link to HVWORKS new portal were provided to the veterinaries to educate residents on licensing their dog(s).
- Established a contract with local dog boarding facilities when CC Dog Services closes due to low staffing.
- Renewed contract with Ray's Towing (for inclement weather and slurry seal project) that was created June of 2023.
- Renewed contract with D&H Flagging for egress at Happy Valley 4th of July Family Fun Festival.
- **Apartment Safe Neighborhood Initiative Program (ASNI)** This includes training and developing solutions to lower Police response. This past year the call load dropped 39%, this includes all apartment complexes.
- Continued through ASNI the opportunity for all tenants to license dogs prior to moving in.
- **HEART PROGRAM** - Homeless liaison continued to work with Clackamas County on issues surrounding homelessness. Partnered with LoveOne, Father's Heart, Clackamas County Housing Authority, AntFarm, 4D Recovery, and Bybee Lakes Recovery Center.
- Expanded services to address specific needs for homelessness (veterans, domestic violence and those with addiction issues).
- Trained new temporary Park Ranger for the summer months of 2026. This position helps to educate park patrons to ensure that the park rules are being followed.
- Code Admin Assistant continued the process for overdue fees which includes a phone call to give 7 days to pay fees. This is to limit the number of cases being assigned to the Community Service Officers so they can focus on higher priority calls.
- CSO Hodges completed training and received a Tree Risk Assessment Certification.
- Developed a process for reporting graffiti and vandalism with Code Enforcement, Public Works and Happy Valley Police.
- Developed process for lost children at city events.

	FY 2024/25 ACTUAL	FY 2025/26 ACTUAL	FY 2026/27 PROJECTION
Community Watch Patrols - Total Volunteer Hours	600	640	655
Code Cases for this time period	2435	2078	2100
Animal Cases-including dog bite, abuse investigations, Rabies project and exp DL	958	540	540
Construction Site Violations/inspections	1840	1700	1675

Noxious Vegetation Complaints and enforcement	205	140	140
Dog Licenses			
· NEW	932	697	650
· RENEW	639	881	825
Tree Permits – Type A	122	130	125
Business Licenses			
· NEW	897 **	58	
· RENEW	-----	1,111	
Alarm Permits			
• NEW	120	185	125
• RENEW	665	461	450
Special Event Permits/Block Parties	25	18	20
Park Patrols	2095	2110	2160
Noise/Construction Variances	15	6	5
Burn Permits	24	24	24

Statistics Notes:

- ** Business License FY 2024/25 actuals are from businesses applying as a new business in EPL. There were no business license renewals until FY 2025-26.
- Staff will continue to monitor the false alarm penalties. We have seen an increase in revenue however since the program is in its first year, the revenue will continue to climb then eventually plateau and level out. Ultimately, the goal is for false alarms to go down, penalties to go down and compliance with alarm permits to increase. We are heading in the right direction.
- Continued rabies project with CCDS. Project launched 03/01/23 with 128 unlicensed dogs with rabies vaccinations – to date 1784 letters have been sent to unlicensed dogs with rabies vaccinations. 587 referred to Code. Only 7 were out of compliance by the end of June 2026.

2026/27 Goals:

- CSO Hodges to test for the NFPA wildfire mitigation specialist certification.
- Continue working with local veterinarians in educating residents about licensing their dog(s).
- Continue partnership with CCDS on rabies licensing project.
- Continue developing and working with Clackamas County and Metro regarding homelessness concerns.
- Work on developing a GIS program to help City employees identify HOA locations and information.
- Continued efforts to minimize signs in the right-of-way by quickly addressing and educating those who are in violation.
- CSO Hodges to become a certified ISA Urban Forest Professional.
- Update IAP for the 4th of July event
- CSO Hodges to finish and send out Tree Care and Tree Topping brochure.

Municipal Court (2 FTE):

2025/26 Highlights:

- Issued the following citations for the period from July 1, 2025, through June 30, 2026. These figures reflect citations issued through Police, Code Enforcement, and the Weighmaster:

- o Citations 2,516
 - o Total Violations 3,531
 - o Parking Violations 512
 - o Warnings 1,523
- Collected \$294,076.08 in outstanding debt through The Western Agency.
- Added 8 properties to the Lien Docket.
- Added \$5,125.00 in fines to our Lien Docket.
- Implementation of electronic convictions with DMV
- Established an e-bike safety class and parenting class for diversion opp.

2026/27 Goals:

- Study speed/red light camera program at City Council direction.
- Research offsite Web-based systems through Tyler Incode Cloud.
- Research Tyler Case Management System (TCM) for electronic storage of case files.
- Oregon Court Administration Certification Level 3 – Brionna
- Implementation of Laserfiche storage for court files.
- Implementation of education classes for code violations.

Juvenile Diversion

2025/26 Highlights:

- Built a collaborative working relationship with Clackamas County Juvenile staff. Receiving quarterly reports and coordinating volunteer opportunities for juveniles for project payback.
- Arranged community service work with CCJ for youth offenders to perform community service at Summer Concert events.

2026/27 Goals:

- Look for more opportunities for community service projects for youth offenders.

Police Services (17 FTE):

2025/26 Highlights:

- Completed the online reporting program allowing residents to get real time crime data through a link to our police webpage.
- Completed online criminal complaint reporting system, enabling residents to report low level crimes with no suspect information.
- Improved CCSO's webpage on contract cities, highlighting the mutual benefits.
- Implemented monthly joint agency traffic crash reduction operations on Sunnyside Road.
- Selected and assigned Apartment Safe Neighborhood Initiative (ASNI) Deputy to work collaboratively with Happy Valley Code Enforcement, Apartment Management, and other community partners to more effectively respond to both criminal and neighborhood livability matters.
- Coordinated multiple Multi-Agency Traffic Team (MATT) details to deliver directed enhanced patrol to high traffic complaint areas.

- Selected Homeless Response Deputy to work with Happy Valley Community Service Officers in developing an effective and compassionate response to individuals experiencing homelessness.
- Explored 12-hour shift program to help enhance our current staffing levels provide more efficient use of patrol time.
- Added an additional Patrol Sergeant to graveyard hours. This will be the first time Happy Valley Police have had two sworn law enforcement officers scheduled 24 hours a day, 365 days a year. It will also provide better supervision and guidance, that is City-directed, during times when more junior Deputies are typically on duty.
- Added 15 new driver feedback signs in high speed and traffic areas, based on input from the Traffic & Public Safety Committee. These new interactive speed signs provide real-time data every 15 minutes to the speed cloud. This information is accessible to any law enforcement officer working in the city, allowing them to monitor speeding issues in real time. The speed program will be deployed beginning this August/September
- Implemented new alarm program aimed at reducing false alarms and increasing compliance. This program led to a record number of new alarm permits. The main accomplishment was allowing police to be more proactive with patrols rather than responding to false alarms, thus enhancing community safety and embodying community policing principles. Our numbers reflect the decrease in false alarms while showing an increase in revenue pertaining to false alarm penalties and compliance. False alarms are down 19% from previous years.
- Established a process for exclusions within city-owned facilities.
- Established a process for education, and enforcement for E-bike violations
- Established a task force assigned to educate and enforce e-bike violations.

2026/27 Goals:

- Continue to explore 12-hour, or other alternative schedules, to provide more consistent patrol services throughout the 24-hour day.
- Address increased traffic volume by implementing targeted enforcement and education campaigns.
- Continue to explore geographic patrol areas with a focus on improving response times to priority 1 and 2 calls for service.
- Continue working with the Police Oversight Committee for Contract Cities for a revision to the IGA. This includes working with CCSO and 3 contract police cities to review the IGA and Cost Book. Careful oversight is necessary as revenues are not keeping up with the costs for service.
- Enhance community outreach with police and residents.
- Review data to create boundaries for two patrol districts.
- Continue to review crime and safety data and analyze growth to maintain effective staffing levels, consistent with the 5-year staffing plan.
- Create a dashboard to track e-bike complaints